

Early Years Inspectorate Regulatory Report

Pre School

TUSLA Identifier:	TU2015DY307
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Name of Service:	Oakview Oireachtas
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Address of Service:	Kildare House, Kildare St, Dublin 2, Co. Dublin
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Eircode:	D02 V968
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Name of Registered Provider:	Timothy Crean
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Service type:	Full Day
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Date of Inspection:	17/10/2024
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No of pre-school children:	AM	17	PM	21
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Address of the Early Years Inspectorate:	Early Years Inspectorate, Floor 7 Brunel Building, Heuston South Quarter, St John's Road West, Kilmainham, Dublin 8 D08 X01F
Inspection undertaken by:	E. Griffin and R. Duff
Title:	Early Years Inspectors

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Conditions if applicable

Not applicable.

Description of service

Oakview Oireachtas is located in Dublin city centre in the Oireachtas building. A full day care service is provided to children aged 0-6 years old, from Monday to Friday between 8.15am to 6.15pm. The service operates a Baby room, a Toddler room and a Montessori room. There is a dedicated cot room adjacent to the Baby room. There are two nappy changing facilities and sanitary accommodation for the children and there is separate sanitary accommodation for staff. There is also a kitchen, an office/staff room and an outdoor play area at the rear of the property.

Staffing

The registered provider does not work in the service and employs eleven adults to work in the service. Adults employed include a Director of Operations, a Quality Manager, Person in Charge and seven staff working directly with the children and one ancillary staff a cook. On the morning of the inspection there were seven staff present, six of whom were working directly with the children and one ancillary staff member the cook. The Registered Provider was not present on the day of the inspection. The Director of Operations and the Quality manager arrived in the afternoon during the inspection.

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the areas of governance, health, welfare and development of child and safety. The inspection may also focus on other areas as required. The following regulations were reviewed:

Regulation 9 (1)(2)(3) and (4)-Management and Recruitment.

Regulation 11(1)(2) Staffing Levels.

Regulation 16 Record in Relation to Pre-School Service.

Regulation 19 (1)(a)-Health, Welfare and Development of Child.

Regulation 23 Safeguarding the Health, Safety, and Welfare of Child.

Regulation 25 First Aid.

Regulation 26 Fire Safety Measures.

Regulation 28-Insurance.

As a result, the scope of the inspection included the Baby room, the Toddler Room and the Montessori room. A sampling process was used to assess compliance under: Regulation 16, Regulation 19 and Regulation 23.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Acknowledgments

The inspectors wish to acknowledge the cooperation of the Deputy Person in Charge, Director of Operations, The Quality Manager, staff and children who were present on the day of the inspection.

Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and
- (c) there is a clear management structure in the service that identifies the lines of authority and accountability in the service and the specific roles and responsibilities of each employee and unpaid worker.

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,
- (b) consideration of references from reputable sources in the case of a person who has no past employers,
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(3) The procedures specified in paragraph (2) shall be carried out prior to any person being appointed, assigned or allowed access to or contact with a child attending the pre-school service.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

Compliance Information

- (1)(a) The service had a designated person in charge and a named person to deputise as needed.
- (b) The designated deputy person in charge was present when the inspectors arrived unannounced to the service.
- (c) The service had a clear management structure and staff were aware of their own role and responsibility.
- (2) A review of the roster and conversation with management showed that the registered provider employed nine adults to work in the service. The files of the nine adults employed in the service and the Director of Operations and the Quality Manager who were present on the day of the inspection were reviewed.
- (a) Seventeen written and verified references were available from past employers.
- (b) Five written and verified references were available from a reputable source other than a past employer.

(c) Garda vetting disclosures were available for all eleven adults. The service also demonstrated compliance with the Early Years Inspectorate Regulatory Notice requiring services to renew Garda vetting every three years.

(d) International Police Vetting was available for eight adults who had lived in a country other than Ireland for a period of six months or more as an adult.

(4) Evidence was available to show that the ten adults who worked directly with the children held at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

Non-Compliance Information

(3) The registered provider did not ensure an international Police Vetting disclosure was received prior to one adult working in the service. Evidence showed that International Police Vetting was processed after the start date of one adult.

Corrective & Preventive Action submitted by the Registered Provider

Corrective Action

There was a delay in the vetting from a country. We will ensure no staff member commences employment with Oakview until the appropriate vetting is received.

Preventive Action

The centre manager will ensure all new employees have police vetting prior to starting with the company if they lived outside Ireland for more than 6 months. Staff will not commence their employment without the appropriate vetting. Managers were also reminded through a weekly bulletin distributed that CV's need to be reviewed thoroughly during interview to identify any gaps and any vetting's that are required so they can be applied for immediately.

