

Early Years Inspectorate Regulatory Report

Pre School

TUSLA Identifier:	TU2015CN013
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Name of Service:	Busy Bees Toddlers LTD
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Address of Service:	Leiter, Baileborough, Cavan, Co. Cavan
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Eircode:	A82 N882
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Name of Registered Provider:	Margo Campbell
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Service type:	Full Day
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Date of Inspection:	04/03/2026
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No of pre-school children:	AM	26	PM	18
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Address of the Early Years Inspectorate:	Early Years Inspectorate, Hampton Court, Cootehill Road, Drumalee, Co Cavan. H12 YY84
Inspection undertaken by:	S Mc Kenna & M Mc Donnell
Title:	Early Years Inspectors

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Conditions if applicable	29th May 2026 Regulation 30 Child Care Act 1991 (Early Years Services) Regulations 2016 The Registered Provider will be required to comply with the following condition:
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Early Years Inspectorate Regulatory Report

Pre School

- Ensure that the health, safety and welfare of the children in attendance is maintained by meeting the minimum floor space requirements and not exceeding the service registered numbers of 22 children on the premises at any one time.

Description of service

Busy Bees Toddlers LTD was established in 2003. It is a privately run full day care, part-time and sessional pre-school service. The service operates from 8am to 6pm each weekday and participates in the Early Childhood Care and Education (ECCE) scheme ECCE programme from 9am to 12 midday. The service is registered to care for a maximum of 22 pre-school children aged 0- 6 years. The service is a single-storey childcare facility attached to the registered provider's residence, consisting of two care rooms named the Preschool room and the Baby/Toddler room. A cot room, nappy changing area, sanitary facilities and a kitchenette is located within the areas designated to the preschool service. There is an additional room available that the staff outlined is used for sleep or relaxing activities directly opposite the Baby/Toddler care room. During the inspection, this room was observed in use by preschool children before home time at 12 midday. A large outdoor play area is available at the rear of the premises.

Staffing

There are 12 staff employed in the service, which includes the registered provider. The registered provider and 9 staff members provide direct care to preschool children, which includes one staff member on long-term leave, and two staff members who are employed for auxiliary duties.

Three students (two transition year and one college work experience) were present on the day of inspection.

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

Early Years Inspectorate Regulatory Report

Pre School

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance/ health, welfare and development of child/ and safety. The inspection may also focus on other areas as required.

The inspection focused on an examination of compliance under Regulation 9 Management & Recruitment, Regulation 11 Staffing Levels, Regulation 15 Record of Pre-School Child, Regulation 16 Record in relation to Pre-school Service, Regulation 19 Health, Welfare & Development of Child, Regulation 20 Facilities for rest and play, Regulation 23 Safeguarding Health, Safety and Welfare of Child, Regulation 26 Fire Safety Measures and Regulation 28 Insurance.

However, on inspection, additional non-compliances which posed a risk were identified under Regulation 8 Notification of change in circumstances and Regulation 30 Minimum space requirements. These findings are outlined within the relevant regulations within this report.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Early Years Inspectorate Regulatory Report

Pre School

Additional Information

Due to the recurring issuing of non-compliances as the service continues to operate outside of its registration status, a referral was made to the Early Years Enforcement Department on 05 March 2026, and a referral was made to Cavan County Council Planning Department on 09 March 2026.

A referral was made to the National Registration Enforcement Panel (NREP) from the Services Operating Outside Registration Status (SOORS) unit on 24 March 2026 in relation to repeated non-compliance. A regulatory enforcement meeting on 13 April 2026 was facilitated by the Deputy Head of Regulatory Enforcement with the Registered Provider. The meeting was convened to discuss the recurring non-compliance found on inspection.

Acknowledgments

The inspectors wish to acknowledge the cooperation of the registered provider, staff and children who were present on the day of the inspection.

Part II - Registration and Register

Regulation 8 - Notification of change in circumstances

(1) A registered provider of a pre-school service other than a temporary pre-school service shall, subject to paragraph (3), notify the Agency in writing of any proposed change in the details in relation to the pre-school service contained in the register pursuant to section 58C(2) of the Act or Regulation 7(2) at least 60 days before it is proposed that the change would take effect.

