

Early Years Inspectorate Regulatory Report

Pre School

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| TUSLA Identifier: | TU2015DL147 |
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| Name of Service: | Wonder Years ECCE Ltd |
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| Address of Service: | Rossbracken, Letterkenny, Co. Donegal |
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| Eircode: | F92 TX99 |
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| Name of Registered Provider: | Marcella McNamee |
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| Service type: | Full Day, Part Time, Sessional |
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| Date of Inspection: | 16/10/2024 |
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| Date 2 of Inspection: | 17/10/2024 |
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| No of pre-school children: | AM | 156 | PM | 104 |
| | AM | 146 | PM | 111 |
| Day 2 | | | | |

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| Address of the Early Years Inspectorate: | Early Years Inspectorate, TUSLA Child & Family Agency, Markievicz House, Barrack St, Sligo, F91 XC84 |
| Inspection undertaken by: | L Costello, G Fagan, K Folan. |
| Title: | Early Years Inspectors |

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

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| Conditions if applicable | Not applicable |
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Description of service

Wonder Years Childcare Centre is privately owned and has been in operation since 2002. The service is registered for the provision of a full day care service for pre-school children aged 0 - 6 year. A school age service is also provided. The service operates weekdays from 6:00am to 5.30pm and includes a sessional service from 9.00.am to 12.00pm. The service lies in the rural townland of Rossbracken, eight kilometres outside the Letterkenny, Co. Donegal. The premises is set out over seven acres of land, which has been subdivided to create different outdoor play facilities for children. In the main building there are four care rooms on the ground floor and four care rooms on the first floor. There is a kitchen for preparing meals and snacks and the relevant ancillary facilities. The outdoor facilities consist of six garden rooms, each with their own sanitary facilities, garden and play area. There is a large purpose-built playground, a forest trail and an area available for growing fruit and vegetables. There are a further three standalone care rooms each with their own sleep room, sanitary facilities, and play area.

Staffing

There were 37 adults present on the day of inspection, including the manager and the registered provider, who were both available to staff in a supernumerary capacity throughout the day of inspection. Adults working directly with children held a relevant qualification in early childhood care and education. Thirteen students were present on the day of inspection.

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance/ health, welfare and development of child and safety. The inspection may also focus on other areas as required.

The inspection focused on an examination of compliance under regulations 9, 11, 15, 16, 20, 21, 22, 23, 24 and 26. These findings are outlined within the relevant regulation(s) within this report.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Additional Information

An immediate action notice was issued on the 16th of October under regulation 23 where sleep room temperatures exceeded the safe sleep temperatures for children under one year. A response to this immediate action notice was received and accepted on the 17th of October.

Acknowledgments

The inspectors wish to acknowledge the cooperation of the registered provider, person in charge, staff and children who were present on the day of the inspection.

Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and
- (c) there is a clear management structure in the service that identifies the lines of authority and accountability in the service and the specific roles and responsibilities of each employee and unpaid worker.

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,
- (b) consideration of references from reputable sources in the case of a person who has no past employers,
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

Compliance Information

1) (a) (b).

There was a designated person in charge and a named person to deputise as required.

(c)

The service had a clear structure of lines of authority within the service with person in charge, room leaders and educators.

(2) (a) (b).

The service employed 50 adults. On the most recent inspection dated the 9th of November 2023, 33 adult files were reviewed. On this inspection the remaining 17 adults employed in the service and 13 students were reviewed.

Fifty-nine written and verified past employer references or references from a reputable source in the absence of a past employer, were available in respect of the 30 adults in the service.

(c)

Garda vetting disclosures had been obtained for all 77 adults. However, the service did not adhere to the re-vetting timeframes as outlined in the Early Years Inspectorate Regulatory Notice for one adult employed in the service, requiring services to renew Garda vetting every three years. Please refer to the information outlined under regulation 23 of this report.

(d)

International police vetting was available for two adults who had lived outside of the state for a period of six months or more.

