

# Early Years Inspectorate Regulatory Report

## Pre School

<b>TUSLA Identifier:</b>	TU2015FL013
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<b>Name of Service:</b>	Ashleigh House Pre-School and Creche
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<b>Address of Service:</b>	Coolmine Therapeutic Community, Damastown Walk, Damastown, Dublin 15, Co. Dublin
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<b>Eircode:</b>	D15 HK12
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<b>Name of Registered Provider:</b>	Anita Harris
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<b>Service type:</b>	Full Day, Sessional
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<b>Date of Inspection:</b>	20/06/2024
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<b>No of pre-school children:</b>	AM	9	PM	8
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<b>Address of the Early Years Inspectorate:</b>	Early Years Inspectorate, Child and Family Agency, Second Floor, Unit 4&5 Nexus Building, Block 6A, Blanchardstown Corporate Park, Dublin 15
<b>Inspection undertaken by:</b>	Á Dunne and Clíondhna Kerrigan
<b>Title:</b>	Early Years Inspectors

### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Conditions if applicable</b>	Not applicable.
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### Description of service

Ashleigh House Preschool and Crèche was established in 2008. It provides full day care to children from birth to 6 years whose parents are availing of programmes ran by Coolmine Therapeutic Community. The service operates from 8.45 am to 16.00pm Monday to Friday. The premises consists of 2 care rooms – the Baby room and the Preschool room with two sanitary facilities available, one assigned to each room. The service has three enclosed outdoor play areas which the children have access to, two to the rear of the service and one to the front of the main house of the service.

### Staffing

The service employs nine staff to work in the service to include the designated person in charge, deputy designated person in charge, six childcare staff and one staff employed under a Community Employment (CE) scheme.

The registered provider does not work in the service, and on the day of Inspection, five staff were present to include the deputy designated person in charge and four childcare staff.

### Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Childcare Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance/ health, welfare and development of child/ safety/ premises and facilities. The inspection may also focus on other areas as required.

The inspection focused on an examination of compliance under regulations as follows:

Regulation 9 Management and recruitment (2)(a)(b)(c)(d), (4).

Regulation 11 Staffing Levels (1)(2)(8)(a).

Regulation 16 Record in relation to Pre- School Service (h), (i), (j), (k).

Regulation 21 Equipment and Materials.

Regulation 23 Safeguarding Health, Safety and Welfare of child.

Regulation 26 Fire Safety.

Regulation 28 Insurance.

A sampling process was used to assess compliance under Regulation 16 - Record in relation to Pre- School Service (j), (k), and the scope of the inspection included both rooms the Baby room and the Preschool room.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

## Additional Information

20/06/24

An Immediate Action notice was issued to the service in relation to the following:

Regulation 23 - Safeguarding, Health, Safety and Welfare of child.

The room temperatures in the Baby room and in the Baby cot room exceeded recommended temperatures.

Please see details in the body of the report.

21/06/24

The deputy designated person in charge responded addressing the non-compliance.

## Acknowledgments

The inspectors wish to acknowledge the cooperation of the deputy designated person in charge, staff and children who were present on the day of the inspection.

## Part III – Management and Staff

### Regulation 9 – Management and recruitment

*(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-*

*(a) consideration of references from the person’s past employers, if any, and in particular the most recent employer, if any,*

*(b) consideration of references from reputable sources in the case of a person who has no past employers,*

*(c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and*

*(d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.*

*(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.*

### Compliance Information

The files of nine staff members were reviewed as part of the inspection.

(2)(a)(b) Eighteen written and validated references were available in relation to the nine staff members.

(c) Garda vetting disclosures were available for nine staff members employed. However, the service did not adhere to the re-vetting timeframes as outlined in the Early Years Inspectorate Regulatory Notice, requiring services to renew Garda vetting every three years. Please refer to the information outlined under Regulation 23 of this report.

(d) Police vetting was available for five staff members who have lived outside the State for longer than six months as an adult.

(4) Documentation was available to show that the eight staff members who worked directly with children attending the service held at least a major award in Early Childhood Care and Education at Level 5 or above on the National Framework of Qualifications or a qualification deemed eligible by the Department of Children and Youth Affairs.

