

Early Years Inspectorate Regulatory Report

Pre School

TUSLA Identifier:	TU2015CC401
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Name of Service:	Teach na nOige
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Address of Service:	Castle Heights, Liscarroll, Mallow, Co. Cork
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Eircode:	P51 TC59
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Name of Registered Provider:	Brian Downes
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Service type:	Full Day, Part Time, Sessional
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Date(s) of Inspection:	19/03/2024
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No of pre-school children:	AM	30	PM	23
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Address of the Early Years Inspectorate:	13 Market Square, Mallow, Co Cork
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Inspection undertaken by:	F Collins
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Title:	Early Years Inspector
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Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Conditions if applicable	N/A
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Description of service

Teach na nÓige, is a purpose-built childcare facility in Liscarroll, North Cork. The service offers full day care, part-time day care and a sessional service. The service also facilitates the Early Childhood Care and Education programme for 38 weeks of the year.

The centre is a not-for-profit community service and operates between the hours of 07.00-18.00 hours, Monday – Friday.

The service has four childcare rooms three of which were in operation on the day of inspection. The baby room is currently closed due to staff shortages. The service is currently catering for children aged 1-6 years and has a separate school age service. There are sleep facilities, nappy changing facilities, kitchen facilities, a service office, a staff room and both adult and children’s toilets. The service has two dedicated outdoor areas, one for the younger and the other for the older children.

Staffing

There are a total of 16 staff employed in the service.

The qualifications of the staff range from Level 5 to Level 8 on the National Qualifications Framework.

Methodology

Tusla’s Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance/ health, welfare and development of child/ safety/ premises and facilities. The inspection may also focus on other areas as required.

The inspection focused on an examination of compliance under regulations 9, 11, 15,16,19,22,23,25, and 28 however, on inspection additional non-compliance which posed a risk was identified under Regulation 20 and 25. These findings are outlined within the relevant regulation(s) within this report.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Additional information

An Immediate action notice was issued to the service on 20.03.2024 to ensure adequate provision of staff trained in first aid would be available to the children. An adequate response was received from the service on 21.03.2024 stating that staff had been booked into FAR training and the roster had been adjusted in the interim to ensure a person trained in basic first aid was available to the children at all times during the operation of the service.

Acknowledgments

The inspector wishes to acknowledge the cooperation of the registered provider, person in charge, staff and children who were present on the day of the inspection.

Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and
- (c) there is a clear management structure in the service that identifies the lines of authority and accountability in the service and the specific roles and responsibilities of each employee and unpaid worker.

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,
- (b) consideration of references from reputable sources in the case of a person who has no past employers,
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

Compliance Information

(1)

- (a) The service had a designated person in charge and a deputy person in charge on the premises on the day of inspection. In the event the person or deputy person in charge were not on the premises a named person able to deputise was available, this person was the leader of the pre-school room. This was listed on the notice at the office.
- (b) The person in charge or a named deputy person in charge were on the premises at all times during the operation of the service.

(c) There was a clear structure in the service that identified the management structure. Each care room had a room leader, childcare workers and where required had staff employed under the Access and Inclusion Model.

(2)

Sixteen adults work in the service, all 16 adult files were assessed for completeness.

(a) Of the 32 references required 27 validated references were available from past employers.

(b) Of the 32 references required four validated references were available from a source other than a past employer.

(c) Garda vetting disclosures had been obtained for all 16 staff. However, the service did not adhere to the re-vetting timeframes as outlined in the Early Years Inspectorate Regulatory Notice, requiring services to renew Garda vetting every three years. Please refer to the information outlined under regulation 23 of this report.

(d) Police vetting was required and available and translated where required for two adults who work in the service and have access to children.

(4) Fifteen adults held relevant qualifications in Early Childhood Care and Education at level 5 or above or a qualification deemed as equivalent by the minister. The non-qualified adult who was working in the service was working in the kitchen preparing the meals for the children.

Part III – Management and Staff

Regulation 11 - Staffing levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.

Compliance Information

(2) The registered provider ensured the adult child ratios in the service were correct.

The Toddler (Fledglings) room was staffed by one adult early in the day and by two when the second adult commenced work. These two adults were caring for five children aged between 1-2 years. The staff provided break cover for each other.

The junior room (Buddies) was staffed by two adults caring for up to nine children all aged between 2-3 years.

The pre-school room (Blossoms) had three staff caring for up to 16 children aged between 3-5 years. Additional staff arrived in the morning to work with the children and provide break cover.