Non-Compliance Information

There were 26 pre-school children present on the day of inspection. The service is registered to accommodate a maximum 22 pre-school children at any one time. On review of the daily attendance books, it was observed that up to a maximum of 27 children could be in attendance at any one time. The registered provider is required to notify Tusla of any proposed changes to their approved registration status prior to any changes occurring.

This is a recurring non-compliance and has been found on the services last four inspections; 30 March 2022, 09 October 2023, 17 June 2024 and 08 April 2025.

Following the last inspection (08 April 2025) the registered provider provided documentation and assurances to Tusla that the service would revert to catering for a maximum of 22 children as per their Tusla registration status and in line with conditions attached to their planning permission.

Early Years Inspectorate Regulatory Report

Pre School

The registered providers' corrective and preventive action outlined that they "will strive to keep the numbers as per my Tusla registration of 22 children at any one time", and evidence submitted demonstrated that they had at that time reverted to the maximum capacity of 22 preschool children. The corrective and preventative actions have not been effective in preventing this non-compliance from recurring.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

The registered provider stated that she was in correspondence with SOORS since the inspection and have now been reported to the National Registration enforcement panel for consideration of enforcement action, she will provide an update after this process.

Supporting documentation submitted

None received.

Summary Comment

This non-compliance has been referred to the National Registration Enforcement Panel for their consideration of potential enforcement action.

Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,*
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and*
- (c) there is a clear management structure in the service that identifies the lines of authority and accountability in the service and the specific roles and responsibilities of each employee and unpaid worker.*

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,*
- (b) consideration of references from reputable sources in the case of a person who has no past employers,*
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and*

Early Years Inspectorate Regulatory Report

Pre School

(d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

Compliance Information

(1) (a) The service had a designated person in charge, who is the registered provider, and a named person to deputise in their absence.

(b) Following discussion with the registered provider, it was confirmed that when the preschool service was in operation, the designated person in charge or the named person in charge was on the premises.

(c) A management structure was in place, which was identifiable through review of the staff roster on display and discussion with the staff team.

(2) Following a review of previous inspection information, information available on the inspection and through discussion with the registered provider onsite, it was determined that two new staff members and three new students had commenced working in the service since the last inspection.

The references on file for ten staff were compliant on the service's last inspection; therefore, they were not reviewed upon this inspection.

(a) (b) Of the two new staff and three students' files reviewed, the following were available;

A total of three written and validated references from a previous employer and one written and validated reference from a reputable source were on file for one staff member and one student.

Two written references from a reputable source were on file for one staff member.

(c) Garda vetting for employed staff reviewed upon the last inspection met regulatory compliance; therefore, they were not reviewed upon this inspection. Vetting records were reviewed as follows;

Garda vetting disclosures had been obtained for the two new staff and one student.

Garda vetting for two students aged under 18 years is not required.

(d) Employment records of ten staff employed were reviewed at the services' last inspection, and regulatory compliance was achieved; therefore, were not reviewed upon this inspection.

Early Years Inspectorate Regulatory Report

Pre School

A review of the employment history for the two newly employed staff and three students demonstrated that no one had lived outside the State for a period of longer than 6 consecutive months. Therefore, police vetting was not required.

(4) Documentary evidence reviewed at the last inspection for ten childcare staff, and upon this inspection for two childcare staff, confirmed that the staff employed to work directly with children held an appropriate childcare qualification at Level 5 or above on the National Framework of Qualifications.

A qualification for two auxiliary staff and three students on work experience is not required.

Non-Compliance Information

(2) (a) (b)

The registered provider did not ensure two written and validated references were on file for two transition year students.

The registered provider had not carried out the validation process for two written references on file for one staff member.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

The registered provider obtained character references for both Transition year students and verified as attached.

The registered provider has signed and dated the staff references. The registered provider will not take on any more students unless references obtained and verified before they start.

Supporting documentation submitted

Four validated references for two students.

Two validated references for one staff member.

Summary Comment

The response from the registered provider and supporting documentation submitted has adequately addressed the non-compliances in Regulation 9 (2) (a) (b).

