

# Tuarascáil Rialála Chigireacht na Luathbhlianta Réamhscoil

Uimhir Aitheantais TUSLA:	TU2015GY108
Ainm na Seirbhíse:	Ionad Curam Leanaí - Charna
Seoladh na Seirbhíse:	Carna, Co na Gaillimhe
Eirchód:	H91 KWN9
Ainm an tSoláthraí Chláraithe:	Ray Mac Pháidín
Cineál na Seirbhíse	Full Day, Part Time, Sessional- Lá Iomlán, Páirtaimseartha, Seisiúnach
Dáta na Cigireachta:	03/07/2024
Líon na leanaí réamhscoile:	AM 19 PM 19
Seoladh na Cigireachta Luathbhlianta:	Tusla - An Ghníomhaireacht um Leanaí agus an Teaghlach, Cigireacht Luathbhlianta, An Stiúrthóireacht um Dhearbhú Cáilíochta, Foirgneamh Cliniciúil & Riaracháin, Bloc A- (An Chéad Chonair Urlár-Glas),Páirc Mhuirlinne, Co.na Gaillimhe.
Cigireacht arna déanamh ag:	F. Nic Dhonnacha
Teideal :	Cigire na Luathbhlianta

# Tuarascáil Rialála Chigireacht na Luathbhlianta Réamhscoil

## Údarás chun cigireacht a dhéanamh

Déanann Cigireacht na Luathbhlianta, Tusla cigireacht ar Sheirbhísí Luathbhlianta faoi Alt 58(J) den Acht um Chúram Leanaí, 1991 (arna chur isteach le hAlt 92 den Acht fán nGníomhaireacht um Leanaí agus an Teaghlach, 2013).

**Coinníollacha, má bhaineann le hábhar**

Neamh Bhainteach

## Cur síos ar an tseirbhís

Tá an tseirbhís phobail seo lonnaithe i gCarna, baile Gaeltachta i gConamara Co. na Gaillimhe. Feidhmíonn an tseirbhís réamhscoile seo ó áis saintógtha le 3 sheomra cúram leanaí, mar atá 'Seomra Naíolann na Babaí/ Lapadán', 'Seomra Réamhscoile Naíonra agus 'Seomra Naiolann 2'. Cuirtear cúram lae iomlán agus clár cúraim réamhscoile um Chúram agus Oideachas na Luath-Óige (ECCE) ó (9.30 uair go 12.30 uair) ar fáil. Cuirtear clár iarscoile d'aois scoile ar fáil freisin ó 14.00 uair go 18.00 uair. Freastalaíonn an réamhscoil ar 37 páiste ar a mhéad ag aon am amháin, do pháistí idir 6 mhí agus 6 bliana d'aois, ó Luan go hAoine, idir 8:00 uair agus 18.00 uair. Tá 2 sheomra codlata sa tseirbhís laistigh de seomra 'Naíolann na Babaí/ Lapadán', le 3 chliabhán agus 4 chliabhán. Tá áiteanna scíthe ciúine ar fáil i ngach ceann de na seomraí súgartha do na leanaí chun scíth a ligean agus scíth agus sos a thógáil. Déanann cócaire cónaitheach bia a ullmhú, a chócaráil agus a stóráil ar an láthair sa gcistin atá ainmnithe. Bíonn a mbéilí agus a sneaiceanna sa seomra bia atá ceangailte leis an gcistin ag na páistí sa 'Naíolann Babaí/ Lápadán'. Bíonn a mbéilí agus a sneaiceanna ag gach páiste eile ina seomraí súgartha. Tá teacht ag na páistí réamhscoile ar limistéir súgartha daingean taobh amuigh ar chúl an áitreabh agus limistéar súgartha nuafhorbartha ar thaobh an áitribh le haghaidh gníomhaíochtaí súgartha, spraoi, taiscéalaíochta agus aer úr. Tá sé mar aidhm ag an tseirbhís timpeallacht foghlama ionchuimsitheach bunaithe ar shúgradh a chruthú a dhíríonn ar spéiseanna atá ag teacht chun cinn do na páistí chun idirghníomhú, forbairt agus spraoi trí mheán na Gaeilge.

