

# Early Years Inspectorate Regulatory Report

## Pre School

<b>TUSLA Identifier:</b>	TU2015FL200
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<b>Name of Service:</b>	Luttrell House Creche
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<b>Address of Service:</b>	Carpenterstown Road, Castleknock, Dublin 15, Co. Dublin
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<b>Eircode:</b>	D15 RX31
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<b>Name of Registered Provider:</b>	Phil Kelly
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<b>Service type:</b>	Full Day, Part Time
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<b>Dates of Inspection:</b>	23/08/2023
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<b>Date 2 of Inspection:</b>	24 August 2023
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<b>No of pre-school children:</b>	AM	49	PM	36
<b>Day 2</b>	AM	49	PM	42

<b>Address of the Early Years Inspectorate:</b>	Early Years Inspectorate, Child and Family Agency, Unit 4&5 Nexus Building Block 6A, Blanchardstown Corporate Park, Dublin 15
<b>Inspection undertaken by:</b>	Á Dunne, E Hosford and E Griffin
<b>Title:</b>	Early Years Inspectors

## Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

## Conditions if applicable

Not applicable.

## Description of service

Luttrell House Creche is a full day care service located in Castleknock, Dublin 15. The service is open from Monday to Friday between 7.45 am and 6.00pm and cares for children aged between 0 and 6 years. The premises is a two-storey building with five care rooms, three on the ground floor – Toddler room, the Playschool room, the Montessori downstairs room, with a kitchen, a dining room and a designated Toddler sleep room. There are two care rooms on the first floor - the Junior Montessori room and the Preschool room with an office and a staff room. The outdoor play area, divided into four distinct areas is available to the children to the side and rear of the premises.

## Staffing

On Day 1 of Inspection, there were 12 adults present - the registered provider and the assistant manager, 9 staff members working directly with children and one auxiliary staff for cooking and cleaning. On Day 2 of inspection, there were 11 adults present – the registered provider, the assistant manager, eight staff members working directly with children and one auxiliary staff for cooking and cleaning.

## Methodology

Tusla’s Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance/ health, welfare and development of child/ safety/ premises and facilities. The inspections may also focus on other areas as required.

The inspection focused on an examination of compliance under regulations:

Regulation 9 (2)(a), (b), (c), (d), (4)

Regulation 11 (1), (2)

Regulation 16 (h), (i), (j), (k)

Regulation 19

Regulation 23

Regulation 25 - (1), (2)

Regulation 26 (1), (4)

Regulation 29 (c), (d)

These findings are outlined within the relevant regulations within this report.

A sampling process was used to assess compliance under: Regulation 23 – Safeguarding Health, Safety and Welfare of child.

The scope of the inspection included the Toddler room, the Playschool room, the Montessori downstairs room and the Preschool room and it did not include the Junior Montessori room.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

## Additional Information

23<sup>rd</sup> August 2023

An Immediate Action notice was issued to the service in relation to the following:

Regulation 23- sleep room temperatures which posed a risk to the safety of children. Please see details in the body of the report.

Regulation 23 – Fire Exit in the Toddler room cot room was blocked with a cot and a chair. Please see details in the body of the report.

The registered provider addressed the non-compliances under Regulation 23. Please see details in the body of the report.

## Acknowledgments

The inspectors wish to acknowledge the cooperation of the registered provider, staff and children who were present on the two days of the inspection.

## Part III – Management and Staff

### Regulation 9 – Management and recruitment

*(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-*

*(a) consideration of references from the person’s past employers, if any, and in particular the most recent employer, if any,*

*(b) consideration of references from reputable sources in the case of a person who has no past employers,*

*(c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and*

*(d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.*

*(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.*

### Compliance Information

(2) During the Inspection, the files of 13 staff members were reviewed.

(a) Two written and validated references were available for six staff members from a past employer.

One written and validated reference was available for four staff members from a past employer.

(b) Two written and validated references were available for three staff members from a source other than from a past employer.

One written and validated reference was available for four staff members from a source other than a past employer.

(c) Garda vetting was available for thirteen staff members.

(d) Police vetting was available in respect of eleven staff members from four different countries who had lived outside the jurisdiction for longer than six months as an adult.

