

Early Years Inspectorate Regulatory Report

Pre School

TUSLA Identifier:	TU2015DS119			
Name of Service:	Kids Inc Rathfarnham			
Address of Service:	Hillside Park, Ballyronan Road, Rathfarnham, Dublin 16			
Eircode:	D16 KX50			
Name of Registered Provider:	John Harnett			
Service type:	Full Day			
Date of Inspection:	10/04/2025			
Date 2 of Inspection:	15/04/2025			
No of pre-school children:	AM	42	PM	29
Day 2	AM	30	PM	31
Address of the Early Years Inspectorate:	Early Years Inspectorate 2 nd Floor, Unit 4/5 The Nexus Building Blanchardstown Corporate Park Ballycoolin Dublin 15 D15 CF9K			
Inspection undertaken by:	C. Harte and L. Jameson			
Title:	Early Years Inspectors			

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Conditions if applicable

Not applicable.

Description of service

Kids Inc Rathfarnham is a private full day care service located in grounds of Coláiste Eanna school in Rathfarnham Dublin 16. The service is one of four owned by the registered provider.

The service operates 7:30am-6:30pm Monday to Friday. The service has the following care rooms Baby room (1-2 years), Toddler 1 (1.5-2.5 years), Toddler 2 (2-3 years), Montessori Room (2 years 8 months to 5 years) and ECCE room (2 years 8 months to 5 years). The service participates in the Early Childhood Care and Education scheme (ECCE) from 9:00am-12:00pm offering sessional care. The premises also includes an office, staff room, sanitary facilities and an outdoor play area.

The service also offers a registered school age service.

Staffing

The registered provider currently employs twenty staff to work in the service including the person in charge, two deputy persons in charge, twelve early years practitioners, four relief early years practitioners and a cleaner. The registered provider does not work directly with the children attending the service.

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

The first day of inspection was unannounced and the second day was announced. The inspection focused on the area of governance, health, welfare and development of child, safety and premises and facilities. The inspection may also focus on other areas as required.

The inspection focused on an examination of compliance under regulations:

1. Regulation 9(1)(a)(b)(c), (2)(a)(b)(c)(d), (4), (7)(a) Management and Recruitment.
2. Regulation 11(1), (2) Staffing Levels.
3. Regulation 15(1) Record of a Pre-school Child.
4. Regulation 16(1) Records in relation to the Preschool Service.
5. Regulation 19(1)(b) Health, welfare and development of child
6. Regulation 21 Equipment and Materials.
7. Regulation 23 Safeguarding the Health, Safety and Welfare of the Child.
8. Regulation 25 First Aid.

however, on inspection additional non-compliance which posed a risk was identified under Regulation 27 Supervision and Regulation 31 Notification of Incidents. These findings are outlined within the relevant regulations within this report.

A sampling process was used to assess compliance under Regulation 19 Health, welfare and development of child, Regulation 21 Equipment and Materials, Regulation 23 Safeguarding the Health, Safety and Welfare of the Child. As a result, the scope of the inspection included Toddler Room 1, Toddler room 2 and the Montessori room.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform

decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Additional Information

An immediate action notice was issued to the registered provider on day one of the inspection regarding a non-compliance identified under Regulation 23 in relation to safety. A response which adequately addressed the non-compliance was received on 11th April 2025.

Acknowledgments

The inspectors wish to acknowledge the cooperation of the person in charge, staff and children who were present on the day of the inspection.

Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,*
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and*
- (c) there is a clear management structure in the service that identifies the lines of authority and accountability in the service and the specific roles and responsibilities of each employee and unpaid worker.*

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,*
- (b) consideration of references from reputable sources in the case of a person who has no past employers,*
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and*

(d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

(7) A registered provider shall ensure that all employees, unpaid workers and contractors are appropriately supervised and provided with appropriate information, and where necessary training, including in relation to the following:

(a) the policies, procedures and statements of the service specified in Schedule 5;

Compliance Information

- (1)
- (a) The service had a designated person in charge and two named persons to deputise if required.
 - (b) A review of the staff roster and discussion with management demonstrated that a person in charge was rostered to be on the premises the week of the inspection for the duration of the opening hours of the service. The deputy person in charge was present in the service when the inspectors arrived.
 - (c) The service had a management structure in place with clear roles and responsibilities.
- (2) A review of paperwork and discussion with management showed there are currently 20 staff employed by the registered provider to work in the service. The files of 9 staff who commenced employment since the last inspection were reviewed as part of the inspection process. Garda vetting disclosures were reviewed for all staff. The registered provider had completed the following checks:
- (a) Thirteen written and validated references were available from past employers.
 - (b) Five written and validated references were available from a source other than a past employer.
 - (c) Garda vetting disclosures had been obtained for all staff members. The service also demonstrated compliance with the Early Years Inspectorate Regulatory Notice requiring services to renew Garda vetting every three years.
 - (d) Police vetting was available for 7 adults who had lived in a country other than Ireland for a period of six months or more as an adult.