(4)

Sixteen adults had attained major awards in Early childhood care and education at level 5 or above on the national framework of qualifications, or qualifications deemed by the Department of Children, Equality, Disability, Integration and Youth (DCEDIY) to meet the regulatory requirement.

Non-Compliance Information

(2) (a) (b)

One written and verified past employer reference or a reference from another source was not available for one adult in the service.

(d)

International police vetting was not available for one adult who had lived outside the state for a period of six consecutive months or more.

(4)

One adult did not have the required certification of qualification of a major award in Early childhood care and education at level 5 or equivalent. It is acknowledged that a transcript of results was available on the day.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

In a written response from the registered provider:

(2) (a) (b)

A second written reference has since been provided. The onboarding protocol has been updated to ensure all requirements are complete before work placement or employment commencement

(d)

An international police check has now been applied for. We are now aware that the police vetting on file is not adequate. The employee applied for the incorrect vetting; she has since applied for the international vetting. This check has been highlighted in the onboarding process.

(4)

Front cover for one adult who, on the inspection day, has only transcripts and has now received her certificate. While waiting for the final certificate, the transcripts will be accompanied by a letter from DCEDIY recognising the level of the course undertaken.

Supporting documentation submitted

(2) (a) (b) Reference submitted.

(2) (d) Proof of application submitted.

(4) Certificate submitted.

Summary Comment

The corrective and preventive actions submitted by the registered provider adequately addressed the non-compliance found on inspection and this regulation is now compliant.

Part III – Management and Staff

Regulation 11 - Staffing levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.

Compliance Information

(1) There were 33 adults working directly with 156 children on the inspectors' unannounced arrival to the service.

A review of a sample of attendance records showed that an adequate number of adults worked directly with the children during service hours of operation. The registered provider and person in charge also worked directly with the preschool children on the day of inspection.

(2) The minimum adult to child ratios were provided on the morning of the unannounced inspection in accordance with the required ratios considering the ages of the children and the length of time each child spent in the service as outlined below:

At 10:00am on the morning of the inspection:

| Name of Room | Age range of children | Number of Children | No of Adults |
|--------------------|-----------------------|--------------------|--------------|
| Little Smarties | 1-2 years | 9 | 2 |
| Clever Cats | Under 1 | 5 | 3 |
| | 1-2 years | 2 | |
| Tommy Toddler | 2-3 years | 5 | 1 |
| Tiny Tots | Under 1 | 8 | 3 |
| Kreative Kids | 2-4 years | 11 | 2 |
| Little Starts | 2.8 – 4 years | 18 | 3 |
| Junior Einstein | 2.8 – 4 years | 14 | 4 |
| Rainbow cottage1 | 3-4 years | 10 | 2 |
| Rainbow Cottage 2 | 3-4 years | 8 | 2 |
| Sliabh Beag 1 | 3-4 years | 8 | 1 |
| Sliabh Beag 2 | 3-4 years | 5 | 2 |
| Tir na nog 1 | 3 – 5 years | 10 | 2 |
| Tir na nog 2 | 4 – 5 years | 10 | 1 |
| Bluebell Cottage | 1 -3 years | 8 | 2 |
| Primrose Cottage | 1 – 3 years | 11 | 2 |
| Dancing Dandelions | 1-2 years | 8 | 2 |

On day 2 of inspection at 10:00am the following ratios were observed:

| Name of Room | Age range of children | Number of Children | No of Adults |
|-----------------|-----------------------|--------------------|--------------|
| Little Smarties | 1-2 years | 8 | 2 |
| Clever Cats | Under 1 | 5 | 3 |
| | 1-2 years | 2 | |
| Tommy Toddler | 2-3 years | 5 | 1 |