Part III – Management and Staff

Regulation 11 - Staffing levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.

(8) Without prejudice to paragraphs (2) to (7)-

(a) a registered provider of a pre-school service other than a child-minding service or a sessional pre-school service shall ensure that there are at least 2 adults on the premises at all times

Compliance Information

(1) On the day of inspection, there was an adequate number of adults working directly with the children attending the pre-school service.

(2) The adult to child ratios were correct in the service when the inspectors arrived unannounced and remained so throughout the inspection.

The following adult to child ratios were observed when the service was operating at maximum attendance:

- Three adults cared for 10 children aged 1 to 2 years in the Baby/Toddler room, of whom all attended on a part time or full day care basis.
- Two adults cared for 16 children aged 3 years 3 months to 5 years in the Preschool room, of whom 7 attended on a sessional basis, and 9 attended on part time or full day care basis.

In addition to the above, the registered provider was available if required in the morning while carrying out kitchen duties and then worked in the Preschool room in the afternoon.

Non-Compliance Information

(8) The registered provider did not ensure that there were at least 2 adults on the premises at all times as detailed below;

- A review of the staff roster demonstrated that one staff member was rostered to work from 8am to 8:30am on the day of inspection.

Early Years Inspectorate Regulatory Report

Pre School

- A review of the staff roster available demonstrated there was only one adult onsite on the following dates and times while children were in attendance;
23/02/2026 between 8am to 8:30am and 5:30pm to 6pm.
24/02/2026 between 5:30pm to 6pm.
25/02/2026 between 5:30pm to 6pm.
02/03/2026 between 8am to 8:30am.
- The roster for the remainder of the week of the inspection, which was amended to reflect one staff member who was off sick, demonstrated;
05/03/2026 one staff member from 8am to 9am.
06/03/2026 one staff member from 8am to 8:30am.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

Although the registered provider is present in the service from 8am -9am and from 5.30pm -6pm on a daily basis it didn't reflect on the rota. The registered provider is now documented on rota for these times. I will ensure I am on rota for these times at all times.

Supporting documentation submitted

Copy of staff roster demonstrating two staff present during opening hours.

Summary Comment

The response from the registered provider and supporting documentation submitted has adequately addressed the non-compliance in Regulation 11 (8). Implementation and sustainment of the corrective and preventative actions detailed will be reviewed at the next inspection.

Early Years Inspectorate Regulatory Report

Pre School

Part IV – Information and Records

Regulation 15 – Record of pre-school child

(1) A registered provider of a pre-school service other than a pre-school service in a drop-in centre or a temporary pre-school service shall ensure that a record in writing is kept in respect of each pre-school child attending the service containing the following particulars:

- (a) the name and date of birth of the child;*
- (b) the date on which the child first attended the service;*
- (c) the date on which the child ceased to attend the service;*
- (d) the name and address of a parent or guardian of the child and a telephone number where that parent or guardian or a relative or friend of the child can be contacted during the hours of operation of the service;*
- (e) authorisation for the collection of the child;*
- (f) details of any illness, disability, allergy or special need of the child, together with all the information relevant to the provision of special care or attention;*
- (g) the name and telephone number of the child's registered medical practitioner;*
- (h) record of immunisations, if any, received by the child;*
- (i) written parental consent for appropriate medical treatment of the child in the event of an emergency.*

Compliance Information

- (1) The registered provider ensured that a record in writing was kept in respect of each pre-school child attending the service. A total sample of 10 child record forms were reviewed, to include children registered to attend across all care rooms and included the required information as detailed at (1) (a) to (i) above.

Early Years Inspectorate Regulatory Report

Pre School

Part IV – Information and Records

Regulation 16 – Record in relation to pre-school service

(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:

- (h) details of attendance by each pre-school child on a daily basis;
- (i) details of staff rosters on a daily basis;
- (k) details of any accident, injury or incident involving a pre-school child attending the service.

Compliance Information

(16) (1) A record in writing was kept of the following information in relation to the service:

- (i) Details of a weekly staff roster for the week previous to inspection and the week of inspection, which detailed staff working hours.

