

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances



Tusla I.D.: TU2015DY134

Name of Service Lullaby's Montessori and Afterschool

Address of Service: St. Josephs CBS NS, Marino Park Avenue, Fairview, Dublin 3 D03 PF72

Email Address: lullabysmontessori@gmail.com

Name of Registered Provider: Tracey Kendellen

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|----------------------------------|----------------------|--------------------------|---------------------|--------------------------|------------------|-------------------------------------|
| Type of Proposed Service: | Full Day Care | <input type="checkbox"/> | Part-Time | <input type="checkbox"/> | Sessional | <input checked="" type="checkbox"/> |
| | Drop-In | <input type="checkbox"/> | Childminding | <input type="checkbox"/> | Temporary | <input type="checkbox"/> |

Proposed change: Proposal to move from a classroom located on the school premises to a purpose-build portacabin with 2 care rooms situated on the school grounds.
Increasing the number of children from 22 children to 44 children.
Proposal to add an additional session (moving from 1 morning session to 2 morning sessions).

Proposed Number of Children: 44 Children

Recommended Change Following Inspection: 40 children attending on a sessional care basis. Room 1 to accommodate 20 Children and Room 2 to accommodate 20 children as per space requirements.
Age range 2-6 years old
Operating hours 9.15am – 12.15pm

Registered change: Change in Number of Children from 22 to 40 children, two morning sessions.

Date of Inspection: 1 3 0 5 2 0 2 5

Inspection undertaken by: E. Griffin

Title: Early Years Inspectorate

Tusla Early Years Inspectorate Address: Early Years Inspectorate, 7th Floor, Brunel Building, Heuston South Quarter, St. John's Road West, Dublin 8 D08 X01F

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Rationale for Inspection: Proposed Change of Circumstance

Note: For Office use only, to be completed by Registration Office

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| Registration Status: | Registered Sessional Service for 40 Children |
| Date of Registration | 26.05.2025 |

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

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| Description of Service | Lullaby Montessori and Afterschool is a privately owned service located in Dublin 3 and proposes to provide a sessional care service to a maximum of 44 children aged 2 to 6 years from 9.15am to 12.15pm. The service participates in the Early Childhood Care and Education (ECCE) and is registered to provide school age childcare in the afternoons and full days during midterm and summer holidays |
| Premises | The proposed service will include two care rooms in a purpose-built portacabin situated on the ground floor in St. Josephs national school. There is a small kitchen area and sanitary accommodation for the children attending. Sanitary accommodation for the staff is available in the school. There is an enclosed outdoor play area to the rear of the premises. |
| Staffing | The service will have 4 staff members including the person in charge. The registered provider will not work in this service, but will manage the oversight of the service, and will be available if needed to provide cover. |
| Methodology | <p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under the following themes: Governance, Health, Welfare and Development of the child, Safety and Premises.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to registering the change in circumstance. The Inspectorate reserves the right to edit responses received for reasons including clarity; completeness; and compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.</p> |
| Acknowledgements | The Inspector wishes to acknowledge the cooperation of the registered provider and person in charge, who were present on the day of the inspection. |

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Part III - Management and Staff

Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

Requirement met:

The requirement is met.

(1) (a) The proposed service has a designated person in charge and a named staff member is available to deputise as required.

Part III - Management and Staff

Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

Requirement met:

The requirement is met.

(1) The registered provider has proposed that 4 staff members will be working with the 44 children attending the proposed service.

Part V - Care of Child in Pre-school Service

Regulation 20 - Facilities for Rest and Play

(1) Subject to this Regulation, a registered provider shall ensure that—

(a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and

(b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.

(2) A registered provider—

(b) of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that moves premises on or after 30 June 2016, shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.

Requirement met:

The requirement is met.

(1) (a) The proposed service will have two care rooms in operation in the purpose-built portacabin- Room 1 and Room 2. The two proposed care rooms will provide adequate and suitable facilities for the children to play indoors.

- There are defined areas of interest in both rooms.

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| | <ul style="list-style-type: none"> • There is an adequate supply of toys and resources available to support a range of play experiences. • Furniture in both rooms is suitable for the age and stage of development of the proposed children • Toys and equipment are stored on low-level shelving, visible and accessible to the children. <p>(b) There are adequate and suitable facilities for a pre-school child to rest during the day. There is a cosy area available in both care rooms where children can take a break from activities and rest.</p> <p>(2) (b) There is an outdoor play area available to the rear of the premises which is fully enclosed; the surface of which is covered in a synthetic grass material and tarmacadam. A range of outdoor toys to facilitate physical play experiences for the proposed age range is available.</p> |
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Part V - Care of Child in Pre-school Service

Regulation 22 – Food and Drink

A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Requirement met:

The requirement is met.

