

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances



**Tusla I.D.:** TU2015CC268

**Name of Service** Milford Community Pre-school

**Address of Service:** Scoil Mhuire, Milford, Charleville, Co Cork. P56 FA00

**Email Address:** milfordpreschool2013@gmail.com

**Name of Registered Provider:** Lianne Sexton

<b>Type of Proposed Service:</b>	<b>Full Day Care</b>	<input type="checkbox"/>	<b>Part-Time</b>	<input checked="" type="checkbox"/>	<b>Sessional</b>	<input checked="" type="checkbox"/>
	<b>Drop-In</b>	<input type="checkbox"/>	<b>Childminding</b>	<input type="checkbox"/>	<b>Temporary</b>	<input type="checkbox"/>

**Proposed change:** Move of care room within the school

**Proposed Number of Children:** 22

**Recommended Change Following Inspection:** 22 children

**Registered change:** Move of care room within the school to accommodate 22 children on a part-time & sessional basis.

<b>Date of Inspection:</b>	1	2	0	8	2	0	2	5
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**Inspection undertaken by:** F Collins

**Title:** Early Years Inspector

**Tusla Early Years Inspectorate Address:** Second Floor, Estuary House, Henry Street, Limerick.

**Rationale for Inspection:**  
Proposed Change of Circumstance

**Note: For Office use only, to be completed by Registration Office**

<b>Registration Status:</b>	Registered Part-Time & Sessional Service for 22 Children
<b>Date of Registration</b>	18 <sup>th</sup> August 2025

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### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Description of Service</b>	<p>Milford Community Pre-school is a part-time service located in Scoil Mhuire primary school on the outskirts of Milford village in North Cork. The service provides sessional and part time services to children aged between 2 and 6 years. The service is open from Monday to Friday from 8am to 1pm.</p> <p>A registered school aged childcare service is also provided from this premises</p>
<b>Premises</b>	<p>The premises is a single room within the primary school. The room is at the end of the building and has an entrance from the school yard. Toilets for the children are contained within the care room.</p>
<b>Staffing</b>	<p>The proposal is to have four staff working in the pre-school.</p>
<b>Methodology</b>	<p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under the following themes: Governance, Health, Welfare and Development of the child, Safety and Premises.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to registering the change in circumstance. The Inspectorate reserves the right to edit responses received for reasons including clarity; completeness; and compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.</p>
<b>Acknowledgements</b>	<p>The inspector wishes to acknowledge the cooperation of the registered provider and the person in charge.</p>

### Part III - Management and Staff



Child and Family Agency Act 2013  
 Child Care Act 1991 (Early Years Services) Regulations 2016

Version 05  
 Implemented- Aug 2022  
 EYI-IR12.23 F07 FFP (CIC)

2 of 8

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

### Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

**Requirement met:**

(1) (a) The requirement has been met with the person in charge and the deputy person in charge named in the event the person in charge is not onsite.

### Part III - Management and Staff

#### Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

**Requirement met:**

The requirement has been met.

(1) The registered provider proposes to have adequate staffing with four adults working in the service.

### Part V - Care of Child in Pre-school Service

#### Regulation 20 - Facilities for Rest and Play

(1) Subject to this Regulation, a registered provider shall ensure that—

(a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and  
(b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.

(3) A registered provider of a full day care service, a part-time day care service or a childminding service, other than such a service to which paragraph (2) applies, shall ensure that—

(a) a suitable, safe and secure outdoor space to which the pre-school children attending the service have access on a daily basis is provided on the premises or

**Requirement met:**

The requirements have been met.

(1)(a) There is pre-school room in the service. The care room is well equipped with play materials and equipment.

(b) The service has planned that the children will have access to sleep mats throughout the day as needed. There are currently four sleep mats. These will be set up in the care room away from the doors and under window.

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

	<p>The care room has a soft and comfortable area available to the children to rest and relax as needed.</p> <p>(3)(a) The children will have access to the outdoor playground used by the school. The service will use the outdoor space on a timetable with the primary school.</p>
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### Part V - Care of Child in Pre-school Service

#### Regulation 21 – Equipment and materials

*A registered provider shall ensure that there is adequate and suitable furniture, play and work equipment and materials available on the premises of the pre-school service.*

<b>Requirement met:</b>	The service has suitable and adequate equipment and furniture for the children in attendance both in the care room and outside to support their play and development.
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### Part V - Care of Child in Pre-school Service

#### Regulation 22 – Food and Drink

*A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.*

<b>Requirement met:</b>	<p>The requirement has been met.</p> <p>The plan for food provision is for the parents to provide the snacks and food for after the sessional service ends.</p> <p>Breakfast will be provided by the service and the foods reportedly being made available are appropriate.</p>
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### Part VI – Safety

