

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

Tusla I.D.: TU2015GY094

Name of Service Kelly Childcare Formative Years

Address of Service: Tí Chionn, Gleann na Rí, Murrough, Galway. H91 YTIW

Email Address: kellychildcare@outlook.com

Name of Registered Provider: Paul Kelly

Type of Proposed Service:	Full Day Care		Part-Time	✓	Sessional	
	Drop-In		Childminding		Temporary	

Proposed change: Change of Service Name.
Increase in preschool children numbers current number 22
Increase in staff numbers from 2 to 6 staff

Proposed Number of Children: (40 sessional) (33 max part time).

Recommended Change Following Inspection:

- Change of service name to Kelly Childcare Formative Years
- Part time service.
- Proposed 40 children for the sessional service max 33 children for part time service
- Age range 2 years 8 months to 6 years
- Time 9.00 to 12.00hrs and 9.00 to 14.00hrs

Registered change:

- Change of service name to Kelly Childcare Formative Years
- Part time service.
- Maximum 40 children for the sessional service and maximum 33 children for part time service
- Age range 2 years 8 months to 6 years
- Time 9.00 to 12.00hrs and 9.00 to 14.00hrs

Date of Inspection: 0 2 0 9 2 0 2 4

Inspection undertaken by: F. Nic Dhonnacha

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Title:	Early Years Inspector
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Tusla Early Years Inspectorate Address:	Tusla - Child and Family Agency, Early Years Inspectorate, Quality Assurance Directorate, Clinical & Administration Building, Block A- (1st Floor-Green Corridor), Merlin Park, Galway
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Rationale for Inspection:
Proposed Change of Circumstance

Note: For Office use only, to be completed by Registration Office

Registration Status:	Registered Part Time and Sessional Service for maximum 40 children sessional and 33 children part time.
Date of Registration	12 th September 2024

Authority to Inspect
The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Description of Service	The pre-school service is located on the east side of Galway city beside Galway Irish Crystal shop. It is privately owned. The service has its own enclosed play area with access to the local beach. The service has close links with the surrounding community. This service will operate from 9.00am to 12md Monday to Friday, for 38 weeks of the year and will participate in the ECCE Programme and it will operate a part time service until 2.00pm. The pre-school proposes to cater for children aged between 2 years 8 months to 6 years of age. It is proposed that the curriculum will focus on the child and the emerging interests that develop. There is adequate space for drop off and collection.
Premises	The premises consists of 2 playrooms named Playroom 1 and Playroom 2. The service has its own kitchenette, storage room and sanitary area. There are 8 stackable beds to provide opportunity for sleep provision for any child proposing to attend the part-time programme. Both playrooms provide wipeable child size soft seating and matting for children to rest, relax or opt out of an activity if they choose. It is proposed that the pre-school children will

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	have access to a secure outdoor play area at the side of the premises, for children’s play activities, challenges and exploration.
Staffing	There will be five staff working in the service including the registered provider.
Methodology	<p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under the following themes; Governance, Health, Welfare and Development of the child, Safety and Premises.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to registering the change in circumstance. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and, compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.</p>
Acknowledgements	The Inspector wishes to acknowledge the cooperation of the registered provider and person in charge, who were present on the day of the inspection.

Part III - Management and Staff

Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

Requirement met:

(1)(a) The requirement has been met. The service has a proposed designated person in charge and a proposed named deputy.

Part III - Management and Staff

Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(8) Without prejudice to paragraphs (2) to (7)—

(b) a childminder shall ensure that a second person familiar with the operation of the service and in a position to provide assistance to the childminder in operating the service is, at all times, within close distance of the service and available to attend the service to assist the childminder in the event of an emergency, and

(c) a registered provider of a sessional pre-school shall ensure that, where the person in charge operates the service single-handedly, a second person familiar with the operation of the service and in a position to provide assistance to the person in charge in operating the service is, at all times, within close distance of the service and available to attend the service to assist the person in charge in the event of an emergency.

