

Early Years Inspectorate Regulatory Report

Pre School

TUSLA Identifier:	TU2015FL285
Name of Service:	Sticky Fingers
Address of Service:	14 Portersgate Green, Clonsilla, Dublin 15, Co. Dublin
Eircode:	D15 PR58
Name of Registered Provider:	Breda Byrne
Service type:	Full Day
Day 1 of Inspection:	08/06/2023
Day 2 of Inspection:	09/06/2023

No of pre-school children Day 1:	AM	39	PM	22
No of pre-school children Day 2:	AM	38		

Address of the Early Years Inspectorate:	Early Years Inspectorate, Child and Family Agency, Unit 4&5 Nexus Building Block 6A, Blanchardstown Corporate Park, Dublin 15.
Inspection undertaken by:	E Hosford and A Dunne
Title:	Early Years Inspectors

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Conditions if applicable	Not applicable.
---------------------------------	-----------------

Description of service

Sticky Fingers childcare service is situated in the urban area of Clonsilla, Dublin 15. It offers a sessional, part-time, and full-time care to children aged 1-6 years of age and provides school age care. The service operates from 7:30am to 6pm Monday to Friday. Sessional Early Education and Childhood Care (ECCE) services operates from 8:45 to 11:45am and from 11:50am to 2:50pm daily in the upstairs Zebra room and the Lion room operates a morning sessional service from 9am to 12pm.

The service operates from a two-storey converted residential premises and has five care rooms, a separate cot room, sanitary facilities, a kitchen for the preparation of food and a single storey cabin to the rear of the service for the use of staff.

The three care rooms situated on the ground floor are the Wobbler/Toddler room (1-3 years), Tiger room (4- 5 years) and the Panda room (3-5 years). On the first floor are the Zebra room (3-5 years) and the Lion room (4-5 years). An outdoor area is available to the rear of the service.

Staffing

The service employs 16 staff to include the registered provider, deputy designated person in charge, 14 childcare staff of which 2 staff work with the school age service. The registered provider and deputy person in charge are responsible for the preparation of meals and snacks for the children and the break and lunch cover for staff.

On the first day of inspection there were 9 staff caring for 39 children aged from 1 to 6 years of age and on the second day of inspection there were 7 staff caring for 38 children aged from 1-6 years of age.

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

The unannounced inspection focused on an examination of compliance under The Child Care Act 1991 (Early Years Services) Regulations 2016.

Regulation 9 Management and recruitment (1)(a)(b)(c), (2)(a)(b)(c)(d),(3), (4),

Regulation 11 Staffing Levels (1)(2)(8)(a),

Regulation 16 Record in relation to pre-school service (h)(i)(j)(k)

Regulation 19 Health, Welfare and Development of Child (1)(a)(b)

Regulation 22 Food and Drink,

Regulation 23 Safeguarding Health, Safety and Welfare of child,

Regulation 25 First Aid (1)(2)(a)(b),

and Regulation 26 Fire Safety Measures (1)(2)(a)(b)(4),

Regulation 29 Premises (e),

Regulation 32 Complaints.

A sampling process was used to assess compliance under regulations:

16 Record in relation to Pre School children,

19 Health, Welfare and Development of Child,

And 23 Safeguarding Health, Safety and Welfare of Child,

Regulation 9 Management and Recruitment and regulation 11 Staffing Levels were assessed across all the rooms.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Additional Information

This inspection was triggered by information received by the Feedback and Concerns Department.

1. An immediate action notice was issued to the registered provider on the 9 June due to the requirements of Regulation 9 (2)(c) and 9(3) which requires that a registered provider has consideration of *“the vetting disclosure received from the National Vetting Bureau of the Garda Síochána”, “prior to any person being appointed, assigned or allowed access to or contact with a child attending the preschool service.”*
 - On the 9 June the registered provider responded to the immediate action notice with the measures implemented within the service. The service removed the two staff members from the service until their Garda vetting disclosures were received.
2. An immediate action notice was issued to the registered provider on the 9 June due to the requirements of Regulation 23 Safeguarding Health, Safety and Welfare of child, *“that all measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe”*. It was observed that the designated fire exit in the Wobbler room was obstructed with sleeping children on the first day of inspection and by an art easel and a nappy storage unit on the second day.
 - On the 9 June the registered provider responded to the immediate action notice with the actions implemented within the service. The designated fire exit was cleared of all equipment and materials and the registered provider gave assurances that staff would be informed of the importance of maintaining a clear route in the event of an emergency.