| | | | |
|--------------------|---------------|----|---|
| Tiny Tots | Under 1 | 8 | 3 |
| Kreative Kids | 2-4 years | 11 | 2 |
| Little Starts | 2.8 – 4 years | 18 | 3 |
| Junior Einstein | 2.8 – 4 years | 14 | 4 |
| Rainbow cottage1 | 3-4 years | 10 | 2 |
| Rainbow Cottage 2 | 3-4 years | 8 | 2 |
| Sliabh Beag 1 | 3-4 years | 7 | 1 |
| Sliabh Beag 2 | 3-4 years | 7 | 2 |
| Tir na nog 1 | 3 – 5 years | 8 | 2 |
| Tir na nog 2 | 4 – 5 years | 7 | 1 |
| Bluebell Cottage | 1 -3 years | 8 | 2 |
| Primrose Cottage | 1 – 3 years | 11 | 2 |
| Dancing Dandelions | 1-2 years | 8 | 2 |

Part IV – Information and Records

Regulation 15 – Record of pre-school child

(1) A registered provider of a pre-school service other than a pre-school service in a drop-in centre or a temporary pre-school service shall ensure that a record in writing is kept in respect of each pre-school child attending the service containing the following particulars:

- (a) the name and date of birth of the child;*
- (b) the date on which the child first attended the service;*
- (c) the date on which the child ceased to attend the service;*
- (d) the name and address of a parent or guardian of the child and a telephone number where that parent or guardian or a relative or friend of the child can be contacted during the hours of operation of the service;*
- (e) authorisation for the collection of the child;*
- (f) details of any illness, disability, allergy or special need of the child, together with all the information relevant to the provision of special care or attention;*

- (g) the name and telephone number of the child's registered medical practitioner;*
- (h) record of immunisations, if any, received by the child;*
- (i) written parental consent for appropriate medical treatment of the child in the event of an emergency.*

Compliance Information

A sample of 10% of the registered numbers were reviewed on inspection.

Of the 23 files inspected:

- 8 files had all the relevant information contained in (a) to (j).

Non-Compliance Information

1. 15(f) Three records did not adequately record details of any illness, disability, allergy or special need of the child.
2. 15(h) 12 records did not adequately record immunisations, if any, received by the child.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

In a written response from the registered provider:

All files have been reviewed, and any gaps or missing information have now been updated. A list was sent to each room of missing information parents have responded with the requested information

All forms will be accompanied by a sign-off form for the child's enrolment.

Supporting documentation submitted

Documentary evidence submitted.

Summary Comment

The corrective and preventive actions submitted by the registered provider adequately addressed the non-compliance found on inspection and this regulation is now compliant.

Part IV – Information and Records

Regulation 16 – Record in relation to pre-school service

(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:

- (j) details of any medication administered to a pre-school child attending the service with signed parental consent;*
- (k) details of any accident, injury or incident involving a pre-school child attending the service.*

Compliance Information

Three accident and incident report books were reviewed on inspection. The service adequately recorded details of any accident and incidents that took place in the service.

Part V - Care of Child in Pre-school Service

Regulation 20 – Facilities for rest and play

(1) Subject to this regulation, a registered provider shall ensure that-

- (a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child 19 to play indoors and, where required by these Regulations, outdoors, during the day, and*
- (b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.*

(3) A registered provider of a full day care service, a part-time day care service or a childminding service, other than such a service to which paragraph (2) applies, shall ensure that-

- (a) a suitable, safe and secure outdoor space to which the pre-school children attending the service have access on a daily basis is provided on the premises, or*
- (b) Where no such space is provided, the pre-school children attending the service have access on a daily basis to a suitable outdoor space.*

Compliance Information

1 (a)

The indoor playrooms contained furniture and toys that were suitable to the age and stage of the children attending. The care rooms were bright and spacious and divided into different areas of interest.

In the Junior Einstein room there were defined areas of interest such as a home corner, buggies and dolls, a jigsaw area, sensory trays with rice and objects for pouring and scooping, a water play area, dress up area, a construction area with hard hats, toy bricks and drills, an area with loose parts for open ended play and a “cosy corner” with small couches, mats and books.