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Requirement met:	<p>(1) It is proposed there will be a maximum of 33 pre-school children aged 2 years and 8 months to 6 years of age, being cared for by 5 staff members in the proposed part-time session. It is proposed that the minimum adult child ratio will be maintained.</p> <p>(8)(b) Not applicable, as the pre-school is not a child-minding service.</p> <p>(c) The pre-school service proposes to always have a minimum of 2 staff members on the premises during the operation of the part-time service.</p>
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Part V - Care of Child in Pre-school Service

Regulation 20 - Facilities for Rest and Play

- (1) *Subject to this Regulation, a registered provider shall ensure that—*
- (a) *having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and*
 - (b) *there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.*
- (2) *A registered provider—*
- (b) *of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that moves premises on or after 30 June 2016, shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.*
- (3) *A registered provider of a full day care service, a part-time day care service or a childminding service, other than such a service to which paragraph (2) applies, shall ensure that—*
- (a) *a suitable, safe and secure outdoor space to which the pre-school children attending the service have access on a daily basis is provided on the premises or*
 - (b) *where no such space is provided, the preschool children attending the service have access on a daily basis to an outdoor service*
- (4) *Where outdoor space to which the pre-school children attending the service have access is provided on the premises of a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre, the registered provider shall ensure that such outdoor space is suitable, safe and secure.*
- (5) *Where pre-school children attending a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre have access to an outdoor space other than such a space specified in paragraph 4, the registered provider shall ensure that such outdoor space is suitable.*

Requirement met:	<p>(1)(a) This requirement has been met.</p> <ul style="list-style-type: none"> – The proposed registered provider has provided the registration office with a
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plan, regarding the building layout.

- It is proposed that adequate and suitable facilities will be offered for play in the part-time service.
- The playrooms were comfortable, clean, visually pleasing, and inviting and had been laid out to accommodate the needs of the children and staff in the service. Adequate space was provided for children to play both indoors and outdoors.
- The playrooms had various interest areas that were fully accessible to the children, both visually and physically.

(b)

- Adequate facilities for rest were proposed to be provided in the service for the
- number and age range of children attending.
- The proposed playrooms had soft seating areas to allow children rest and relax, when required. In addition, there were 8 stackable beds available for part-time children's sleep provision.

(2)(b)

- The proposed registered provider ensured that a suitable, safe, and secure
- outdoor play area will be available to the pre-school children at the side of the premises. It is proposed that the children will access the outdoor area on a daily basis.
- Outdoor play area surfaces consisted of a combination of artificial grass and concrete.
- There was a selection play equipment and materials proposed for the outdoor play area.
- It is proposed that additional outdoor play equipment and materials will be stored in a designated storage container outside.

(3)(a)

- Arrangements are in place for the children to play outdoors daily. The outdoor space was observed to be suitable, secure and had no safety hazards noted.

(3)(b)

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	<ul style="list-style-type: none"> – Not applicable. <p>(4)</p> <ul style="list-style-type: none"> – Not applicable. <p>(5)</p> <ul style="list-style-type: none"> – Not applicable.
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Part V - Care of Child in Pre-school Service

Regulation 22 – Food and Drink

A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Requirement met:	<p>This requirement has been met.</p> <ul style="list-style-type: none"> • It is proposed that parents or guardians will be notified to provide two meals, and one snack and drinks for the children who will attend the part time service. • The service had a healthy eating policy which will be shared with the parents at the start of each term. • The proposed part time service plans to store all perishable items from the children’s lunch boxes in the fridge in each playroom or in the kitchen.
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Part VI – Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Requirement met:	<p>The requirement has been met.</p> <ul style="list-style-type: none"> • The internal playrooms and main entrance door was secured to prevent the general public having access to children and ensuring children could not exit the service unsupervised. • Emergency doors were unobstructed to ensure the safe evacuation in the event of a fire or other emergency. • In the outdoor play area, there were no pits or ponds to cause any risk of danger to preschool children. • All flexes, cables and cords were out of reach of children and or secured.
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- Storage areas were secure and thereby inaccessible to prevent preschool children having access to chemicals or cleaning agents.
- The water supply in the children’s sanitary area was thermostatically controlled.
- A system for checking toys and equipment was in place i.e., that they were not broken, clean and maintained in a good state of repair.
- A health and safety policy were available which included a daily risk assessment system for the indoor and outdoor environment.
- There was a fridge for the storage of perishable items from children’s lunch boxes for their snack and mealtime.
- The proposed person in charge had an attendance book to be kept for the daily recording of the children’s attendance.

INFECTION CONTROL:

- There was a cleaning schedule available and a sample cleaning record for the playrooms, sanitary area, kitchen and outdoor play area.
- Hand washing facilities were provided with a supply of warm water, liquid hand soap and disposable paper hand towels.
- Thermostatically controlled warm water was available for use by the children to facilitate hygienic hand washing with a temperature reading of less than 43°C.
- Foot pedalled lidded bins were available in the playrooms and sanitary area.