- (4) Evidence was available to show that eight staff members who worked directly with the children held at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework, or a qualification deemed by the Minister to be equivalent.
- (7) (a) Discussions with staff and a review of a sample of 9 staff induction and supervision records demonstrated that the staff received appropriate information and had been adequately trained in the service policies and procedures. The staff induction consisted of a variety of topics including staff structure, completion of required paperwork, health and safety and care practices. Files also included documented evidence of probation reviews and staff appraisals.

Part III – Management and Staff

Regulation 11 - Staffing levels

- (1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*
- (2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.*

Compliance Information

- (1) There were 42 preschool children being cared for by 10 adults on the morning of day one of the inspection. The deputy person in charge was available to cover and assist in the care rooms. There were 30 preschool children being cared for by 7 adults on the morning of day two of the inspection. The person in charge and deputy persons in charge were available to cover and assist in the care rooms.
- (2) The adult child ratios were correct when the inspectors arrived unannounced on day one and announced on day two and throughout the two days of inspection. The management team were available to facilitate the inspection and assist with covering ratios during staff lunches.

Part IV – Information and Records

Regulation 15 – Record of pre-school child

(1) A registered provider of a pre-school service other than a pre-school service in a drop-in centre or a temporary pre-school service shall ensure that a record in writing is kept in respect of each pre-school child attending the service containing the following particulars:

- (a) the name and date of birth of the child;
- (b) the date on which the child first attended the service;
- (c) the date on which the child ceased to attend the service;
- (d) the name and address of a parent or guardian of the child and a telephone number where that parent or guardian or a relative or friend of the child can be contacted during the hours of operation of the service;
- (e) authorisation for the collection of the child;
- (f) details of any illness, disability, allergy or special need of the child, together with all the information relevant to the provision of special care or attention;
- (g) the name and telephone number of the child's registered medical practitioner;
- (h) record of immunisations, if any, received by the child;
- (i) written parental consent for appropriate medical treatment of the child in the event of an emergency.

Compliance Information

- (1) A sample of 12 record forms of children who currently attend the service were reviewed. These records contained all the relevant information required under (a) to (i) above.

Part IV – Information and Records

Regulation 16 – Record in relation to pre-school service

(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:

- (a) the name, position, qualifications and experience of the person in charge and of every other employee, unpaid worker and contractor;
- (b) details of the class of service and the age profile of children for which the service is registered to provide services;
- (c) details of the adult:child ratios in the service;
- (d) the type of care or programme provided in the service;

- (e) the facilities available;*
- (f) the opening hours and fees;*
- (g) the policies, procedures and statements the service is required to maintain in accordance with Regulation 10;*
- (h) details of attendance by each pre-school child on a daily basis;*
- (i) details of staff rosters on a daily basis;*
- (j) details of any medication administered to a pre-school child attending the service with signed parental consent;*
- (k) details of any accident, injury or incident involving a pre-school child attending the service.*

Compliance Information

(1) The registered provider ensured that a record in writing was kept of the following information in relation to the service:

- (a) Details of the name, position, qualifications, and experience of all staff were maintained within the staff files and displayed on a notice board in the hallway.
- (b) The safeguarding statement displayed within the service detailed the class of service and the age profile of children for which the service is registered to provide services.
- (c) Details of the adult child ratios were displayed in the hall.
- (d) (e) A noticeboard in the hallway outlined the type of care or programme provided and the facilities available within the service.
- (f) The opening hours and fees of the service were displayed on the noticeboard in the hallway.
- (g) The registered provider maintained the policies required in accordance with Regulation 10.
- (h) Attendance records detailing the arrival and departure of the children on a daily basis were maintained.
- (i) A record was maintained of the staff roster which was reflective of the staff present on the day.
- (j) Following a review of a sample of ten records, the registered provider ensured a full record in writing was maintained for the administration of medication.
- (k) Following a review of a sample of thirteen records, the registered provider ensured a full record in writing was maintained for accident and incidents.

Part V - Care of Child in Pre-school Service

Regulation 19 - Health, welfare and development of child

(1) A registered provider shall, in providing a pre-school service, ensure that-

(b) appropriate and suitable care practices are in place in the pre-school service, having regard to the number of children attending the service and the nature of their needs.