## Soláthar foirne

Níl an soláthraí cláraithe ar an áitreabh, ar bhonn laethúil. Tá duine ainmnithe i gceannas agus duine ainmnithe ar fáil chun ionadaíocht a dhéanamh nuair is gá agus más gá. Tá 15 duine fásta ag obair san áitreabh, níl an soláthraí cláraithe san áireamh. Oibríonn dhá duine dhéag go díreach leis na leanaí, agus tá mórdhámhachtain ar a laghad acu i gCúram agus Oideachas na Luath-Óige ag Leibhéal 5 nó níos airde, ar an gCreat Náisiúnta Cáilíochtaí. Ina theannta sin, tá cócaire ainmnithe, oifigeach riaracháin, agus glantóir. Tá fianaise dhoiciméadach ag na daoine fásta ar oiliúint agus oideachas leanúnach.

## Modheolaíocht

Is í Chigireacht na Luathbhlianta, Tusla, rialtóir reachtúil neamhspleách ar sheirbhísí luathbhlianta in Éirinn. Sainmhínítear i Rialacháin an Achta um Chúram Leanaí 1991 (Seirbhísí Luathbhlianta) 2016 dualgas an tsoláthraí chláraithe sábháilteacht agus folláine leanaí a chinntiú agus cloí leis na riachtanais seo. Tugann an tAcht seo údarás do Tusla measúnú a dhéanamh ar chomhlíonadh leis na rialacháin. Is é is aidhm le rialáil maidir le seirbhísí óige ná a chinntiú go seastar le cúram, sábháilteacht, agus folláine na leanaí a fhreastalaíonn ar na seirbhísí seo. Pleanáiltear cigireachtaí ar sheirbhísí luathbhlianta bunaithe ar na pointí seo a leanas:

- Stair chigireachta na seirbhíse
- Eolas ar bith a fhaightear maidir leis an tseirbhís
- Tá torthaí na cigireachta bunaithe ar:
  - Eolas a fhaightear trí dhoiciméid a imscrúdú
  - Breathnú díreach
  - Plé le baill foirne ábhartha

Ba chigireacht *neamhfhógartha* é seo, agus díródh ar *rialachas, sláinte, folláine agus forbairt an linbh, agus sábháilteacht* lena linn. Féadfaidh cigireacht díriú ar réimsí eile chomh maith, de réir mar is gá.

Dhírigh an chigireacht ar scrúdú comhlíontadh faoi rialacháin 9, 11, 16, 19, 24, 25 agus 28; Leagtar amach na torthaí sin laistigh de na rialacháin ábhartha laistigh den tuarascáil seo.

Leagtar amach torthaí na cigireachta sa tuarascáil maidir leis an gcigireacht a eisítear mar dhréacht-tuarascáil ar dtús chuig an tseirbhís, agus bíonn deis ag an tseirbhís freagra a thabhairt ar thorthaí ar bith a luaitear inti. I gcás go sainaitnítear nach bhfuil ceanglais reachtúla á gcomhlíonadh, ní mór don soláthraí cláraithe léiriú a thabhairt ar an mbealach a réitíodh an neamhchomhlíonadh agus mar a chuirfear cosc ar an neamhchomhlíonadh amach anseo. Úsáidfean an plean um Ghníomh Ceartaitheach agus Gníomh Coisctheach (CAPA) chun bonn eolais a chur le cinntí maidir le comhlíonadh le ceanglais rialála. I gcás nach n-éiríonn leis an soláthraí cláraithe na ceanglais reachtúla a chomhlíonadh, féadfar próiseas géaraithe a thosú.

Forchoimeádann an Chigireacht an ceart chun eagarthóireacht a dhéanamh ar fhreagraí a fhaightear ar chúiseanna éagsúla lena n-áirítear soiléireacht; iomláine; agus chun próisis riaracháin agus dlíthiúla a chomhlíonadh.

