

Early Years Inspectorate Regulatory Report

Pre School

TUSLA Identifier:	TU2015DY358			
Name of Service:	Scallywags Creche			
Address of Service:	Carmelite Community Centre, 56 Angier Street, Dublin 2, Co. Dublin			
Eircode:	D02 R598			
Name of Registered Provider:	Elizabeth O'Toole			
Service type:	Part Time			
Date(s) of Inspection:	09/11/2023			
No of pre-school children:	AM	20	PM	19
Address of the Early Years Inspectorate:	Early Years Inspectorate Tusla Child and Family Agency Floor 7 Brunel Building Heuston South Quarter Dublin 8 D08 X01F			
Inspection undertaken by:	E. Griffin			
Title:	Early Years Inspector			

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Conditions if applicable Not applicable.

Description of service

Scallywags Creche is a part time service located in Dublin City Centre. A service is provided to children aged between 1 and 6 years old. The service is open from Monday to Friday from 9.25am to 1.15pm and is located on the ground floor of a city-based community centre. There is a large reception area with information about the service on display for parents/guardians and visitors. There is an onsite kitchen, an office, staff sanitary facilities, and a buggy storage area on the premises. There are three care rooms: Tots 1, Tots 2, and the Toddler room. Each of the care rooms open onto the outdoor area of the service.

Staffing

The service is operated by the registered provider who is also the person in charge and works in an administrative capacity providing support to the rooms when required. There are ten adults employed in the service excluding the registered provider. One of the adults is employed through the community employment scheme and works in a supernumerary capacity providing support in one of the care rooms and one of the adults is employed in an ancillary role as the cook. On the day of the inspection the registered provider was onsite and there were seven adults working directly with the children and one adult who is employed through the community employment scheme providing support in one of the care rooms.

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance/ health, welfare and development of child/ safety/ premises and facilities. The inspections may also focus on other areas as required.

The initial inspection focused on an examination of compliance under regulations:

Regulation 9 Management and Recruitment (1)(a)(b)(c), (2)(a)(b)(c)(d), (3) and (4)

Regulation 11 Staffing Levels (1), (2) and (8)

Regulation 19 Health, welfare and development of the child (1)(a)

Regulation 23- Safeguarding health, safety, and welfare of child

Regulation 25- First Aid

Regulation 28- Insurance

However, on inspection additional non-compliances were identified under Regulation 15 Record of a Preschool Child and Regulation 16 Record in Relation to a Preschool Service. These findings are outlined within the relevant regulations within this report. A sampling process was used to assess compliance under: Regulation 23 –and Regulation 19- Health, welfare and development of the child. The scope of the inspection included Tots 1 and the Toddler room.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Additional Information

An Immediate Action Notice was issued to the service 9 November 2023 in relation to the following:

Regulation 23- Raised water temperatures posed a risk to the safety of the children. Please see details in body of the report.

Regulation 25- First Aid. No staff member qualified in First Aid Responder Training. Please see details in body of the report.

Regulation 28 – Insurance. Please see details in body of the report.

The registered provider responded on the 10 November 2023 with a plan to address the issues identified. Please see details in the body of the report.

Acknowledgments

The inspector wishes to acknowledge the cooperation of the registered provider, deputy person in charge, staff and children who were present on the day of the inspection.

Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,*
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and*
- (c) there is a clear management structure in the service that identifies the lines of authority and accountability in the service and the specific roles and responsibilities of each employee and unpaid worker.*

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,*
- (b) consideration of references from reputable sources in the case of a person who has no past employers,*
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and*

(d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(3) The procedures specified in paragraph (2) shall be carried out prior to any person being appointed, assigned or allowed access to or contact with a child attending the pre-school service.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

Compliance Information

(1)(a)(b) The service had a named person in charge and designated person to deputise in their absence if required. A review of the roster demonstrated that a person in charge or a deputy is on the premises during the opening hours of the service.

(c) A clear management structure was in place in the service and staff and management were aware of their role and responsibilities.

(2) A total of eleven adult files were reviewed on the day of inspection including the files of the registered provider, one adult who is employed through the community employment scheme and one adult who works in an ancillary role as a cook.

(a) Eighteen validated written references were available from past employers.

(b) Four validated written references were available from a source other than a past employer.

(c) Completed Garda vetting disclosures were available in respect of the eleven adults.

(d) Two adults who had lived outside of state for six months or more as an adult had international police vetting from that state available for inspection.