In Primrose Cottage, the equipment provided was, an area with loose parts for open ended play, sensory trays with play animals containing oats and cereal, a kitchen area with play food, a vacuum cleaner and a recycling bins. There was a musical toys box and puzzle area. The room had a soft matting area with a small couch and cushions for rest.

In the Tiny Tots baby room, suitable baby toys were stored in baskets and rotated thought out the day. There was ball pond, musical toys, a soft rocking chair, and a soft matted area. Twinkling lights were fixed to the ceiling above the matted area for the babies to look at while lying down. Suitable and secure low chairs were used for feeding times. Adult sizes chairs were provided in the room for adults to sit to hold and cuddle the babies.

1 (b)

The sleep and rest facilities and equipment provided by the service are suitable for the ages, development stages and individual needs of the children using the service

Children under the age of two had their own cot. Cots were in good condition and were fitted with waterproof mattresses and fitted sheets.

Individual linen was provided for each child. Cellular blankets were used for all children under the age of one. For children over the age of one, cellular blankets or lightweight blankets were used depending on the child’s preference.

For children over the age of two, floor mats, stackable beds were available to the children to sleep. In the Junior Einstein room, three sets of child sized “mezzanine” beds were in use in addition to the floor mats. Soft music played where children over the age of two were sleeping. Children who did not require sleep were supported by

staff to play in other areas of the room. Each room contained a soft floor area with small couches and pillows for children to rest during the day.

In the primrose cottage sleep room, stackable bed and floor mats were available to the children who required sleep. The room temperature was maintained by means of a thermostat. An in-built air-conditioning unit was available in the event of hot weather. In each area of the service where children were asleep on floor beds, staff remained in the room and supervised the children. Sleep checks were carried out and recorded every 10 minutes.

In Bluebell cottage sleep room, 13 stackable floor beds were available to the preschool children. Sleep time was observed to be managed well and in a calm manner. After dinner, children's nappies were changed and faces cleaned, before the children walked to their floor bed. Preparation for sleep began with soft music playing in a darkened room. The room temperature measured 19.0°C on the day. A staff member remained in the room with the children and carried out sleep checks every ten minutes

3 (a)

The service has several different outdoor facilities available to the children in the service.

There is a playground on site which contains ride on bikes, swings, climbing apparatus and see saws. To the front of the main building, there is a forest trail area which contains a stone path surrounded by trees. There are wooden benches and picnic areas throughout the trail and concrete tunnels to allow for exploration. Trees containing birdfeeders are lined throughout the trail and natural objects are provided for play such as large branches and twigs.

In the main building, each downstairs playroom leads out onto an outdoor area.

The outdoor play pods are enclosed with wooden fencing and each pod has its own outdoor area. Each area is supplied with materials such as ride on toys for gross motor development, water play activities, mud kitchens, a "shop" area for imaginative play and an enclosed art area.

Staff advised the inspector that the children have access to the outdoors daily and this was evidenced on the day of inspection, with the children in the garden rooms spending much of their time outdoors.

The Garden rooms of primrose cottage, dancing dandelions and bluebell cottage all have their own self-contained outdoor area. These areas are adequately equipped with a variety of resources to stimulate the imagination of the preschool child. Enclosed sand pits and gravel pits allow for sensory and imaginative play. Gross motor skills are supported with balance beams, tyres and tunnels. Mud kitchens and resources allow for role and imaginative play.

Part V - Care of Child in Pre-school Service

Regulation 21 – Equipment and materials

A registered provider shall ensure that there is adequate and suitable furniture, play and work equipment and materials available on the premises of the pre-school service.

Compliance Information

On the day of the inspection, it was observed that the children had access to all the toys and materials in rooms.

Low level shelving was used in each room as children could access the play materials when required.

The materials were observed to be age and stage appropriate to the children in each room.

The materials were high quality in good condition and well maintained. A cleaning schedule for the equipment was in place.

The service places a high level of importance on children having access to natural, open-ended materials as was seen in the use of sensory trays in each room.

There was sufficient furniture such as child sized tables and chairs and play equipment in the rooms for the number of children present. Picnic benches were available in the outdoor pods to allow for dining outdoors and tabletop activities.