### Part III – Management and Staff

#### Regulation 11 - Staffing levels

*(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*

*(2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.*

*(8) Without prejudice to paragraphs (2) to (7)-*

*(a) a registered provider of a pre-school service other than a child-minding service or a sessional pre-school service shall ensure that there are at least 2 adults on the premises at all times.*

#### Compliance Information

(1) There was an adequate number of adults working directly with the children as follows:

There were 4 adults working with 9 children in the morning and 3 adults working with 8 children in the afternoon.

(2) The correct adult/child ratio was maintained in the service throughout the inspection as follows:

##### **During the morning:**

Baby Room - 1 adult to 3 children aged from birth to 1 year.

Preschool room - 3 Adults to 6 children aged 1 to 6 years.

##### **During the afternoon:**

Baby Room - 1 adult to 3 children aged from birth to 1 year.

Preschool room - 2 Adults to 5 children aged 1 to 6 years.

The designated deputy person in charge was present in a supportive role.

## Part IV – Information and Records

### Regulation 16 – Record in relation to pre-school service

*(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:*

- (h) details of attendance by each pre-school child on a daily basis;*
- (i) details of staff rosters on a daily basis;*
- (j) details of any medication administered to a pre-school child attending the service with signed parental consent;*
- (k) details of any accident, injury or incident involving a pre-school child attending the service.*

#### Compliance Information

- (h) Staff accurately recorded the daily attendance of each child to the service.
- (i) The service maintained a weekly staff roster to reflect the staff present in the service.

#### Non-Compliance Information

- (j) On review of two available medicine administration records, information was missing on one form.
  - The amount of medicine administered to the child was not recorded.
  - The surname of the child was missing.
  - Parent pre-consent signature on the medication administration form was missing.
- (k) On review of 10 accident and incident forms information was missing as follows:
  - The surname of the child was missing on two forms.
  - Date of birth of the child was missing on four forms.
  - The date of the parent’s signature was missing from two forms.

#### Corrective & Preventive Action submitted by the Registered Provider

## **Corrective and Preventive Action**

(j)

A staff meeting was held with all staff and Senior Management around the process of completing Medical Administration Forms and all staff assured management that in going forward the correct process would be followed which included the form to be as accurate as possible and factual.

If a child has a temperature this should be recorded accurately on the medical administration form and be re-checked accordingly, the staff nurse should be phoned and the child's parent informed.

The manager/senior staff will do checks on all forms and re-check forms to ensure completion of each form is fully complete.

### **The preventative action going forward will be;**

1. Ongoing staff discussions and supervision in regard to the importance of the accuracy when completing forms.
2. Regular staff Meetings.
3. Template forms have been provided to guide staff and set the expectation in recording information diligently going forward.
4. Policies and Procedures to be followed at all times.
5. Checks to be provided regularly by management team in relation to staff recording accurate information and data of children.

(K)

1. All Accident and Incident forms have been updated and correctly amended.
2. The process of filling Accident/Incident Report forms correctly was discussed thoroughly with staff. Each staff member was encouraged to fill in a template form to ensure they understand the process and demonstrated competency in relation to accurate recording of information.
3. All staff have been asked to read and sign off on the Accident and Incidents policy.
4. The service record accidents and incidents internally through our online network system and through manually recorded forms- the accident and incident book. All accidents and incidents are stored and reviewed by the Board and the senior management teams every 3 months. In relation to manually recording, staff are reminded to ensure all accidents/incidents forms are completed with diligence and are presented to management team upon completion.
5. The policy in relation to Accident/Incidents has been reviewed by staff and expectations for recording of information has been explained and supported through; discussions, supervision meetings and by providing templates as a future reference.

6. The management team will not sign off on accident/incident forms that are incomplete.

### **Supporting Documentation Submitted**

(j) Photographic Evidence and copy of Medication Management Policy.

(k) Photographic Evidence

### **Summary Comment**

Under Regulation 16, the non-compliances outlined above have been addressed.

## Part V - Care of Child in Pre-school Service

### Regulation 21 – Equipment and materials

*A registered provider shall ensure that there is adequate and suitable furniture, play and work equipment and materials available on the premises of the pre-school service.*

### Compliance Information

- The rooms were bright and inviting play spaces.
- The furniture provided in the rooms was low level and appropriate for the children attending. The toys, equipment and play materials were easily accessible and visible to the children, this nurtured children's independence and ability to make decisions.
- The care rooms in the service were designed with the age and stage of development having been taken into consideration. Children were observed to take part in free play and group work for example in the Preschool room, children were observed to complete a gluing activity with support from the staff in the care room.
- The layout of the rooms facilitated choices as the toys and equipment were laid out on low level shelving and were visible and accessible to the children. The Preschool room had a sufficient number of low tables and chairs to accommodate children whilst they played, completed tabletop activities and ate in the room.
- There was equipment to reflect the children's interests and their emergent curriculum.
  - In the Baby room, the play equipment and materials available included: play kitchen with supporting equipment, play gym, sensory toys – sensory bottles, sensory balls, sensory cubes, activity centres, rattles, books, wooden puzzles.