(3) On review of the eleven files Garda Vetting was carried out prior to ten of the eleven adults being appointed, assigned, or allowed access to or contact with a child attending the pre-school service.

(4) Evidence was available to show that the registered provider and the eight adults who work directly with the children held at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

Non-Compliance Information

(3) On review of the eleven files, documentation showed that the procedures specified in paragraph (2)(c) Garda Vetting was not carried out prior to one adult being appointed, assigned, or allowed access to or contact with a child attending the pre-school service.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

The registered provider has stated that going forward Garda Vetting will be carried out prior to staff being appointed, assigned, or allowed access to a child or contact with a child attending the service.

Summary Comment

The corrective and preventive actions taken by the registered provider addressed the non-compliance identified. The regulatory requirement has been met for Regulation 9 Management and Recruitment.

Part III – Management and Staff

Regulation 11 - Staffing levels

- (1) *Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*
- (2) *Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.*
- (8) Without prejudice to paragraphs (2) to (7)-
- (a) a registered provider of a pre-school service other than a child-minding service or a sessional pre-school service shall ensure that there are at least 2 adults on the premises at all times.

Compliance Information

- (1) There was an adequate number of adults working directly with children at all times. The registered provider was available in a supportive role on the day of the inspection.
- (2) The correct adult/child ratio was maintained in the service throughout the inspection as follows:
- Tots 1** – Two adults were caring for six children aged between eighteen months to two years old at 9.52am.

Tots 2 – Three adults were caring for seven children aged between one to two years old 9.50am.

Toddler Room – Three adults were caring for seven children aged between two to three years old at 9.47am.

(8)(a) Two staff members were present at all times in the service as evidenced from examination of the staff roster and staff reported hours of attendance.

Part IV – Information and Records

Regulation 15 – Record of pre-school child

(1) A registered provider of a pre-school service other than a pre-school service in a drop-in centre or a temporary pre-school service shall ensure that a record in writing is kept in respect of each pre-school child attending the service containing the following particulars:

- (a) the name and date of birth of the child;*
- (b) the date on which the child first attended the service;*
- (c) the date on which the child ceased to attend the service;*
- (d) the name and address of a parent or guardian of the child and a telephone number where that parent or guardian or a relative or friend of the child can be contacted during the hours of operation of the service;*
- (e) authorisation for the collection of the child;*
- (f) details of any illness, disability, allergy or special need of the child, together with all the information relevant to the provision of special care or attention;*
- (g) the name and telephone number of the child’s registered medical practitioner;*
- (h) record of immunisations, if any, received by the child;*
- (i) written parental consent for appropriate medical treatment of the child in the event of an emergency.*

(3) A record in writing referred to in paragraph (1) or (2) shall be open to inspection on the premises by-

- (a) a parent or guardian of a pre-school child but only in respect of the record relating to that child,*
- (b) an employee who is authorised in that behalf by the registered provider, and*
- (c) an authorised person.*

Compliance Information

(1) Ten children’s registration forms were requested for review. There was a record in writing containing the following particulars:

- (a) The name and date of birth of the child was available on all ten registration forms.

- (b) The date on which the child first attended the service was available on all ten registration forms.
 - (c) Provision to record the date on which the child ceased to attend the service was available on all ten registration forms.
 - (d) The name and address of a parent or guardian of the child and a telephone number where that parent or guardian of the child can be contacted during the hours of operation of the service was available on all ten registration forms.
 - (e) Authorisation for the collection of the child was available on nine of the ten registration forms.
 - (f) Details of any illness, disability, allergy, or special need of the child, together with all the information relevant to the provision of special care or attention was available on nine of the ten registration forms. Details of the child's siblings, likes and dislikes were also recorded on all forms.
 - (g) The name and telephone number of the child's registered medical practitioner where the family has registered with a general practice was available on all ten registration forms.
 - (h) Record of child's immunisation information available on all ten registration forms.
 - (i) Written parental consent for appropriate medical treatment of the child in the event of an emergency was available on all ten registration forms.
- (3) Records were open to inspection by an authorised person. All records requested by the inspector were provided.