Is í an Chigireacht a thiomsaíonn ábhar na tuarascála.

## Buíochas

Is mian leis an gCigire buíochas a ghabháil leis an *leis an duine i bhfeighil*, leis an bhfoireann agus leis na leanaí a bhí i láthair ar lá na cigireachta as a gcomhoibriú ar fad.

## Cuid III – Bainistíocht agus Foireann

### Rialachán 9 – Bainistíocht agus earcaíocht

#### (1) Cinnteoidh soláthraí cláraithe–

(a) go mbeidh sa tseirbhís duine i bhfeighil ainmnithe agus duine arna ainmniú nó arna hainmniú a bheidh ábalta gníomhú mar ionadaí de réir mar is gá,

(b) go mbeidh an duine i bhfeighil ainmnithe nó an duine arna ainmniú nó arna hainmniú dá dtagraítear i bhfomhír (a) san áitreabh gach tráth le linn na tréimhse ina mbeidh an tseirbhís réamhscoile á seoladh, agus

(2) Cinnteoidh soláthraí cláraithe gur duine oiriúnach inniúil gach fostaí, gach oibrí nach n-íoctar agus gach conraitheoir, agus cineál na riachtanas a bhíonn ar leanaí á chur san áireamh, lena n-áirítear trí na nithe seo a leanas a dhéanamh–

(a) breithniú ar theistiméireacht ó fhostóirí an duine san am a caitheadh, más ann, agus go háirithe ar theistiméireacht ón bhfostóir is déanaí, más ann,

(b) breithniú ar theistiméireachtaí ó fhoinsí iontaofa i gcás duine nach raibh aon fhostóirí air nó uirthi san am a caitheadh,

(c) breithniú ar an nochtadh grinnfhiosrúcháin a fuarthas ó Bhiúró Náisiúnta Grinnfhiosrúcháin an Gharda Síochána de réir Acht 2012 i leith an duine, agus

d) a chinntiú, a mhéid is indéanta, go soláthróidh duine, i gcás go raibh cónaí ar an duine i stát seachas an Stát ar feadh tréimhse ab fhaide ná 6 mhí as a chéile, grinnfhiosrúchán ag póilíní ó na húdaráis phóilíneachta sa stát sin.

(4) Cinnteoidh soláthraí cláraithe, gan dochar do ghinearáltacht mhír (2) agus faoi réir mhíreanna (5) agus (6), go sealbhaíonn gach fostaí a bhíonn ag obair go díreach le leanaí a fhreastalaíonn ar an tseirbhís, mórdhámhachtain i gCúram agus Oideachas Luath-Óige ar Leibhéal 5 ar an gCreat Náisiúnta Cáilíochtaí nó cáilíocht a mheasfaidh an tAire a bheith coibhéiseach léi sin, ar a laghad.

## Faisnéis maidir le Comhlíonadh:

- (1)(a) Bhí duine ainmnithe i gceannas agus bhí duine ainmnithe ar fáil chun ionadaíocht a dhéanamh sa tseirbhís.
- (b) Bhí an duine a bhí i bhfeighil san áitreabh nuair a tháinig an cigire luath-bhlianta. Thug leabhar rolla le fios go raibh an duine ainmnithe a bhí i gceannas nó an ionadaí a bhí ainmnithe ar fáil ar an áitreabh i gcónaí nuair a bhí na leanaí réamhscoile i láthair.

Cuireadh tríocha comhad foirne faoi bhráid chigire na luathbhlianta lena n-athbhreithniú.

