

# Early Years Inspectorate Regulatory Report

## Pre School

<b>TUSLA Identifier:</b>	TU2015DS046
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<b>Name of Service:</b>	Glenview Montessori Pre-School
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<b>Address of Service:</b>	310 Glenview Park, Tallaght, Dublin 24, Co. Dublin
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<b>Eircode:</b>	D24 HXT5
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<b>Name of Registered Provider:</b>	Mary Cummins
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<b>Service type:</b>	Sessional
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<b>Date of Inspection:</b>	22/01/2024
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<b>No of pre-school children:</b>	AM	14	PM	n/a
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<b>Address of the Early Years Inspectorate:</b>	The Brunel Building, Heuston South Quarter, St. John's Road West, Dublin 8
<b>Inspection undertaken by:</b>	R. Brien
<b>Title:</b>	Early Years Inspector

### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Conditions if applicable</b>	Not applicable
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### Description of service

	<b>Child Care Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016</b> <b>QMS Ref: EYI-RRT12.1 V2.0 03/03/2023 Service ID: TU2015DS046</b>	<b>1 of 10</b>
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Glenview Montessori Pre-school is a sessional service which provides care to children aged 2 to 6 years. The service is registered to operate from 09:00 to 12:30, Monday to Thursday.

The service operates from a room on the ground floor of the registered provider's domestic dwelling in an urban, residential area of Tallaght, south Dublin. There is a fully enclosed outdoor play area to the rear of the premises.

### Staffing

The service currently employs 3 staff including the registered provider. There were 3 staff working directly with the children on the day of inspection.

### Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance/ health, welfare and development of child and safety. The inspection may also focus on other areas as required.

The inspection focused on an examination of compliance under the following regulations:

- 9 (1)(a)(b),(2),(4)- Management and Recruitment,  
11 (1),(3),(8)(c) – Staffing Levels,  
19(1)(a)(b) – Health, Welfare and Development of Child,  
23 Safeguarding, Health, Safety and Welfare of Child,

### 25 First Aid

#### 26(1)(a) Fire Safety Measures

These findings are outlined within the relevant regulations within this report.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

### Additional Information

An Immediate Action Notice was issued on 22 January 2024 under Regulation 23 as there were no up to date maintenance records available for the fire fighting equipment and no maintenance records available for the smoke alarm system.

The registered provider submitted a response on 22 January 2024 which was deemed to satisfactorily address this non-compliance.

### Acknowledgments

The inspector wishes to acknowledge the cooperation of the registered provider, staff and children who were present on the day of the inspection.

### Part III – Management and Staff

#### Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,
- (b) consideration of references from reputable sources in the case of a person who has no past employers,
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

#### Compliance Information

(1)

(a)(b) The service had a designated person in charge and a named person to deputise as required.

(2) The files of three adults were reviewed as part of the inspection. Documentation was reviewed in respect of these adults and met regulatory requirements as follows:

(a)(b) Of the six validated, written references that were required, four were available from a past employer and two were available from a source other than a past employer.

(c) Garda vetting disclosures from the National Vetting Bureau of An Garda Síochána were available for three adults.

(d) Police vetting was available for two adults who had lived outside the State for a period exceeding six months as an adult.

(4) Records were available evidencing that the three staff members who were employed to work directly with the children held the required qualification or equivalent.

### Part III – Management and Staff

#### Regulation 11 - Staffing levels

*(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*

*(3) Subject to paragraph (5), a registered provider of a sessional pre-school service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 2 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) therefore at that reference number is satisfied.*

*(8) Without prejudice to paragraphs (2) to (7)-*

*(c) a registered provider of a sessional pre-school service shall ensure that, where the person in charge operates the service single-handedly, a second person familiar with the operation of the service and in a position to provide assistance to the person in charge in operating the service is, at all times, within close distance of the service and available to attend the service to assist the person in charge in the event of an emergency.*

#### Compliance Information

(1) An adequate number of adults were working directly with the children at all times during the inspection.

(3) The minimum ratio of adults to children for sessional care services was adhered to at all times during the inspection. There were fourteen children attending being supervised by three adults on the day of inspection.

(8)(c) Not applicable, the service is not operated single-handedly.

### Part V - Care of Child in Pre-school Service

#### Regulation 19 - Health, welfare and development of child

(1) A registered provider shall, in providing a pre-school service, ensure that-

- (a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and
- (b) appropriate and suitable care practices are in place in the pre-school service, having regard to the number of children attending the service and the nature of their needs.

#### Compliance Information

(1)(a)(b)

The service had a healthy eating policy in place and staff reported that children bring in their lunch from home. Lunch took place at 11:25. Drinking water was accessible to children throughout the morning and children were given a drink with their meal. Staff sat with children during their lunch. Children were observed engaging in conversation with staff and their peers during their meal and staff supported children who needed assistance with their lunch.

