

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

**Tusla I.D.:** TU2015GY053

**Name of Service** Button N Bows

**Address of Service:** The orchard, Moylough, Ballinalsoe, Co Galway

**Email Address:** [Buttonbows2006@gmail.com](mailto:Buttonbows2006@gmail.com)

**Name of Registered Provider:** Anne Scarry

<b>Type of Proposed Service:</b>	<b>Full Day Care</b>	✓	<b>Part-Time</b>	✓	<b>Sessional</b>	✓
	<b>Drop-In</b>		<b>Childminding</b>		<b>Temporary</b>	

**Proposed change:**

- Change in Number of Children that can be Accommodated – from 95 to 106 children (adding afterschool room)
- Change in hours of operation – from 07:00 – 19:00 to 07:00 – 18:15
- Change in Number of Staff – 12 to 24 staff

**Proposed Number of Children:** From 96 children to 106 children.

**Recommended Change Following Inspection:**

- Change in Number of Children that can be Accommodated – from **95** to 103 children.
- Change in hours of operation – from 07:00 – 19:00 to 07:00 – 18:15
- Change in Number of Staff – 12 to 24 staff

**Registered change:**

- Change in Number of Children that can be Accommodated – from 95 to 103 children
- Change in hours of operation – from 07:00 – 19:00 to 07:00 – 18:15
- Change in Number of Staff – 12 to 24 staff

**Date of Inspection:** 0 1 0 8 2 0 2 4

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<b>Inspection undertaken by:</b>	F Kelly.
<b>Title:</b>	Early Years Inspector.

<b>Tusla Early Years Inspectorate Address:</b>	Early Years Inspectorate, Quality and Regulation Directorate, Child and Family Agency, Clinical & Administration Building, Block A (1st Floor- Green Corridor), Merlin Park, Galway.
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<b>Rationale for Inspection:</b>
<b>Proposed Change of Circumstance</b>

**Note: For Office use only, to be completed by Registration Office**

<b>Registration Status:</b>	<b>Registered Full Day, Part-Time, Sessional Service, for 103 Children</b>
<b>Date of Registration</b>	<b>19<sup>th</sup> August 2024</b>

<b>Authority to Inspect</b>
The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Description of Service</b>	This private run service was established in 2006 and operates a full day care early years' service for children aged from 6 months to 12yrs. This purpose-built childcare service was located in Moylough village, Co Galway. The service operated from 7am to 7pm, Monday to Friday.
<b>Premises</b>	It comprises of 6 playrooms and a dining room adjacent to the kitchen and 2 dedicated sleep rooms. After lunch, a downstairs playroom is converted into a sleep area for children over 2 years of age to rest. It also has a well-equipped outdoor play area at the rear of the building.
<b>Staffing</b>	The registered provider facilitated the inspection and works on the premises on a daily basis.
<b>Methodology</b>	The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under the following themes; Governance, Health, Welfare and Development of the child, Safety and Premises.

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	The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to registering the change in circumstance. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and, compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.
<b>Acknowledgements</b>	The Inspector(s) wish to acknowledge the cooperation of the registered provider, person in charge, staff and children who were present on the day of the inspection.

### Part III - Management and Staff

#### Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

**Requirement met:**

(1)(a) The requirement has been met. The service has a designated person in charge and a named person who is able to deputise as required.

### Part III - Management and Staff

#### Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(8) Without prejudice to paragraphs (2) to (7)—

(b) a childminder shall ensure that a second person familiar with the operation of the service and in a position to provide assistance to the childminder in operating the service is, at all times, within close distance of the service and available to attend the service to assist the childminder in the event of an emergency, and

(c) a registered provider of a sessional pre-school shall ensure that, where the person in charge operates the service single-handedly, a second person familiar with the operation of the service and in a position to provide assistance to the person in charge in operating the service is, at all times, within close distance of the service and available to attend the service to assist the person in charge in the event of an emergency.

**Requirement met:**

(1) The requirement has been met. The registered provider will ensure that there is an adequate number of adults working with the children attending the service.

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## Inspection Due to a Proposed Change of Circumstances

### Part V - Care of Child in Pre-school Service

#### Regulation 20 - Facilities for Rest and Play

- (1) Subject to this Regulation, a registered provider shall ensure that—
- (a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and
  - (b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.
- (3) A registered provider of a full day care service, a part-time day care service or a childminding service, other than such a service to which paragraph (2) applies, shall ensure that—
- (a) a suitable, safe and secure outdoor space to which the pre-school children attending the service have access on a daily basis is provided on the premises or

#### Requirement met:

- (1)(a) On the day of inspection, the playroom was fully equipped with toys and equipment and laid out taking into account the age profile of the children proposed to attend and the amount of time they propose to spend in the playroom.
- (b) There were adequate and suitable rest/relaxation facilities available for the proposed number of children that may attend. Sleep beds were available in the playroom for the children aged over 2 years of age to relax and rest during the session. Suitable bed linen and blankets were available for the children should they need to rest or relax.
- (3) Children will have access to an outdoor play area on a daily basis. The outdoor space was observed to be suitable, secure and no safety hazards were noted on the day of Inspection. Facilities for outdoor play were provided on site.