- In the Preschool room, the play materials and equipment were stored in boxes and on low shelves to include: arts and crafts materials directly accessible to the children, blackboards on the wall , chalk , crayons, paper; home areas with play kitchen with play fridge, play washing machine and play sink and supporting play food and equipment; range of construction toys to include jigsaws, wooden puzzles, wooden building blocks, magnetics, links, straws, cubes, toys for transporting such as road map rug, cars, trucks, trains with train tracks; for small world play toys of dolls house and Noah’s ark with supporting equipment, dinosaurs; for imaginary play dress up clothes, instruments; for sensory play natural materials, and pine cones.
- Cosy areas of soft floor mats, quilts and rugs with cushions and books in good condition for rest and relaxation were present.
- There are three outdoor play areas in the service - two secure outdoor areas to the rear of the service accessible from the two care rooms and one secure outdoor area located to the front of the main house. On the day of Inspection, the two outdoor areas to the rear of the service were closed as remedial works were taking place. The outdoor area to the front of the main house was located in mature woodland, with a loose gravel surface. The equipment available was swings, a slide and netting bed. The children from the Preschool room enjoyed outdoor play time in this outdoor area during inspection.

### Part VI - Safety

#### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

#### Compliance Information

##### General Safety:

- On the inspectors unannounced arrival at the service, the main door of the main house and of the service was secure with access monitored and controlled by staff to restrict unauthorised persons from gaining access to the premises and to prevent children from exiting the service unsupervised. The outdoor area was fully enclosed and secure.
- Safety devices were present on the windows of the Preschool room opening out on to the front garden.
- Cleaning agents were out of reach of children.

### Infection Control:

- The service was maintained in a clean and hygienic condition throughout, with the premises and equipment observed to be visually clean.
- Nappy changing facilities were available for the children and nappy changing was completed for the children, at set times or when required in accordance with the service policy.
- Handwashing facilities for hand hygiene included liquid soap, and paper towels and thermostatically controlled warm water .
- Lidded pedal bins were provided for the disposal of waste in the care rooms and in the sanitary facilities.
- In The baby room, soothers were stored in individual labelled boxes.
- Food which is brought to school by the children for snack time was observed to be refrigerated to prevent spoiling of perishable items.

### Safe Sleep:

- The sleep needs for children under 1 years of age, were facilitated with access to cots for sleep.
- Children were provided with cellular blankets for sleep.
- 10-minute sleep checks were completed for each child's position, colour and breathing pattern with the temperature noted of the cot room.

### Non-Compliance Information

#### General Safety:

1. The temperature of the baby care room and baby cot room was not maintained within the recommended temperatures.

It is acknowledged that it was a warm day and staff had ensured that the care rooms windows were open and on discussion with the inspectors, at 10.54am, the deputy designated person in charge requested a staff member to introduce a small air conditioning unit, this was in place at 10.56am. Temperatures recorded were as follows:

Room	Time	Air Temperature	Recommended Temperature
Baby Cot room	@10.53am	23.8 °C	16 to 20 °C
	@11.05am	22.2 °C	16 to 20 °C
	@11.26am	24.1 °C	16 to 20 °C
	@12.31pm	23.0°C	16 to 20 °C

Baby room	@10.51am	24.0 °C	18 to 22 °C
	@11.12am	23.5 °C	18 to 22 °C
	@12.34pm	25.3 °C	18 to 22 °C
Preschool room	@11.36 am	24.5°C	18 to 22 °C
	@11.49am	24.9°C	18 to 22 °C

An Immediate action Notice was issued for warm temperatures.