Non-Compliance Information

- (1)(e) There was no authorisation for the collection of the child on one of the registration forms.
- (f) A clearly written medical care plan to enable staff to identify and accurately administer treatment when required was not available for one child with a diagnosed medical condition. The absence of such a plan poses a risk to the child as the staff may not be aware of what symptoms to look out for and what are the correct procedures to follow in the event of a medical emergency.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

- (1)(e) The registered provider has stated that the authorisation for collection form has now been signed by the parent. Going forward all registration forms will be checked in the presence of the parent to ensure everything is signed off.
- (1)(f) The registered provider has stated that a care plan is now in place for the child to enable staff to identify and administer treatment if needed. The care plan is displayed in the care room and staff know where to locate it. The care plan states the correct dosage to be administered to the child.

The service will also make sure staff are aware of the care plan so treatment can be given if needed.

The registered provider has stated that going forward the service will always ensure there is a care plan provided for a child who has a medical illness.

Supporting documentation submitted

- Medical Care Plan Documentation.

Summary Comment

The corrective and preventive actions taken by the registered provider addressed the non-compliances identified. Regulatory compliance has been met for Regulation 15 Record of a Preschool Child.

Part IV – Information and Records

Regulation 16 – Record in relation to pre-school service

(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:

- (a) the name, position, qualifications and experience of the person in charge and of every other employee, unpaid worker and contractor;*
- (b) details of the class of service and the age profile of children for which the service is registered to provide services;*
- (c) details of the adult:child ratios in the service;*
- (d) the type of care or programme provided in the service;*
- (e) the facilities available;*
- (f) the opening hours and fees;*
- (g) the policies, procedures and statements the service is required to maintain in accordance with Regulation 10;*
- (h) details of attendance by each pre-school child on a daily basis;*
- (i) details of staff rosters on a daily basis;*
- (j) details of any medication administered to a pre-school child attending the service with signed parental consent;*
- (k) details of any accident, injury or incident involving a pre-school child attending the service.*

(3) A record referred to in paragraph (1) shall be open to inspection on the premises, and the documents and records referred to in paragraph (2)(a) shall be open to inspection whether on the premises or elsewhere, by an authorised person.

Compliance Information

(1) The registered provider ensured that there was a record kept in writing of the following information in relation to the service:

(a) the name, position, qualification, and experience of the person in charge and adults working were displayed on the noticeboard in the hallway for the attention of parents/guardians.

(b) details of the class of service and the age profile of children for which the service is registered were displayed on the noticeboard in the hallway for the attention of parents/guardians.

(c) details of the adult to child ratios in the service were displayed on the noticeboard in the hallway for the attention of parents/guardians.

(d) the type of care or programme provided in the service was displayed on the noticeboard in the hallway for the attention of parents/guardians.

(e) the facilities available were displayed on the noticeboard in the hallway for the attention of parents/guardians.

(f) the opening hours and fees were displayed on the noticeboard in the hallway for the attention of parents/guardians.

(g) the required policies, procedures and statements of the service were available on request.

(h) details of attendance by each pre-school child were available in each care room.

(i) details of staff rosters were available for each care room.

(3) Records were open to inspection by an authorised person. All records requested by the inspector were available for review.

Non-Compliance Information

(j) On review of the service procedures and practices in place for the administration of medication the following was observed:

- There was no witness signature on two of the forms to show that the administration of medication had been witnessed by a staff member.
- There was no written parent/guardian signature to show that the parent had been informed of the administration of medication on one of the forms.

(k) A book which details any accident, injury or incident involving a pre-school child attending the service was reviewed. Full details were not included on all forms. For example, two of these forms did not include parent/guardian signatures. It is important that parent/guardian are informed of any accident/incident relating to their child so they can monitor their child on the day of the accident/incident.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

The registered provider has stated that all administration of medication forms has been reviewed with all staff to ensure forms are correctly filled out.

- All signatures are present on forms.
- Full details must be written on each form.
- Witness signature / parents' signature must always be included.

The registered provider has stated that going forward, all Administration of Medication forms, Accident/Injury forms will be cross checked before parents' sign.

Summary Comment

The corrective and preventive actions taken by the registered provider addressed the non-compliances identified. Regulatory compliance has been met for Regulation 16 Record in relation to a preschool service.

Part V - Care of Child in Pre-school Service

Regulation 19 - Health, welfare and development of child

(1) A registered provider shall, in providing a pre-school service, ensure that-

(a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and

Compliance Information

(1)(a) **Basic Needs:**

- Food and snacks were provided at regular intervals during the day. The children were observed to eat fishfingers, with mashed potatoes and vegetables prepared by the cook. The food menu was on display on the notice board in the hallway so parents/guardians could check out the weekly menu.