Non-Compliance Information

(1) The needs of the children were not met during the staff lunchtime. The child sleeping in Cot room 2 was cared for when awake in the Fledglings room, the staff member from that room was unable to complete a sleep check due to distance from the care room and the numbers of children they were caring for at the time. The person in charge needed to leave the five children who were asleep on stackable beds alone in another room to complete the sleep checks. Not having adequate staff available to meet the needs of the children may allow for incidents to occur in the service. The staffing improved when a staff member returned from the after-school service due to low numbers there and was able to assist in the Fledgling room.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

(1) Cot Room 2 has been relocated to a room beside the Fledglings room which was previously used as a baby room. This will enable staff to complete safe sleep checks. The service is advertising for additional staff to ensure adequate staff are available at all times.

Supporting documentation submitted

(1) The commitment given on the corrective and preventive action form is accepted as evidence. A photograph has been received demonstrating the set-up of the new sleep room.

Summary Comment

Following receipt of the corrective and preventive action forms and the commitment given the requirements for this regulation have been met.

Part IV – Information and Records

Regulation 15 – Record of pre-school child

(1) A registered provider of a pre-school service other than a pre-school service in a drop-in centre or a temporary pre-school service shall ensure that a record in writing is kept in respect of each pre-school child attending the service containing the following particulars:

- (a) the name and date of birth of the child;*
- (b) the date on which the child first attended the service;*
- (c) the date on which the child ceased to attend the service;*
- (d) the name and address of a parent or guardian of the child and a telephone number where that parent or guardian or a relative or friend of the child can be contacted during the hours of operation of the service;*
- (e) authorisation for the collection of the child;*
- (f) details of any illness, disability, allergy or special need of the child, together with all the information relevant to the provision of special care or attention;*
- (g) the name and telephone number of the child's registered medical practitioner;*
- (h) record of immunisations, if any, received by the child;*
- (i) written parental consent for appropriate medical treatment of the child in the event of an emergency.*

(3) A record in writing referred to in paragraph (1) or (2) shall be open to inspection on the premises by-
(c) an authorised person.

Compliance Information

(1)
Of the 30 children present on the morning of the inspection a sample of 11 children's registration forms, were examined.

The registration forms were complete across (a) –(i) on all of the forms assessed.

(3) (c) The records as identified above were made available to the inspector for review in all care rooms.

Part IV – Information and Records

Regulation 16 – Record in relation to pre-school service

(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:

(i) details of staff rosters on a daily basis;

(k) details of any accident, injury or incident involving a pre-school child attending the service.

Compliance Information

(1) (i) The staff roster was available and a copy of same was issued to the inspector. The roster reflected the staff attendance throughout the day of inspection. Staff were aware of their correct working hours and of their breaks.

(k) The six accident and incident forms reviewed, were all available on the children’s files and were all signed and dated correctly with staff and parent signatures and outlining the incident that had occurred.

Part V - Care of Child in Pre-school Service

Regulation 19 - Health, welfare and development of child

(1) A registered provider shall, in providing a pre-school service, ensure that-

(a) each child’s learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and

Compliance Information

Basic Needs

- Meals the snacks on the day of inspection were served at appropriate times and children could access their drinks throughout the day. Assistance was given to the children that required same and children were observed to be encouraged to be self-sufficient where possible. Staff were observed to be on hand to support the children to feed them their meals and snack as required. Appropriate crockery and cutlery were available and used.
- Children who may be messy eaters were provided with bibs where required.
- Staff supported the children with toileting when needed and nappies were changed frequently.
- Children were reminded to wash hands before snack and dinner time and after coming in from outside the children were observed to be helped when needed.

- Sleep was facilitated at a scheduled time after dinner in Buddies, these children were brought to the empty baby room and stackable beds were set up in this area. The staff stated that scheduled sleep after dinner was only available to these children, on the day of inspection no child appeared to require sleep before this time.
- The children attending the Fledgling room were facilitated to sleep when they indicated the need for same. These children had access to standard cots in sleep room 1 & 2.
- All children could move about freely and there was no restriction placed on their movement.
- The child in the Blossoms room that required additional assistance via the Access and Inclusion Model scheme had appropriate inclusion plans available to the staff to guide their individualised support.

Supporting Relationships

- Each staff member was assigned to a care room. The children were comfortable with the staff and knew their carers and were observed to seek their support when required. Staff were observed to spend time comforting the children as needed especially in the Fledglings room where a child was settling and another sustained a bump to the head.
- The children were observed to play alone and play in small and large groups in the Blossoms room and where a child did not want to partake in circle time they were allowed play alone but under the supervision of the staff.
- The children supported each other especially when outside playing on the swing or in the playhouse.
- Parents were allowed into each care room and were able to observe where their children were being cared for. The parents were spoken to at drop off and collection and staff were observed to spend time with the parents when needed.
- The service used a care application and the updates for each child were entered onto the system for parents to be updated on the activities of their child and on when they slept or ate.

