

Early Years Inspectorate Regulatory Report

Pre School

TUSLA Identifier:	TU2015DL032
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Name of Service:	Crossroads & Killygordon Community Playgroup Ltd
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Address of Service:	Dromore, Killygordon, Co. Donegal
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Eircode:	F93 RD82
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Name of Registered Provider:	Martina O Donnell
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Service type:	Sessional
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Date of Inspection:	15/10/2024
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No of pre-school children:	AM	30	PM	7
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Address of the Early Years Inspectorate:	Early Years Inspectorate, Quality and Regulation Directorate, Clinical & Administration Building, Block A - (1st Floor- Green Corridor), Merlin Park, Galway.
Inspection undertaken by:	S. Meehan.
Title:	Early Years Inspector.

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Conditions if applicable

Not applicable

Description of service

The service operates a sessional service and an Early Childhood Care and Education (ECCE) pre-school care programme in the morning from 09:00 am to 12:30 pm, 9.15 am to 12.15 pm and an afternoon session from 12.45 pm to 3.45 pm, Monday to Friday and can cater for pre-school children aged 2 to 6 years of age. The service is in a purpose-built building located in Dromore, Killygordon in east Donegal. The service has 2 playrooms, kitchen, office and sanitary accommodation. The service has a sheltered outdoor area which has a variety of interest areas for children and a large open plan play area to the rear of the service and children have access to the outdoor play in a secured outdoor play areas. Private parking is provided at the front of the premises.

Staffing

There are 8 adults working in the service which included a student and a manager. The 7 adults working directly with the children in the service have completed a major award in Early Childhood Care and Education above the minimum requirement of FETAC level 5.

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance/ health, welfare and development of child and safety. The inspection may also focus on other areas as required.

The inspection focused on an examination of compliance under regulations 9,11,19,25,26 and 28; however, on inspection additional non-compliance which posed a risk was identified under Regulation 23. These findings are outlined within the relevant regulations within this report.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Acknowledgments

The inspector wishes to acknowledge the cooperation of the person in charge, staff and children who were present on the day of the inspection.

Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,*
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and*

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,*
- (b) consideration of references from reputable sources in the case of a person who has no past employers,*
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and*
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.*

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

Compliance Information

(1)(a) The manager was the named designated person in charge. There was a named person who could deputise as required.

(b) The designated person in charge was present in the service for the duration of the inspection.

The 8 adult files were reviewed:

(2)(a) There were 3 written, validated references from past employers available in respect of 2 adults working in the service.

(b) There were 13 validated references on file in respect of the 7 adults were from a source other than the previous past employer.

(c) Garda vetting disclosures were available in respect of the 8 adults.

(d) One adult had worked outside the jurisdiction, for six months or more, while over the age of 18 years of age, and had the required police vetting for that jurisdiction.

(4) The registered provider ensured that all adults working directly with children had a major award of a minimum of FETAC level 5 in Early Childhood Care and Education.

Part III – Management and Staff

Regulation 11 - Staffing levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(3) Subject to paragraph (5), a registered provider of a sessional pre-school service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 2 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) therefore at that reference number is satisfied.

Compliance Information

- (1) At all times during the period of the inspection the registered provider ensured that an adequate number of staff were working directly with the children.
- (3) The registered provider ensured that the minimum ratio of adults to children specified was maintained, there were 6 adults working in the service with 30 pre-school children in the morning and 7 preschool children in the afternoon.

Part V - Care of Child in Pre-school Service

Regulation 19 - Health, welfare and development of child

(1) A registered provider shall, in providing a pre-school service, ensure that-

(a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and

Compliance Information

19(1)(a)

BASIC NEEDS:

- The healthy eating policy was available for parents and guardians to view the snacks were appropriate and fresh fruit was prepared by the adults.
- The snacks were supplied by the parents were healthy and nutritious and consisted of sandwiches, crackers, cheese, fresh fruit pieces, yogurts with milk or water available to children when needed. Perishable items were stored in the service fridge.
- Crockery and plates were offered and used during children's snack times and were appropriate for the age and stage of development of the children.

- All children attending the service were toilet trained and toileted independently or with some assistance or support by adults as required.
- The children self-care was assisted and encouraged by adults for e.g., to wash their hands prior to eating, after toileting, after using a tissue and after messy play.
- In the playrooms the children had the opportunity to rest or relax with soft seating in the form of child size couch in designated cosy area and the service also had a sensory room where children could take time out and relax.
- Children's behaviour was consistently managed in a positive manner by adults, with an emphasis on positive reinforcement and encouragement. Children are shown positive strategies to manage their behaviour during the session.
- Children were encouraged to use positive social skills while playing outside and a group discussion was had in relation to respect, personal space, sharing, taking turns and this was lead by the adults.
- The transition throughout the sessions were smooth and adults were observed to communicate with each other effectively to create a calm environment.
- There were 2 outdoor play areas to the rear of the premises and a sheltered area which was sufficiently spacious to accommodate the numbers of children attending the service. Both areas were well equipped with defined interest areas.
- The play equipment and materials provided in the outdoor area supported a range of physically energetic activities and play experiences.
- Children were observed in circle time, outdoor play, table top activities, story telling and singing.
- The theme of the week was 'Halloween and Autumn' children made their own hedgehogs on the day.

Part VI - Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Non-Compliance Information

General Safety:

Garda vetting was available for 2 adults employed by the service. However, these vetting disclosures were not dated within the previous three years in adherence with the Early Years Inspectorate Regulatory Notice.

Action submitted by the Registered Provider

General Safety:

The registered provider stated in their response that:

Corrective & Preventive Action

Up to date Garda vetting has been sourced and in future we will ensure Garda vetting is updated every 3 years.

Supporting documentation submitted

General Safety:

A copy of the new Garda vetting for the 2 adults was submitted to the Early Years Inspectorate

Summary Comment

The evidence submitted to the Early Years Inspectorate was reviewed and it has been deemed to have met the regulatory requirements of this part of the Regulations.

Part VI - Safety

Regulation 25 - First aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children-

- (a) is safely stored in an easily accessible and conspicuous position on the premises, and*
- (b) is available to the children attending the pre-school service at all times.*

Compliance Information

- (1) The service provided evidence that a person trained in first aid for children was available to the children attending the pre-school service. One adult had current training in first aid responder.
- (2)(a) There was a first aid box was available, with content items within date, safely stored, easily accessible and stored in a conspicuous position.
- (b) The service demonstrated that the first aid boxes were fully equipped and available to the children attending the pre-school service.

Part VI - Safety

Regulation 26 - Fire safety measures

- (1) A registered provider shall ensure that a record in writing is kept of-
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Compliance Information

- (1)(a) A written record was available of the monthly fire drills completed in the service. The last recorded fire drill was recorded on the 04/10/2024 and documented monthly fire drills were available.
- (b) Records were available in relation to the number, type, and maintenance of fire-fighting equipment with the annual service dated 05/06/2024.
The smoke and fire detection alarm system for the premises had the last annual service on the 22/04/2024.
- (4) Notices were displayed within the service of the procedures to be followed in the event of fire in the premises.

Part VI - Safety

Regulation 28 - Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Compliance Information

The service had in date adequate insurance for a 44 preschool children on a sessional basis which is valid to 27/03/2025.