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## Inspection Due to a Proposed Change of Circumstances

### Part VI – Safety

#### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

#### Requirement met:

- The front entrance door to the pre-school was secured. Thus, prevented children from exiting the premises unsupervised and prohibiting unauthorised persons from entering the service.
- Regular fire drills will be conducted in the service. Forms to record monthly fire drills were in place.
- The service provided furniture and utensils that were age appropriate and developmentally suitable to encourage children to be involved in and enjoy mealtimes.
- The playroom and the sanitary areas were clean and well maintained.

### Part VI - Safety

#### Regulation 25 – First Aid

- (1) *A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*
- (2) *A registered provider shall ensure that a suitably equipped first aid box for children—*
- (a) *is safely stored in an easily accessible and conspicuous position on the premises, and*
  - (b) *is available to the children attending the pre-school service at all times.*

#### Requirement met:

- (1) The registered provider had ensured all adults had first aid training for children.
- (2)(a) A suitably equipped first aid box was in place in the service.
- (b) The first aid box was available to the children attending the service at all times.

### Part VI – Safety

#### Regulation 26 – Fire Safety Measures

- (1) *A registered provider shall ensure that a record in writing is kept of—*
- (a) *any fire drill that takes place in the premises, and*
  - (b) *the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.*
- (4) *A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.*

#### Requirement met:

- (1)(a) A register was available that will record the monthly fire drills completed in the service was available for inspection.
- (b) A register that records the number, type and maintenance of the firefighting equipment and smoke alarm in the premises was available for inspection.
- (4) A notice of the procedures to be followed in the events of a fire was conspicuously displayed in the main entrance hall.

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## Inspection Due to a Proposed Change of Circumstances

### Part VI – Safety

#### Regulation 28 – Insurance

*A registered provider shall ensure that the pre-school service is adequately insured.*

#### Requirement met:

The requirement has been met as adequate insurance has been provided for the number of children proposed to attend the service.

### Part VII – Premises and Space Requirements

#### Regulation 29 – Premises

*A registered provider shall ensure that the premises of the service are—*

- (a) of sound and stable structure,*
- (b) safe and secure,*
- (c) kept adequately lit, heated and ventilated,*
- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities.*

#### Requirement met:

The requirement has been met.

- (a) On visual assessment, the building appears to be of sound and stable structure.
- (b) The indoor and outdoor areas appear to be safe and secure.
- (c) Adequate lighting was provided throughout the playroom and there was ample natural lighting and ventilation in all the rooms.
- (d) The premises and play equipment were clean and well maintained. The playroom should be cleaned regularly and between separate groups of children using the area.

Cleaning should be part of a written cleaning policy and rota outlining methods and frequency of cleaning. Cleaning schedule and cleaning records forms were available for inspection on the day.

- (e) There were adequate and suitable sanitary areas adjacent to the playroom. Liquid soap and paper towels were also available. There were children's sanitary areas both upstairs and downstairs to accommodate the children attending. There was 1 toilet and wash hand basin adjacent to the preschool playroom and 3 toilets and 3 wash hand basins upstairs. There were 3 staff toilets available for the staff. Three nappy changing stations were available for children in nappies and a further 3 children's toilets downstairs. There was also a toilet available in the outdoor play area. In total there was 3 nappy changing areas, 3 staff toilets and 7 children's toilets and a toilet for use in the outdoor play area.

Part VII – Premises and Space Requirements

**Regulation 30 – Minimum Space Requirements**

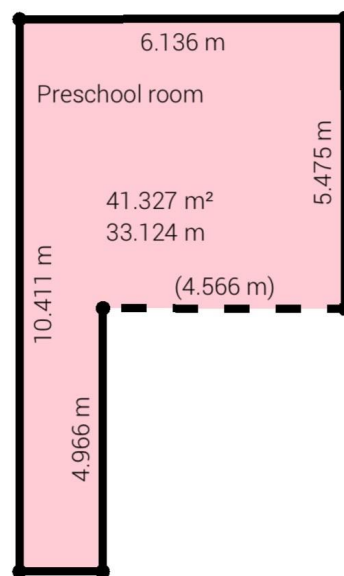
(1) Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.

**Requirement met:**

The requirement has been met.

- (1) Adequate floor space is provided for in the playrooms for the free movement of children to play.
- **The pre-school room** has 41.327m<sup>2</sup> of clear floor space. Which allows for 22 children on a sessional basis and 18 children (aged between 3 and 6 years) on a full day care basis.

Preschool Room .



- **Senior preschool** room has 52.55 m<sup>2</sup> of clear floor space. Which allows for 22 children on a sessional basis and 22 children (aged between 3 and 6 years) on a full day care basis.
- **Junior Preschool** room has 45.56 m<sup>2</sup> of clear floor space. Which allows for 22 children on a sessional basis and 18 children (aged between 3 and 6 years) on a full day care basis.
- **Toddler room** has 45.62m<sup>2</sup> clear floor space. Which allows for 20 children (aged between 2 and 3 years) on a full day care basis, or 17 children (aged between 1 and 2 years)
- **Wobbler room** preschool has 21m<sup>2</sup> clear floor space. Which allows for 9 children (aged between 2 and 3 years) on a full day care basis, or 8 children (aged between 1 and 2 years)

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- **Baby room** preschool has 22 m<sup>2</sup> of clear floor space. Which allows for 8 children (aged between 1 and 2 years) on a full day care basis, or 6 children (aged between 0 and 1 years).