Physical And Material Environment

- The fledgling room and Blossoms room had a variety of toys and resources. The resources were specific to encourage the development of each child, i.e. colouring pencils for fine motor development, tabletop activities of jigsaws, bricks and shape sorters allowed for cognitive development and fine motor development and circle time when stories were told and songs were sang which allowed the children to talk and encouraged speech development.
- All shelving was accessible to the children and they were able to choose their activities as required.

The Outdoor Environment

The outdoor environment consisted of two areas both covered with soft matting and a concrete path beside the building. There were climb on toys, balance toys and a range of activities to suit each of the age groups. The younger children had access to a smaller area with appropriate toys and the older children had access to the larger playground.

Non-Compliance Information

Basic Needs

1. The sleep room temperature of Sleep room 1 was recorded at 23.4°C and in sleep room 2 at 24.2°C these temperatures were too warm to allow for the children over one year to sleep comfortably. Not ensuring the comfort of the children is met during sleep may cause the children to sleep poorly and be irritable on waking.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

1. The thermostats in both sleep rooms have been adjusted to ensure the temperature in the sleep rooms are below 22 degrees when a child over the age of one year is sleeping.

Supporting documentation submitted

1. Photographic evidence of the thermostat turned down and marked to ensure staff do not increase the temperature and a photograph of the room thermometer have been received.

Summary Comment

Following receipt of the corrective and preventive action submission and the assurances received on same and the photographic evidence to support the submission the requirements for this regulation have been met.

Part V - Care of Child in Pre-school Service

Regulation 20 – Facilities for rest and play

(1) Subject to this regulation, a registered provider shall ensure that-

- (a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child 19 to play indoors and, where required by these Regulations, outdoors, during the day, and
- (b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.

Compliance Information

- (1)
- (a) The children had suitable facilities for play indoors in the Fledglings and Blossoms rooms. The children had adequate facilities to play outdoor in all three care rooms.
 - (b) There were 10 standard cots with appropriate mattresses and linen available between sleep room 1 & 2. The children who were over 2 years had access to a stackable bed, five of which were observed to be used on the day of inspection however additional beds were available should they be required. The rest areas in the Fledging's and Blossoms room were adequate to meet the rest needs of the children attending both rooms and afforded each of the children a space where they could opt out of activities.

Non-Compliance Information

1. (b) The rest area in the Buddies room was not adequate to meet the rest needs of the children attending. There was a wooden bench in the care room and no additional soft area was accessible to the children to allow them rest in comfort should they be tired or wish to opt out of activities. Not affording the children the opportunity to rest may result in the children getting over tired and restless.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

1. The rest area in the Bubbles room has been developed with large cushions creating a corner couch type rest area with additional cushions for comfort. The board of management will be informed monthly of equipment and materials required for the service.

Supporting documentation submitted

1. Photographic evidence of the newly developed rest area has been received.

Summary Comment

Following receipt of the corrective and preventive action plan and the photographic evidence received the requirements for this regulation have been met.

Part V - Care of Child in Pre-school Service

Regulation 22 – Food and drink

A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Compliance Information

- The food and drink in the service was provided by an outside catering company for the service for the main meal and the snacks were provided by the service in the Fledglings and Buddies rooms and for the children attending the full day care service in the Blossoms room. The children in the Blossoms room attending for the ECCE service only brought in their own snacks. The snack provided by the service was crackers and chopped fruit. The children that brought their own snack had healthy foods such as yogurts, sandwiches and chopped fruit and vegetables. Drinks of water were freely available and encouraged.
- The main meal (dinner) which was given to the children at 12mid-day and on the day of inspection consisted of cottage pie. All children were observed to eat this meal and additional food was available to the children should they be hungry.

Part VI - Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information

General Safety:

- The external doors were secured with keypad locking mechanisms both on the main door and on the gate to the side of the premises and giving access to the parents/guardians to the Blossoms and Buddies rooms.
- The internal doors were secured to the laundry room and to the adult toilet.
- There were no full-length glass doors where the children could walk into without knowing it was there.
- The windows operated on a tilt and turn mechanism.
- The blind cords were inaccessible to the children in the sleep rooms.
- There were no highchairs in the service and the low chairs with tables attached had appropriate harness attached.
- The play equipment appeared safe and no equipment assessed had pinch or crush points.
- The electric cables were out of reach of the children.
- Storage facilities were inaccessible on high shelves or away from the children.
- The staff room was inaccessible to the children.

