

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

<b>Tusla I.D:</b>	TU2015CC105							
<b>Name of Service</b>	Sunnyside Creche Limited t/a Coachford Childcare Centre							
<b>Address of Service:</b>	Knockaneowen, Coachford, Co Cork, P12 R152							
<b>Email Address:</b>	coachfordchildcare@gmail.com							
<b>Name of Registered Provider:</b>	Brenda Tarrant							
<b>Type of Proposed Service:</b>	<b>Full Day Care</b>	<input checked="" type="checkbox"/>	<b>Part-Time</b>	<input type="checkbox"/>	<b>Sessional</b>	<input checked="" type="checkbox"/>		
	<b>Drop-In</b>	<input type="checkbox"/>	<b>Childminding</b>	<input type="checkbox"/>	<b>Temporary</b>	<input type="checkbox"/>		
<b>Proposed change:</b>	<ul style="list-style-type: none"> <li>• Increase number of children to 94.</li> <li>• Change in age profile from 0 - 6 years to 1 - 6 years.</li> <li>• Change in the number of staff employed from 17 to 21.</li> </ul>							
<b>Proposed Number of Children:</b>	94							
<b>Recommended Change Following Inspection:</b>	Approve all changes							
<b>Registered change:</b>	<ul style="list-style-type: none"> <li>• Change in number of children that can be accommodated from 87 to 94.</li> <li>• Change in age profile from 0 – 6 years to 1 – 6 years.</li> <li>• Change in the number of staff from 17 to 21.</li> </ul>							
<b>Date of Inspection:</b>	1	8	0	9	2	0	2	3
<b>Inspection undertaken by:</b>	Ms. M O'Reilly							
<b>Title:</b>	Early Years Inspector							
<b>Tusla Early Years Inspectorate Address:</b>	Administration Building, St Mary's Health Campus Gurranabraher, Cork. T23X440							

### Rationale for Inspection: Proposed Change of Circumstance

**Note: For Office use only, to be completed by Registration Office**

<b>Registration Status:</b>	Registered Full Day Care / Sessional Service for 94 Children
<b>Date of Registration</b>	25 <sup>th</sup> September 2023

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### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Description of Service</b>	<p>Sunnyside Creche Limited t/a Coachford Childcare Centre is a privately owned early years service that is currently registered to cater for 87 children from 4 months to 6 years. This includes the children attending Early Childhood Care and Education (ECCE) scheme. The service is registered to open from Monday to Friday between 07:45-17:45</p> <p>The service proposes the following: To cater for children from 1 to 6 years. To increase the total number of children the service can cater for at any one time from 87 to 94. Change in the number of staff employed from 17 to 21. Change in service type from full day care and part time and sessional to full day care and sessional only.</p>
<b>Premises</b>	<p>The service operates from a purpose built detached childcare facility located in a rural area on the outskirts of Coachford village, Co Cork. Six rooms have been adapted to provide an early year's service:</p> <p><u>Ground Floor:</u> There is the Junior Wobbler Room catering for children from 1 to 2 years. There is a Senior Wobbler and Toddler Room, this room caters for children aged from 2 to 3 years. The Pre-Preschool 1 Room caters for children from 2 years 10 months and older Pre-Preschool 2 room caters for children from 2 years 6 months to 3 years. Also on the ground floor is the entrance hall, administration office, corridor, operational catering kitchen, storage areas and utility room.</p> <p><u>First Floor</u> Senior Preschool Room 1 and Senior Preschool Room 2 are located on the first floor. Leading up to the first floor is the stairs, landing, storage areas and staff dining/kitchenette room There are adequate adults and children's toilets and nappy changing facilities throughout the facility. The children have access to a large spacious partially covered secure outdoor play areas beside the facility. There is ample car parking space provided beside the building.</p>
<b>Staffing</b>	<p>There are currently 20 adults assigned to this service. The registered provider is serviced based. All adults working directly with the children hold a major award in Early Childhood Care and Education or an equivalent qualification as per the national framework of qualifications.</p>
<b>Methodology</b>	<p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under the following themes; Governance, Health, Welfare and Development of the child, Safety and Premises.</p>

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	The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to registering the change in circumstance. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and, compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.
<b>Acknowledgements</b>	The Inspector wishes to acknowledge the cooperation of the registered provider, person in charge, staff and children who were present on the day of the inspection.

### Part III - Management and Staff

#### Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

#### Requirement met:

The requirement has been met.

(a) The service has a designated person in charge and a named deputy. The registered provider and the person in charge were present on the day of the fit for purpose inspection.

### Part III - Management and Staff

#### Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

#### Requirement met:

The requirement has been met:

(1) It is proposed that 17 adults will be employed who will work directly with the children.

The service was in operation at the time of the fit for purpose inspection. There was a total of eighty-four children in attendance from aged 1 to 6 years with 15 adults working directly with the children. There was an adequate number of adults working directly with the children at the time of the Fit for Purpose Inspection Also in attendance was the registered provider, the person in charge, a chef and assistant chef.