2. Garda vetting was available for nine staff members. However, for one staff member, their vetting disclosure was not dated within the previous three years in adherence to with the Early Years Inspectorate Regulatory Notice 'EYI-RN12.3 Renewal of Garda Vetting.
3. The kitchen area was open and accessible to the children, at 10.07am the inspectors observed the door of the kitchen open and two children were in the kitchen with one staff member, posing a risk of injury.
4. In the Baby room cot room, two uncovered foam mattresses used by children attending the service were observed to be unsuitable as no safety label was present, leading to a risk of safety.
5. The finger guard on the door of the Baby room was broken, leading to a risk of injury.
6. In the Baby room sanitary facility, there was an unstable shelf, leading to a risk of injury.
7. In the outdoor garden area, a broken play kitchen, broken plastic watering can, a broken wooden bridge and litter were present, leading to a risk of safety.

### Infection Control:

8. In the Baby room, bottles of infant formula milk for three babies were not refrigerated and were stored at room temperature in the care room, leading to poor infection control.
9. In the Preschool room, handwashing was not completed, leading to poor infection control, for example.
  - at 11.36am after outdoor play
  - at 11.56am the inspectors observed two children taking objects out of a lidded pedal bin. While it acknowledged that staff invited them to wash their hands, this guidance was not followed through and the two children did not wash their hands.
10. In the Preschool sanitary facilities, the toilet paper was not stored in a holder and was observed to be sitting the back of the toilet, making it difficult for the children to access, leading to poor infection control.

### Safe Sleep:

11. In the Baby room cot room, a sleeping baby under the age of one years old was observed to sleep with outer clothing and socks on, while lying on a fleece blanket with a cellular blanket over them, this leads to a risk of overheating and is at variance with best practice guidelines.
12. In the Baby room, a pillow was present on one cot, which on discussion with staff, it was confirmed it was used for one baby under the age of one year old. This is at variance with best practice guidelines and could lead to a risk of suffocation.

### Action submitted by the Registered Provider

#### Corrective & Preventive Action

##### General Safety:

1. Actions taken in response to Immediate Action Notice, taken by the service:
  - All staff have been provided with Tulsa's Guidance Document for Early Years Services 'Keeping Children Safe During Hot Weather'.
  - An education session will be held by the Early Years Manager and Team Leader on Monday 24<sup>th</sup> of June 2024 on the importance of ensuring temperatures are within the required range of 16 – 20 degrees in sleep areas and 18-22 degrees in all other areas. The education session will be based on Tulsa's Regulatory Framework, Tulsa's Guidance Document for Early Years Services 'Keeping Children Safe During Hot Weather' and the HSE 'Safe Sleep for Your Baby' Guidelines.
  - Training has been scheduled on Safe Sleep for all childcare staff with an external company .
  - Thermometers are installed in each room within the creche service. Staff will continuously monitor the temperature within the service in each room to ensure the temperature is within the required range. On the sleep sheet, staff will record the room temperature every two hours during creche operational hours. Where temperatures are exceeding the required temperature, children will be removed from the service.
  - As a temporary cooling measure, a HEPA Filtered Cooling System has been purchased for the Creche Services in Ashleigh House. In addition to the HEPA Filtered Cooling System, an air conditioning unit will be installed as soon as possible. Air conditioning companies were contacted on the 21/06/2024 and will be visiting Creche Services to review the specifications required. Two suppliers will visit the creche services on the 21/06/2024 and will provide a quote by end of business 21/06/2024 and 2 additional suppliers will provide a quote by Tuesday 25/06/2024.

- Ashleigh House Creche Services will follow Tusla’s Guidance Document for Early Years Services ‘Keeping Children Safe During Hot Weather’. Where there are periods of warm weather, in addition to ensuring room temperatures are within the required range, Ashleigh House Creche will:
  - Ensure that children are hydrated, ensuring that children and babies receive enough fluids and that cold drinks are readily available and frequently offered and encouraged.
  - Open windows before children arrive to service, allowing stored heat to escape from the windows.
  - Monitoring of cot room temperature every ten minutes when children are sleeping.
  - Ensure children do not sleep in direct sunlight.
  - Ensure children sleep in light clothing and bedding.
  - Ensuring children’s safety when playing outdoors in warm weather, by following Tusla’s Guidance Document ‘When the roof is the sky’ for services operating outdoors.
  - Taking regular breaks from the sun when playing outdoors.