- The service has a healthy food policy which is shared with parents.
- Snacks will be provided by parents and refrigerated appropriately.
- There is a tap for drinking water in the care room.

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Part VI – Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Requirement met:

The requirement has been met.

- The emergency exits are unobstructed.
- Risk assessments are available for the indoor and outdoor environments.
- The play materials and equipment in the service are stored on stable low level shelving units. The play materials and equipment were observed to be safe and suitable for the developmental stage and age of the proposed children. .
- Foot pedal operated bins are available in the care rooms and sanitary area to allow hygienic disposal of contaminated materials.
- A system is available for the safe storage of cleaning agents and equipment.
- There are window restrictors on low level windows.
- Cleaning schedules are in place and the care rooms were visually clean on the day of inspection.

Part VI - Safety

Regulation 25 – First Aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

*(2) A registered provider shall ensure that a suitably equipped first aid box for children—
(a) is safely stored in an easily accessible and conspicuous position on the premises, and
(b) is available to the children attending the pre-school service at all times.*

Requirement met:

The requirement is met.

- (1) Evidence is available that a staff member holds up to date certification in First Aid Responder (FAR) training.
- (2) (a) A suitably equipped first aid box is safely stored in a readily accessible and conspicuous position in both care rooms.
(b) The first aid boxes are readily available to be used by the adults caring for the children attending in the proposed service.

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Part VI – Safety

Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Requirement met:

The requirement is met.

- (1) (a) There is a template available to record fire drills that take place in the service.
(b) A written record is available to demonstrate the firefighting equipment in the premises was maintained in March 2025 and an installation certificate was received for the smoke detection system as it has recently been installed on 14 March 2025.
- (a) There is a notice displayed in the care rooms of the procedures to be followed in the event of a fire. A fire assembly notice is visible outside of the service to enable staff and children to identify the fire assembly point.

Part VI – Safety

Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Requirement met:

The requirement is met.

An insurance quotation was submitted to the registration office prior to this inspection. The registered provider must ensure that adequate insurance is in place prior to the commencement of the change. The change approval is contingent on the registered providers compliance with Regulation 28.

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Part VII – Premises and Space Requirements

Regulation 29 – Premises

A registered provider shall ensure that the premises of the service are—

- (a) of sound and stable structure,
- (b) safe and secure,
- (c) kept adequately lit, heated and ventilated,
- (d) cleaned, maintained and repaired, as required, and
- (e) equipped with adequate and suitable sanitary facilities.

Requirement met:

The requirement is met.

(a) The premises appears to be of a sound and stable structure.

(b)

- The entrance door to the service is secured adequately to prevent children from exiting unsupervised and unauthorised persons from gaining access.
- The outdoor area is adequately secured to prevent children from exiting unsupervised and unauthorised persons from gaining access.

(c)

- Windows provide natural lighting to the care room. The natural light can be augmented with artificial ceiling lighting as required. Ceiling lights are fitted with protective covers.
- Heating is provided by heating panels which are inaccessible to children.
- The temperature of the care room on the day of the inspection was maintained between 18 and 22°C.
- The proposed care room and sanitary accommodation has openable windows providing suitable ventilation.

(d)

- The care rooms are clean, maintained and in good repair.
- There is a cleaning schedule available to ensure regular cleaning of the two rooms and sanitary accommodation.

(e) There are adequate and suitable sanitary accommodation available for the proposed 44 children in the service. The requirement is one toilet and one sink for every 11 children.

- There are four toilets with step stools available if required and four wash hand basins available in the children’s sanitary accommodation. Staff in the service have access to staff toilets in the school building.
- Thermostatically controlled water, liquid soap and paper hand towels are provided in the sanitary accommodation. Lidded pedal bins were provided for the disposal of paper hand towels.

Part VII – Premises and Space Requirements

Regulation 30 – Minimum Space Requirements

- (1) Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.
- (3) A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.

Requirement met:

The requirement is met.

- (1) There is adequate clear floor space (74.32 square metres) available in the premises for the work, play and movement for 40 children to attend the pre-school service on a sessional basis.

| Room Name | Floor space required per child | Floor space available as measured by inspectors |
|-----------|---|---|
| Room 1 | 1.818sqm per child (aged 2years 8months to 6 years) | 37.158 sqm |
| Room 2 | 1.818sqm per child (aged 2years 8months to 6 years) | 37.184 sqm |

- (3) The clear floor space available measures 74.342 square metres ensuring a minimum amount of 1.818 square metres of clear floor space for 40 children attending the proposed new care-room in respect of the proposed age range of 2-6 years. This provides clear floor space for 40 children attending on a sessional care basis.