Compliance Information

(1)(b) The following practices were observed to be in place to support the children attending:

- The staff interacted with the children in a respectful, warm and sensitive manner. Appropriate nonverbal communication such as eye level contact, touch and other strategies were observed. Verbal strategies included low tones, clear instruction on what was going to happen next giving clarity on their routine. These strategies can facilitate emotional and social development in young children.
- Staff created a restful environment using low lighting, soft music and talking with soft tones supporting children's need for rest.
- Children were regularly reminded about toileting.
- Staff joined children at the table during mealtimes and encouraged them to eat independently offering assistance when required. Morning snack on day of the inspection included apples, oranges, banana, rice cakes and brown bread. The main meal served was a vegetarian curry. Staff advised that afternoon tea is supplied from home and perishable foods are stored in a refrigerator.
- Children's hands and faces were cleaned following mealtimes supporting their comfort.
- The children were observed to access an outdoor area on the day of the inspection. Staff supported children to prepare for the garden by putting on sunscreen and wearing protective clothing such as hats. Staff were observed to bring drinks outside for children during play in the outdoor area.

Non-Compliance Information

1. Between 11.00am-11.16am on day one of the inspection staff did not respond in a timely manner to a child's cues for food. A child from the Toddler group communicated a want for food through physical and verbal gestures while in the garden observing children from the Montessori group have snack. Staff were observed to comment on the child's actions and key indications of wanting food. Staff attempted to move the child away explaining they would eat later. This is at variance with the service policy that advises there is flexibility around mealtimes and that children will have access to food if they are hungry between

meals. It is acknowledged at 11.16am a staff member passed some fruit to the child who was then content.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

1. A discussion was had with all staff around the importance of meeting children's needs in a timely manner and the Healthy Eating policy. It was reminded that a child who is hungry or thirsty should be provided with the snack or water, not to be asked to wait till mealtime. Management will observe practices onsite and staff will be regularly retrained in all compulsory policies.

Supporting documentation submitted

- Minutes of staff meeting.

Summary Comment

The corrective and preventative actions provided by the registered provider are sufficient to address the non-compliance under Regulation 19.

Part V - Care of Child in Pre-school Service

Regulation 21 – Equipment and materials

A registered provider shall ensure that there is adequate and suitable furniture, play and work equipment and materials available on the premises of the pre-school service.

Compliance Information

The registered provider ensured there was adequate and suitable furniture and equipment available, for example:

- The furniture and equipment in the rooms was observed to be adequate for the number of children in the rooms, it was appropriate for the age range and stage of development of the children in the rooms, and was well maintained, durable and easy to clean.
- There was a variety of play materials and equipment available to the children according to their age and stage of development, which facilitated a range of play experiences including creative, imaginative and language play and promoted exploration and curiosity.
- In the Montessori room the toys and equipment were laid out on low level shelving, visible to the children, and were grouped in themed areas of interest for example a construction area, sensory play area with coloured rice and a home corner with supporting props including a small table, pots, pans and dolls. Additional resources were observed stored in the cupboard. Themed areas of interest facilitate children to have a more focused engagement in their play experiences.

- The Toddler rooms resources were also grouped into themed areas of interest including dress up, soft plush toys and art and craft materials and library areas to encourage language and early literacy.
- The care rooms included a rest area in the event children chose to take a break from activities.
- The outdoor area was observed to have three sections. The first was a space used by the baby and toddler rooms. This included a small seesaw, small slide, balance beam and two rocking toys secured into the ground. The second section used by the Montessori children included a selection of ride on toys such as trikes and scooters supporting gross motor movements. The third section of the garden was a messy play and digging area. On the first day of the inspection staff were observed to support children's play in this area by encouraging them to water the plants with watering cans.
- Overhanging trees provided shade for children while playing in the outdoor area.

Part VI - Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information

General Safety:

- A handrail was present on the staircase.
- Protective door finger guards were observed in place.
- The outdoor play area was secure and fully fenced.
- Radiator covers were observed securely in place.
- No trailing flexes were observed.

Infection Control:

- Children were supported to wash their hands after play in the outdoor area.
- Windows were open allowing fresh air to circulate.
- Cots in the Toddler room 1 were positioned at least 50cm apart to support infection control practices.

Safe Sleep:

- Children's heavy clothing was removed before sleep.
- Cellular blankets were used during sleep time.

Fire Safety:

- Fire exits were observed to be free from obstructions.
- Fire evacuation routes were clearly displayed.