(4) The qualifications of thirteen staff members were reviewed:

Evidence available demonstrated that twelve staff members who worked directly with children attending the service held at least a major award in Early Childhood Care and Education at Level 5 or above on the National Framework of Qualifications or a qualification deemed eligible by the Department of Children, Equality, Disability, Integration and Youth Affairs (DCEDIY).

## Non-Compliance Information

(4) While it is acknowledged that a translated academic transcript for an award of a vocational degree in Early Childhood Education was available for one staff member, there was no Qualification Certificate or evidence to demonstrate the qualification was deemed eligible by the Department of Children, Equality, Disability, Integration and Youth Affairs (DCEDIY).

## Corrective & Preventive Action submitted by the Registered Provider

### Corrective and Preventive Action

(4) Qualification Certificate and Recognition of Qualification now on file. Staff receive their qualifications but they have to pay a fee and apply for certificate and wait until it is provided by the municipal body which can take up to 2 years. In this interim period, the crèche holds qualification approvals by the employment agency based in Spain.

### Supporting documentation submitted

(4) Qualification Certificate and Recognition of Qualification submitted.

## Summary Comment

Under Regulation 9 the non-compliance outlined above has been addressed.

## Part III – Management and Staff

### Regulation 11 - Staffing levels

*(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*

*(2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.*

### Compliance Information

(1) There were an adequate number of adults working directly with the children as follows :

On Day 1, there were 9 adults working with 49 children in the morning, and six adults working with 36 children in the afternoon.

On Day 2, there were eight adults working directly with 49 children in the morning and eight adults working directly with 46 children in the afternoon.

The registered provider and assistant manager were available in a supportive role for break cover and nappy changing on both Day 1 and Day 2 of Inspection.

(2) The correct adult/child ratio was maintained in the service throughout the inspection as follows:

#### Day 1 - During the morning:

Toddler room – 1 adult to 4 children aged between 1 to 2 years.

The Playschool room - 2 adults to 10 children aged between 2 to 3 years.

Montessori room downstairs - 2 adults to 8 children aged between 2 years 11 months to 3 years 4months.

Junior Montessori room - 2 adults to 13 children aged between 3 to 4 years.

Preschool Class – 2 adults to 14 children aged between 3 years 6 months to 5 years.

#### Day 1 - During the afternoon:

Toddler room – 1 adult to 4 children aged between 1 to 2 years.

The Playschool room - 2 adults to 10 children aged between 2 to 3 years.

Montessori room downstairs - 1 adult to 7 children, 3 of which were aged between 2 years 11 months to 3 years and 4 of which were aged 3 to 4 years.

Junior Montessori room - 2 adults to 8 children aged between 3 to 4 years.

Preschool Class – 1 adult to 7 children aged between 3 to 5 years.

### Day 2 - During the morning

Toddler room – 1 adult to 4 children aged between 1 to 2 years.

The Playschool room - 2 adults to 10 children aged between 2 to 3 years.

Montessori room downstairs - 1 adult to 7 children, 3 of which were aged between 2 years 11 months to 3 years and 4 of which aged 3 – 4 years.

Junior Montessori room - 2 adults to 13 children aged between 3 to 4 years.

Preschool Class – 2 adults to 15 children aged between 3 to 5 years.

### Day 2 - During the afternoon

Toddler room – 1 adult to 4 children aged between 1 to 2 years.

The Playschool room - 2 adults to 10 children aged between 2 to 3 years.

Montessori room downstairs - 1 adult to 6 children aged 2 years 11 months to 4 years.

Junior Montessori room - 2 adults to 11 children aged between 3 to 4 years.

Preschool Class – 2 adults to 15 children aged between 3 to 5 years.

## Part IV – Information and Records

### Regulation 16 – Record in relation to pre-school service

*(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:*

*(h) details of attendance by each pre-school child on a daily basis;*

*(i) details of staff rosters on a daily basis;*

*(j) details of any medication administered to a pre-school child attending the service with signed parental consent;*

*(k) details of any accident, injury or incident involving a pre-school child attending the service.*

### Compliance Information

(h) Records of attendance by each preschool child on a daily basis were present.

(i) A roster was available for review during the inspection which demonstrated the hours each staff worked, when they took their breaks and what staff covered these breaks if required.

### Non-Compliance Information

(1)(j)

On review of the administration of medication records available in the service it was observed that staff did not follow the service policy regarding six medicine forms with 13 administrations of medication were reviewed. The following details were not recorded.