Children were given responsibility appropriate to their age and were encouraged and supported to be independent. There was a helper system in place with children given responsibility for different tasks such as giving out drinks and lunches. Children were supported to be independent with their personal care. Staff reminded children to wash their hands at appropriate times and supported them to clean their noses. The inspector observed the children using the toilet as they needed, cleaning up after their lunch and play and putting on their own coats for outdoor play. Staff provided an appropriate level of supervision whilst supporting the children's independence during play and lunch time.

The service had a key person system in place and staff demonstrated a good awareness of the needs of each child in their care and responded to children's cues promptly. Staff displayed warmth and sensitivity during all interactions with the children and were observed supporting children in their play. Staff were observed to use

distraction, gentle tones and praise when promoting positive behaviour in line with the service's behaviour policy. Staff were observed acknowledging children's achievements and efforts positively.

Transitions within the service were managed well and children appeared to be familiar with the daily routine. The atmosphere in the service appeared calm and relaxed.

Children's language development was supported through one to one and group discussions and songs which were observed during the inspection. Children's choices were respected with children given the opportunity to choose their own play equipment and activities during free play and outdoor play.

Staff described how they communicate with parents daily about their child at arrival and collection time and through the use of an online application.

The care room was bright and was arranged into defined areas of interest providing children with the freedom to play and explore. Designated areas of interest included Montessori equipment, small world toys, a home corner and imaginary play area, sensory play and a library area. The care room provided a range of developmentally appropriate play experiences for the children and was adequately resourced with a variety of materials. Family photos and photos from the local community were displayed in the care room.

The environment was laid out to support the children's independence. Play materials were observed to be accessible to the children on low level shelving. Low level tables and chairs were available in the care room.

A fully enclosed outdoor play area was available to the rear of the premises with shock absorbent surfacing. All children accessed the outdoor area on the day of inspection. Children were observed engaging in energetic and imaginative play in the outdoor area.

### Part VI - Safety

#### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

#### Compliance Information

The inspector found by observation of practice, review of documentation, discussion with staff and inspection of the premises that the registered provider had taken the following steps to safeguard children attending:

##### General Safety:

- The entrance door to the service was adequately secured to ensure the safety of the children within and to avoid unauthorised persons accessing the service or children exiting unsupervised.
- The toys and play equipment observed in use by the children on the day of inspection appeared in good working order.
- All blind cords were secured.
- Medicines and cleaning agents were stored safely out of reach of children.

##### Infection Control:

- Liquid soap, warm water and paper towels were available to facilitate hand washing. Staff were observed to carry out hand washing as appropriate. The children were supported to wash their hands at regular intervals including after using the toilet and before meals.
- An infection control policy was in place to inform practice. The premises, equipment and materials appeared clean and maintained in good condition.
- Waste was managed appropriately with the use of pedal bins.

#### Non-Compliance Information

##### Fire Safety:

1. An Immediate Action Notice was issued on 22 January 2024 as there were no up to date maintenance records available for the fire fighting equipment and no maintenance records available for the smoke alarm system. Maintenance of the fire fighting equipment had last taken place on 16 January 2023. There were no maintenance records for the fire detection and alarm system.

The registered provider submitted a response on 22 January 2024 which was deemed to satisfactorily address this non-compliance.

### Action submitted by the Registered Provider

#### Corrective & Preventive Action

##### **Fire Safety:**

A company was called to our Preschool at the earliest appointment of 25/01/24 and carried out a maintenance check service report on all our smoke/heat detectors. The company also updated all fire extinguishers and fire blanket and issued 2 service certificates. Our monthly fire drill forms now include 'Annual Maintenance Inspection of smoke & heat detectors' which will need to contain the annual date of our next due maintenance service date.

#### Supporting documentation submitted

##### **Fire Safety:**

Written evidence was presented to demonstrate the corrective and preventive actions submitted by the registered provider.

#### **Summary Comment**

The corrective and preventive actions as stated by the registered provider have been deemed to address this non-compliance.

### Part VI - Safety

#### Regulation 25 - First aid

*(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*

*(2) A registered provider shall ensure that a suitably equipped first aid box for children-*

*(a) is safely stored in an easily accessible and conspicuous position on the premises, and*

*(b) is available to the children attending the pre-school service at all times.*

#### **Compliance Information**

(1) A person trained in first aid was immediately available to the children at all times on the day of inspection.

(2)

(a) A first aid box was safely stored in an easily accessible and conspicuous location within the service.

(b) A first aid box was available to the adults and children in the service at all times.

## Part VI - Safety

### Regulation 26 - Fire safety measures

*(1) A registered provider shall ensure that a record in writing is kept of-*  
*(a) any fire drill that takes place in the premises*

#### Compliance Information

(1)  
(a) A written record was available detailing monthly fire drills that had taken place in the service. The last fire drill had been recorded as undertaken on the 09 January 2024.