Supporting documentation submitted

Documentary evidence of the staff weekly bulletin including staff file reminder.

Summary Comment

The corrective and preventive actions taken by the registered provider are sufficient to address the non-compliances identified under Regulation 9.

Part III – Management and Staff

Regulation 11 - Staffing levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.

Compliance Information

(1) The registered provider ensured that there were an adequate number of adults working directly with the children attending the service. On the morning of the inspection there were six adults working directly with seventeen children aged between 11 months and 4 years. During the afternoon of the inspection there were eight adults working directly with twenty-one children aged between 11 months to 4 years of age. This included the Director of Operations and the Quality Manager who provided lunch cover for staff.

(2) The minimum ratio of adults to children was maintained during the inspection as the table below demonstrates. The correct adult/child ratio was maintained in the service throughout the inspection as follows:

During the morning:

Baby room– One adult caring for 3 children aged between 11 months and 1 Year 2 months.

Toddler room - Two adults caring for 6 children aged between 1 years 3 months and 2 years and 2 months.

Montessori room- Two adults caring for 8 children aged between 2 ½ to 4 years.

During the afternoon:

Baby room– Two adults caring for 6 children aged between 11 months to 4 years.

Toddler room – Two adults caring for 8 children aged between 1 years 3 months and 2 years and 2 months.

Montessori room- Two adults caring for 7 children aged between 2 ½ to 4 years.

The acting person in charge was available to provide support to the care rooms when required during the inspection.

Part IV – Information and Records

Regulation 16 – Record in relation to pre-school service

(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:

- (a) the name, position, qualifications and experience of the person in charge and of every other employee, unpaid worker and contractor;*
- (b) details of the class of service and the age profile of children for which the service is registered to provide services;*
- (c) details of the adult:child ratios in the service;*
- (d) the type of care or programme provided in the service;*
- (e) the facilities available;*
- (f) the opening hours and fees;*
- (g) the policies, procedures and statements the service is required to maintain in accordance with Regulation 10;*
- (h) details of attendance by each pre-school child on a daily basis;*
- (i) details of staff rosters on a daily basis;*
- (j) details of any medication administered to a pre-school child attending the service with signed parental consent;*
- (k) details of any accident, injury or incident involving a pre-school child attending the service.*

(3) A record referred to in paragraph (1) shall be open to inspection on the premises, and the documents and records referred to in paragraph (2)(a) shall be open to inspection whether on the premises or elsewhere, by an authorised person.

Compliance Information

(1) The registered provider ensured that there was a record kept in writing of the following information in relation to the service:

- (a) the name, position, qualification, and experience of the person in charge and adults working were displayed on the noticeboard in the hallway for the attention of parents/guardians.
- (b) details of the class of service and the age profile of children for which the service is registered were displayed on the noticeboard in the hallway for the attention of parents/guardians.
- (c) details of the adult to child ratios in the service were displayed on the noticeboard in the hallway for the attention of parents/guardians.

(d) the type of care or programme provided in the service was displayed on the noticeboard in the hallway for the attention of parents/guardians.

(e) the facilities available were displayed on the noticeboard in the hallway for the attention of parents/guardians.

(f) the opening hours and fees were displayed on the noticeboard in the hallway for the attention parents/guardians.

(g) the required policies, procedures and statements of the service were available on request.

(h) details of attendance by each pre-school child were stored on an electronic register.

(3) Records were open to inspection by an authorised person. All records requested by the inspector were available for review.

Non-Compliance Information

(16)(i) On the morning of the inspection the roster did not accurately reflect the information given to the inspection team. A staff member rostered to provide relief cover to this branch was not recorded on the roster.

(j) A sample of ten administration of medication records were reviewed as part of the inspection. There was no signature of the staff member who had witnessed the administration of medication on 2 of the 10 records reviewed. It is important that two staff are involved when administering medication to ensure that the correct medication, dosage is given to the correct child.

(k) A sample of ten accident and incident records were reviewed as part of the inspection. On one of the 10 accident and incident records reviewed there was no parent signature recorded to show that the parent had been informed on the day of the accident/incident. It is important that parents/guardians are informed of any accident/incident relating to their child so they can monitor their child appropriately.

Corrective & Preventive Action submitted by the Registered Provider

Corrective Actions

(i) The roster has been updated for the week in question to reflect all staff working in the setting. There will be a section on the roster each week for cover staff and this will be updated where needed.

(j) The setting manager has spoken to all staff members about the importance of medication forms being filled in with all the relevant information including signatures of staff members and parents. All medication forms have been checked by the setting manager and have been signed by the relevant person.