- Thirteen administrations of medicine forms did not include the surname of the staff member who administered the medication, only the staff members first name was recorded.
- Two administrations of medicine on one medicine form did not have the following noted:
  - parents' signature for pre administration consent recorded.
  - the child's surname.
  - detail of medication given or dosage administered.

(1)(k)

- Twenty-three accident / incident record forms observed, five were completed in full but the following details were not recorded on eighteen individual forms as per the service accident and incident policy.
  - One form did not have child's name at the top of the form.
  - Three forms did not have date or location of accident /incident noted.
  - Four forms did not have the date of birth of child noted.
  - Three Forms did not have the manager signature or date present.
  - Three forms did not have the date of signature of parent present.
  - For similar recurring incidents, three forms did not have either an immediate or preventative action recorded and eleven forms did not have a preventative action recorded.

### Corrective & Preventive Action submitted by the Registered Provider

#### Corrective and Preventive Action

(1)(j) Staff have retrospectively rectified and completed all 13 administration of medicine forms to include surname of staff. In addition, the one administration of medicine form was retrospectively rectified to include parents' signature, child's surname and details of medication. A published administration of medicine form book has been purchased which includes specific sections to be completed to address form sections which have previously not been completed in full. Staff meeting was held to go through the process of completing these administration of medicine forms including a witness step.

(1)(k) Staff have retrospectively rectified and completed all 18 accident / incident record forms.

Staff meeting was held to go through the process of completing these accident / incident record forms. The deputy manager is required to approve and review all forms from this date and these are reviewed by manager on an on-going basis.

**Supporting documentation submitted**

(1)(j)(k) No evidence submitted

**Summary Comment**

The non compliances as outlined above, under regulation 16, have been addressed

**Part V - Care of Child in Pre-school Service**

**Regulation 19 - Health, welfare and development of child**

*(1) A registered provider shall, in providing a pre-school service, ensure that-*

*(a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and*

**Compliance Information**

**(1) Physical and Material Environment**

- The care rooms in the service were designed with the age and stage of development of the children having been taken into consideration. Children were observed to take part in free play and group work on the day of inspection. The layout of the rooms facilitated these choices as the toys and equipment were laid out on low level shelving and were accessible to the children. There was equipment to reflect the children's interests.
- There was a variety of play materials and equipment available to the children according to their age and stage of development, to include home areas with play kitchens, cash register, doctors sets, large and small dolls with clothes, dolls cots; range of construction toys to include work bench and tools, jigsaws and wooden puzzles, wooden building blocks, plastic building bricks, magnetics, stickle bricks, cars, trucks, and small world play toys of small characters, dinosaurs and animals, dolls houses , farms, fire stations; Montessori materials supporting the areas of practical life, sensorial, language, maths and culture were present.
- There was a sufficient number of low tables and chairs to accommodate children whilst they played and ate in each care room.

- Four outdoor play areas were available for the children, three with artificial soft ground surface and one with artificial grass surface with a goal and footballs. The equipment and toys available included three climbing frames with a slides, three playhouses, table and chairs for outdoor tabletop activities, sandpit with building bricks, two sandpits with sand , two rocking horses, loud speaker toys, tunnel , climbing cube with slide , ride on cars , ride in cars, seesaws, six wall murals painted on the walls in the side garden of numbers 1 – 10 , alphabet snake, shapes, hello in seven languages and five positive thoughts, seasons and farm animals providing learning opportunities for children.

### Non-Compliance Information

#### Supporting Relationships

1. It was observed throughout the inspection that some staff members did not promote the communication and language development of the children while caring for them. For example,
  - Two staff members were observed to converse in a language other than English in the care room while in the presence of the children and delivering their care needs.
  - While the children played in the outdoor area three staff members were observed to converse in a language other than English.

This reduces the ability of the children to listen to and learn to communicate with each other and reduces the development of relationships between the children and the caregiver.

#### Physical and Material Environment

2. Areas within the service did not provide the children with equipment and materials to facilitate all types of play and learning, while engaging and encouraging them to experiment and explore. For example:  
In the Toddler room:
  - Seven shelves of ten were empty and in did not have toys or activities available to the children present on them.
  - The home/kitchen area and for some toys there was no supporting equipment or associated toys nearby to support role play, for example, play food and kitchen utensils, balls, shapes and connectors.
3. In the Toddler and Playschool rooms, while it is acknowledged there was a family and birthday dates displays on the walls, they were not displayed at a height visible to the children in the care rooms, limiting the accessibility to the children.