Infection Control:

- There was liquid hand soap, warm water and paper handtowels available at all adult and children's sinks.
- Children were observed to have their hands washed after nappy changing.
- The staff who were observed when carrying out a nappy change, were observed to wear single use gloves and an apron when changing the children. The surface of the nappy changing unit was cleaned following the nappy change with suitable disinfectant.
- The lidded bins in the nappy changing room were all lidded and easily operated by foot and minimised the need for contact with the surfaces.

Safe Sleep:

- The cots and stackable beds when in use were an appropriate distance apart to ensure the ease of checking the children and to prevent cross infection.
- The cots were standard cots with suitable waterproof mattresses and appropriate linen.

Fire Safety:

- The fire extinguishers were safely tethered to the walls throughout the service.
- The fire doors were unobstructed.

Outing:

- No outings were undertaken by the service.

Non-Compliance Information

General Safety:

1. Garda vetting was available for all 16 staff however the vetting disclosure for one staff member was obtained greater than three years ago and is not in adherence to with the Early Years Inspectorate Regulatory Notice 'EYI-RN12.3 Renewal of Garda Vetting'.
2. The children were not all signed into the service on arrival. In the Fledglings room no child was signed in at 9.15, in the Blossoms room one of the 16 children was not signed in 10.07 and in the Buddies room one of the nine children was not signed in at 10.54. Not ensuring there is an accurate record of the children in attendance at all times may allow for ineffective evacuation of the building in the event of an emergency.
3. The outdoor area, both areas had evidence of weeds growing to the sides and some of the soft matting lifting at the edges, both if these issues are a trip hazard and may cause an injury to a child or and adult in the service.
4. The slide in the outdoor area, for use by the younger children was broken with the slide being held in place by one screw, should a child access same and climb on it there was a risk of the falling or becoming entrapped between the frame and the slide.
5. The wooden platform where children stood on the large climbing fame in the playground where the older children played outside was chipped and soft at the edge and may cause a child to become imbalanced and fall.

Infection Control:

6. The pedal mechanism on the lidded bin in use in the Fledglings room was not working and therefore the staff needed to open the bin with their hands and this multiple contact would increase the risk of contamination and cross infection.
7. The soap dispenser in the children's toilets of the Blossoms room was dirty and when using the lever dispenser residue was evident and this could harbour bacteria and cause contamination and cross infection.
8. The shelves in the newly developed nappy changing area in the Blossoms room were not sealed and were made from porous wood finish, this porous wood was not sealed and easily cleanable and therefore posed a risk of contamination and cross infection.

9. A clothes horse for use when hanging the outdoor wet suits was stored in the nappy changing area, this could cause the clothes horse to be contaminated and contaminate the clothes of the young children.
10. The blue couch in the Blossoms room was torn and had exposed material underneath, this cloth was not easily cleaned and could pose a risk of contamination and cross infection.
11. The 'Winnie' the Pooh' cushion in the Fledglings room and the floor and mats in the Buddies room were not clean and pose a risk of cross infection between the children.

Safe Sleep:

12. The physical sleep checks on the sleeping children were completed by a staff member and recorded by a second staff member using the care application system but the staff doing the check or recording the check were not signed in the sign in was used for a staff member who had not done the check or completed the recording. Therefore, it was not easily ascertained who and when the sleep checks were completed for each child.

Action submitted by the Registered Provider

Corrective & Preventive Action

General Safety:

1. An application for renewal of Garda Vetting for the one vetting disclosure that was greater than three years old has been submitted to the Garda Vetting bureau.
2. The person in charge has ensured that all children are signed in and out at time of arrival and departure. The person in charge has reminded staff by email and issued all staff with the Tusla questions and answers on the need to sign in and out children to each staff member. A plan is in place to sign the children in on paper records should the application used by the service not be accessible for any reason.
3. As an interim measure the obstacle course has been moved to cover the area where the mat is lifting and a contractor is to fix this within four weeks. The weeds around the perimeter are being addressed and have been added to the weekly outdoor risk assessment.
4. The small slide in the wobbler outdoor play area has been removed and a review of all outdoor toys and equipment has been added to the outdoor risk assessment.
5. The large slide in the pre-school outdoor play area has been placed out of use until it can be repaired. The board of management have been informed of the broken equipment.

Infection Control:

6. The pedal operated bin in the Fledglings room has been replaced. The bins have been added to the daily indoor risk assessments.