- The inspector observed the children engaging in their environment during the period of inspection. For example, on the inspector's arrival in Tots 1 there was a box of sensory toys on the floor beside a large mat. Whilst some of the children were engaged in these activities' others were observed to explore the room freely while the adults observed in a supportive role.
- Bibs and aprons were available to the children for messy play activities. Spare clothes were also available if the children required a change of clothes during the session.
- The individual sleep needs of young children were met, evidenced by the following observation. A staff member discussed that a parent reported that their child had not slept well the night before. The child was observed to show signs of being tired rubbing their eyes. Staff immediately prepared a cot in the room for the child to sleep.

Supporting Relationships Around Children:

- Settling in and transitions were made as smooth as possible within the service. On the day of the inspection there was a child in the room who had recently joined the service. Staff were able to discuss how they support children to integrate and settle into the service by offering a settling in period with reduced hours to ensure a smooth transition from the home to the service.
- Positive behaviour management strategies were discussed by staff and observed on inspection. Staff adapted these strategies to the children's developmental age. For example, in Tots 1 children were encouraged to use gentle hands and say 'no' if they did not want another child to take the toy they were playing with. Whereas in the Toddler room staff were observed to support children in conflict resolution by approaching calmly and getting children to acknowledge their feelings and come up with their own solutions.

Physical and Material Environment:

- Equipment and materials in Tots 1 were visible and easily accessible enabling the children to independently access their choice of activity. Equipment available included pull along toys, sensory bottles, building blocks, music equipment and various cause and effect toys, for example, light up toys, musical battery-operated toys, and toys that open and close. Cause and effect toys help children to develop their senses and promotes exploration.
- The Tots 1 room had a cosy area that was clearly identifiable and supported the children to relax as required with soft seating, a mirror, and books available.
- The outdoor area contained a well-maintained safety surface with trikes and bikes for the children to play with.

Non-Compliance Information

1. On the day of the inspection children were observed to drink fruit squash from cups and bottles which is not in line with the service policy on healthy eating.
2. Children in the three rooms did not get outdoors to play on the day of the inspection. This is not in line services policy on outdoor play or with preschool regulations where it is as a regulatory requirement for children to access the outdoors daily. Children need fresh air and opportunities to play outdoors every day to ensure their social, cognitive, and gross and fine motor developmental needs are met.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

1. The registered provider has stated that as and from the 9/11/23 fruit squash is no longer offered to the children. Milk or water is now offered to the children. Going forward the service will in line with their healthy eating policy only ever offer milk or water to children attending the service.
2. The registered provider has stated that as and from the 9/11/23 the service now allocates times for outdoor play on a daily basis. Going forward the service will work in work in line with the outdoor policy. All staff will be aware of the importance of outdoor play. The service will engage with a quality development and support organisation to assist in the development of the care rooms.

Summary Comment

The corrective and preventive actions taken by the registered provider address the non-compliances identified. Regulatory compliance has now been met for Regulation 19 Health, welfare and development of child.

Part VI - Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information

General Safety:

- The entrance door leading into the premises was appropriately secured to prevent the children from exiting unsupervised and to restrict unauthorised persons from gaining access to the premises.
- The outdoor play area was secure reducing the risk of unauthorised access.
- The kitchen was not accessible to the children and the door remained closed throughout the inspection.

- Toys and equipment used by the children were observed to be well maintained and in a good state of repair.
- There were no flexes or cables observed that were accessible to the children.
- Cleaning agents and medication were stored safely out of the reach of children.

Infection Control:

- Soothers were stored safely, and staff in Tots 1 room were knowledgeable on how to clean and store soothers between each use. Soothers were stored individually.
- Bed linen was washed after each use.

Administration of Medication:

- All medication was stored safely out of reach of children.

Safe Sleep:

- A safe sleep policy was in place at the service and staff were familiar with this policy and general safe sleep practices. For example, staff were aware of their responsibility to physically check and observe children every ten minutes. Staff recorded each child's position, skin colour and breathing pattern and shared this information with parents.

Fire Safety:

- On the day of inspection, it was observed that all fire emergency exit doors were clear from obstruction. This helps ensure the safe effective evacuation of children and staff in the event of a fire.

