

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

Tusla I.D: TU2015DY134

Name of Service Lullaby's Montessori & Afterschool

Address of Service: St. Joseph's CBS National School, Fairview,
Marino Park Avenue, Dublin 3, D03 PF72

Email Address: lullabysmontessori@gmail.com

Name of Registered Provider: Tracey Kendellen

Type of Proposed Service:	Full Day Care		Part-Time		Sessional	✓
	Drop-In		Childminding		Temporary	

Proposed change:

- Change in Service Address
- Change in Number of Children
- Change in hours of operation
- Change in Number of Staff

Proposed Number of Children: 12

Recommended Change Following Inspection: Approve all changes

Registered change:

- Change in Service Address from Fairview CYMC/LC, Philipsburg Avenue, Dublin 3, Dublin, D03 H3F1 to St. Josephs CBS NS, Fairview, Marino Park Avenue, Dublin 3, D03 PF72
- Change in Number of Children that can be Accommodated from 44 to 12.
- Change in hours of operation from 09:30 – 12:30 to 09:15 – 12:15
- Change in Number of Staff from 3 to 2 staff

Date of Inspection:	1	0	1	1	2	0	2	3
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Inspection undertaken by: E. Finnegan Hayes

Title: Early Years Inspector

Tusla Early Years Inspectorate Address: Floor 7 Brunel Building, Heuston South Quarter, St. John's Road West, Kilmainham, Dublin 8

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Rationale for Inspection:

Proposed Change of Circumstance

Note: For Office use only, to be completed by Registration Office

Registration Status:	Registered Sessional Service for 12 Children
Date of Registration	17 th November 2023

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Description of Service	Lullaby's Montessori & Afterschool is a privately operated service which offers care and education to children aged 2-6 years on a sessional term time basis. The service participates in the ECCE scheme.
Premises	The service is located in a ground floor classroom of St. Josephs CBS National School. Sanitary Facilities are available adjacent to the care room and a secure outdoor area is available within the school grounds.
Staffing	The registered provider employs two staff to work directly with the children.
Methodology	<p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under the following themes; Governance, Health, Welfare and Development of the child, Safety and Premises.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to registering the change in circumstance. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.</p>
Acknowledgements	The Inspector wishes to acknowledge the cooperation of the person in charge who was present on the day of the inspection.

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Part III - Management and Staff

Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

Requirement met:

The service has a designated person in charge and a named person who can deputise as required.

Part III - Management and Staff

Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

Requirement met:

The registered provider will employ 2 staff to work directly with the children to maintain the adult child ratio taking into account the age range and number of children enrolled. The service proposes to provide care and education to children aged between 2 and 6 years old.

Part V - Care of Child in Pre-school Service

Regulation 20 - Facilities for Rest and Play

(1) Subject to this Regulation, a registered provider shall ensure that—

(a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and

(b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.

(2) A registered provider—

(b) of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that moves premises on or after 30 June 2016, shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.

Requirement met:

(1)(a)

The care room was assessed and the facilities to play indoors were deemed adequate.

For example;

- Low level tables and chairs were provided for the children to engage in tabletop activities and eat meals.

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	<ul style="list-style-type: none"> • Low shelving was used to display toys and equipment at a level accessible to the children. • The room was adequately equipped with a range of toys and materials suitable to the age and stage of development of the children. The Toys and equipment present included a range of tabletop activities; jigsaws, beads, small world materials, a book area with a soft mat and cushions and a selection of books and a fully equipped home corner. <p>(b)</p> <ul style="list-style-type: none"> • The cozy area consisted of a soft mat with blankets and cushions which provided a comfortable place for the children to rest or to take a break from activities during the day. <p>(2)(a) A secure outdoor area is available within the school grounds. A storage shed is available to store toys and equipment when not in use.</p>
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Part V - Care of Child in Pre-school Service

Regulation 22 – Food and Drink

A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Requirement met:

The service has a Healthy eating policy in place which is shared with the parents on enrolment. A refrigerator is available in the care room for refrigeration of lunches brought from home. Water will be available to the children in individually labelled beakers.

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Part VI – Safety

Regulation 23 - *Safeguarding health, safety and welfare of child*

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Requirement met:

The registered provider has put the following measures in place to ensure the safety of the children;

- The entrance to the school is secure with coded locks and an internal door release button which are out of reach of the children to prevent unauthorised persons accessing the building and prevent children leaving unsupervised.
- The care room door is fitted with a thumb lock to prevent children leaving the care room unsupervised.
- The outdoor area is adequately secured with high fencing and gates which are secured.
- Toys and equipment are well maintained and free from hazards.
- Emergency exit doors are unobstructed.
- Flexes are appropriately secured out of reach of the children.
- Warm water, dispensed soap and a hand dryer is available for handwashing.
- Cleaning sprays are stored appropriately out of reach on a high shelf.

Part VI - Safety

Regulation 25 – First Aid

- (1) *A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*
- (2) *A registered provider shall ensure that a suitably equipped first aid box for children—*
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and*
 - (b) is available to the children attending the pre-school service at all times.*

Requirement met:

- (1) The registered provider ensured a staff member is trained in First Aid Response (FAR).
- (2) (a)(b) A suitably equipped first aid box is available in the care room, stored on a high shelf out of reach of the children but immediately available if required.

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Part VI – Safety

Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of firefighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Requirement met:

- (1)(a) A record of fire drills was reviewed. Fire drills are completed on a monthly basis.
- (b) A record detailing the servicing of both the smoke alarms and firefighting equipment was available for review. The most recent service of both was completed on 11th October 2023.
- (4) A notice which showed the procedure to be followed in the event of a fire emergency was displayed in the care room.

Part VI – Safety

Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Requirement met:

The registered provider ensured that insurance which is valid until 27/03/2024 is in place. The change approval is contingent on the registered providers compliance with Regulation 28.

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Part VII – Premises and Space Requirements

Regulation 29 – Premises

A registered provider shall ensure that the premises of the service are—

- (a) of sound and stable structure,
- (b) safe and secure,
- (c) kept adequately lit, heated and ventilated,
- (d) cleaned, maintained and repaired, as required, and
- (e) equipped with adequate and suitable sanitary facilities.

Requirement met:

- (a)
 - On visual inspection, the care room appeared to be of stable structure.
 - Water is provided by the public mains.
 - Sewage is removed from the building via the public sewage system.
- (b)
 - The service entrance is secured, and access is managed by staff.
 - The outdoor area is secure with high fencing.
- (c)
 - Large windows provided natural light to the care rooms. This is supplemented by artificial light in both the care rooms and sanitary areas. Shatterproof covers are fitted on all light fixtures.
 - The room will be ventilated by opening windows. Passive ventilation will be provided through trickle vents in the windows.
 - An ambient temperature is maintained in the care room.
- (d)
 - The service was adequately cleaned and maintained.
 - Cleaning schedules were available.
 - The service was adequately rodent proofed.
- (e)
 - Three cubicles are available for use by the service in the sanitary facilities along with three sinks. This is adequate for the proposed number of children.
 - A separate staff toilet which also contains a sink unit is available within the sanitary facilities.

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Part VII – Premises and Space Requirements

Regulation 30 – Minimum Space Requirements

(2) A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.

Requirement met:

(1)(2) The care room measured 25.149m² which is adequate for 12 children proposed to attend on a sessional basis.