- In the Montessori downstairs room, there was no cosy area available to the children, for rest and relaxation during the day or while they read books.

### Corrective & Preventive Action submitted by the Registered Provider

#### Corrective and Preventive Action

##### Supporting relationships

- Following feedback from Tusla, the registered provider requested a report from the staff members regarding the observations and the registered provider attached feedback for perusal. The service employs nonspeaking English staff and the service also have nonspeaking English children and the registered provider has found that there is no impact to the relationship between children and caregiver. Whilst the main language is English, the service does encourage teachers to use their own language to encourage children to be curious and to get an ear for a different form of communication which the service has found to be very successful. Staff will not speak to each other in native language going forward when in the classroom environment. Therefore, as the registered provider has had a very positive outcome for the well-being of the children, they will not be discouraging staff from using their own language but the curriculum is in English and they are following those guidelines.

##### Physical and Material Environment

- These shelves in the toddler room were intentionally not occupied as their coats hang there. The shelf beside that is needed to put their clothes there for bedtime a label has been placed on the shelves to highlight these are for jackets and clothes and not play materials as there are 20 shelves dedicated to play materials. The home/kitchen area now has toys and supporting equipment or associated toys.
- In both the Toddler and Playschool rooms, the photos of families and birthdays have been placed in a more visible place and adapted to the height, always taking into account the needs of the classroom. In the Playschool room, the children use the photos of the birthday each day to name the classroom assistant, as well as to comment on the birthdays. The arrangement of the months is designed to learn the order of the months and to facilitate the chronology in a visual way.
- A space for relaxation and reading enjoyment in the Montessori downstairs classroom has been created, photograph submitted.

#### Supporting documentation submitted

## Supporting relationships

1. Evidence submitted.

## Physical and Material Environment

2. Photographic Evidence submitted.
3. Photographic Evidence submitted.
4. Photographic Evidence submitted.

## Summary Comment

Under regulation 19, the non-compliances as outlined above, have been addressed

## Part VI - Safety

### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

## Compliance Information

### General Safety:

- On the inspectors unannounced arrival at the service, access to the main door and side door of the service was monitored and controlled by staff to restrict unauthorised persons from gaining access to the premises and to prevent children from exiting the service unsupervised.
- All cleaning agents and sharp implements were stored safely and out of reach of children.
- The kitchen area was inaccessible to the children throughout the inspection.
- The outdoor area was secured with a surrounding wall which reduced the risk of unauthorised access.

### Infection Control:

- Handwashing facilities for hand hygiene included thermostatically controlled warm water, liquid soap, and paper towels.
- Nappy changing facilities were available for the children.
- Sheets and blankets were individual to each child and stored in individual labelled bags on hooks when not in use.

### Safe Sleep:

- Children under two years were facilitated to sleep in cots when their needs dictated for sleep. Children over two years need for sleep and rest were met through the provision of low beds and comfortable rest areas available in the care rooms.
- Children were provided with cellular blankets for sleep.

## Non-Compliance Information

### General Safety:

1. The record of attendance for each room did not accurately reflect the children in the room, this reduced the effective evacuation of children in the event of an emergency. For example.
  - At 11.37am it was observed by the inspector that there were eight children present in the Montessori room downstairs, however only six were recorded as being in attendance. The inspector alerted the staff member who then retrospectively recorded the children's attendance at 9.30am.
  - In the Playschool room at 11.53 am, ten children were present and only nine children were signed in.
  - In the Toddler room, at 11.03am, two staff members were caring for four children. The record of attendance was not present, and one staff member left the room momentarily to retrieve it.
2. The temperature of the care rooms was not maintained within the recommended 18 to 22°C. It is acknowledged that it was a warm day and staff had ensured that the care room windows were open but temperatures were recorded as follows:

Room	Time	Air Temperature
Montessori downstairs room	@11.55am	24.5 °C
Playschool room	@12pm	24.3°C

3. The service did not ensure that areas and equipment were maintained to safeguard the children in their care, by providing a safe environment where they can play, learn and develop. For example:
  - In the Montessori downstairs room, the Junior Montessori room and the Preschool room, blind cords were not secure.
  - In the Toddler room, the low-level glass windows of the patio doors had no visibility strips for the children aged one to two years.
  - In the outdoor play areas, foam padding on six poles of one secure metal loudspeaker toy and one pole of the other secure metal loudspeaker toy were damaged, frayed and accessible to children.