The setting manager sent out a staff circular in November reminding staff about the importance of getting medication forms signed by parents and staff.

(k) The setting manager has spoken to all staff members regarding the importance of incident forms being filled in with all the relevant information including signatures of staff members and parents. All incident forms have been checked by the setting manager and have been signed by the relevant person.

Preventive Actions

(i) The centre manager will ensure that the weekly roster is updated to reflect any changes to staffing on any given day.

(j) Medication forms will be brought straight to the setting manager to sign. The setting manager will check the following day that medication forms have been signed by the parent and that all information is filled in on the medication form. All staff members signed off that they have read the staff circular.

(k) The setting manager sent out a staff circular in November reminding staff about the importance of getting incident forms signed by parents and staff. All staff members signed off that they have read the staff circular. Incident forms will be brought straight to the manager to sign. The setting manager will check the following day that incident forms have been signed by the parent and all information is filled in on the form

Supporting documentation submitted

- A copy of the updated roster for Week 14th-18th October 2024.
- A copy of new sample roster.
- Documentary evidence of Staff Circular including medication form and Incident form information.
- Documentary evidence of staff members signed off on Staff Circular.

Summary Comment

The corrective and preventive actions taken by the registered provider are sufficient to address the non-compliances identified under Regulation 16.

Part V - Care of Child in Pre-school Service

Regulation 19 - Health, welfare and development of child

(1) A registered provider shall, in providing a pre-school service, ensure that-

(a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child.

Compliance Information

(1)(a) Basic Needs:

- At morning snack time children were observed to be offered raisins, blueberries and rice cakes. The service also provided a hot meal option for children which was prepared on site. Different dietary requirements were catered for if required and additional food was observed to be available, for example, dinnertime a vegetarian dish sweet potato dahl and rice was served at 11.30am and extra portions were available if required. Water was available in each care room for the children to drink.
- There were cosy areas with a soft mat, cushions and books for rest and relaxation present in each care rooms. In addition, there was an adult sized chair in the Baby room which was observed in use when staff bottle fed a child.
- Identity and belonging were promoted throughout the service. For example, there was a 'Family Wall' display, a 'Birthday Time' display, and the children's artwork was displayed throughout the care rooms in the service. In addition, children had their own coat hooks labelled with their name and photograph.

Supporting relationships with Children:

- The service used an electronic application to communicate with parents and update them on their child's day this included activities, mealtimes, toileting, and sleep updates. There was a parent notice board in the hallway with relevant information for families. The deputy person in charge discussed how the service sends parent/guardian newsletters and staff were observed to chat with parents at arrival and collection times.
- Staff were able to discuss how they support children with the transition from home to the service by offering a settling-in period. As part of the settling-in process the parents are welcome into the service with their child for a one hour per day for a week prior to the child starting in the service. The inspection team observed a child and parent being welcomed into the service for the child's settling-in period.
- Transitions were observed to be well managed in the Montessori room; children engaged well with tidying up, putting items away independently and waiting their turn to wash their hands before dinner time.
- Language used by staff was observed to be kind and supportive during nappy changing procedures. For example, during the three nappy changing procedures observed the children were observed to be spoken to in a reassuring and friendly manner throughout the nappy changing procedure.
- In the Toddler room children were observed putting on their coats to prepare for outdoor play time. The inspector observed the staff to encourage independence but also offer support where was needed.

- There was evidence that the equipment and materials provided were based on children’s individual needs and emergent interests. In the Montessori room, staff discussed how the children had been listening to a song the week previous with the word ‘lava’ in it. The children were curious about what is lava and how does it work. The staff had included this in the weekly curriculum plan. The children had made their own volcano the day before which was displayed on the wall and staff discussed how the children would be doing an artwork activity painting the lava. The children were observed doing this activity which they called the “flames of the volcano” at 10.15am.

Equipment and Materials:

- The furniture provided in the care rooms were low level and suitable to the needs of the children. There were appropriate chairs, highchairs and tables for feeding in the care rooms to facilitate the children to eat comfortably and independently.
- The care rooms in the service were designed with the age and stage of development having been taken into consideration and equipment and materials were visible and accessible enabling the children to independently access their choice of activity. For example, in the baby room there was adequate space for the babies and toddlers to explore their environment which included soft low climbing equipment, a large mirror with a pull up bar, a ball pit with balls, jigsaws and soft books which were appropriate for the baby room. The layout of the both the Toddler room and the Montessori room encouraged spontaneous, and interactive play. There was art equipment and materials accessible to the children, a construction area with supporting equipment, a home area with a play kitchen with supporting props, dress up clothes for imaginary play were available in both rooms. In addition, the Montessori room had Montessori equipment supporting the areas of practical life, sensorial, language, maths and culture present.
- An outdoor play area was available for the children with a soft ground surface. The equipment and toys available included, a climbing frame, a slide, two rocking toys, a wooden train structure, sand box with supporting equipment, balls and various ride on equipment providing learning opportunities for children.