Follow up actions:

- As a temporary measure to control the room temperature, cooling air conditioning units were used in the Baby Room to ensure the correct temperature levels were recorded and maintained in line with regulatory requirements. This effectively reduced the temperature of the sleep room to safe temperatures.
- As a permanent action, the service requested additional funding from our Board of directors. This has resulted in the installation of an air conditioning unit for baby’s sleep room. Consequently, the sleep room has been effectively cooled and safe sleeping temperatures maintained.
- All staff have been provided with Tusla Early Years Inspectorate “Keeping Children Safe During Hot Weather” (TUSLA, 2023). When there are periods of warm weather all staff will ensure:
  - Ensure that children are hydrated, ensuring that children and babies receive enough fluids and that cold drinks are readily available and frequently offered and encouraged.
  - All staff will open the windows before children arrive to the service, ventilating the rooms adequately and allowing stored heat to escape.
  - Monitoring of cot room temperature every ten minutes when children are sleeping.
  - Ensure children do not sleep in direct sunlight.
  - Ensure children sleep in light clothing and Cellular blankets are provided to all children.

- Ensuring children’s safety when playing outdoors in warm weather, by following Tusla’s Guidance Document ‘When the roof is the sky’ for services operating outdoors.
  - Taking regular breaks from the sun when playing outdoors and providing adequate shade on hot days.
  - Additionally, staff have engaged with an information session, facilitated by the management team on Monday 24th of June 2024. This information session aimed to educate staff further on maintaining safe temperatures in the provision and highlighted staff responsibilities in relation to reporting hazardous temperatures to the management team, on a consistent and ongoing basis.
  - The following frameworks and documents have shared with staff and can be accessed in the service as reference going forth. This includes:
    - Tusla Early Years Inspectorate Quality and Regulatory Framework Full Day Care and Part-time Day Care Service
    - Tusla Early Years Inspectorate, Guidance for the Early Learning and Care Sector on sleep provision for children under 24 months
    - Tusla Early Years Inspectorate, Keeping children Safe During Hot Weather.
    - HSE ‘Safe Sleep for Your Baby’ Guidelines. - will be all available for staff to reference on a ongoing bases.
  - Training has been scheduled on Safe Sleep for all childcare staff with an external provider.
  - Thermometers are installed in each room within the childcare provision. Staff will consistently monitor the temperatures in the children’s room. Temperatures exceeding the recommended 16 – 20 degrees (sleep room) and 18-22 degrees (children playroom), will be reported to the management team in a timely fashion.
  - The sleep sheet staff will record the room temperature when placing a child down to sleep and will be monitored every ten minutes while the children are sleeping.
2. The staff members Garda Vetting was renewed in line with regulations. Human Resource Department and the Early Years team will ensure all Garda Vetting is updated and renewed every three years of service in the setting.
  3. A lock has been secured and fitted on the kitchen door to ensure children do not have access to the kitchen area. Staff will ensure that the latch is always locked, minimising access to kitchen area and eliminating unnecessary exposure to identified risks and hazards. Lock fitted on kitchen door, staff to supervise access to the room and ensure the lock is secured, at all times.

4. Two new cot mattresses were purchased for the cots in the Baby Room. Both are adequately labelled with safety tags in place. The management team will implement a bedding audit to ensure all sleeping equipment such as, blankets, sheets, mattresses and mattress covers are numbered and itemised going forward. Staff will implement daily checks every am and pm to ensure the correct cot mattresses are present with safety labels visible. Mattress protectors have been purchased for each of the individual cots and will be checked on a daily basis.
5. A new finger guard was purchased and fitted on the door in the baby room to replace the old damaged fingerguard. All accessible doors will be fitted with finger guards and checked on a daily basis. All staff will report to management when finger guards are identified to be damaged or faulty.
6. The shelf has been removed from the bathroom, a new changing unit was fitted, and we now have a communal changing area for the preschool and baby room. The Baby changing room is now used as a staff bathroom, shelf removed.
7. The items were removed from the garden. Our caretaker will do a daily morning check to ensure hazards are identified and dealt with and litter is removed prior to the children accessing the service. The grounds caretaker will implement a risk assessment/check every morning prior to the children's arrival. All identified risks and hazards will be dealt with in line with health and Safety policy and reported to the management team daily. Staff will ensure all hazards identified during the children's sessions are removed and dealt with in a safe, timely manner and in-line with our Health and Safety Policy.