Non-Compliance Information

General Safety:

1. On day one of the inspection a sink in the Toddler room 2 had a temperature which exceeded the maximum allowed temperature of 43°C. The temperature of the sink was recorded at 51°C at 11.31am which increased the potential risk of a scald. It is acknowledged that signage was displayed to alert staff to the issue and that the service had engaged in measures to work towards resolving the issue. Additional measures were observed on the afternoon of inspection to prevent the tap being used.
2. The garden area contained a number of hazards which posed a risk of injury to children. The following was observed:
 - A toy tractor was observed in use with a damaged seat.
 - A large plastic storage box accessible to children was cracked with sharp edges.
 - A wooden play kitchen had rusted exposed screws.
3. Cleaning products were stored in a low-level press without a lock accessible to children in Toddler room 1. This posed a potential risk of accidental poisoning.

Infection Control:

4. Hand hygiene practices were not completed in line with service policy and posed an infection control risk. A staff member did not wash their hands or the child's after assisting with nasal care.
5. A foam block was present in the outdoor area with torn edges which exposed the foam preventing effective cleaning. This posed an infection control risk.
6. The press door in the Montessori sanitary area had a damaged covering which exposed the wood underneath and posed an infection control risk.
7. Toilet roll in cubicle one of the Montessori sanitary area was not hygienically dispensed and was placed on top of the cistern which posed an infection control risk.

Administration of Medication:

8. There was poor practice regarding the management of medications on the premises which posed a potential risk to the correct and timely administration of medication. The following was observed:
 - There were six expired medications stored in the Montessori room.
 - The storage of emergency medication did not allow for ease of access in the event of an emergency as it was located at the back of a press with numerous items placed in front.

- Two emergency medications were not clearly labelled for staff to identify. One medication was kept in zip seal unlabelled bag and a second medication was stored in lunch bag that had no labelling on the outside.

These practices are at variance with service policy that advises expired medications will be returned to parents or disposed of safely in the local pharmacy and medications are stored accessible to authorised persons with emergency medication readily accessible.

Safe Sleep:

9. Physical sleep checks were not completed and recorded in a timely manner for children sleeping in the Toddler 1 room. The practice and recording of comprehensive physical sleep checks help provide for children's safety.
10. An ambient room temperature of 18-22°C was not maintained in a room where children over 1 year of age were sleeping. The temperature was recorded at 23.9°C at 1.25pm. It is acknowledged that staff took measures to reduce the temperature when brought to their attention by the inspector.

Fire Safety:

11. During the morning greeting at 10.21am staff in the Montessori were unable to confidently advise the inspectors of the number of children present in the group. Staff showed signs of confusion for the number of children present by advising of different numbers and attempting to inform the inspector a child was on the premises who had yet to attend that day. This posed a potential risk of hindering safe evacuation of the premises in the event of an emergency.
12. Attendance records in the Montessori were not maintained in a timely manner to reflect the children present in the service. At 10.41am a review of available attendance records demonstrated that one of the eighteen children present had not yet been signed in. This posed a potential risk of hindering safe evacuation of the premises in the event of an emergency.

Action submitted by the Registered Provider

Corrective & Preventive Action

General Safety:

1. An anti-scalding unit is now in place. Health and Safety Officer continues to do spot check on water temperature across all the rooms. Staff are reminded on regular occasions to report higher temperature not only during the checks twice a day but also when they wash their hands during the day.
2. The tractor was put into the bin straight after the inspection. The storage box was binned after the inspection. The screws were removed the following day by a maintenance staff. Daily Outdoor Hazard

forms continue to be completed by staff. Health and Safety Officer to link with staff on hazards in the centre and to do weekly audits of premises.

3. The door was locked away straightaway. We discussed during the staff meeting importance to keep presses with cleaning supplies locked at all times. The Health and Safety Officer and Manager will continue to do daily spot checks on the presses in all the care rooms and auxiliary rooms.

Infection Control:

4. Staff were retrained on the importance of handwashing. Management will continue to do daily spot checks on handwashing practises.
5. The foam block was removed and put into the bin on the day of inspection. Daily Outdoor Hazard forms continue to be completed by staff. Health and Safety Officer to link with staff on hazards in the centre and to do weekly audits of premises.
6. The press has now been fixed. Daily Hazard forms continue to be completed by staff. Health and Safety Officer to link with staff on hazards in the centre and to do weekly audits of premises.
7. The toilet roll holder has been fixed. Daily Hazard forms continue to be completed by staff. Health and Safety Officer to link with staff on hazards in the centre and also to do weekly audits of premises.

Administration of Medication:

8. Following the inspection all medications were checked. All expired medications were returned to parents, and the parents were requested to provide new bottles of medicine. The storage of emergency medication has been reviewed. All emergency medications are put in sealed containers clearly labelled with the photo of the child and allergy details, stored out of reach of children and easily accessible to staff. Monthly checks will be completed on all emergency medications by staff and spot checks completed by management. First aid officer will continue to run audits on medications.

