

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

<b>Tusla I.D:</b>	TU2015DS203							
<b>Name of Service</b>	StartBright Brookview							
<b>Address of Service:</b>	9 Brookview Court, Tallaght, Dublin 24.							
<b>Email Address:</b>	brookview@startbright.ie							
<b>Name of Registered Provider:</b>	Elaine McQuillan							
<b>Type of Proposed Service:</b>	<b>Full Day Care</b>		<b>Part-Time</b>	✓	<b>Sessional</b>			
	<b>Drop-In</b>		<b>Childminding</b>		<b>Temporary</b>			
<b>Proposed change:</b>	Increase maximum number of children service can accommodate from 24 to 33.							
<b>Proposed Number of Children:</b>	33							
<b>Recommended Change Following Inspection:</b>	Maximum number of children accommodated: 33							
<b>Registered change:</b>	Change in number of children that can be accommodated from 24 to 33 Change in number of staff from 5 to 6							
<b>Date of Inspection:</b>	2	2	0	4	2	0	2	4
<b>Inspection undertaken by:</b>	E. Mulhern							
<b>Title:</b>	Early Years Inspector							
<b>Tusla Early Years Inspectorate Address:</b>	Early Years Inspectorate, Tusla Child and Family Agency, 7 <sup>th</sup> floor, Brunel Building, Heuston South Quarter, Dublin 8.							

### Rationale for Inspection: Proposed Change of Circumstance

**Note: For Office use only, to be completed by Registration Office**

<b>Registration Status:</b>	Registered Part Time Service for 33 Children
<b>Date of Registration</b>	29 <sup>th</sup> April 2024

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### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Description of Service</b>	StartBright Brookview is one of seven not-for-profit early years services operated by StartBright Early Learning Centres CLG. This service is operated by the company since September 2022. It is registered to operate on a part-time basis and accommodate children aged 2-6 years.
<b>Premises</b>	The service operates from two rooms in a single storey, purposely adapted, community building.
<b>Staffing</b>	There are five adults currently employed to work in the service including the person in charge. The registered provider plans to employ a sixth staff member if the proposed change to registration status is approved. The company also employs a Quality Mentor who works across the seven services.
<b>Methodology</b>	<p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under the following themes; Governance, Health, Welfare and Development of the child, Safety and Premises.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to registering the change in circumstance. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and, compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.</p>
<b>Acknowledgements</b>	The Inspector wishes to acknowledge the cooperation of the registered provider, person in charge, staff and children who were present on the day of the inspection.

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### Part III - Management and Staff

#### Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

#### Requirement met:

The service has a designated person in charge and a named person to deputise.

The requirement has been met.

### Part III - Management and Staff

#### Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

#### Requirement met:

(1) Five staff members are employed to work in the service including the person in charge. The registered provider told the inspector that if the service is approved to accommodate 33 children a sixth staff member will be employed.

The requirement has been met.

### Part V - Care of Child in Pre-school Service

#### Regulation 20 - Facilities for Rest and Play

(1) Subject to this Regulation, a registered provider shall ensure that—

(a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and

(b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.

(4) Where outdoor space to which the pre-school children attending the service have access is provided on the premises of a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre, the registered provider shall ensure that such outdoor space is suitable, safe and secure.

#### Requirement met:

(1)

(a) The rooms were laid out with play materials suitable to the number and age of children proposed to attend. These included designated interest areas, for example a

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	<p>home corner, art and crafts area and a construction area. The rooms had open shelves with an assortment of resources for various types of play and learning. These included sensory items, puzzles, books, and small-world toys.</p> <p>(b) An area was available in each room with a sofa, armchairs, matting and cushions for children to rest or take a break from activities.</p> <p>(4) The service had a suitable, safe, enclosed outdoor area at the rear of the premises which had an all-weather surface with play equipment. All equipment was in good condition and the area was free from hazards.</p> <p>The requirement has been met.</p>
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### Part V - Care of Child in Pre-school Service

#### Regulation 22 – Food and Drink

*A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.*

<b>Requirement met:</b>	<p>The service had a healthy eating policy. All children bring their lunch/snacks and drinks from home. A fridge was available in each room for the storage of perishable foods.</p> <p>The requirement has been met.</p>
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### Part VI – Safety

#### Regulation 23 - *Safeguarding health, safety and welfare of child*

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

#### Requirement met:

Appropriate measures had been taken to provide for the health, safety and welfare of children as outlined in the examples below.

