

# Early Years Inspectorate Regulatory Report

## Pre School

<b>TUSLA Identifier:</b>	TU2015DR183
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<b>Name of Service:</b>	Rosemont Pre-school
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<b>Address of Service:</b>	C/O Rosemont School, Enniskerry Road, Sandyford, Dublin 16, Co. Dublin
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<b>Eircode:</b>	D18 A8N2
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<b>Name of Registered Provider:</b>	Alfonso Aquilo Pastrana
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<b>Service type:</b>	Part Time, Sessional
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<b>Date of Inspection:</b>	08/09/2025
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<b>No of pre-school children:</b>	AM	60	PM	32
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<b>Address of the Early Years Inspectorate:</b>	The Early Years Inspectorate, Tusla Child and Family Agency, Carysfort House, Carysfort Avenue, Blackrock, Co Dublin
<b>Inspection undertaken by:</b>	L Magee
<b>Title:</b>	Early Years Inspector

### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Conditions if applicable</b>	N/A
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### Description of service

Rosemont Pre-school was established in 2017 and is situated in an urban area of Sandyford Co Dublin. The service is registered to provide part-time and sessional care to children aged 2-6 years between 9am and 2pm, Monday to Friday.

### Staffing

The service currently employs nine childcare staff who work directly in the service including the designated person in charge. There were eight adults present on the day of inspection and they were all working directly with the children. The registered provider does not work in the service.

### Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance/ health, welfare and development of child/ safety/ premises and facilities. The inspection may also focus on other areas as required.

The inspection plan was to assess compliance under the following regulations:

Regulation 9(2) (a)(b)(c)(d) and (4) Management and Recruitment

Regulation 11(1), (2), Staffing Levels

Regulation 15 (1) (a-j) Record of a Preschool child

Regulation 23 Safeguarding, Health, Safety and Welfare of Child

Regulation 25 First Aid

Regulation 26 Fire Safety Measures

Regulation 28 Insurance

However, on inspection additional non-compliance which posed a risk was identified under Regulation 29 Premises. These findings are outlined within the relevant regulations within this report.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

## Acknowledgments

The inspector wishes to acknowledge the cooperation of the person in charge, staff and children who were present on the day of the inspection.

### Part III – Management and Staff

#### Regulation 9 – Management and recruitment

*(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-*

*(a) consideration of references from the person’s past employers, if any, and in particular the most recent employer, if any,*

*(b) consideration of references from reputable sources in the case of a person who has no past employers,*

*(c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and*

*(d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.*

*(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.*

#### Compliance Information

(2) The inspection focused on records for 2 staff members who had been employed since the previous inspection dated 22 June 2022 in relation to regulations 9(2)(a), (b), (d) and (4). Regulation 9(2)(c) was inspected for these 2 adults and a further 7 adults whose Garda vetting disclosure had been renewed in accordance with the Early Years Inspectorate Regulatory Notice.

(a) There were written validated references available from previous employers for these adults employed in the service.

(b) Suitable references from other sources were available for these adults who did not have a previous employer.

(c) Garda vetting disclosures were available for all nine adults who work in the service. Garda vetting disclosures had been renewed in accordance with the Early Years Inspectorate Regulatory Notice, which requires services to renew Garda vetting every three years.

(d) International Police vetting was not required as neither adult had lived outside the state for a period of longer than 6 months as an adult.

(4) All new staff members held a major award in Early childhood Care and Education at a minimum Level 5 on the National Qualifications Framework.

### Part III – Management and Staff

#### Regulation 11 - Staffing levels

*(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*

*(2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.*

#### Compliance Information

(1) An adequate number of adults were working with the children when the inspector arrived unannounced at the service. There were 8 staff members working directly with 60 children.

(2) The minimum adult to child ratio requirement for the age of children and type of service provided was always maintained.

### Part IV – Information and Records

#### Regulation 15 – Record of pre-school child

*(1) A registered provider of a pre-school service other than a pre-school service in a drop-in centre or a temporary pre-school service shall ensure that a record in writing is kept in respect of each pre-school child attending the service containing the following particulars:*

- (a) the name and date of birth of the child;*
- (b) the date on which the child first attended the service;*
- (c) the date on which the child ceased to attend the service;*
- (d) the name and address of a parent or guardian of the child and a telephone number where that parent or guardian or a relative or friend of the child can be contacted during the hours of operation of the service;*
- (e) authorisation for the collection of the child;*
- (f) details of any illness, disability, allergy or special need of the child, together with all the information relevant to the provision of special care or attention;*
- (g) the name and telephone number of the child's registered medical practitioner;*
- (h) record of immunisations, if any, received by the child;*
- (i) written parental consent for appropriate medical treatment of the child in the event of an emergency.*

### Compliance Information

A sample of 7 records for children were reviewed. The required information was available as outlined below.

- (a) The name and date of birth of each child.
- (b) The date when each child first attended the service.
- (c) A section was available for recording the date when the child ceases attending.
- (d) The name, address and telephone number of parents and information where parents can be contacted.
- (e) Names and contact details of other adults authorised to collect the child.
- (f) Medical information, allergies, dietary preferences, additional needs, and other information specific to the child.
- (g) The name and telephone number of the child's medical practitioner.
- (h) Immunisation details.
- (i) Signed parental consent for medical treatment in the event of an emergency.

### Part VI - Safety

#### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

### Compliance Information

#### General Safety:

The entrance door to the service was adequately secure to ensure the safety of the children within and to avoid unauthorised persons accessing the service or children exiting unsupervised. All cleaning agents and equipment were stored safely and securely in the service, out of reach of the children. All toys and play equipment used by the children on the day were safe and in good working order.

