

# Early Years Inspectorate Regulatory Report

## Pre School

<b>TUSLA Identifier:</b>	TU2015DY026
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<b>Name of Service:</b>	Bizzy B's Afterschool & Pre School
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<b>Address of Service:</b>	36 Ferndale Avenue, Finglas East, Dublin 11, Co. Dublin
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<b>Eircode:</b>	D11 C628
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<b>Name of Registered Provider:</b>	Amanda Winston Dunne
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<b>Service type:</b>	Sessional
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<b>Date(s) of Inspection:</b>	27 January 2023
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<b>No of pre-school children:</b>	AM	10	PM
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<b>Address of the Early Years Inspectorate:</b>	Early Years Inspectorate, Child and Family Agency, Unit 4&5 Nexus Building Block 6A, Blanchardstown Corporate Park, Dublin 15
<b>Inspection undertaken by:</b>	Á Dunne
<b>Title:</b>	Early Years Inspector

Authority to Inspect	
The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).	

<b>Conditions if applicable</b>	Not applicable.
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### Description of service

Bizzy B's Afterschool and Preschool is registered to operate a sessional service for children aged between 2-6 years of age from 09:30-12:30 from Monday to Friday. The service participates in the Early Childhood Care and Education scheme (ECCE). The premises are a two-storey building located in a residential area consisting of 2 care rooms, a communal room, kitchen, office area and sanitary facilities all on the ground floor. A partially enclosed outdoor area is located to the rear of the premises. The service also provides a school age service.

### Staffing

On the day of inspection, person in charge and one staff member were both working directly with the children attending the service.

### Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance/ health, welfare and development of child/ safety/ premises and facilities. The inspections may also focus on other areas as required.

The inspection focused on an examination of compliance under Regulations:

Regulation 9 – (2)(a), (b), (c), (d), (4),

Regulation 11- (1), (3), (8)(c),

Regulation 16 –(h), (i), (j), (k),

Regulation 19 – (1)(a).

Regulation 23,

Regulation 25 – (1), (2), (a), (b),

Regulation 26 - (1), a), (b), (4)

however, on inspection additional non-compliance was identified under Regulation 8(1).

These findings are outlined within the relevant regulations within this report.

The scope of the inspection was the 2 care rooms and the communal room used by the preschool service and in operation on the day of inspection.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

## Acknowledgments

The inspector wishes to acknowledge the cooperation of the person in charge and staff member and children who were present on the day of the inspection.

## Part II - Registration and Register

### Regulation 8 - Notification of change in circumstances

*(1) A registered provider of a pre-school service other than a temporary pre-school service shall, subject to paragraph (3), notify the Agency in writing of any proposed change in the details in relation to the pre-school service contained in the register pursuant to section 58C(2) of the Act or Regulation 7(2) at least 60 days before it is proposed that the change would take effect.*

### Non-Compliance Information

(1) The service is currently registered to operate as a sessional service from 9.30am and 12.30pm. A change in circumstances application had not been submitted to inform the inspectorate of the change in operational hours of the sessional service from 9.30 to 1pm.

### Corrective & Preventive Action submitted by the Registered Provider

#### **Corrective and Preventive Action**

(1) A change of circumstances form was submitted to TUSLA.

### Summary Comment

The registered provider submitted a change of circumstance form to Tusla, additional information has been requested by the registration team in order to rectify issues identified.

### Part III – Management and Staff

#### Regulation 9 – Management and recruitment

*(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-*

*(a) consideration of references from the person’s past employers, if any, and in particular the most recent employer, if any,*

*(b) consideration of references from reputable sources in the case of a person who has no past employers,*

*(c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and*

*(d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.*

*(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.*

#### Compliance Information

(2) The files of the 2 adults were reviewed:

(a) The following references were from a past employer.

- one validated written reference was available for two adults.

(b) The following references were from a source other than a past employer:

- one validated written reference was available for two adults.

(c) Garda vetting was available for two adults.

(d) Police vetting was available for one adult who had lived outside the jurisdiction for longer than six months as an adult.

(4) The two adults working directly with the children had documentation available to demonstrate that they held at least a major award in Early Childhood Care and Education at Level 5 on the National Qualifications Framework, or a qualification deemed by the Minister to be equivalent.

### Part III – Management and Staff

#### Regulation 11 - Staffing levels

*(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*

*(3) Subject to paragraph (5), a registered provider of a sessional pre-school service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 2 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) therefore at that reference number is satisfied.*

*(8) Without prejudice to paragraphs (2) to (7)-*

*(c) a registered provider of a sessional pre-school service shall ensure that, where the person in charge operates the service single-handedly, a second person familiar with the operation of the service and in a position to provide assistance to the person in charge in operating the service is, at all times, within close distance of the service and available to attend the service to assist the person in charge in the event of an emergency.*

#### Compliance Information

(1) There were an adequate number of adults working directly with the children as there were two adults working with ten children aged between 2-6 years of age on the day of Inspection.