SAFE SLEEP:

- There was child size soft seating where children could rest or relax if they so choose. The service had 8 stackable beds to provide sleep provision for the children participating in the part time session.

Part VI - Safety

Regulation 25 – First Aid

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- (1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.
- (2) A registered provider shall ensure that a suitably equipped first aid box for children—
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and
 - (b) is available to the children attending the pre-school service at all times.

Requirement met:	The requirement has been met (1) A record of first aid responder training was available for the registered provider and proposed person in charge. (2)(a)(b) A suitably equipped first aid box was readily available and was stored in an easily accessible position in the premises. All content items were in date.
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Part VI – Safety

Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Requirement met:	(1) (a) There was a fire drill record available and proposed plans for monthly fire drills. (b) Records were available in relation to the number, type, and maintenance of firefighting equipment with the annual certificate dated 4/04/2024. - The smoke and fire detection alarms on the premises had the last annual service date of 5/10/2023. (4) Notices were displayed within the service of the procedures to be followed in the event of fire in the premises. There was a clearly identifiable fire assembly point at the front of the building.
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Part VI – Safety

Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Requirement met:	The requirement has been met.
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The service had an insurance quotation for a part time service with a maximum of 40 preschool children with an expiry date of 27/03/2025.

Part VII – Premises and Space Requirements

Regulation 29 – Premises

A registered provider shall ensure that the premises of the service are—

- (a) of sound and stable structure,
- (b) safe and secure,
- (c) kept adequately lit, heated and ventilated,
- (d) cleaned, maintained and repaired, as required, and
- (e) equipped with adequate and suitable sanitary facilities.

Requirement met:

The requirement has been met

- (a) From a visual inspection the premises was of sound and stable structure.
- (b) The indoor and outdoor play areas were safe and secure. There was a secure system at the main entrance door into the preschool with a gate at the entrance to the outdoor play area.
- (c)
 - Adequate ceiling lights and natural light is available throughout the service. There were two full-size double glass doors with direct access to the outdoor play area in each playroom.
 - The playroom was well ventilated by means of mechanical ventilation and openable doors.
 - The heating was thermostatically controlled by storage heaters, to ensure the playroom stayed within the recommended temperature of between 18°C and 22°C.
- (d)
 - The proposed play materials, and work equipment were clean and in good repair.
 - Cleaning equipment was safely stored in secure cupboards and inaccessible to the pre-school children. There were proposed cleaning schedules presented for the sessional and part time care service.
- (e)

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- Adequate and suitable sanitary facilities were provided.
- The pre-school service had a total of three designated children’s toilets and three designated children’s wash hand basins.
- Additionally, there was 1 designated disabled access toilet with a wash hand basin.
- The service had a nappy changing unit if and when required.
- Liquid soap dispensers and paper hand towels were within easy access to a pre-school child.
- Foot pedal lidded bins were provided in the sanitary areas.

Part VII – Premises and Space Requirements

Regulation 30 – Minimum Space Requirements

- (1) *Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*
- (2) *A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.*
- (3) *A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.*
- (4) *Where a registered provider contemporaneously provides—*
 (a) *a sessional pre-school service, and*
 (b) *a full day care service or a part-time day care service, or both, the minimum clear floor space applicable for the duration of the sessional preschool service in respect of the children attending that service shall be the floor space specified in paragraph (3).*
- (5) *A registered provider of a temporary pre-school service shall ensure that a minimum of 2 square metres of clear floor space is available for each child attending the service.*

Requirement met:

The requirement has been met.

- (1) Adequate floor space was provided in the playrooms for the free movement of children to work and play.
- (2) The registered provider will ensure that the minimum clear floor space is adhered to for pre-school children attending the part time service in respect of the age range of the children attending.

	<p>Age 2-3 years- 2.35 square meter per child.</p> <p>Age 3-6 years- 2.35 square meter per child.</p> <p>(3) The registered provider will ensure a minimum of 1.818 square metres of clear floor space will be available for each child attending the sessional service to a maximum of 40 children between the two playrooms.</p> <p>(4)(a)(b) The measurement of</p> <ul style="list-style-type: none"> - Playroom 1 is 54.37 square meters - Playroom 2 is 36.04 square meters thus, ensuring - a minimum of 1.818 square metres of clear floor space will be available for each child proposing to attend the sessional service to a maximum of 40 children. - A minimum of 2.3 square metres of clear floor space will be available for children aged 3 to 6 years, proposing to attend the part time service to a maximum of 33 children. <p>(5) Not applicable, as this preschool proposes to operate a part time care pre-school service.</p>
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