### Infection Control:

8. The baby room and preschool room have been equipped with a fridge, ensuring safe storage of formula milk. In addition to this, all formula is stored and clearly labelled with the child's name. To support this, parents will be expected to place their child's bottle in their allocated container, located in the baby room fridge. The infection control policy and infant feeding policy has been reviewed by all staff and will be monitored by spot checks, facilitated by management team on a regular basis. The infection control Policy will be reviewed yearly and updated in light of new recommendations and requirements. A baby room fridge has been installed and will be maintained in accordance with the Infection control and Infant Feeding policy. All staff will be responsible for ensuring their key children are adequately resourced for the day. This includes, checking the child's bottles and ensuring there are ready to warm, clearly labelled and stored using robust systems to prevent poor infection control and feeding practices.

9. All staff members were given a copy of the Infection Control Policy to review in their non-contact and staff team meetings. The HSE's handwashing technique is displayed in the bathroom area along with Safe Food's "Wash your hands with Rufus". All staff are to be observed maintaining good hygiene rituals and routines throughout the day and when required. Additionally, all staff are expected to follow hand washing protocols displayed in the Infection Control Policy.
10. A toilet roll holder was purchased and fitted in the bathroom to promote independence and reduce the risk of poor infection control. Ensure there is an adequate toilet roll holder in the bathroom at all times to support the children with this process. In addition to this, ensuring the toilet roll holder accessible for the children at all times.

### Safe Sleep:

11. All staff have recently completed Safe Sleep training and have access to always ensure the follow best practice guidelines outlined in the "Tusla Early Years Inspectorate, Guidance for the Early Learning and Care Sector on sleep provision for children under 24 months and "Safe Sleep for Your Baby" (HSE Guidelines). The Safe Sleep Policy was discussed at length during staff supervision meetings and their roles and responsibilities outlined clearly. In addition to this, all staff are asked to ensure they fully understand their roles and responsibilities in relation to maintaining Safe Sleep practices/regulations for each child. To ensure Safe sleep training is provided to all staff on a regularly basis. This will be supported through the HR training matrix. Refresher training will be implemented for identified staff on an ongoing basis. Management will supervise safe sleep practices and any identified gaps in practice will be supported through supervision and appraisal systems.
12. A Staff Meeting was held where we discussed at length the policies and guidelines in relation to Safe Sleep. Staff are requested to ensure pillows are for children over the age of one years old. In addition to this staff engaged with:
  - Revising the Policy for Safe Sleep
  - Revising Tusla Early Years Inspectorate Quality and Regulatory Framework Full Day Care and Part-time Day Care Service and Tusla Early Years Inspectorate, Guidance for the Early Learning and Care Sector on sleep provision for children under 24 months and, HSE 'Safe Sleep for Your Baby' Guidelines. Training was provided to all staff, management will monitor to ensure best practice is followed in relation to Safe Sleep.

### Supporting documentation submitted

#### General Safety:

1. Photographic Evidence, Safe Sleep Policy, Staff meeting agenda and minutes 3 July 2024
2. Evidence of renewed Garda Vetting's for one staff.
3. Photographic Evidence.
4. Photographic Evidence and Staff meeting agenda and minutes 3 July 2024.
5. Photographic Evidence.
6. Photographic Evidence.
7. Photographic Evidence and Staff meeting agenda and minutes 3 July 2024.

#### Infection Control:

8. Photographic Evidence, Infant Feeding Policy and Staff meeting agenda and minutes 3 July 2024.
9. Infection Control Policy and Staff meeting agenda and minutes 3 July 2024.
10. Photographic Evidence.

#### Safe Sleep:

11. & 12. Safe Sleep Training Certificates, Safe Sleep Policy and Staff meeting agenda and minutes 3 July 2024.

### Summary Comment

The corrective and preventive action taken by the registered provider have rectified the non-compliances identified on inspection.

## Part VI - Safety

### Regulation 26 - Fire safety measures

*(1) A registered provider shall ensure that a record in writing is kept of-*

- (a) any fire drill that takes place in the premises, and*
- (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.*

*(4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.*

## Compliance Information

- (1)
- (a) The last recorded fire drill that was carried out in the service was 13 June 2024.
- (b) A record of the number, type and maintenance record of firefighting equipment and smoke alarms in the premises was available for review. The record showed that the firefighting equipment was serviced on the 29 February 2024 while the smoke alarms were serviced on 13 March 2024.
- (4) Fire evacuation procedures were displayed throughout the service.

## Part VI - Safety

### Regulation 28 - Insurance

*A registered provider shall ensure that the pre-school service is adequately insured.*

## Compliance Information

The registered provider ensured the service was adequately insured. The insurance certificate provided for review showed cover for the number of children the service can accommodate at one time and an expiry date 31 January 2025.