

# Early Years Inspectorate Regulatory Report

## Pre School

<b>TUSLA Identifier:</b>	TU2015DS046
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<b>Name of Service:</b>	Glenview Montessori Pre-School
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<b>Address of Service:</b>	310 Glenview Park, Tallaght, Dublin 24, Co. Dublin
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<b>Eircode:</b>	D24 HXT5
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<b>Name of Registered Provider:</b>	Mary Cummins
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<b>Service type:</b>	Sessional
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<b>Date of Inspection:</b>	06/01/2026
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<b>No of pre-school children:</b>	AM	12	PM	N/A
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<b>Address of the Early Years Inspectorate:</b>	Level 7 Brunel Building, Heuston South Quarter, Kilmainham Dublin 8
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<b>Inspection undertaken by:</b>	R Phillips
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<b>Title:</b>	Early Years Inspector
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### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Conditions if applicable</b>	N/A
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### Description of service

Glenview Montessori Pre-school is a sessional service which provides care to children aged 2 to 6 years. The service is registered to operate from 09:00 to 12:30, Monday to Thursday. The service operates from a room on the ground floor of the registered provider's domestic dwelling in an urban, residential area of Tallaght, South Dublin. There is a fully enclosed outdoor play area to the rear of the premises.

### Staffing

The service employs four staff including the registered provider, who manages the service and works directly with the children.

### Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was announced and focused on the area of governance, health, welfare and development of child. The inspection may also focus on other areas as required.

The inspection focused on an examination of compliance under regulations:

- 9 (1)(2)(3)(4) Management and recruitment,
- 11(1)(3) Staffing levels,
- 15(1)(a) -(i), (3)(c) Records of a preschool child,
- 19 (1) (b) Health Welfare and Development of the child,
- 25 First Aid and

26 (1)(a)(b) (2)(c) (4) Fire Safety measures.

A sampling process was used to assess compliance under regulation 15 Records of a preschool child.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

### Acknowledgments

The inspector wishes to acknowledge the cooperation of the registered provider, staff and children who were present on the day of the inspection.

## Part III – Management and Staff

### Regulation 9 – Management and recruitment

*(1) A registered provider shall ensure that-*

- (a) the service has a designated person in charge and a named person who is able to deputise as required,*
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and*
- (c) there is a clear management structure in the service that identifies the lines of authority and accountability in the service and the specific roles and responsibilities of each employee and unpaid worker.*

*(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-*

(a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,

(b) consideration of references from reputable sources in the case of a person who has no past employers,

(c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and

(d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(3) The procedures specified in paragraph (2) shall be carried out prior to any person being appointed, assigned or allowed access to or contact with a child attending the pre-school service.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

### Compliance Information

(1)

- (a) The service had a named person in charge and a person who could deputise in their absence.
- (b) The named person in charge was present when the inspector arrived and remained on the premises throughout the inspection.
- (c) The employees in the service demonstrated an awareness of the lines of authority and accountability within the service.

The inspection focused on one full staff file following discussion with the registered provider identifying that one member of staff was employed since the previous inspection dated 22 January 2024 for regulations 9 (2) (a), (b) & (d) and 9 (4). Regulation 9 (2) (c) was inspected for all staff.

(2)

- (a) & (b) there were two past employer references available. Each reference had a record of verification.
- (c) Garda vetting disclosures were available for all adults. The service adhered to the re-vetting timeframes as outlined in the Early Years Inspectorate Regulatory Notice, requiring services to renew Garda vetting every three years.

(d) International police vetting was not required.

(3) The documents specified above were dated prior to the staff member's start date evidencing the procedures had been carried out before staff commenced work in the service.

(4) The staff member held a qualification deemed by the Minister to be equivalent to at least a major award in Early Childhood Care and Education at Level 5 on the National Framework of Qualifications.

### Part III – Management and Staff

#### Regulation 11 - Staffing levels

*(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*

*(3) Subject to paragraph (5), a registered provider of a sessional pre-school service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 2 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) therefore at that reference number is satisfied.*

#### Compliance Information

(1) On the day of inspection, the staff: child ratios met the requirement for the Childcare Act 1991 (Early Years Services) Regulations 2016.