#### Infection Control:

Both the indoor and outdoor environment were maintained in a clean condition. The sanitary facility was equipped with warm water, liquid soap, disposable paper towels and pedal operated bins. Completed cleaning schedules were in place demonstrating the daily and weekly procedures taken by the service.

#### Fire Safety:

Staff demonstrated a clear understanding of the procedure to be followed in the event of a fire. Monthly fire drills were conducted in the service.

### Non-Compliance Information

### Administration of Medication:

1. One child was prescribed an auto injector medication in the event of a severe allergic reaction. Only one dosage of this medication was available. A second dosage of this medication is required in the event the auto injector malfunctions.
2. Medication for another child was not stored in their original packaging. The original packaging is required as it details the medication and dosage and specifies how it will be stored and administered by authorised staff.

### Infection Control:

Handwashing did not occur at required times posing a risk of infection spreading within the service. This was observed by the Inspector as evidenced below:

1. A staff member checked two children to see if their nappy/pull up needed to be changed, then wiped a child's nose with a wipe and then used this wipe to clean the top of a bin without washing their hands.
2. The service has a nappy changing / pull up policy, however it is unclear in the policy where staff need to wash their hands for effective infection control purposes. One staff member was observed wearing the same gloves to change a nappy and then to redress the child with a clean nappy. Neither the child's hands nor the staff members hands were cleaned during this procedure.

### Action submitted by the Registered Provider

#### Corrective & Preventive Action

### Administration of Medication:

1. Two auto injector pens were replaced, and both are now stored in the service, in their original boxes. The service updated the medication policy and procedure to include two auto injector pens must be provided for each child who needs them. This policy has been read and understood by all staff and it is the managers responsibility to ensure that this is followed in the future.
2. The packaging for the auto injector pens has been ordered and will be in the preschool by 14th November 2025. The medication policy has been updated to include auto injector pens must be stored in their original packaging. This policy has been read and understood by all staff and it is the managers responsibility to ensure that this is followed in the future.

### Infection Control:

1. The person in charge spoke with all staff about their vital role staff in ensuring a high standard of care is provided regarding infection control. All staff are booked in to complete an Infection control (including

Covid 19) e-learning course. They have agreed this will be completed by November 3rd, 2025. Certificates of proof of completion of this course will be kept in each person's staff file.

2. The existing nappy changing policy has been updated. This has been read, understood and signed off on by all staff members to ensure they understand their responsibility in this matter. All staff are booked in to complete an Infection control (including Covid 19) e-learning course. They have agreed this will be completed by November 3rd, 2025. Certificates of proof of completion of this course will be kept in each person's staff file.

### **Supporting documentation submitted**

All documentation submitted was reviewed.

### **Summary Comment**

The actions taken by the registered provider have addressed the non-compliance. This regulation will be assessed on the next inspection.

## **Part VI - Safety**

### **Regulation 25 - First aid**

*(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*

*(2) A registered provider shall ensure that a suitably equipped first aid box for children-*

*(a) is safely stored in an easily accessible and conspicuous position on the premises, and*

*(b) is available to the children attending the pre-school service at all times.*

### **Compliance Information**

(1) A person trained as a First Aid Responder (FAR) was immediately available to the children at all times during the opening hours of the service on the day of inspection.

(2)

(a) The first aid box was adequately stored and easily accessible in each care room in the service.

(b) A first aid box was always available to the adults and children in the service.

## Part VI - Safety

### Regulation 26 - Fire safety measures

- (1) A registered provider shall ensure that a record in writing is kept of-
- (a) any fire drill that takes place in the premises, and
  - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

#### Compliance Information

- (1)
- (a) A written record was available detailing fire drills that had taken place in the service.
  - (b) There was a record to show that the firefighting equipment and the smoke alarm system had been serviced as required.
- (4)
- The procedures to be followed during a fire drill and in the event of a fire were displayed in a conspicuous location within the service.

## Part VI - Safety

### Regulation 28 - Insurance

*A registered provider shall ensure that the pre-school service is adequately insured.*

#### Compliance Information

The registered provider ensured that the service was adequately insured to operate as a part time service. The expiry date of the insurance was 03.09.2026.

### Part VII - Premises and Space Requirements

#### Regulation 29 - Premises

*A registered provider shall ensure that the premises of the service are-  
(e) equipped with adequate and suitable sanitary facilities.*

#### Non-Compliance Information

On the day of inspection, the service had four children wearing either nappies or pull ups. The staff were using a nappy changing mat on the floor of the sanitary area. Children need a dedicated nappy changing unit for hygiene, safety, and efficiency. These units provide an easy-to-clean surface for changing nappies and help prevent the spread of infection.

#### Corrective & Preventive Action submitted by the Registered Provider

##### Corrective and Preventive Action

A nappy changing unit has been ordered. This will be put in the toilet block as the designated nappy changing area to maintain the children's privacy and dignity as well as promoting a higher standard of hygiene, safety and efficiency as advised. The existing policy has been updated to incorporate most of the issued raised in the inspection to use until the unit is delivered. This updated policy has been read, understood and signed off by all members of staff. The person in charge developed a new policy and procedure to be used when the new unit is delivered. This new policy will then be read, understood and signed off on by all staff members to ensure they understand their responsibility in this matter.

##### Supporting documentation submitted

All documentation submitted was reviewed.

#### Summary Comment

The actions taken by the registered provider have addressed the non-compliance. Regulation 29 (e) will be assessed on the next inspection.