(3) The correct adult/child ratio was maintained in the service throughout the inspection at all times.

(8)(c) Not applicable as two adults are available within the service at all times.

### Part IV – Information and Records

#### Regulation 16 – Record in relation to pre-school service

(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:

- (h) details of attendance by each pre-school child on a daily basis;
- (i) details of staff rosters on a daily basis;
- (j) details of any medication administered to a pre-school child attending the service with signed parental consent;
- (k) details of any accident, injury or incident involving a pre-school child attending the service.

#### Compliance Information

- (1) (h) details of attendance by each preschool child on a daily basis was available.
- (i) Staff roster was available.
- (j) Medication administration record available when required for medication administration.

#### Non-Compliance Information

- (k) On review of two accident and incident forms, the following information was missing:
- The date of birth of the child was missing on both forms.
  - The date of parent signature to acknowledge, knowledge of accident was missing on both forms.

#### Corrective & Preventive Action submitted by the Registered Provider

##### Corrective and Preventive Action

- Accident reports have been fully completed.
- Notification has been circulated to all team members to ensure that all parts of the Accident reports forms are completed.
- The Manager will check all forms weekly to ensure all information is correct

##### Supporting documentation submitted

No evidence submitted

#### Summary Comment

Under Regulation 16, the noncompliance outlined above has been addressed.

### Part V - Care of Child in Pre-school Service

#### Regulation 19 - Health, welfare and development of child

(1) A registered provider shall, in providing a pre-school service, ensure that-

(a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and

#### Compliance Information

(1)(a)

##### Basic needs

- The service provides lunch to the children attending the service. There was a one-week menu plan and on the day of inspection the children had lunch consisting of jam sandwiches, brioche bread, crackers, bread sticks, fruit and yogurts with water or milk to drink.
- Children were facilitated and supported in personal care with mirrors at child's height and provision of warm water, liquid soap and paper towels to wash their hands.
- Positive behaviour was encouraged and supported by staff through having a good level of choice and quantity of materials to engage with, offering praise and positive actions giving children individual and group attention during the inspection.
- The inspector observed freedom of movement within the two preschool care rooms and the communal area and in the outdoor area, where there was a variety of opportunities to develop their fine and gross motor skills.

##### Supporting relationships around children

- The inspector observed the children have individual free play time whereby they chose the activity they wished to work with and the person in charge or the staff member were present to support with positive interactions. For example, three children coloured on large sheets of paper on the floor while two children played dolls with buggies, four children built a train track for trains and one child played at the work bench.
- Through discussion with the person in charge and with the staff member and from documentation reviewed, there was a key worker system in place in the service where by six children are assigned to the person in charge and six children are assigned to the staff member, the inspector observed the groups divide for circle time and for lunchtime.

- The person in charge and the staff member worked closely as a team as there was smooth transitions from each part of the morning routine - from free play to tidy up to circle time to washing hands to lunchtime to activity to outdoor play.
- During lunch time, the children were given time to eat their lunch in a relaxed atmosphere promoting social interaction with their peers.
- Through discussion with the person in charge, communication with parents is completed verbally at pick up each day and through the electronic computer application.

### Physical and material environment

- The two care rooms and the one communal area were colourful, bright and welcoming, play resources were accessible, organised and stored on shelving which allowed the children to select and replace materials and each area was furnished with low level tables and chairs which facilitated tabletop activities and arts and crafts.
- The two care rooms and the one communal area had defined areas of interest –
  - Home corner area with a play kitchen and a play shop with appropriate supportive equipment such as toy food, delph, utensils, cash register, dolls, buggies, a work bench with appropriate supportive equipment.
  - Art materials available with paint, paint brushes, colouring pencils, crayons, glue and paper.
  - Role play area with dress up costumes.
  - Construction areas with plastic bricks, stickle bricks, wooden building blocks, construction connects, construction magnets and trains and tracks.
  - Small world play areas with garage, cars and trucks, a palace and a boat.
  - Tabletop activities of jigsaws, wooden puzzles and number puzzles.
  - Chairs with books facilitated rest and relaxation as needed and for reading of books.
- Outdoor play incorporated into the daily curriculum for a period of time. The inspector observed outdoor playtime during the inspection between 12.20 pm and 12.30pm.
- The outdoor area had a roof and was enclosed with walls with a wooden fence and gate. The surface area consisted of polished cement and soft tiles, Equipment included 1 wooden playhouse, wooden ramp with hand railings, outdoor wooden play kitchen, a sandpit, a box of construction waffles, tyres and a climbing wall.