- (2)
- (2)
- (a) &(b) Ba ó iarfhóistóir nó ó fhoinse seachas an t-iarfhóistóir tríocha tagairt bhailíochtaithe i scríbhinn, ar chomhad don chúigear ball foirne déag.
- (c) Go raibh nochtadh grinnfhiosrúcháin an Gharda Síochána ar fáil i leith an chúigear déag ball foirne. Léirigh an tseirbhís freisin comhlíonadh an Fhógra Rialála Cigireachta Luathbhlianta a éilíonn ar sheirbhísí grinnfhiosrúcháin an Gharda Síochána a athnuachán gach trí bliana.
- (d) D'oibrigh ceathrar den fhoireann lasmuigh den dlínse, ar feadh sé mhí nó níos mó, agus iad os cionn 18 mbliana d'aois, agus bhí an grinnfhiosrúchán póilíní riachtanach acu don dlínse sin.
- (4) Dhá bhall déag d'fhoirne a bhí ag obair go díreach leis na leanaí, a raibh Dearbhú Cáilíochta agus Cáilíochtaí Éireann (QQI) *acu*, ag Leibhéal 5 agus 6, i gCúram agus Oideachas na Luath-Óige. Bhí cóipeanna de cháilíochtaí ar chomhad don dá dhuine dhéag ball foirne.

## Cuid III – Bainistíocht agus Foireann

### Rialachán 11 - Leibhéal Foirne

(1) Faoi réir an Rialacháin seo, cinnteoidh soláthraí cláraithe go mbeidh gach tráth líon leordhóthanach de dhaoine fásta ag obair go díreach leis na leanaí a fhreastalaíonn ar an tseirbhís réamhscoile.

(2) Faoi réir mhíreanna (4) agus (5), cinnteoidh soláthraí cláraithe seirbhíse cúraim lae iomláine nó seirbhíse cúraim lae páirtaimseartha go gcomhlíonfar gach tráth an cóimheas íosta idir daoine fásta agus leanaí a shonraítear i gcolún (3) de Chuid 1 de Sceideal 6 os coinne uimhir thagartha áirithe a shonraítear i gcolún (1) den Chuid sin i leith raon aoise na leanaí a shonraítear i gcolún (2) den Chuid sin ag an uimhir thagartha sin sásta sin.

(8) Gan dochar do mhíreanna (2) go (7)-

(a) cinnteoidh soláthraí cláraithe seirbhísí réamhscoile seachas seirbhís feighlíochta leanaí nó seirbhís réamhscoile seisiúnach go bhfuil 2 dhuine fásta ar a laghad san áitreabh i gcónaí.

### Faisnéis maidir le Comhlíonadh:

1. I gcónaí le linn thréimhse na cigireachta, chinntigh an soláthraí cláraithe go raibh líon leordhóthanach do dhaoine fásta ag obair go díreach leis na páistí.
2. Maidin na cigireachta, bhí 19 páiste i láthair.
  - Bhí 4 leanbh idir 1 bhliain agus 2 bhliain d'aois,
  - Bhí 3 leanbh idir 2 agus 3 bliana d'aois,
  - Bhí 12 leanbh idir 3 agus 6 bliana d'aois,

Bhí seisear ball foirne ag tabhairt aire dhíreach do na páistí seo. Ar maidin, chabhraigh an duine a bhí i gceannas leis an ngné riaracháin den iniúchadh agus bhí an cócaire seirbhíse ag ullmhú, ag cócaireacht agus ag freastal ar an bpríomhbhéile.

Ó 12.00 uair go 14.00 uair, chabhraigh an duine a bhí i gceannas le fhaoiseamh cúraim leanaí agus clúdach lón na ball foirne.

San iarnóin, bhí 19 páiste i láthair.

- Bhí 4 leanbh idir 1 agus 2 bhliain d'aois.
- Bhí 3 leanbh idir 2 agus 3 bliana d'aois.
- Bhí 12 páiste idir 3 agus 6 bliana d'aois.

(8)(a) Chinntigh an soláthraí cláraithe go raibh beirt bhall foirne san áitreabh i gcónaí fad is a bhí an réamhscoil ag feidhmiú.