Non-Compliance Information

(h) Record books reviewed did not adequately reflect the attendance of each child in attendance in the Baby/Toddler room on the day of inspection. One child present in the Baby/Toddler room was not signed in. Staff advised the inspector that the child was settling in from the week before. However no attendance records were available to reflect the child's attendance when present in the service. There was evidence that the child was present on 26th and 27th February and 2nd and 3rd March, as sleep records were available indicating this.

- (i) Review of the staff rosters available demonstrated that inaccurate staff attendance records were maintained.
 - One staff member rostered to work and present on the day of the inspection had not signed in. Inaccurate records of staff attendance was a non-compliance on the service's most recent inspection, where the registered provider's corrective and preventive actions outlined *"staff were informed of this error and asked to sign in/out at all times. Ensure I check on a regular basis that staff records of attendance are being maintained"* has not prevented this non-compliance from recurring.
 - The rosters reviewed demonstrated rostered hours for the registered provider, however there was no written record of the registered provider's working hours on a daily basis.

(k) The service did not document details of an incident with a child to ensure that the details were recorded and confirm that the parent was informed. A child had a minor incident in the preschool room, and a staff member applied a cold compress. On discussion with the registered provider and the staff member, it was stated that minor incidents were not recorded and parents were verbally informed. This did not reflect the practice as outlined in the service's accident and incident policy, which stated *"All accidents/incidents, even minor ones are recorded in an accident record sheet, with details on how they are dealt with or treated."*

Early Years Inspectorate Regulatory Report

Pre School

The practice observed on the day did not ensure that details of any accident, injury or incident involving a pre-school child attending the service were recorded, and accurate details were provided to parents to ensure the child's safety following an incident.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

(h) The child was not on rota on inspection day as they were settling in. An error that has been rectified immediately. Every child will be in the register, whether they are in for 1 or 10 hours going forward.

(i) A member of staff failed to sign in on arrival. Registered provider has reminded staff member to ensure they sign in as soon as they arrive. This includes me, the service provider. Who has made a reminder notice for staff to ensure no recurrence of this.

(k) Service records every incident in our incident report book. Although this particular child is quite prone to minor incidents as you will see on report attached. We now record all incidents minor or not.

Supporting documentation submitted

Photo of child's name inserted into the attendance role book and hours completed.

Photo of a reminder on display for staff to sign in and out.

Copy of completed accident form submitted.

Summary Comment

The response from the registered provider and supporting documentation submitted has adequately addressed the non-compliances in Regulation 16 (h) (i) and (k). This will be reviewed upon the next inspection.

Early Years Inspectorate Regulatory Report

Pre School

Part V - Care of Child in Pre-school Service

Regulation 19 - Health, welfare and development of child

(1) A registered provider shall, in providing a pre-school service, ensure that-

- (a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and
- (b) appropriate and suitable care practices are in place in the pre-school service, having regard to the number of children attending the service and the nature of their needs.

Compliance Information

The following examples demonstrate how children's learning, development and well-being was facilitated in the service:

Basic Needs

All food eaten by the children is provided by the service. The snack eaten at 10:40am was toast pieces and a plain biscuit, and drinks of water. The hot meal served at 1:50pm on the day of inspection was chicken, potatoes, carrots and gravy. A water jug and drinking cups were readily available in each of the care rooms during the day.

The older children were observed to use the toilet independently with adult support provided where needed.

Nappy changing occurs in line with the children's needs and care routines.

Spare clothing was available for the children.

The children in the Preschool room took part in outdoor play on two occasions during the inspection. They were observed putting on wellies, independently or with staff support, which were readily accessible in the outdoor area. The children then played in the various sections of the outdoor area, which included an embankment with climbing structures or a 'barn' with muddy play facilities and equipment.

The children in attendance in the Baby/Toddler room were mobile and explored their own care room independently.

Supporting Relationships

The staff demonstrated sensitivity, warmth and positive regard for children through use of soft gentle tones while interacting with the children and recognising and acknowledging children's own individual preferences. The staff were observed to use the one-to-one time during nappy changing to engage in conversation with the children.

The staff were observed to help children find positive solutions to problems that occurred during their play, such as turn-taking and sharing of toys.