#### General Safety

- Entrances were secured to prevent unauthorized access.
- Emergency doors were unobstructed to allow for the timely evacuation of children in the event of a fire.
- Cleaning agents were stored out of reach of children.
- Cables and cords were secured out of reach of children.
- Tall, heavy furniture was secured to prevent tipping.
- Hot water was thermostatically controlled to prevent scalding injuries.
- Radiator covers were in place to prevent burn injuries.

#### Infection Control

- The premises and equipment were appropriately maintained and clean.
- Sanitary facilities were equipped with warm water, liquid soap, and paper towels to support handwashing.
- Waste was managed appropriately with the use of pedal operated lidded bins.

The requirement has been met.

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### Part VI - Safety

#### Regulation 25 – First Aid

- (1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.
- (2) A registered provider shall ensure that a suitably equipped first aid box for children—
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and
  - (b) is available to the children attending the pre-school service at all times.

#### Requirement met:

- (1) At least two members of staff with current first aid training for children were rostered to work at all times of opening.
- (2)
- (a) A suitably equipped first aid box was stored in a conspicuous position in each room.
  - (b) The first aid boxes were always available for use.
- The requirement has been met.

### Part VI – Safety

#### Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
  - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

#### Requirement met:

- (1)
- (a) Records were available of fire-drills carried out in the service. The last fire drill recorded was dated 6 March 2024.
  - (b) The service had a record outlining the firefighting equipment and the smoke alarm system in the service. The last recorded dates of maintenance were 11 and 30 May 2023 consecutively.
- (4) Notices of the procedures to be followed in the event of a fire were displayed in conspicuous positions on the premises.

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### Part VI – Safety

#### Regulation 28 – Insurance

*A registered provider shall ensure that the pre-school service is adequately insured.*

<b>Requirement met:</b>	A certificate of insurance was available for 34 children dated from 28 March 2024 until 27 March 2025.  The requirement has been met.
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### Part VII – Premises and Space Requirements

#### Regulation 29 – Premises

*A registered provider shall ensure that the premises of the service are—*

- (a) of sound and stable structure,*
- (b) safe and secure,*
- (c) kept adequately lit, heated and ventilated,*
- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities.*

<b>Requirement met:</b>	<p>(a) The premises appeared to be in good condition.</p> <p>(b) The inspector observed the premises to be safe and secure.</p> <p>(c) The service had a good level of natural lighting with artificial lighting available if required. A working gas central heating system was available. Windows could be opened to provide natural ventilation. The room temperatures were recorded at 20° Celsius.</p> <p>(d) The premises and equipment were well maintained and clean. Cleaning schedules were complete and cleaning equipment was available for use by staff.</p> <p>(e) Appropriate sanitary facilities were available. These consisted of three toilets and three wash-hand basins for the children. Wash-hand basins were equipped with</p>
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	<p>warm water, liquid soap, and paper towels. Separate sanitary facilities were available for staff.</p> <p>The requirement has been met.</p>
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### Part VII – Premises and Space Requirements

#### Regulation 30 – Minimum Space Requirements

- (1) *Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*
- (2) *A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.*
- (3) *A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.*
- (4) *Where a registered provider contemporaneously provides—*
  - (a) *a sessional pre-school service, and*
  - (b) *a full day care service or a part-time day care service, or both, the minimum clear floor space applicable for the duration of the sessional preschool service in respect of the children attending that service shall be the floor space specified in paragraph (3).*

<b>Requirement met:</b>	<p>The rooms were measured and there was sufficient clear floor space to accommodate the proposed number of children in respect of their age range on a part-time basis.</p> <p>The requirement has been met.</p>
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