## Cuid IV – Faisnéis agus Taifid

### Rialachán 16 – Taifead i ndáil le seirbhís réamhscoile

(1) Cinnteoidh soláthraí cláraithe go gcoimeádfar taifead i scríbhinn ar an bhfaisnéis seo a leanas i ndáil leis an tseirbhís:

- (a) ainm, post, cáilíochtaí agus taithí an duine i bhfeighil agus ainm, post, cáilíochtaí agus taithí gach fostaí eile, gach oibrí eile nach n-íoctar agus gach conraitheora eile;
- (b) mionsonraí i dtaobh na haicme seirbhíse agus i dtaobh phróifíl aoise na leanaí a bhfuil an tseirbhís cláraithe seirbhísí a sholáthar ina leith;
- (c) mionsonraí i dtaobh na gcóimheas idir daoine fásta agus leanaí sa tseirbhís;
- (d) an cineál cúraim nó cláir a sholáthraítear sa tseirbhís;
- (e) na saoráidí atá ar fáil;
- (f) na huaireanta oscailte agus na táillí;
- (g) na beartais, na nósanna imeachta agus na ráitis a cheanglaítear ar an tseirbhís a chothabháil de réir Rialachán 10;
- (h) mionsonraí i dtaobh freastal ag gach leanbh réamhscoile ar bhonn laethúil;
- (i) mionsonraí i dtaobh uainchláir foirne ar bhonn laethúil;
- (j) mionsonraí i dtaobh aon chógas a thugtar do leanbh réamhscoile a fhreastalaíonn ar an tseirbhís agus toiliú sínithe ó thuismitheoir ina dteannta;
- (k) mionsonraí i dtaobh aon tionóisc, aon díobháil nó aon teagmhas a bhainfidh do leanbh réamhscoile a fhreastalaíonn ar an tseirbhís.

### Faisnéis maidir le Comhlíonadh:

(1) (a) (b) (c) (d) (e)(f) (g)(h) (i) (j)&(k)

Scrúdaíodh an fhaisnéis seo a leanas maidir leis an tseirbhís agus fuarthas amach go raibh sí comhlíontach - ainm, post, cáilíochtaí agus taithí na bhfostaithe, na n-oibrithe agus na gconraitheoirí gan phá;

- sonraí an duine fhásta: cóimheasa leanaí sa tseirbhís;
- sonraí maidir le tinreamh gach linbh réamhscoile ar bhonn laethúil;
- sonraí uainchláir foirne ar bhonn laethúil;
- sonraí faoi aon chógas a thugtar do leanbh réamhscoile atá ag freastal ar an tseirbhís le toiliú thuismitheora sínithe,

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- sonraí faoi aon timpiste, gortú nó teagmhas a bhaineann le leanbh réamhscoile atá ag freastal ar an tseirbhís.

Bhí an ráiteas seirbhíse cuspóra agus feidhme ar taispeáint sa seirbhís.

Bhí fillteán cruá ar ais ar fáil leis na nósanna imeachta beartais agus na ráitis i mBéarla agus i nGaeilge araon don tseirbhís de réir Rialachán 10.

## Cuid V - Cúram Linbh i Seirbhís Réamhscoile

### Rialachán 19 - Sláinte, leas agus forbairt linbh

(1) Cinnteoidh soláthraí cláraithe, le linn dó nó di a bheith ag soláthar seirbhís réamhscoile—

(a) go ndéanfar foghlaim, forbairt agus leas gach linbh a urasú laistigh de shaol laethúil na seirbhíse réamhscoile trí na gníomhaíochtaí cuí, an idirghníomhaíocht chuí, na hábhair chuí agus an trealamh cuí a sholáthar, ag féachaint d'aois agus do chéim forbartha an linbh.