Safe Sleep:

9. On the day of inspection, a meeting was held with the staff in Toddler 1 room to remind them of the importance of recording correct information on the sleep chart in line with our safe sleep policy. Staff reread and were retrained in Safe Sleep Policy by the manager. Safe sleep policy was discussed with team at staff meeting. Management will do regular spot checks on sleep check forms.
10. The heating in the centre was turned off the day of the inspection and staff were reminded to inform manager if the temperature is above recommended 18-22°C even with windows open. Daily temperature checks will continue to be taken by staff and if above 22 degrees, actions will be taken to reduce the temperature of the rooms.

Fire Safety:

11. On the day of inspection, management spoke to staff about the importance of ensuring all children are accounted for and that regular role calls are taking place to prevent any Health & Safety risk. It was also highlighted to the team in our staff meeting. Regular spot checks will continue to be carried out by management.
12. On the day of inspection, management spoke to the staff about the importance of ensuring that attendance books are updated as soon as the child comes. It was also highlighted to the team in our staff meeting. Regular spot checks will continue to be carried out by management.

Supporting documentation submitted

General Safety:

- Photographic evidence.
- Minutes of staff meeting.

Infection Control:

- Minutes of staff meeting.
- Photographic evidence.

Administration of Medication:

- Minutes of staff meeting.
- Photographic evidence.

Safe Sleep:

- Minutes of staff meeting.
- Photographic evidence.
- Temperature record sheet.

Fire Safety:

- Minutes of staff meeting.

Summary Comment

The corrective and preventative actions provided by the registered provider are sufficient to address the non-compliances under Regulation 23.

Part VI - Safety

Regulation 25 - First aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children-

(a) is safely stored in an easily accessible and conspicuous position on the premises, and

(b) is available to the children attending the pre-school service at all times.

Compliance Information

- (1) A review of the staff roster indicated that a person qualified in First Aid Responder (FAR) was rostered to be on the premises during the operational hours of the service for the week of the inspection.
- (2) (a)(b) An adequately equipped first aid box was available and easily accessible to staff if required and was stored out of reach of children.

Part VI - Safety

Regulation 27 – Supervision

A registered provider shall ensure that pre-school children attending the service are supervised at all times.

Non-Compliance Information

The registered provider did not ensure that preschool children attending the service were adequately supervised at all times. This was evidenced by the following:

1. On day one of the inspection one staff member was observed at the sanitary area with six children aged 2-3 years. Two children were observed to engage in risky behaviours and climb on the staircase by the sanitary area while the staff member assisted a child using the toilet. Four of the children were observed to push through a door returning to the care room unsupervised while the staff member remained in the hallway trying to encourage the children climbing on the stairs back to the care room. The staff member did not have sufficient supervision of all children until they returned to the care room.
2. On day two of the inspection three children aged between 3-5 years were observed unsupervised in a care room as they placed an item in the room and lingered. There was no staff member present in the room or on corridor at this time. The supervising staff were in a separate care room down the corridor. This is not in line with service policy that advises all children are in sight of one staff member at all times.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

1. A meeting was held with staff. Management explained that staff must ask for cover when needed and retraining on the supervision of children policy was carried out. Management will continue supporting staff during transitions such as nappy changing and toilet runs.
2. A meeting was held with the staff to retrain them on the policy on the supervision of children. Children need to be in view of the staff members at all times. Management will continue to observe practises in the rooms.

Supporting documentation submitted

- Minutes of staff meeting.

Summary Comment

The corrective and preventative actions provided by the registered provider are sufficient to address the non-compliances under Regulation 27.

Part VIII - Notifications and Complaints

Regulation 31 - Notification of incidents

A registered provider shall notify the Agency in writing within 3 working days of becoming aware of any of the following incidents occurring in the preschool service:

(d) a serious injury to a pre-school child while attending the service that requires immediate medical treatment by a registered medical practitioner whether in a hospital or otherwise;

Non-Compliance Information

The registered provider failed to notify the inspection department within Tusla of a serious injury to a pre-school child within the required timeframe. It is acknowledged that the service did email Tusla however the email address used was for the incorrect department within Tusla.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

Once the inspector informed us to use a different email address – we resent it immediately while inspector was still on the premises. New email address recorded on our system in case of future reports.

Supporting documentation submitted

- Evidence of correspondence.

Summary Comment

The corrective and preventative actions provided by the registered provider are sufficient to address the non-compliances under Regulation 31.