Part V - Care of Child in Pre-school Service

**Regulation 20 - Facilities for Rest and Play**

- (1) *Subject to this Regulation, a registered provider shall ensure that—*
- (a) *having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and*
  - (b) *there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.*
- (2) *A registered provider—*
- (b) *of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that moves premises on or after 30 June 2016, shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.*
- (3) *A registered provider of a full day care service, a part-time day care service or a childminding service, other than such a service to which paragraph (2) applies, shall ensure that—*
- (a) *a suitable, safe and secure outdoor space to which the pre-school children attending the service have access on a daily basis is provided on the premises*

**Requirement met:**

The requirement has been met.

(1)(a) There are low shelves provided in the playrooms that are accessible to the children. The shelves are stocked with a large selection of activities, equipment and play materials that are all functioning and maintained in good condition. There is a large secured outdoor play area located to the rear and side of the service.

(1)(b). There were two designated separate sleep rooms located beside the Junior Wobbler Room and the Senior Wobbler and Toddler Room. The sleep rooms were furnished with a number of standard cots with well-fitting safety mattresses. The mattresses had easily cleanable protective mattresses covers. There were also low beds with inset mattresses. There was suitable sleep equipment for children over 2 years that required a sleep while attending the service. Stacking beds were available with individual bed linen. The sleep equipment for the over two when not in use was stored in a designated large cupboard in the corridor outside the playroom. There was an adequate number of suitable sleep equipment in place for the children between 1 and 2 years and for children over 2 years that required a sleep.

Each playroom had a rest area for the children to rest and relax or a place to opt out of activities while attending the service.

(2)(a), (3)(a) There are designated partially covered outdoor play areas provided beside the premise. A number of the playrooms have their own designated outdoor play area including the children in the Junior Wobbler Room. The outdoor play area has a combination of different surfaces ranging from, an all-weather, grass and, tarmacadam surface. The outdoor play area is completely enclosed and is adequately secured when the children are playing outdoors.

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### Part V - Care of Child in Pre-school Service

#### Regulation 22 – Food and Drink

*A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.*

#### Requirement met:

The requirement has been met.

- The food is provided by the service for all children attending the service. There is an operational kitchen in the service. There is one chef and an assistant chef employed to work in the kitchen. It was observed that the children received adequate portions of shepherd's pie at lunch time and the children had the option of milk or water with their lunch.
- There was a menu available.
- Eight suitable highchairs with individual harness attached were present for the younger child. The highchairs were stored in the corridor when not in use.

### Part VI – Safety

#### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

#### Requirement met:

The requirements have been met.

- The main door to the service is secured by a CCTV access control system to reduce the risk of unauthorised access by a person onto the premises or the leaving of an unsupervised child. All of the internal doors including the entry door to kitchen has a fob operated entry system in place.
- All toys and play equipment in the proposed playrooms are safe and in good condition.
- There was thermostatically controlled warm water, antibacterial liquid soap dispensers, choice of an electric hand drier (all newly installed) or paper hand towel available at the wash hand basin for hygienic hand washing and hygienic hand drying in the adult and children's toilet facilities and nappy changing area.
- The cords attached to the window blinds are all secured by wall brackets.
- Cleaning equipment and materials are stored on a high shelf in each of the toilet facilities and are inaccessible to children.
- There is a first aid box on the ground, first floor and outdoor play area. All first aid boxes are stored at adult height.
- The exit doors are unobstructed.

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### Part VI - Safety

#### Regulation 25 – First Aid

- (1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.
- (2) A registered provider shall ensure that a suitably equipped first aid box for children—
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and
  - (b) is available to the children attending the pre-school service at all times.

#### Requirement met:

The requirement has been met.

(2)

(a) There is a first aid box on the ground and first floor of the building and in the outdoor play area. All first aid boxes are stored at adult height.

(b) The first aid boxes were adequately stocked and readily accessible by staff.

### Part VI – Safety

#### Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
  - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

#### Requirement met:

The requirement has been met.

(1) (a) The requirement is met in relation to the provision of a form for recording monthly fire drills. Fire drills were taking place monthly and the last recorded monthly fire drill was on the 23/08/2023.

(b) A record of the number, type and maintenance record of firefighting equipment was maintained. It was recorded that the fire equipment was last serviced in February 2023 and the emergency fire alarm system was last tested and serviced in July 2023.

(4) The service has a number of designated assembly points in the car park in the event of a fire. A notice of procedures to be followed in the event of a fire is displayed in the playrooms.

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### Part VI – Safety

#### Regulation 28 – Insurance

*A registered provider shall ensure that the pre-school service is adequately insured.*

#### Requirement met:

The requirement has been met.  
The services insurance certificate was available on the premises.  
The information provided on the insurance certificate included details of the maximum number of children covered was 94.  
The start date recorded was 28 August 2023, the end date, was 27 March 2024.  
The insurance cover also referred to details regarding, contents, public liability and fire and theft cover.