Early Years Inspectorate Regulatory Report

Pre School

During free play in the preschool room, the staff members involved the children in making the play dough they would play with, and the children chose the colour they would use. In this room, the children and staff showed the inspector the flowerpots they had made in the morning that would be painted when dried.

The older children in the Baby/Toddler room took part in a supervised St. Patrick's painting activity and they used both brushes and their hands to paint the large sheet of paper.

The children appeared familiar with those who cared for them, and younger children were observed to enjoy being nursed by the staff while listening to stories being read.

Communication with families is in person at arrival and collection time, with daily sheets sent home at the end of each day with the children in the Baby/Toddler room outlining sleep, meal, nappy times, daily activities and any relevant reminders for parents.

The staff team were observed to work well together, which ensured that the transitions from play to meal times was smooth.

Early Years Inspectorate Regulatory Report

Pre School

Part V - Care of Child in Pre-school Service

Regulation 20 – Facilities for rest and play

(1) Subject to this regulation, a registered provider shall ensure that-

- (a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child 19 to play indoors and, where required by these Regulations, outdoors, during the day, and*
- (b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.*

Compliance Information

(1) (a) Having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable play materials for each child to play indoors and outdoors.

(b) Cosy areas to rest included a blanket and cushions with a soft-covered mattress in the Baby/Toddler room and child-sized sofas in both Baby/Toddler and Preschool rooms, providing areas where children could sit, lay and relax on or take a break from an activity during their time in the service.

There were six stackable beds available for children aged over 2 years if required.

Non-Compliance Information

(1) (a)

Sleep facilities for the 8 children aged under 2 years in attendance in the Baby/Toddler room were insufficient. There was a total of 3 cots available.

The required sleep facilities for children aged 18 months to 2 years is; Cots available for half the children in this age range. Therefore, they required access to a total of 4 cots or an appropriate floor bed, which children aged over 15 months and under 2 years old can access, as per Tusla safe sleep guidance.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

The registered provider stated that the service will be purchasing the surrounds for the sleep mattresses.

Supporting documentation submitted

Copy of invoice for works to supply and assemble two floor bed surrounds before 15/04/2026.

Summary Comment

The response from the registered provider and supporting documentation submitted has adequately addressed the non-compliance in Regulation 20. This will be reviewed upon the next inspection.

Early Years Inspectorate Regulatory Report

Pre School

Part VI - Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information

General Safety:

The main entrance door was secured upon the inspector's arrival. The entrance doors remained locked at all times during the inspection when not in use, ensuring no unauthorised person could enter the building or no child could leave the building unsupervised. Ground surfacing, both indoor and outdoor, was maintained in a good state of repair with no trip hazards observed. Storage areas were inaccessible to children. Cleaning products were stored safely out of the reach of children. Play equipment and resources were observed to be maintained in good condition. The children were adequately supervised throughout the inspection process. The outdoor area is surrounded by fencing and a secure gate.

Infection Control:

Four of the older children in the Baby/Toddler room were observed to wash their hands before dinner. Thermostatically controlled warm water, hand soap, bins, and paper towels were available at each wash hand basin. The care rooms were ventilated and maintained between the required temperatures of 18°C - 22°C. Care rooms were ventilated via openable windows, and sanitary areas ventilated by openable window or mechanical ventilation. A trickle vent on an external door provided ventilation in the cot room.

Safe Sleep:

Sleep facilities were provided for children. A cot room with two cots was located directly off the Baby/Toddler room, and an additional cot was located across the hallway in the room outlined by staff used for quiet activities or sleep time as well as storage.

Non-Compliance Information

Infection Control:

1. A swing top bin was in use for the Baby/Toddler room, with staff observed to touch the lid each time the bin was used, this is a cross-contamination risk.
2. Whilst the nappy changing procedure was correct in most cases, there were occasions when it was insufficient in preventing the spread of infection. On one occasion, the gloves were not replaced prior to removing clothes from the child's bag and redressing the child, when heavy soiling had occurred.