Part V - Care of Child in Pre-school Service

Regulation 22 – Food and drink

A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Compliance Information

On day 1 of the inspection the menu consisted of:

Breakfast: A choice of cereals

Snack at 10:00a.m. Pancakes with jam or butter and apples

Dinner at 12:00 p.m. Chicken and stuffing, with potatoes and carrots

Afternoon snack at 3:00p.m. Yogurt and fruit with wheaten bread.

A weekly and daily menu were displayed. All meals and snacks were prepared onsite by a chef. Children with allergies were catered for in the service.

Children in full day care received two meals and two snacks, one of which was a hot meal. An alternative was available in the event of any child refusing their dinner for any reason.

Fussy eaters were catered for, in consultation with parents/guardians an alternative meal was provided first and should a child wish to eat the meal provided to other children they were afforded this opportunity.

There was an adequate amount of food for the number of children present and additional food was provided when requested by the children. Water was available to all children during the day with individual cups and jugs of water available to older children to self-serve when required. In the younger care rooms, children's individual drink containers were stored on an easy to reach trolley in the room and children freely availed of them when required.

Bottles were labelled and safely stored in thermostatically monitored fridges within the care rooms.

Part VI – Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information

General Safety:

- All cleaning products in the care rooms were stored on high level shelving or locked cupboards out of the reach of children.

- Materials and resources were maintained in a good state of repair.
- The kitchen was inaccessible to the preschool children.
- Highchairs with harness safety straps fitted in good condition. Low chairs with harness safety straps were available in the younger children's rooms.
- The outdoor perimeter was secure with waste bins stored out of reach of children.
- Outdoor areas were well maintained
- The pods located away from the main building had gates secured with a bolt to close it securely. The bolts were out of reach of children.

Infection Control:

- There was adequate handwashing facilities provided throughout the service with warm water, liquid soap and paper towels.
- Foot operated pedal bins were available throughout the service for safe disposal of waste.
- Tables were observed to be cleaned prior to mealtimes and after messy play and snack times in all care rooms.
- The materials and resources throughout the service were visually clean, with cleaning schedules available and up to date in each care room.
- Children were observed to wash their hands regularly including before snacks and meals.
- Child friendly hand wash posters with picture instructions were placed above the wash basins
- Cot/bed sheets and blankets are washed daily in the service.
- Soothers were stored in individual containers with each child's name on them.

Administration of Medication:

- The service had a medication administration policy in place and when interviewed staff were aware of their responsibilities for the safe administration of medication.
- A detailed support plan was in place for one child with additional medical needs and staff were aware of their responsibilities regarding same.
- A red alert allergy folder was in place in all areas to highlight allergies and food intolerances to safeguard the preschool children attending the service.

Safe Sleep:

- The service had seven designated sleep rooms with appropriate cots and floor beds available to the preschool child.

Fire Safety:

- Fire doors were unobstructed throughout the service.
- Fire evacuation procedures were clearly displayed in the care rooms.

Non-Compliance Information

General Safety:

- (1) On the day an external door leading to the Tommy Toddler room and Tiny Tots room was unsecure which poses a risk of unauthorised access to the service.
- (2) A green mesh netting that was hanging on a pergola had become loose and was trailing resulting in a risk to the safety of children. Once brought to the attention of the person in charge this was removed immediately.
- (3) An electric fan placed in the Tommy Toddler sleep room was accessible to the young children sleeping in the room posing a safety risk.
- (4) It was unclear on the day from discussion staff how the outdoor sand pits are cleaned and maintained. Slaibh Beag 2 could not provide assurances that the sand pit is covered when not in use. Upon further discussion with staff in Tír na nÓg 1, it was explained the outdoor sand pit is not covered when not in use. Outdoor sand pits must be covered when not in use.
- (5) Garda vetting renewal for one adult had not been renewed within the required three year period.