### Part VII – Premises and Space Requirements

#### Regulation 29 – Premises

*A registered provider shall ensure that the premises of the service are—*

- (a) of sound and stable structure,*
- (b) safe and secure,*
- (c) kept adequately lit, heated and ventilated,*
- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities.*

#### Requirement met:

The requirement has been met.  
(a) The provider proposes to operate a full day care and sessional service in the purpose-built facility that has been adapted to provide an early years' service. No moulds or cracks are visible in the main building.  
(b) The entrance door to the preschool is adequately secured to prevent access by an unauthorised adult or exit by a child.  
(c) There are openable windows in each of the proposed playrooms and in many of the adult and children's toilets and nappy changing facilities. In the bigger of the two playroom on the first floor there are a number of openable velux windows There is a mechanical operated ventilation system in the adult and children's toilets that have no openable windows.  
There are an adequate number of fluorescent lights fitted with covers in the proposed playrooms.  
There is an oil-controlled heating system in place. The playrooms, toilets and nappy changing areas air temperature readings were recorded at 20°C during the inspection.  
(d) Cleaning schedules were available, and all the play materials are clean and in good condition.  
(e) There are seven designated toilets and wash hand basins provided for the children in attendance that are toilet trained. There are three separate nappy changing rooms each with a wash hand basin. The three nappy changing units have all been replaced recently with three new nappy changing units with a stairs for children in place. There

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	are storage areas for each child's individual toiletries in the unit as well. A easily cleanable surface has been applied to the walls around each of the nappy changing units. There are three designated toilets and wash hand basins available for use by the adults in the service. The premise is serviced by a private sewage system and the water source is from a public supply.
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### Part VII – Premises and Space Requirements

#### Regulation 30 – Minimum Space Requirements

- (1) *Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*
- (2) *A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.*
- (3) *A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.*

#### Requirement met:

The requirement has been met.

##### (1) Ground Floor

The Junior Wobbler Room measured 23.32square meters.

The room can accommodate a maximum of 8 children (FDC) in the room aged between 1 and 2 years at 2.8 square meters allowed per child. There is a bay window area in the corridor outside the playroom and the registered provider wants to use this space as a play space for the children in this room. The registered provider wants the play space added to the overall space available to the children in this room. The space has been cornered off and developed as a play area for the children. The play space in the bay window area measured 7.84 square meters allowing space for 2 children at (2.8 square meters per child) to play in this area at any one time. This room with the bay window space added can cater for 10 children. Once the number of children aged between 1 and 2 years exceed 8 in the room, the remaining 2 children will play in the play space provided in the bay area located in corridor. The children playing in this area will rotate during the day. The number of children in attendance will depend on the age group of the children attending.

The Senior Wobbler and Toddler Room measured a total of 40.68. square meters.

The room can accommodate a maximum of 17 children (FDC) in the room aged between 2 and 3 years at 2.35 square meters allowed per child.

The Pre-Pre-school Room 2 measured 25.18. square meters. The registered provider is planning on accommodating 12 children here. Some of the children will be receiving Early Childhood Care and Education (ECCE). The measurement per child will be a 1.81 square meters. The children currently move from this room in the afternoon to Pre-

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Pre-school Room 1. The Pre-Pre-school Room 2 currently is not in operation as a playroom in the afternoon.

Pre-Pre-school Room 1 measured 59.98. square meters. The registered provider is planning on accommodating 22 children (ECCE) sessional service at 1.81 square meters for each child. For the children attending part time and full day care the space is 2.3 square meters per child aged between 2 years 10 months and 3 years plus in the afternoon.

### First Floor

Senior Pre-school Room 1 measured 56.03. square meters. The registered provider is planning on accommodating 22 children (ECCE) sessional service at 1.81 square meters for each child each morning. The children attending part time and full day care the space is 2.3 square meters for children aged between 3 and 6 years in the afternoon. The service has space to accommodate 24 children aged 3 years plus in the afternoon at 2.3 square meters per child. (FDC)

Senior Pre-Pre-school Room 2 measured 21.42 square meters. The registered provider is planning on accommodating 11 children (ECCE) sessional service at 1.81 square meters for each child. This room is currently not in operation in the afternoon. The service has space to accommodate 9 children aged 3 years plus in the afternoon at 2.3 square meters per child. (FDC)

(2) The service had sufficient floor space for the proposed number of (ECCE) early years' service children to attend the service each morning. The ratio of children's toilets and nappy changing units is 11 children to every one toilet and 11 children that require nappy changing to every 1 nappy changing facility. There are an adequate number of toilet and nappy changing facilities in the service.

(3) There was adequate space provided for the proposed number of (ECCE) children that will attend each morning.