Non-Compliance Information

Infection Control:

1. Thermostatically controlled water was not available in the sink in the nappy changing area off the Tots 1 room. The water temperature was recorded at 55.9° C at 10.43am and at 53.5° C at 12.49pm. This created a scalding risk to children when handwashing. Water must be thermostatically controlled to under 43° C for handwashing purposes. An Immediate Action Notice was issued to the registered provider and a response which addressed this risk was received on the 10 November 2023.
2. Nappy changing procedures were not followed in line with the services policy. This increased a risk of cross infection Examples as follows.
 - One staff member did not change their gloves and apron between two nappy changing procedures.
 - During nappy changing staff members were observed to open the bin using their hands on multiple occasions.

- In total seven nappy changing procedures were observed by the inspector.
 - No child was observed to have their hands washed after the nappy changing procedure.
 - Five staff members did not wash their hands after carrying out nappy changing procedures.

Action submitted by the Registered Provider

Corrective & Preventive Action

Infection Control:

1. The registered provider has stated that there is thermostatically controlled water available in the sink in the nappy changing area and it is controlled under 43°C for safe hand washing. Going forward thermostatically water will always be available in sinks, this will be checked regularly for safety purposes.
2. The registered provider has stated that the nappy changing policy and procedures are now being implemented by all staff. Going forward nappy changing procedures will be strictly adhered to so cross infection is not increased.

Supporting documentation submitted

Infection Control:

- Photographic evidence of thermostatically controlled water at 32.6°C in the nappy changing area water basin.

Summary Comment

The corrective and preventive actions taken by the registered provider address the non-compliances identified. Regulatory compliance has now been met for Regulation 23 Safeguarding health, safety and welfare of child.

Part VI - Safety

Regulation 25 - First aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children-

(a) is safely stored in an easily accessible and conspicuous position on the premises, and

(b) is available to the children attending the pre-school service at all times.

Compliance Information

(2)(a)(b) The registered provider ensured there was a suitably equipped first aid box for children. The first aid box was safely stored in an easily accessible and conspicuous position on the premises and was available to the children attending the pre-school service at all times.

Non-Compliance Information

(1) There were no staff members working directly with the children qualified in First Aid Responder training. This poses a risk to children where first aid is required.

An Immediate Action Notice was issued to the registered provider with regards to this risk on the day of the inspection 9 November 2023 and a response with a plan to address the risk was received on the 10 November 2023.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

The registered provider has stated that six staff have completed Paediatric First Aid on the 7 December 2023 and the remaining two staff are booked in for the First Aid Responder course on 14, 15 and 18 December 2023. The registered provider has stated that going forward first Aid courses will be carried out before end of certification.

Supporting documentation submitted

- Photographic evidence of six staff Paediatric First Aid Certificates.
- Verification in writing that two staff have completed the First Aid Responder course on the 18 December 2023 and are awaiting certification.

Summary Comment

The corrective and preventive action taken by the registered provider addressed the non-compliance identified. The regulatory requirement has been met for Regulation 25 First Aid.

Part VI - Safety

Regulation 26 - Fire safety measures

- (1) A registered provider shall ensure that a record in writing is kept of-*
- (a) any fire drill that takes place in the premises, and*
 - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.*
- (2) The record referred to in paragraph (1) shall be open to inspection by-*
- (a) a parent or guardian of a pre-school child attending or proposing to attend the pre-school service,*
 - (b) an employee, and*
 - (c) an authorised person.*
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.*

Compliance Information

- (1)(a) Documentation was available to demonstrate that fire drills were practiced monthly. The last fire drill took place on 26 October 2023.
- (b) The number, type and maintenance record of the firefighting equipment was up to date. Fire extinguishers were last serviced on 15 June 2023. Smoke alarms were last serviced on 6 November 2023.
- (2) Records referred to in paragraph (1) were open to inspection by an authorised person. All records requested by the inspector were provided.
- (4) A notice of the procedures to be followed in the event of fire were displayed in prominent positions at the premises.

Part VI - Safety

Regulation 28 - Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Non-Compliance Information

The service was not adequately insured for the type of service offered. For example, the service was insured for as a sessional service, however the service operates a part-time service.

An Immediate Action Notice was issued to the registered provider with regards to this risk on the day of the inspection and a response which addressed this risk was received on the 10 November 2023.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

Insurance certificate updated on 10 November 2023 to reflect correct service type. Going forward the registered provider has stated they will check all wording/cover is correct when purchasing yearly insurance.

Supporting documentation submitted

- New Updated Insurance Certificate

Summary Comment

The corrective and preventive action taken by the registered provider address the non-compliance identified. Regulatory compliance has been met for Regulation 28 Insurance.