 An Ghníomhaireacht um Leanaí agus an Teaghlach Child and Family Agency	Child and Family Agency Act 2013 Child Care Act 1991 (Early Years Services) Regulations 2016	Version 05 Implemented- Aug 2022 EYI-IR12.23 F07 FFP (CIC)	<b>4 of 8</b>
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# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

### Regulation 23 - *Safeguarding health, safety and welfare of child*

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

<p><b>Requirement met:</b></p>	<p>The requirement has been partially met.</p> <ul style="list-style-type: none"> <li>• The emergency exit doors are unobstructed.</li> <li>• Safe storage is provided for the children’s belongings with hooks available for each child.</li> <li>• Storage for cleaning materials is in a secure press under the sink in the care room.</li> <li>• The blind cords are secured to the walls with cleats.</li> <li>• The toys and play equipment are suitable and those assessed did not have any sharp or protruding edges.</li> <li>• All storage facilities were secure.</li> <li>• All flexes and cables assessed were in good condition and were out of reach of the children.</li> <li>• A fridge is provided for the storage of perishable items contained in the food provided by parents/guardians.</li> <li>• The fire assembly point is easily accessible.</li> <li>• Emergency signage was evident in the service.</li> <li>• There was access to paper towels and a hand dryer for drying hands after hand washing.</li> </ul>
<p><b>Requirement not met:</b></p>	<ol style="list-style-type: none"> <li>1. The window that is behind the desk used by the person in charge was fully openable and children could potentially access the outdoor area.</li> <li>2. There is no warm water available at the wash hand basins in the children’s toilets, this does not allow for effective hand washing.</li> </ol>
<p><b>Response from Provider:</b></p>	<ol style="list-style-type: none"> <li>1. A window restrictor was fixed to the openable window and photographic evidence of this has been received.</li> <li>2. A work notification from a plumber has been received to state the water heating system is being installed. A date for the installation has been received in writing.</li> </ol>
<p><b>Summary Comment:</b></p>	<p>The requirements for this regulation have been met.</p>

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

### Part VI - Safety

#### Regulation 25 – First Aid

- (1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.
- (2) A registered provider shall ensure that a suitably equipped first aid box for children—
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and
  - (b) is available to the children attending the pre-school service at all times.

#### Requirement met:

The requirements for this Regulation have been met.

- (1) Two staff have up to date training in First Aid Responder.
- (2) (a) The first aid box was adequately stocked and easily accessible.
- (b) First aid supplies are available to the children attending if needed.

### Part VI – Safety

#### Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
  - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

#### Requirement met:

The requirements for this Regulation have been partially met.

- (1)
  - (a) The person in charge has a system of recording all fire drills taking place in the service.
  - (b) The fire alarm was last serviced on 09 July 2025.
- (4) The notice of the procedures to follow in the event of a fire were displayed at the main door.

#### Requirement not met:

- (1) (b) The certificate for the servicing of the fire extinguishers was not available for review.

#### Response from Provider:

- (1) (b) The fire extinguishers have been serviced, and the certificate has been received. The certificate indicates the fire extinguishers have been serviced on 14.08.2025.

#### Summary Comment:

The requirements for this regulation have been met.

### Part VI – Safety

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

### Regulation 28 – Insurance

*A registered provider shall ensure that the pre-school service is adequately insured.*

#### Requirement met:

The requirement for this regulation has been met. The insurance is valid and is for 22 children to attend at any one time.

The expiry date for the insurance is 27.03.2026.

### Part VII – Premises and Space Requirements

### Regulation 29 – Premises

*A registered provider shall ensure that the premises of the service are—*

- (a) of sound and stable structure,*
- (b) safe and secure,*
- (c) kept adequately lit, heated and ventilated,*
- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities.*

#### Requirement met:

The requirement has been met.

- (a) The building appeared to be of sound and stable structure.
- (b) The entrance door to the building is secured with an electromagnetic lock on the door. The gate at the front of the building for the school yard was secured with a double mechanism of securing same.
- (c) Natural lighting is provided with large windows at two sides of care room, and this is supplemented with electric fluorescent lights, which are fully encased with protective covers.  
  
The windows in the care room and in the toilets are openable to provide natural ventilation.  
  
The building is heated by radiators using an oil-fired central heating system. This heating is augmented by electric heaters which are being attached high on the walls.
- (d) The care room is well maintained and clean throughout.
- (e) Sufficient toilets are available for the children, with two toilets available and two wash hand basins. The adults have access to the staff toilets in the school building.

### Part VII – Premises and Space Requirements

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

### Regulation 30 – Minimum Space Requirements

(1) *Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*

(2) *A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.*

#### Requirement met:

The requirement has been met.

(1) There is adequate space for the work, play and movement of the registered number of children attending.

(2) The care room measured 57.33 sqm.

There is adequate space for the registered numbers of children to attend on a part-time basis.