Infection Control:

- (6) One staff member was observed during a nappy change procedure touching the lidded pedal bin with their hand, on three occasions, instead of using the foot pedal for opening the bin, which was fully operational at the time.

Safe Sleep:

- (7) The sleep room adjacent to Tommy toddlers remained in darkness. While it is acknowledged that flashlights were used on occasion check on sleeping children, the dark room did not allow for adequate sleep checks to be completed.
- (8) On the day the sleep room in 'Tiny Tots' exceeded the safe temperatures guidance for children at 21.9°C an immediate action notice was issued, and this was rectified by the installation of a portable cooling system on the 17th of October.

Action submitted by the Registered Provider

Corrective & Preventive Action

General Safety:

In a written response from the registered provider:

1. The door is now locked, and a bell has been installed. All team members have been informed of the importance of securing all doors.
2. The green mesh was removed on the day of inspection. This is now included in the playground risk assessment.
3. A new slimline fan has been purchased; it is on a high shelf out of the children's reach. New slimline fans are used, and all old fans have been removed from these areas.
4. Covers are now on all exterior sand pits. Signs were erected to remind all educators to cover exterior sand pits each evening.
5. Vetting for one educator needed to be renewed, which was applied for the inspection. The front cover checklist for all staff folders has been updated.

Infection Control:

6. Training was provided on operating a pedal bin. This has been included to the onboarding training.

Safe Sleep:

7. A new night light is now in use in the sleep room. All educators have been made aware of the importance of visually monitoring sleeping children. Better light in the room will support visual checks without the use of handheld lights.
8. New digital thermometers for all rooms have been installed to provide more accurate temperature reading. Going forward these thermometers will be used and the safe sleep guide will be incorporated into the onboarding training.

Supporting documentation submitted

General Safety:

1. Photograph of bell on door submitted.
2. Risk assessment submitted.
3. Photograph of fan submitted.
4. Photograph of sandpits submitted

5. Documentary evidence of application submitted.

Infection Control:

6. Training video submitted.

Safe Sleep:

7. Photograph of light submitted.

8. Photograph of thermometers submitted.

Summary Comment

The corrective and preventive actions submitted by the registered provider adequately addressed the non-compliance found on inspection and this regulation is now compliant.

Part VI - Safety

Regulation 24 - Checking in and out and record of attendance

(1) A registered provider shall ensure that each pre-school child attending the service is checked in and out of the service by an employee or an unpaid worker.

(3) A registered provider shall ensure that-

(a) no person other than-

(i) pre-school child attending the service,

(ii) a person dropping or collecting such a child,

(iii) an employee, or

(iv) an unpaid worker, can enter the premises without his or her entry being approved by an employee, and

(b) a daily record in writing is kept of the entry on the premises of any such person.

(4) A registered provider shall ensure that a record in writing referred to in paragraph (3)(b) is retained for a period of one year from the date to which it relates.

Compliance Information

(1) There were adequate records of all children attending the service with the time of entry and departure recorded.

(3) (a) (b)

The registered provider ensured that all visitors to the service including contract workers were approved entry prior to admission. A record of all visitors was recorded in the service visitors' book.

Part VI – Safety

Regulation 26 - Fire safety measures

- (1) A registered provider shall ensure that a record in writing is kept of-
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (2) The record referred to in paragraph (1) shall be open to inspection by-
- (c) an authorised person.
- (3) A registered provider shall ensure that a record referred to in paragraph (2) is retained for a period of 5 years after its creation
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Compliance Information

- (1) (a)
- The registered provider ensured that fire evacuation drills take place monthly on the premises. The most recent evacuation drill taking place on the 20th of September 2024.
- (b)
- A list of all firefighting equipment on the premises was available for review. The most recent maintenance of this firefighting equipment was the 17th of October 2024.
- (2) (c)
- These records were made available for review to the inspector.
- (3) The registered provider is aware of the statutory requirement to retain these records for a period of five years as demonstrated on the day.
- (4) Fire evacuation procedures were clearly displayed throughout the service.