- In the Preschool room, there was a trailing flex of a phone within reach of the children.
- In the Toddler room, a pedal bin positioned on the counter near the sink, posed a risk of falling on a child.

### Infection Control:

4. One hand touch Nappy disposal system was in use within the Toddler room nappy changing area, this equipment is at variance with the recommendations issued by the HSE Health Protection Surveillance Centre.
5. Hand Washing procedures for children in Playschool room were observed and were not completed as per the service infection control policy for example:
  - Before dinner at 11.32am, and before afternoon snack at 3pm, no soap was used and no active handwashing was carried out, a staff member rinsed each child's hands under running water and dried with paper towel.
  - After one nappy change observed, hands of the adult were not washed and after another nappy change observed, hands of the child were not washed.
6. It was observed that during the inspection, the toilet cubicles and entrance to nappy changing area used by children from the Playschool room and the Montessori downstairs were not sealed off from the main care rooms as the doors remained open. This increases the potential risk of cross contamination.
7. Four soothers used by children sleeping in the Dining room Sleep room were not individually labelled or stored in individual labelled containers, this could lead to a mix up of ownership of each soother and to a potential risk of cross infection.
8. While it acknowledged that sheets are washed weekly, the registered provider and staff confirmed that blankets are washed monthly, this leads to poor infection control.

### Safe Sleep:

9. The sleep room air temperature was not maintained between 16 and 20 °C while children were sleeping and an immediate action notice was issued to the service on first day of inspection to address the high

temperatures during sleep time. It is acknowledged that windows were open and the dining room sleep room had two fans present but temperatures recorded were as follows:

Room	Time	Air Temperature
Toddler Cot room Four Children sleeping aged 1 to 2 years	@12.57pm	23.7 °C
Dining room as Sleep room Thirteen Children sleeping, one aged 1 to 2 years and twelve aged 2 to 3 years	@11am	24.5 °C
	@12.50pm	24.6 °C

It is acknowledged that the service took immediate action to address the non-compliance. On the second day of inspection the sleep room air temperatures were maintained between 16 and 20 °C while children were sleeping.

10. While it is acknowledged that 10-minute visual sleep checks were completed on each child, the sleep records were not accurate as follows:

- The colour, position and breathing of each child was not recorded every sleep check, only once at the start of sleep.
- The surname of each child was not noted on the sleep check.
- Sleep records did not record the room temperature of the Toddler cot room and the Dining room sleep room during sleep times. While it is acknowledged that the temperature of the care and sleep rooms was recorded every morning but not at the time of sleep and therefore the record did not reflect the temperature while children slept. This is at variance to the service safe sleep policy.

### Fire Safety:

11. On Day 1 of Inspection, at 10.56am the designated fire exit in the Toddler Cot room was blocked with a cot and a chair, leading to a risk to the safe evacuation of the children. An Immediate action notice was issued to the service on Day 1 of Inspection to address the blockage of the fire exit. It is acknowledged that the service took immediate action to address the non-compliance.

### Action submitted by the Registered Provider

### Corrective & Preventive Action

### General Safety:

1. Staff have retrospectively rectified and completed the attendance form for this day. Staff meeting was held to go through the process of completing these attendance forms.
2. Purchased and installed two air conditioning units in both sleeping rooms.
3.
  - In the Montessori downstairs room, the Junior Montessori room and the Preschool room, blind cords are now secured.
  - In the Toddler room, the low-level glass windows of the patio doors now have visibility strips for the children aged one to two years.
  - In the outdoor play areas, foam padding has been replaced on six poles of one secure metal loudspeaker toy and one pole of the other secure metal loudspeaker toy.
  - In the Preschool room, the trailing flex of a phone is now not within reach of the children.
  - In the Toddler room, a pedal bin positioned on the counter near the sink is now on the floor.