Non-Compliance Information

(1)(a)

1. No aprons were provided during waterplay time. A child aged between the ages of 1 to 2 years of age was observed to have a wet top after outdoor water play at 11.25am. The child’s wet top was not removed until after dinnertime at 12pm. Wet clothes can cause a child to feel discomfort.

2. A staff member identified a child required a nappy change at 12.14pm. However, there was no staff member available to assist with this duty and the child was left for an additional ten minutes with the wet nappy until a staff member was free to assist. Nappies need to be changed in a timely manner.
3. Three children in the Montessori room who did not require sleep were not provided with an alternative room to play at sleep time which took place between 1pm and 3pm. During this time the movement of the children who were awake was restricted. The lighting in the room was dimmed and the children who were not sleeping were observed to colour pictures at a table. At 2.40pm a child was observed by the inspector to ask, “can we talk loudly” the staff member replied, “no, we need to stay quiet children need to sleep”.
4. In the toddler room four children who had woken between 1.50pm-2.15pm were not provided with an alternative room to play while their peers slept. This room remained with lighting dimmed and soft music until 2.50pm when the staff member opened the blinds.
- The practice observed in point 3 and 4 did not support the child’s individual learning, development and well-being and inhibited opportunities for movement and natural play.

Corrective & Preventive Action submitted by the Registered Provider

Corrective Actions

1. Aprons will be available to the children when in the outdoor area and the child will be encouraged to wear one when taking part in water or messy play activities. Some children do not like the sensation of wearing an apron. Where this happens, we will be more vigilant. Staff will supervise children while playing with water or messy play to ensure if a child’s clothes become wet staff will be fully aware and will change the child.
2. Children’s nappies are changed every 3 hours and more often if necessary. Staff have been reminded to use their internal phones to ring if they need support to change a nappy.
3. There are lights in the Montessori Room classroom from the classroom fridge and from the hallway which shines into the classroom. Children are given a choice of activities to do such as colouring, jigsaws, playdough, etc in areas of the classroom that are illuminated.
4. Staff will have the lights on, and blinds open in the room from 2.00pm as children begin to wake. Staff will also bring children who have woken to another room where possible or to the outdoor environment to engage in different activities.

Preventive Actions

1. Aprons are available to the children when they are in the outdoor environment and children will be encouraged to wear aprons when engaging in messy play activities. Educators have been reminded to keep an eye on the children's clothes in case they are wet and to change children's clothes when needed. Staff are reminded to regularly check children's spare clothes to ensure all children always have spare clothes available.
2. The team have been reminded about the importance of nappy changes. The team have also been reminded to use their internal phones when nappy cover is needed on days when staff are absent and there is no floating staff member.
3. Children who don't want to sleep in the Montessori room will be brought to the outdoor environment to engage in various activities that will be based on the child's interests.
4. Children who are awake will be brought to another classroom (where possible) or to the outdoor environment while their peers are sleeping.

Supporting documentation submitted

1. Photographic evidence of aprons available for water play outdoors.
2. No supporting documentation submitted.
3. Photographic evidence of areas of the Montessori classroom that are illuminated.
4. No supporting documentation submitted.

Summary Comment

The corrective and preventive actions taken by the registered provider are sufficient to address the non-compliances identified under Regulation 19.

Part VI – Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information

General Safety:

- The entrance door leading into the premises was appropriately secured to prevent children from exiting unsupervised and to restrict unauthorised persons from gaining access to the premises.
- The outdoor play area was secure reducing the risk of children from exiting unsupervised and to restrict unauthorised persons from gaining access to this area.
- The kitchen was not accessible to the children and the door remained closed throughout the inspection.
- The radiators had protective radiator covers. This prevented a child from being injured from the heat source.
- Blind cords were secured safely out of reach of the children.
- All plug sockets accessible to children had plug socket protective covers.
- There were no flexes or cables observed that were accessible to the children.
- Cleaning agents and medication were stored safely out of the reach to the children.
- Toys and equipment used by the children were observed to be well maintained and in a good state of repair.