### Non-Compliance Information

#### Basic Needs

1. Food provided at lunchtime was placed onto a placemat for nine of the ten children present, no plates or suitable tableware was provided.

### Corrective & Preventive Action submitted by the Registered Provider

#### Corrective and Preventive Action

1. The registered provider does not believe that this is a non-compliance of meeting Basic Needs as they created the mats for the following reasons: Each child has their own place mat for their lunch, these mats are individual created by the child, it takes away the pressure of having certain types of lunch box, some children do not have lunch boxes. Using the mats is promoting well-being through a sense of belonging and ownership, they provide adequate space for the child to choose a selection of different foods (a plate would not allow this) this offers the children choice, and space to interact, manipulate and engage with their food choosing what to eat and when, promoting autonomy. The mats are cleaned after each use with anti-bacterial spray and paper towels, they are stored away from the play area and are only used by the individual children, the mats are re-made fresh every 4-6 weeks. The mats encourage language, literacy and name recognition, they also provide social opportunities for the children in giving them out to the friends.

The service has added napkins to be given to the children with the mats to promote good hygiene.

#### Supporting documentation submitted

1. No evidence submitted

### Summary Comment

Under Regulation 19, the non-compliance remains outstanding. The rationale for this non-compliance is in line with the Management of Infectious Diseases in Childcare Facilities document produced by the Health Protection Surveillance Centre which states that routine cleaning with household detergents and warm water is considered to be sufficient to reduce the number of germs in the environment to a safe level. Unfortunately, placemats cannot be cleaned in warm soapy water, hence the requirement for a plate or the lunchbox to be used on top of the placemats made by the children and used in your service.

## Part VI – Safety

### Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

#### Compliance Information

##### General Safety:

- On the inspectors unannounced arrival at the service, the entrance was secure in order to prevent unsupervised entrance and exit from the service.
- Documented attendance records demonstrated the children present in the preschool.
- The weekly roster was available for review by the inspector on the inspection day.
- Available toys and equipment were clean and in a good state of repair.
- Cleaning products were stored securely and out of reach of children.
- The temperatures of the care rooms were recorded as follows:

Room	Temperature	Time
Care room to the left	18.0 ° C	At 10.51am
Care room to the right	18.3 ° C	At 10.45am
Communal room	19.1 ° C	At 10.48am

which is within the recommended temperature of 18-22 °C.

##### Infection Control:

- Handwashing facilities for hand hygiene included warm water, liquid soap and paper towels.
- Bins were provided for the disposal of wastepaper in the sanitary facility.
- Staff and children were observed to wash their hands after using the toilet, after sneezing, after playtime and before lunchtime.

#### Non-Compliance Information

##### Fire Safety:

1. Fire Drill records showed that the service had not completed monthly fire drills. These records showed that the last fire drill took place on the 19<sup>th</sup> of September 2022.

## Action submitted by the Registered Provider

### Corrective & Preventive Action

#### Fire Safety:

1. The person responsible for the Fire Drills was on maternity leave, it had not be reassigned to another staff member causing a delay in the drills taking place.  
Fire Drills have been re-assigned to another staff member and have been completed and are up to date.

### Supporting documentation submitted

#### Fire Safety:

1. No evidence submitted

## Summary Comment

The non-compliance outlined above under Regulation 23 has been addressed.

## Part VI - Safety

### Regulation 25 - First aid

*(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*

- (2) A registered provider shall ensure that a suitably equipped first aid box for children-*
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and*
  - (b) is available to the children attending the pre-school service at all times.*

### Compliance Information

- (1) The registered provider ensured that an adequate number of staff members had first aid responder training.
- (2)The first aid boxes within the service were suitably equipped.
  - (a) The first aid boxes were stored in an easily accessible and conspicuous position on the premises.
  - (b)The first aid boxes were available to the children at all times.

## Part VI - Safety

### Regulation 26 - Fire safety measures

- (1) A registered provider shall ensure that a record in writing is kept of-*
- (a) any fire drill that takes place in the premises, and*
  - (b) the number, type and maintenance record of firefighting equipment and smoke alarms in the premises.*
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.*

### Compliance Information

- (1)(a) A written record was available of the fire drills completed in the service. The last recorded fire drill took place on the 19<sup>th</sup> of September 2022.
- (b) A record was available of the number, type and maintenance of the firefighting equipment demonstrating it was last serviced 20<sup>th</sup> January 2023 and a record was available for the number, type and maintenance of the mains powered smoke alarms in the premises, which were last serviced on the 7<sup>th</sup> of November 2022.
- (4) A notice of the procedures to be followed in the event of a fire were conspicuously displayed on the premises