Acknowledgments

The inspectors wish to acknowledge the cooperation of the registered provider, deputy person in charge, staff and children who were present on the day of the inspection.

Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,
- (b) consideration of references from reputable sources in the case of a person who has no past employers,
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(3) The procedures specified in paragraph (2) shall be carried out prior to any person being appointed, assigned or allowed access to or contact with a child attending the pre-school service.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

Compliance Information

(1)(a) The service had a designated person in charge and a named person to deputise as required.

(b) The designated person in charge was on the premises when the inspectors arrived unannounced and was present for the duration of the two inspection days.

(2) The staff files of 16 employees working within the service were reviewed.

(a) The following references were available from a past employer.

- Two validated written references were available for five staff members.
- One validated written reference was available for six staff members.
- One written validation was available from a past employer for one staff member.

(b) The following references were from a source other than a past employer.

- Two validated written references were available for four staff members.
- One validated written reference was available for five staff members.

(2)(c) Garda Vetting disclosures were available for 14 staff members.

(d) International police vetting from 5 countries was available for 4 staff members who had resided outside of the jurisdiction for more than 6 months as an adult.

(4) Eleven staff members employed within the service had evidence to confirm they held a major award in Early Childhood Care and Education at Level 5 or above on the National Framework of Qualifications.

Non-Compliance Information

(2)(a)

1. A written reference was not available to accompany a written validation from a past employer for one staff member.
2. Two written and appropriately validated references were not available for one staff member working directly with the children.

(2)(c)

Garda vetting was not available for two staff members working with the children.

(2)(d)

International police vetting was not available for one staff member who had resided outside of the jurisdiction for more than 6 months as an adult.

(3)

On review of documentation, it was observed that three staff members had commenced employment within the service prior to the completion of the required statements as outlined in paragraph 2 to include references and garda vetting.

(4)

Three staff members employed within the service did not have documentary evidence to confirm they held a major award in Early Childhood Care and Education at Level 5 or above on the National Framework of Qualifications. The certificates presented for inspection did not have the necessary detail to confirm that they were present on the DCEDIY list of accepted qualifications or accompanied by a letter of verification from the DECDIY.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

(2)

(a) and (b) No Corrective and preventive actions submitted by the registered provider.

(c) Garda vetting disclosures submitted.

The provider has stated that no further staff will be issued a start date until Vetting forms are received.

(d) The required International police vetting has been provided for one staff member.

(3) The service has stated that their employment procedures will be amended to ensure no start dates are offered until this information is received.

(4) The service has stated that any future employees' qualifications will be investigated. The two staff members that do not hold relevant childcare qualifications will commence working within the school age service.

Supporting documentation submitted

(2)(a) One written reference and validation for one staff member.

(2)(c) Garda Vetting disclosures for two staff members.

(2)(d) No evidence submitted.

(3) The service policies to include recruitment of staff.

(4) Documentation was submitted to demonstrate that one staff member holds an appropriate childcare qualification. Written confirmation from the registered provider that two staff members that do not hold relevant qualifications will commence employment within the school age service.

Summary Comment

The registered provider responded to the Immediate Action Notice on the 9 June 2023 that the two staff members would not be present on the premises until their Garda Vetting was received.

Following two opportunities for the registered provider to submit corrective, preventive and documentary evidence to address the non-compliances as identified in Regulation 9 the following remains outstanding.

- (2)
- (a) Two validated written references for one staff member.
- (d) International police vetting for one staff member who lived outside the jurisdiction for longer than six months as an adult.

On the 1 September 2023, the registered provider submitted the following.

- (2)
- (a)(b) Two written references with written validations for one staff member.
- (d) An application dated 22 August 2023 for police vetting for one staff member.

The requirement for regulation 9 (2)(d) remains outstanding.

This regulation will be reviewed at the next inspection.

Part III – Management and Staff

Regulation 11 - Staffing levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.

(8) Without prejudice to paragraphs (2) to (7)-

(a) a registered provider of a pre-school service other than a child-minding service or a sessional pre-school service shall ensure that there are at least 2 adults on the premises at all times,

Compliance Information

- (1)
- During the first day of inspection there were 8 staff working with 39 children in the morning and 5 staff working with 22 children in the afternoon.
- On the second day of inspection there were 7 staff working with 38 children in the morning.

