

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

Tusla I.D: TU2015DR165

Name of Service: Ballybrack/Killiney Montessori and Afterschool Limited

Address of Service: The Parish Centre St Matthias Church,
Church Road, Killiney, Dublin, A96CP29

Email Address: ballybrackkillineymontessori@gmail.com

Name of Registered Provider: Eve Berea

Type of Proposed Service:	Sessional	✓	Part-Time	✓	Drop-In	
	Full Day Care	✓	Childminding		Temporary	

Proposed change: Change in the number of children accommodated with the addition of a new premises in the form of a modular building to provide an additional care room. Change in the number of staff employed.

Proposed Number of Children: 99 (amended to 98 on inspection)

Registered change: Change in number of children that can be accommodated from 77 to 98.
Change in number of staff from 17 to 22

Date of Inspection:	1	6	0	8	2	0	2	3
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Inspection undertaken by: Ms S. Quigley

Title: Early Years Inspector

Tusla Early Years Inspectorate Address: 1st Floor Trinity Building,
IDA Business Park,
Southern Cross Road, Bray, Co Wicklow.

Rationale for Inspection: Proposed Change of Circumstance

Note: For Office use only, to be completed by Registration Office

Registration Status:	Registered Full Day Care Service for 98 Children
Date of Registration	28 th August 2023

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Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Description of Service	<p>Ballybrack/Killiney Montessori is a full day care service is located in an urban, residential area of Killiney, South County Dublin. A service is provided to children aged between two and six years and is open from Monday to Friday between 08:00 and 18:00 hours. The service is a located within the parish centre of St Matthias Church and comprises of three care rooms within the main building. A fourth care room was added to the service in September 2020 which is also located on the grounds on the parish in a purpose built, prefabricated building. The children have access to three different outdoor play areas on the premises with natural bark and concrete surfacing. The additional fifth care room is proposed to accommodate sessional children in the morning and school aged children in the afternoon.</p>
Staffing	<p>The registered provider acts as the person in charge in the service and a named person to deputise is available. The service currently employs twenty-two staff members. This includes the registered provider, two cooks, a cleaner, and a staff member who carries out administrative duties. Three of these staff members have been employed to accommodate the increase in the number of children.</p>
Methodology	<p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under two themes; Governance, and Safety.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the Inspection report and presented to the Registration Panel for consideration of a decision in relation to the service receiving continued registration. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness;</p>

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	and, compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.
Acknowledgements	The Inspector wishes to acknowledge the cooperation of the Registered Provider who was present on the day of the inspection.

Part III - Management and Staff

Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

Requirement met:

The requirement of Regulation 9 (1) (a) has been met. The registered provider is the designated person in charge of the service and a named person to deputise has been appointed as required.

Part III - Management and Staff

Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

Requirement met:

The requirement has been met.

(1) The registered provider has identified that a minimum of two staff members will be on the premises at all times and evidenced this with a proposed staffing roster for the service.

Part V - Care of Child in Pre-school Service

Regulation 20 - Facilities for Rest and Play

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- (1) Subject to this Regulation, a registered provider shall ensure that—
- (a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and
 - (b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.
- (2) A registered provider—
- (a) of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that moves premises on or after 30 June 2016, shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.

Requirement met:

The requirement has been met.

(1)(a) Adequate and suitable facilities were provided for children to play indoors and outdoors. The new care room was bright and spacious and well laid out into designated areas of interest with various equipment and play materials on open, low level shelving units.

(1)(b) Adequate and suitable rest facilities were available for preschool children to rest during the day if required. A rest area is provided in the care room. The registered provider stated that the room is intended to be used to accommodate sessional children only who do not require a sleep. However, low level beds are available in the service if required.

(2)(a) The children have access to three different outdoor play areas on the premises with natural bark, artificial grass, and concrete surfacing.

Part V - Care of Child in Pre-school Service

Regulation 22 – Food and Drink

A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Requirement Met:

The requirement has been met.

A separate kitchen is available in the service and facilities for storing perishable foods. A healthy eating policy is in place in the service. The registered provider stated sessional children who will attend the new care room will take a morning snack in from home, additional refrigeration facilities were available to accommodate the storage of any perishable food items taken in by the children in each care room. Breakfast, a hot lunch, and afternoons snacks are prepared on site and provided by the service each day for the children in attendance on a part-time/full day care basis.