Infection Control:

- The sanitary areas and nappy changing facilities were equipped with liquid soap, warm water and hand drying facilities. The children were observed to be familiar with the routine to wash their hands before eating, after outdoor play and after using the toilet and getting their nappies changed.
- Foot pedal operated bins were available in the care rooms and sanitary areas to allow hygienic disposal of contaminated materials.
- The premises was observed to be in a clean and hygienic condition.
- Individual bed linen was used for the sleeping children and staff were familiar with the washing schedule.
- Soothers were stored safely, and staff in the baby room were knowledgeable on how to wash and sterilise soothers between use.
- Windows in the care rooms were observed to be open which allowed for circulation of air and reduced the risk of cross infection.

Safe Sleep:

- Heavy clothing was removed from the children before sleep time.
- Cellular blankets were used.
- Lighting was subdued in the sleep rooms and soft music was played.
- Children under two years of aged were provided with a cot for sleeping. Children over two years of aged were provided with their own individual sleep mat and individual bed linen.
- An ambient temperature of 16-20°C was maintained in the baby cot room for children under 1 year old. The temperature of the baby cot room was recorded at 20°C while three children slept at 10.50am.
- An ambient temperature of 18-22°C was maintained for sleeping children over one years old in care rooms. The temperature in the toddler room was recorded at 21.9°C while eight children slept.

Fire Safety:

- On the day of inspection, it was observed that all fire emergency exit doors were clear from obstruction. This helped ensure the safe effective evacuation of children and staff in the event of an emergency.

Non-Compliance Information

General Safety:

1. A child in the Baby room was observed during lunch time to be seated in the highchair without the safety harness being used. Safety harness must be used during if a child is seated in a highchair to prevent an injury to the child if they were to climb out.

Fire Safety:

2. The details of the attendance of the children were not accurately recorded on the attendance record log in one of the care rooms. Evidenced by the following.
 - There were six children present in the wobbler room at 9.50am. On review of the attendance record log there were three children marked as present in the room. This reduced the effective evacuation in the event of an emergency.

Action submitted by the Registered Provider

General Safety:

Corrective Action

1. All staff have been reminded about the importance of using the safety harness at all times when children are in the highchairs. Due to this happening on the day all staff members have been retrained on how to use the highchairs safely and the importance of using the safety straps.

The service manager met with all staff members individually to explain the importance of ensuring the straps are being used at all times on the highchair.

Preventive Action

1. The setting manager and the room leaders will ensure straps are used on the highchairs at all times.

Fire Safety:

Corrective Action

2. On the day unfortunately our internet dropped so we could not access our software. Due to this we are getting a new broadband supplier. We have paper registers and audits for times if the internet drops and staff can't access the software. All staff have been reminded to use the paper registers and audits if there are issues with the internet and to fill them in accurately and in real time.

Preventive Action

2. Staff have been reminded to use the paper registers and audits if there are issues with the internet connection and they cannot access the software.

Supporting documentation submitted

General Safety:

1. Photographic evidence of sign on the wall reminding staff to use safety straps.

Fire Safety:

2. Documentary evidence of paper register.

Summary Comment

The corrective and preventive actions taken by the registered provider are sufficient to address the non-compliances identified under Regulation 23.

Part VI - Safety

Regulation 25 - First aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children-

(a) is safely stored in an easily accessible and conspicuous position on the premises, and

(b) is available to the children attending the pre-school service at all times.

Compliance Information

(1) The service provided evidence that an adult trained in First Aid Response was available at all times to the children attending the pre-school. Two adults trained in first aid response were present and working with the children on the day of inspection.

(2)(a) and (b) A suitably equipped first aid box was available and were safely stored in an easily accessible and conspicuous positions in the service.

Part VI - Safety

Regulation 26 - Fire safety measures

(1) A registered provider shall ensure that a record in writing is kept of-

(a) any fire drill that takes place in the premises, and

(b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.

(2) The record referred to in paragraph (1) shall be open to inspection by-

(c) an authorised person.

(4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Compliance Information

(1)(a) Documentation was available to demonstrate that fire drills were practiced monthly. The last fire drill took place on 30 September 2024.

(b) The number, type and maintenance record of the firefighting equipment was up to date. Fire extinguishers were last serviced on 18 October 2023. Smoke alarms were serviced on 7 July 2024.

(2)(c) Records were open to inspection by an authorised person. All records requested by the inspector were available for review.

(4) Procedures detailing the steps to take in the event of a fire were displayed on the wall in the care room.

Part VI - Safety

Regulation 28 - Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Compliance Information

The registered provider ensured the service was insured. The insurance certificate provided for review showed cover for the 29 children the service is registered for and an expiry date of 27 March 2025.