(2) It was observed that the correct adult/child ratio was maintained in the service throughout the inspection.

Room and age profile of children	Day 1		Day 2
	Staff: Children		Staff: Children
	Morning	Afternoon	Morning
Wobbler/Toddler (1-3 years)	2 staff to 7 children	2 staff to 7 children	2 staff to 8 children
Panda room (3-5 years)	1staff to 8 children	1staff to 7 children	1staff to 6 children
Tiger room (4-5 years)	2 staff to 6 children	1staff to 4 children	2 staff to 5 children
Zebra Room (3-5 years)	2 staff to 10 children	1 staff to 4 children	2 staff to 10 children
Lion Room (4-5 years)	1 staff to 8 children	0	1 staff to 9 children
Total	8 staff to 39 children	5 staff to 22 children	7 staff to 38 children

** Calculated as per Schedule 6 Adult: Child Ratios Part 1.

(8)(a) The staff roster available demonstrated that two adults were on the premises during the operation of the service.

Part IV – Information and Records

Regulation 15 – Record of pre-school child

(1) A registered provider of a pre-school service other than a pre-school service in a drop-in centre or a temporary pre-school service shall ensure that a record in writing is kept in respect of each pre-school child attending the service containing the following particulars:

(f) details of any illness, disability, allergy or special need of the child, together with all the information relevant to the provision of special care or attention;

Non-Compliance Information

(f) An accurate record was not maintained of a child's medical needs to ensure that the appropriate actions were taken in the event of an emergency.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

(f) Clarification was sought from the child's parents and GP. The child medical file was updated thereafter. Where appropriate medical equipment or medications is required, this will be sought from and supplied by the parent and the child's records will reflect same.

Supporting documentation submitted

(f) Corrective and preventive action has addressed non-compliance.

Summary Comment

The registered provider has addressed the non-compliance in their preventive action.

Part V - Care of Child in Pre-school Service

Regulation 19 - Health, welfare and development of child

(1) A registered provider shall, in providing a pre-school service, ensure that-

(a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and

(b) appropriate and suitable care practices are in place in the pre-school service, having regard to the number of children attending the service and the nature of their needs.

Compliance Information

(1)(a)

Physical and material environment:

The care rooms were laid out with consideration for the age and interests of the children in attendance. For example:

- The care rooms were bright, and equipped with an adequate number of toys, and materials to meet the needs of the children. Areas of interest included a home area with a rest and relaxation space included with a library area, construction, tabletop, and art areas. Open shelving areas with bricks, blocks, jigsaws and stacking shapes were available. The tables and chairs were of the appropriate size with low chairs available for younger children.
- The outdoor area to the rear of the service was surfaced with a green artificial grass. An area of the garden was sheltered which enabled the children to play outside during all weather conditions.
- The children could engage with a playhouse, dolls, prams, mud kitchens with pots, pans and dishes, water station with cups, spoons, and jugs. A planting area of soil contained spades, spoons, and cups.
- Larger toys such as building blocks and connect games were available and space was available for the children to use three-wheeler bikes and ride in cars.

Non-Compliance Information

(1)(a)

Supporting Relationships:

1. The service used an electronic application to aid in communication with parents regarding each child's meals, sleep times, activities, and nappy changes, however, the information inputted by staff into the application was not reflective of the child's day. For example:

- The times of nappy changes, meals and sleep were not completed or completed retrospectively and did not accurately reflect the time of meals, sleep, and nappy changes.
- Information regarding the children that moved rooms throughout the day was not recorded.

Physical and Material Environment:

2. Books in the Wobbler Toddler room were in poor condition with torn and missing pages, reducing the opportunity of learning and enjoyment of the books for the children.

3. In the Wobbler Toddler room, there was no supporting play equipment present beside the play kitchen reducing the play opportunities for the children.

(1)(b)

4. Children from the Tiger and Panda room used the downstairs sanitary facility unsupervised. As a result, a child was observed exiting the toilet into the main hallway of the service partially undressed.

5. Positive behaviour management strategies and reinforcement were not practiced by all the staff within the service. It was observed that some staff focused more on the children when they misbehaved rather than when they were well behaved, listened and participated in activities. For example:

- A child that demonstrated kindness and assistance to another child at snack time was not acknowledge or praised for their actions.