(3) The adult to child ratio surpassed the minimum requirement in the service. There were four adults working directly with twelve children in attendance.

### Part IV – Information and Records

#### Regulation 15 – Record of pre-school child

*(1) A registered provider of a pre-school service other than a pre-school service in a drop-in centre or a temporary pre-school service shall ensure that a record in writing is kept in respect of each pre-school child attending the service containing the following particulars:*

- (a) the name and date of birth of the child;*
- (b) the date on which the child first attended the service;*
- (c) the date on which the child ceased to attend the service;*

- (d) the name and address of a parent or guardian of the child and a telephone number where that parent or guardian or a relative or friend of the child can be contacted during the hours of operation of the service;*
- (e) authorisation for the collection of the child;*
- (f) details of any illness, disability, allergy or special need of the child, together with all the information relevant to the provision of special care or attention;*
- (g) the name and telephone number of the child's registered medical practitioner;*
- (h) record of immunisations, if any, received by the child;*
- (i) written parental consent for appropriate medical treatment of the child in the event of an emergency.*

- (3) A record in writing referred to in paragraph (1) or (2) shall be open to inspection on the premises by-*
- (c) an authorised person.*

### Compliance Information

- (1) A sample of 10 registration records for children were reviewed. The information required was documented as outlined below:
- (a) The name and date of birth of each child.
  - (b) The date when each child first attended the service.
  - (c) A section was available for recording the date when the child ceases attending.
  - (d) The name, address and telephone number of parents and information where parents can be contacted.
  - (e) Names and contact details of other adults authorised to collect the child.
  - (f) Medical information, allergies, dietary preferences, additional needs, and other information specific to the child.
  - (g) The name and telephone number of the child's medical practitioner.
  - (h) Immunisation details.
  - (i) Signed parental consent for medical treatment in the event of an emergency.
- (3)(c) The above records were made readily available for inspection.

### Part V - Care of Child in Pre-school Service

#### Regulation 19 - Health, welfare and development of child

- (1) A registered provider shall, in providing a pre-school service, ensure that-
- (b) appropriate and suitable care practices are in place in the pre-school service, having regard to the number of children attending the service and the nature of their needs.

#### Compliance Information

(1)(b)

Suitable and appropriate care practises were observed on the day of inspection.

The adults spoke kindly to the children, listening to them and responding to their individual needs.

The transitions were well managed with the staff letting the children know what to expect.

The children's water bottles were accessible throughout the inspection.

The children brought lunch from home and ate it at low level tables, while the staff sat with them and engaged them in conversation.

The staff encouraged the children's independence with toileting and managing their belongings.

The children were praised and showed pride in their achievements.

### Part VI - Safety

#### Regulation 25 - First aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children-

(a) is safely stored in an easily accessible and conspicuous position on the premises, and

(b) is available to the children attending the pre-school service at all times.

#### Compliance Information

(1)

Three people with in-date First Aid Responder (FAR) training certificates were present throughout the inspection. Discussion with the staff indicated that there is always someone with FAR training available to the children in the service.

(2)

(a) (b) A first aid box was safely stored on the wall in the classroom, a conspicuous location in the service.

## Part VI - Safety

### Regulation 26 - Fire safety measures

- (1) A registered provider shall ensure that a record in writing is kept of-
- (a) any fire drill that takes place in the premises, and
  - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (2) The record referred to in paragraph (1) shall be open to inspection by-
- (c) an authorised person.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

### Compliance Information

- (1)
- (a) A record was available detailing fire drills that had taken place in the service. The record showed the last fire drill had taken place on 15 December 2025.
  - (b) There was a record to show that the firefighting equipment had been serviced on 26 January 2025, and that maintenance of the fire detection and alarm system was last carried out on 30. January 2025.
- (2) (c) The records were made available for inspection.
- (4) The procedures to be followed during a fire drill and in the event of a fire were displayed in a conspicuous location in the service.