Early Years Inspectorate Regulatory Report

Pre School

3. Ineffective handwashing practices were observed as follows;

- No handwashing occurred before the children in the Preschool room had their dinner.
- No handwashing of adults or children occurred following nappy changing practices observed.
- Handwashing practises were insufficient in the Baby/Toddler room, where the use of wipes and hand sanitiser were used for the younger children before they had their dinner.

Safe Sleep:

4. It was observed on occasions that inaccurate real-time sleep records were not maintained for sleeping children. Records were completed retrospectively as follows;
- At 1:40pm sleep checks were carried out on one sleeping child, and records were completed for 1:30pm check and 1:40pm check at that time.
 - At 12:05pm, sleep checks were carried out on a sleeping child, and records were completed for 12:00pm at that time.

Corrective & Preventive Action submitted by the Registered Provider

Corrective & Preventive Action

Infection Control:

1. Registered provider has purchased a foot-controlled bin for this area as requested. Ensure no bins are touchable by staff /children due to cross contamination.
2. Registered provider spoke with the staff member, and will ensure gloves are changed for each step of changing soiled clothes. To prevent infection all staff are aware of this non-compliance and now have a sign up as a reminder.
3. Handwashing practice was not observed but did take place before meal in the Preschool room which was supervised this the registered provider maybe not observed but did take place as it is a routine. Service has incorporated more handwashing activities into our curriculum to emphasise the importance of this to the children and staff. More signs and prompts for handwashing.

Safe Sleep:

4. Real time recordings are taking place for sleep checks instead of 12pm it will say 12.03 as the precise time. Explained non-compliance to staff and exact times are recorded as attached.

Supporting documentation submitted

Infection Control:

Photo of the new bin invoice and bin.

Photo of staff reminder posters about changing gloves.

Early Years Inspectorate Regulatory Report

Pre School

Photos of children washing hands, hand-washing activity and a poster at child level for handwashing practices.

Safe Sleep:

Photograph of completed sleep records.

Summary Comment

The response from the registered provider and supporting documentation submitted has adequately addressed the non-compliances in Regulation 23. Implementation and sustainment of the corrective and preventative actions detailed will be reviewed at the next inspection.

Part VI - Safety

Regulation 26 - Fire safety measures

- (1) A registered provider shall ensure that a record in writing is kept of-
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Compliance Information

- (1) (a) A record of monthly fire drills that take place was available. The most recent fire drill was recorded on 03 February 2026
- (b) The annual maintenance certificate for the fire extinguishers was dated 11 April 2025, and the smoke alarms was dated 15 October 2025.
- (4) The fire evacuation procedures were displayed on walls throughout the service, which contained details in relation to the procedure to be followed in the event of a fire.

Part VI - Safety

Regulation 28 - Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Compliance Information

The registered provider had insurance cover in place for 30 pre-school children attending the service on a full-time basis. The policy showed that the service had insurance in place from 28 March 2025 to 27 March 2026.

Early Years Inspectorate Regulatory Report

Pre School

Part VII - Premises and Space Requirements

Regulation 30 - Minimum space requirements

(1) Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.

(4) Where a registered provider contemporaneously provides-

(a) a sessional pre-school service, and

(b) a full day care service or a part-time day care service, or both,

the minimum clear floor space applicable for the duration of the sessional preschool service in respect of the children attending that service shall be the floor space specified in paragraph (3).

Non-Compliance Information

(1)
Inadequate clear floor space was available to the children in attendance on the day of inspection in both the Baby/Toddler and Preschool care rooms, taking into consideration their ages and time spent in the service.

(4) (a) (b)
The floor space available and the space required based on the age, number of children and hours attended on the day of inspection are outlined in the table below;

Room Name	Space available	Space required	Number of Children present	Space adequate
Baby/Toddler	19.056m ²	27.1m ² .	10	No
Preschool	24.66m ²	29.088m ² .	16	No

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

Inadequate space requirement are also being addressed by SOORS. With regards to space requirements the registered provider will work with them to ensure this is met. Reducing numbers significantly cancelled all further future bookings till this is resolved and no longer an issue.

Supporting documentation submitted

None received.

Summary Comment

This non-compliance has been referred to the National Registration Enforcement Panel for their consideration of potential enforcement action.