6. When behaviour management strategies were used, they were not consistently followed which resulted in disappointment for the children, for example:

- When staff set a timer for a child to wait for their turn to play with a toy, another child removed the toy and started to play with it. The staff member did not observe these events and did not re engage with the child when the timer had finished.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

1. The registered provider has stated that all staff have been advised to record nappy changes individually as they're completed and not to group those tasks in the electronic application. Staff have been instructed to monitor and log the children and record when they fall asleep as opposed to when they're put down.
2. The service has stated that torn damaged books have been replaced and that this has added into the daily checklist.
3. The service will ensure that equipment will be kept in those rooms to ensure they are there for play in both rooms.
4. The service has stated that any child using the toilet will be supervised.
- 5 and 6. This registered provider has stated that at the next planned staff meeting (August) this will be addressed and that staff will be instructed to alter their behaviour and advised to encourage good behaviour and kindness.

Supporting documentation submitted

1. Evidence of staff meeting 14 August 2023.
2. Evidence of additional books available in the service.
3. Evidence of supporting equipment available in the care rooms.
- 4, 5 and 6. Evidence of staff meeting 14 August 2023.

Summary Comment

The registered provider has addressed the non-compliances as identified.

Part V - Care of Child in Pre-school Service

Regulation 22 – Food and drink

A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Compliance Information

- The service provided breakfast from 7:30-8:30am which consisted of a choice of three cereals and milk. A morning snack at 10am was supplied by parents and was observed to contain yogurt, sandwiches, crackers, and fruits. A hot meal from an outside catering company of beef hotpot and potatoes was served at 12pm and an afternoon tea of brown bread, cheese and yogurt was made available from 3:30-3:40pm. Water to drink was available at meals times and during the day.

Non-Compliance Information

1. The provision, frequency and choice of meals was not facilitated in the service during the inspection as the following examples outlines:

- A child attending on a part time basis was only provided with two opportunities to eat. Part time children are required to be offered two snacks and one meal each day.
- Additional food was not offered or made available at lunch time in the care rooms to enable staff to provide extra portions.
- The lunch time food given to a child aged 4 years 11 months was observed to be a small portion that was more suited to a younger child's appetite. Staff did not have additional food available to the child and no offer of additional food was made by staff.
- A child waited for 10 minutes on their meal while their peers ate their snack.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

The service stated that meals are provided by an outside catering company and that parents pre-select the meal on behalf of the child. Staff have been advised to offer more food where required and staff have been permitted to offer pasta or rice as alternatives.

Supporting documentation submitted

Evidence of staff meeting 14 August 2023.

Summary Comment

The registered provider has addressed the non-compliances in their response.

Part VI - Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information

General Safety:

- The main door of the service was locked with entry to authorised adults under the supervision of the designated person in charge and deputy. Children were supervised while in the reception area and exit from the service was restricted by a lock which was positioned out of children's reach.
- The outdoor area was secured with a locked gate, high wall, and fence.

Infection Control:

- The service was observed to be clean with daily and weekly cleaning schedules available and completed by staff.
- Children in the Zebra room washed their hands on returning to the care room after outdoor play and before mealtimes in the afternoon.
- Children's morning snack brought from home were stored in the fridge on arrival to the service until break time.

Non-Compliance Information

General Safety:

1. It was observed that the designated fire exit in the Wobbler room was obstructed with sleeping children on the first day of inspection and by an art easel and a nappy storage unit on the second day. An immediate action notice was issued to the registered provider during the inspection and the area was cleared.
2. Children from the Panda room were observed accessing the main kitchen area of the service independently and without staff supervision. The children had access to a cooker and kettle.
3. The daily attendance and departure of children in each care room was not accurately reflected in the service electronic application. For example:
 - On the first day of inspection 2 children from the Wobbler Toddler who moved to the Panda room were not reflected in the Panda room.

- On the first day of inspection a child that attended part time hours was signed out at 11:45am but didn't leave the service until 2pm.
- Children that left the service during the first day of inspection for appointments were not signed out and signed in on their return.
- 4. Unstable shelving was observed in the outdoor area, leading to a potential risk of falling on a child.
- 5. It was observed that children in the Wobbler Toddler room played with an open window that was not restricted to prevent it closing on the children's fingers.
- 6. A loose blind cord was accessible to the children in the Wobbler Toddler room which increased the risk of strangulation.
- 7. The glass door in the Wobbler Toddler room leading to the garden did not have visibility strips to prevent a child from waking into the door.
- 8. A trailing flex from an electronic device was accessible to the children in the Panda room which increased the risk of strangulation.
- 9. Cots and sleep mats in the sleep room were not positioned with the required 50cms between them to ensure that staff could accurately observe the children while they slept and access them in the event of an emergency.