Part VI – Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Requirement Met:

The requirement has been met.

External doors and gates were adequately secure to ensure the safety of the children within and to avoid unauthorised persons accessing the service or children exiting unsupervised. The entrance doors and gates were equipped with a key pad entry system. Facilities were available for the safe and secure storage of cleaning agents and equipment, out of reach of children.

There was provision for the appropriate storage and disposal of waste including foot pedal operated bins in the care room and sanitary areas. The kitchen is inaccessible to children.

An infection control policy was in place to inform practice.

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Part VI - Safety

Regulation 25 – First Aid

- (1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.
- (2) A registered provider shall ensure that a suitably equipped first aid box for children—
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and is available to the children attending the pre-school service at all times

Requirement met:

The requirement has been met.

(1) Certification was available to evidence that a person trained in first aid was available to the children at all times in the service.

(2) A suitably equipped first aid box was available in the proposed new care room and stored in a conspicuous location.

Part VI – Safety

Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
- (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Requirement met:

The requirement has been met.

(1)

(a) The registered provider indicated that fire drills will take place monthly in the service and appropriate documentation was in place to record them.

(b) There was a record available to indicate the number, type and maintenance of the firefighting equipment and smoke alarms in the new care room.

(4) A notice of the procedures to be followed in the event of a fire was displayed in a conspicuous location within the care room.

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Part VI – Safety

Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Requirement met:

The requirement has been met.

Evidence that the service is adequately insured for the increase in children with the addition of a new care room has been submitted to the registration office.

Part VII – Premises and Space Requirements

Regulation 29 – Premises

A registered provider shall ensure that the premises of the service are—

- (a) of sound and stable structure,*
- (b) safe and secure,*
- (c) kept adequately lit, heated and ventilated,*
- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities.*

Requirement met:

The requirement has been met.

(a) The proposed new care room has been purposely built for use as a preschool room and the registered provider confirmed that the premises is of sound and stable structure.

(b) There was one entrance door and a separate entrance gate to the service which were appropriately safe and secure with a key pad lock mechanism. The outdoor areas were secured to prevent a child exiting the unsupervised and prevent unauthorised access.

(c) The proposed new care room benefited from an abundance of natural light and ventilation via openable windows around the care room. The sanitary areas in the new building were also ventilated by openable windows. There was an electric infrared heating panel system in place and thematically controlled panels were located out of reach of the children.

(d) Cleaning schedules were in place in the service. The premises and surrounding environment was clean and maintained as required.

	<p>(e) The service was equipped with adequate and suitable sanitary facilities. In the proposed new room, there was two toilets, one nappy changing station, and three wash hand basins designated for use by the children who will attend the new room. Adequate facilities for staff members and other children in attendance were already available in the main building and another modular building. Thermostatically controlled hot and cold water was available in the three hand wash sinks, and a further sink within the classroom.</p>
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Part VII – Premises and Space Requirements

Regulation 30 – Minimum Space Requirements

- (1) *Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*
- (2) *A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.*
- (3) *A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.*
- (4) *Where a registered provider contemporaneously provides—*
 - (a) *a sessional pre-school service, and*
 - (b) *a full day care service or a part-time day care service, or both, the minimum clear floor space applicable for the duration of the sessional preschool service in respect of the children attending that service shall be the floor space specified in paragraph (3).*
- (5) *A registered provider of a temporary pre-school service shall ensure that a minimum of 2 square metres of clear floor space is available for each child attending the service.*

Requirement met:	<p>The requirement has been met.</p> <p>(1) An area of 38.97 square metres in the care room provided adequate floor space for the proposed additional 21 preschool children attending on a sessional basis.</p> <p>(2) The care room had adequate clear floor space for a service that provides full day, part-time and sessional care for children aged 2 years and 8 months to six years.</p> <p>(3) Not applicable.</p>
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- (4) There was adequate floor space to accommodate children whom attend a concurrent sessional service. The registered provider proposes to have a maximum of 21 children attending on a sessional basis at any one time in the new care room.
- (5) Not applicable.