7. The soap dispenser has been cleaned and will be checked by the staff. In addition to this the person in charge is hoping to hire a person whose duty will be to clean the service and support the childcare staff in ensuring the service is clean.
8. The new nappy changing room has been placed out of use until the requirements of the regulations have been met. A notice indicating same to the staff has been placed on the door of the facility.
9. The clothes horse has been removed from the nappy changing room and the person in charge has committed to not storing any equipment in the nappy changing area.
10. The blue couch has been removed and a new couch has been ordered. Checking of furniture is added to the indoor risk assessment.
11. The cushion has been removed and the cushions will be checked daily as outlined on the daily risk assessment.

Safe Sleep:

12. The staff have been reminded to log into the care application system using the staff's own credentials. The person in charge has committed to doing frequent checks to ensure the sleep checks being done are logged correctly.

Supporting documentation submitted

General Safety:

1. A photograph of the submission to the Garda Vetting disclosure administrators have been received.
2. A copy of the email sent to the staff have been received.
3. A copy of the outdoor risk assessment has been received. A copy of the email sent to staff explaining the need to move the obstacle course and to ensure it remaining in place to cover the matting has been received.
4. A copy of the broken slide removed, and the daily outdoor risk assessment has been received.
5. Photographic evidence of the notice placed on the platform on the climbing frame has been received along with the reviewed outdoor risk assessment.

Infection Control:

6. Photographic evidence of the new bin has been received.
7. The assurance received on the corrective and preventive action form is accepted as proof.

8. Photographic evidence of the nappy changing room out of use was received where notices have been placed on the door to ensure it is not use. This along with the assurances received from the person in charge is accepted as proof that the nappy changing facility in the pre-school room is out of use.
9. A copy of the email sent to the staff to remind them not to store any equipment in the nappy changing rooms has been received, this along with the assurance received on the corrective and preventive action form is accepted as proof.
10. A receipt for the purchase of the new couch and a copy of the indoor risk assessment have been received. These along with the assurances received on the corrective and preventive action form is accepted as proof.
11. A photograph of the Fledglings room with the cushion removed has been received and this along with the corrective and preventive action form is accepted as proof that the cushion has been removed.

Safe Sleep:

12. The assurances received on the corrective and preventive action form are accepted that the sleep checks will be completed with the relevant staff singing into the services care app.

Summary Comment

Following receipt of the corrective and preventive action form and the evidence submitted the requirements for this regulation have been met.

Part VI - Safety

Regulation 25 - First aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children-

(a) is safely stored in an easily accessible and conspicuous position on the premises, and

(b) is available to the children attending the pre-school service at all times.

Compliance Information

- (2) (a) There were first aid supplies available in all care rooms
- (b) These resources were immediately available to the staff should they require same.

Non-Compliance Information

- (1) The registered provider did not ensure that a person trained in first aid was immediately available to the children at all times when the service is in operation. The person trained in First Aid Responder was only available after 14.00 and a person trained in basic first aid was available after 08.15 am on the day of inspection. An immediate action notice was issued to the registered provider on 20.03.2024 to ensure the service would rectify the requirement for a person trained in first aid to be immediately available to the children. An adequate response was received from the service on 21.03.2024 stated that staff have been booked into FAR training and the roster has been adjusted in the interim to ensure a person trained in basic first aid is available to the children.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

- (1) 21.03.2024 The roster was updated immediately to ensure a staff member with First Aid responder training was available in the service at all times. Additional staff are being trained in FAR and this will be reflected on the staff roster. A log of all training for staff will be maintained to ensure staff have appropriate training. CAPA response: additional staff have been trained, six in total in first aid responder and are now available to the children.

Supporting documentation submitted

- (1) The updated roster has been received identifying the staff who are on duty and have FAR training. A copy of the receipt for the training of the six staff have been received.

Summary Comment

Following receipt of the corrective and preventive action form and the evidence submitted the requirements for this regulation have been met.

Part VI - Safety

Regulation 26 - Fire safety measures

- (1) A registered provider shall ensure that a record in writing is kept of-
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Compliance Information

- (1) The service retained records of:
- (a) The fire drills, the last fire drill took place on 28.02.2024.
 - (b) The firefighting equipment was last service on 10.01.2024 and the fire alarm system was last serviced on 25.10.2023.
- (4) The notice of what was to be done in the event of an emergency was displayed on the wall.

Part VI - Safety

Regulation 28 - Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Compliance Information

The service had appropriate insurance. The insurance for the pre-school service was in date until 31.08.2024 and covered 53 children to be in the building at any one time.