Infection Control:

10. Four nappy changing procedures were observed and were not completed as per best practice guidelines and the service policy.
 - The apron and gloves used were retained for the duration of the procedure.
 - At the end of the process the staff member did not wash their hands before changing another child.
 - The nappy mat was not cleaned between nappy changes.
 - The staff member and two children did not wash their hands after the procedure and prior to returning to the care room.
11. Following sleep time, the children's sheets were not stored in individual bags but on the mattresses in a cupboard. This increased the potential risk of cross infection.
12. Throughout the service it was observed that bins used for disposal of waste were not closed lid pedal operated. For example:
 - Nappy disposal bins used in the downstairs and upstairs sanitary facilities were not pedal operated.

- The bin used by the children in the upstairs sanitary facility for the disposal of used paper towels was not pedal operated.
13. Children in the Panda room washed their hands before snack; however, liquid soap and paper towels were not available to ensure effective hand washing.
 14. The water in the sink in the downstairs sanitary facility was cold and not conducive to effective hand hygiene.
 15. The sanitary facility used by the children from the Zebra and Lion room was not adequately ventilated to extract stale air as the window present was closed.

Administration of Medication:

16. Ten administration of medication forms were reviewed, and the following was observed:
 - Nine forms did not include the date of birth of the child who received the medication, and one form did not include the date of birth or the surname of the child.
 - Ten forms did not include the signature of the parent on collection to confirm they were made aware of the administration.

Safe Sleep:

17. The service policy on Safe Sleep did not include information on sleep requirements for children under the age of 2 years of age.
18. On the first day, of inspection, the temperature of the cot room while children slept was not maintained within the recommended 16-20 °C. For example, at 13.32 pm and 13.42pm, the temperature of the thermometer in the room was recorded as 22.5 °C.
19. Staff did not maintain ten-minute sleep checks on all the children to include their colour, breathing and position. Records were completed retrospectively.
20. During sleep time in the designated cot room the area around the cots was congested with play materials and equipment which reduced the space available for staff to adequately access the children.

Action submitted by the Registered Provider

Corrective & Preventive Action

General Safety:

1. The registered provider has stated that the fire obstruction was relocated, and all staff were advised to keep fire exits free of obstructions/equipment.
2. The service responded that the kettle is out of reach and that staff always supervise the children while going to the play area and in the kitchen area.
3. The service have stated that staff have been advised to closely monitor and relocate children on the electronic application to the residing room throughout the day and that staff have been advised on the importance of monitoring all room moves.
4. The service amended this non-compliance, and evidence was emailed to inspectors.
5. The service have advised that a fitting will be put in place to secure the window. This task has been added to the maintenance schedule for completion the first week in August.
6. Staff were advised to ensure cords are tied up to the fitting on the wall. All binds have tie ups fitted to the walls to avoid the cord hanging. All cords are as short as practicable. This will be monitored by the registered provider on their daily walk around.
7. This task has been added to the maintenance schedule for completion the first week in August when a strip will be fitted.
- 8 Staff have been advised to tidy away cables when children are in the rooms.

Infection Control:

9. The service has altered the sleep room to reflect requirements.
10. Procedure discussed with staff and retrained for best practice. This will be monitored by the registered provider on their daily walk around the service.
11. Labelled boxes for each child's sheets are available and these are to be used after every sleep. Each box is numbered and are visible in the room. A sleep sheet monitoring sign will be erected.
12. This bin was replaced and will be monitored by the registered provider on their daily walk around the service.
13. Staff retraining will take place and will be monitored by the registered provider on their daily walk around the service.
14. The service have engaged a plumber to check this water temperature.
15. The service have stated that the window will be opened at intervals to vent the area, and this will be monitored by the registered provider on their daily walk around the service.

Administration of Medication:

16. Administration of medication will be reviewed at the next staff meeting and the Asst. Manager has been assigned to check the book weekly and this will be reviewed at the managers weekly meeting.

Safe Sleep:

17. The service sleep policy has been updated to reflect the age group attending the service.

18. The service will install fans if temperatures rise again. The weather will be monitored.

19. The registered provider stated that records will now be completed in ten minutes slots and that this has been discussed with staff. This will be reviewed at the managers weekly meetings.