### Infection Control:

4. New nappy bin, recommended by the HSE Health Protection Surveillance Centre, now purchased and in place in the Toddler room nappy changing area.
5. Training was provided again to staff on the importance of handwashing.
6. Door will now be closed from toilet cubicles and entrance to nappy changing area used by children from the Playschool room and the Montessori downstairs.
7. Names now on soothers for all children and names will be put on all new soothers that come into the crèche.
8. Blankets were washed the day following inspection and blankets will now be washed weekly with sheets.

### Safe Sleep:

9. The registered provider responded to the Immediate Action Notice on 24<sup>th</sup> August 2023 and two air-conditioning units had been purchased and installed, one in the Toddler Sleep room and one in the Dining Room sleep room. These were observed by the inspectors on Day 2 of the Inspection.
10. New sleep sheets have been created to show the child's full name along with the safe sleep checks to be performed to record each child's colour, position and breathing and includes the 10-minute check on temperature of the room.

### Fire Safety:

11. The registered provider responded to the Immediate Action Notice on 24<sup>th</sup> August 2023. The designated fire exit in the Toddler Sleep room had been cleared of the cot and of the chair at 2.44pm on Day 1 of inspection. This was observed by the inspectors.

### **Supporting documentation submitted**

#### **General Safety:**

1. No Evidence submitted.
2. Photographic evidence submitted.
3. Photographic evidence submitted.

#### **Infection Control:**

4. Photographic evidence submitted.
5. No evidence submitted.
6. No evidence required.
7. No evidence submitted.
8. No evidence required.

#### **Safe Sleep:**

9. Photographic Evidence taken on Day 2 of Inspection.
10. No evidence submitted.

#### **Fire Safety:**

11. Photographic Evidence taken on Day 2 of Inspection.

### **Summary Comment**

The actions taken to rectify the non-compliances under regulation 23, outlined above, have been accepted and will be reviewed at the next inspection.

## Part VI - Safety

### Regulation 25 - First aid

*(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*

*(2) A registered provider shall ensure that a suitably equipped first aid box for children-*

*(a) is safely stored in an easily accessible and conspicuous position on the premises, and*

*(b) is available to the children attending the pre-school service at all times.*

### Compliance Information

(1) The service provided evidence that five adults trained in First Aid Responder were available at all times to the children attending the pre-school.

(2)(a) and (b) Suitably equipped first aid boxes were available and were safely stored in an easily accessible and conspicuous position on the premises.

### Part VI - Safety

### Regulation 26 - Fire safety measures

- (1) A registered provider shall ensure that a record in writing is kept of-
- (a) any fire drill that takes place in the premises, and
  - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

### Compliance Information

- (1)
- (a) A written record was available of the fire drills completed in the service. The last recorded fire drill took place on the 23<sup>rd</sup> of August 2023.
  - (b) A record was available of the number, type and maintenance of the firefighting equipment demonstrating it was last serviced on the 21<sup>st</sup> of March 2023 and for the number, type and maintenance of the mains powered smoke alarms in the premises, which were last serviced on the 30<sup>th</sup> of June 2023.
- (4) A notice of the procedures to be followed in the event of a fire was conspicuously displayed on the premises.

### Part VII - Premises and Space Requirements

### Regulation 29 - Premises

*A registered provider shall ensure that the premises of the service are-*

- (c) kept adequately lit, heated and ventilated*
- (d) cleaned maintained and repaired as required*

### Non - Compliance Information

- (c)
- Adequate ventilation was not available to remove the strong malodour in the nappy changing area between the Playschool room and the Montessori downstairs room, following nappy changing, despite the window being open.
- (d)
- In the Preschool room, one tap was not secure in its attachment to the sink, reducing the independence of children to operate the tap.
  - In the Playschool room, one tap was not secure in its attachment to the sink and water was leaking from it over the counter, this posed a risk of injury.

### Corrective & Preventive Action submitted by the Registered Provider

(c) The vent is fixed now and the correct nappy changing bins have been installed and nappy bins are emptied twice daily, keeping the doors closed between the rooms and ensuing all windows are open for ventilation and the vent is kept clean.

(d) In the Preschool room, the tap is now secured in its attachment to the sink.

In the Playschool room, the tap is now secured in its attachment to the sink.

Taps will be checked once per month.

#### **Supporting documentation submitted**

(c) Photographic Evidence submitted

(d) Photographic Evidence submitted

### Summary Comment

Under Regulation 29, The non compliances outlined above have been addressed.