20. The registered provider responded that equipment will be moved from around the cots and that this will be monitored on their daily walk around the service.

Supporting documentation submitted

General Safety:

1. Fire exit cleared on day of inspection.
- 2 and 3. Evidence of staff meeting 14 August 2023.
4. Photographic evidence submitted.
5. Evidence of staff meeting 14 August 2023.
6. Photographic evidence submitted
7. Photographic evidence submitted.
8. Evidence of staff meeting 14 August 2023.

Infection Control:

9. Photographic evidence of cots and low beds with 50cm apart.
10. Evidence of staff meeting 14 August 2023.
11. Daily cot and sheet record template.
12. Photographic evidence submitted
13. Evidence of staff meeting 14 August 2023.
14. Photographic evidence submitted
15. Evidence of staff meeting 14 August 2023.

Administration of Medication:

16. Evidence of staff meeting 14 August 2023.

Safe Sleep:

- 17. Sleep policy submitted.
- 18. Evidence of staff meeting 14 August 2023.
- 19. Evidence of staff meeting 14 August 2023.
- 20. Photograph of three cots with space around them.

Summary Comment

The registered provider has addressed the non-compliances in their response.

Part VI - Safety

Regulation 25 - First aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children-

(a) is safely stored in an easily accessible and conspicuous position on the premises, and

(b) is available to the children attending the pre-school service at all times.

Compliance Information

(1) The registered provider ensured that an adequate number of staff held First Aid Responder (FAR) certification training.

(2)(a)(b) Well-equipped first aid boxes were available to the children attending the service and were stored in an easily accessible and conspicuous position on the premises.

Part VI - Safety

Regulation 26 - Fire safety measures

- (1) A registered provider shall ensure that a record in writing is kept of-*
- (a) any fire drill that takes place in the premises, and*
 - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.*
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.*

Compliance Information

- (1)(a) A written record was available of the fire drills completed in the service. The last recorded fire drill took place on the 31 May 2023.
- (b) A record was available for the number, type, and maintenance of the fire equipment and of the smoke alarms on the premises. The firefighting equipment was last serviced on the 8 November 2022 and the smoke alarms on the 8 August 2022.
- (4) A notice of the procedures to be followed in the event of a fire were conspicuously displayed in the entrance hall and each care room of the premises.

Part VII - Premises and Space Requirements

Regulation 29 - Premises

A registered provider shall ensure that the premises of the service are-

- (c) kept adequately lit, heated and ventilated*
- (e) equipped with adequate and suitable sanitary facilities.*

Non-Compliance Information

(c) The internal downstairs sanitary facility had mechanical ventilation in operation, however, it had a lingering smell of stale air throughout the inspection.

(e) The service did not have sufficient sanitary facilities for the number and age profile of the children registered to attend.

The service had a total of 4 toilets, 4 sinks and 2 nappy changing areas.

To cater for the maximum number of 60 children aged between 1-6 years of age the service requires 2 additional sinks.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

(c) The service has stated that this will be discussed with the plumber and options to improve ventilation will be reviewed.

(e) The registered provider will review with the plumber a location for a further 2 sinks.

Supporting documentation submitted

(c) No evidence submitted.

(e) No evidence submitted.

On the 1 September 2023 the registered provider submitted an email confirmation from a company confirming that the non-compliances identified in regulation 29 (c) and (e) would be addressed in the next week.

Summary Comment

Regulatory compliance remains outstanding for (c) and (e) as no evidence was submitted to demonstrate that the non-compliance was addressed.

Part VIII - Notifications and Complaints

Regulation 32 – Complaints

- (1) A registered provider shall ensure that the complaints policy of the service specifies-
- (a) the procedure to be followed by a person for the purposes of making a complaint in relation to the service,
 - (b) the manner in which such a complaint shall be dealt with, and
 - (c) the procedures for keeping a person who makes such a complaint informed of the manner in which it is being dealt with.
- (2) A registered provider shall ensure that-
- (a) a record in writing is kept of a complaint made to the provider in respect of the pre-school service, and
 - (b) the complaint is duly dealt with in accordance with the provider's complaints policy.

Compliance Information

(1)(a)(b)(c)

The service had a complaints policy available, and it had the required statements and procedures documented.

(2)(a) The service had a record of complaints made in respect of the service.

(2)(b) The service had documentary evidence to demonstrate that any complaints received were dealt with according to the service complaints policy.