#### Faisnéis maidir le Comhlíonadh:

##### Riachtanais Bhunúsacha

(1)(a)

- Bhí cuma shláintiúil agus cothaitheach ar bhia, sneaiceanna agus príomhbhéilí na bpáistí le neart éagsúlachta agus bhí teacht acu ar uisce nó ar bhainne le n-ól go rialta. Bhí polasaí bia sláintiúil ar fáil ach é a iarraidh. Bhí plean biachláir 3 seachtaine ar fáil sa chistin.
- Bhí na huirlisí crógachta, sceanra agus soithí le haghaidh ól a úsáideadh oiriúnach d'aoiseanna agus do chéim forbartha na bpáistí.
- D'fhreagair an fhoireann pearsantachtaí, íogaireachtaí agus riachtanais aonair leanaí maidir le hathrú clúidín agus leithris agus oiliúint leithris.
- Ar lá na cigireachta, b'éigean do na páistí ó sheomra Naiolann Babáí/ Lápadáin agus ó Naiolann 2 clúidín a athrú agus athraíodh iad ar bhealach íogair agus a ndígnit agus a bpríobháideachas á gcothabháil ag an am céanna.
- Bhí rochtain neamshrianta ag na páistí níos sine ar an leithreas agus ní raibh orthu fanacht leis an leithreas a úsáid. Bhí cead ag páistí a gcuid ama a thógáil le linn dul ag an leithris.
- Bhí neart deiseanna ag páistí iad féin a bhogadh thart, a gcuid scileanna atá ag teacht chun cinn a chleachtadh agus a fheabhsú, amhail comhordú agus cothromaíochta.

- D'imir na páistí go príomha sna háiteanna súgartha lasmuigh i rith an lae. Bhí doirse an tseomra súgartha ar oscailt ag ligean do na páistí rogha a dhéanamh súgradh taobh istigh nó fanacht amuigh faoin aer.

## Ag Tacú le Caidrimh

- Thacaigh an tseirbhís leis na páistí chun caidrimh dhearfacha a chruthú agus a chothú leis an bhfoireann.
- Taispeánadh áiseanna amhairc (meabhrúchán pictiúr agus focal) agus treoracha agus úsáideadh iad leis na páistí chun tacú lena gcuid foghlama.
- Bhí an t-atmaisféar sa timpeallacht foghlama spreagúil agus ní raibh aon deifir ar aon duine.
- Tugadh tacaíocht do na páistí a bheith muiníneach as a bhféiniúlacht agus mothú láidir muintearais a bheith acu, gach lá, agus iad sa tseirbhís.
- Chuir an tseirbhís eolas laethúil ar fáil do thuismitheoirí agus do chaomhnóirí, lena n-áirítear imeachtaí nó gníomhaíochtaí suntasacha a bhaineann lena leanbh, mar shampla, cumarsáid ó bhéal ag amanna fágála agus bailiúcháin, glaonna gutháin, ríomhphoist agus trí scríobleabhair phróifíle.
- Thiomsaigh an fhoireann leabhar próifíle m'iris foghlama do gach páiste, ag taispeáint 'turas an linbh' ag baint úsáide as breathnóireachtaí agus samplaí d'obair linbh san áireamh.
- D'éist an fhoireann le páistí ar bhealach comhbhách, séimh nuair a léirigh siad mothúcháin, agus chuir siad ar a suaimhneas iad gur gnáthmhothúcháin dhearfacha agus dhiúltacha a bheith acu uaireanta. D'aithin agus ghlac an fhoireann le mothúcháin leanaí (dearfach agus diúltach) agus leis an gcaidreamh idir gníomhartha leanaí agus freagraí eile. Sna seomraí súgartha ar fad, tugadh rogha do na páistí a gcuid gníomhachtaí féin a phiocadh.
- Chuir an timpeallacht súgartha lasmuigh gníomhaíochtaí agus deiseanna ar fáil d'aer úr, aclaíocht agus fionnachtain.

## Cuid VI - Sábháilteacht

### Rialachán 24 - Seiceáil isteach agus amach agus taifead ar fhreastal

(1) Cinnteoidh soláthraí cláraithe go ndéanfaidh fostaí nó oibrí nach n-íoctar gach leanbh réamhscoile a fhreastalaíonn ar an tseirbhís a sheiceáil isteach sa tseirbhís agus amach aisti.

(3) Cinnteoidh soláthraí cláraithe-

(a) nach féidir le haon duine seachas—

(i) leanbh réamhscoile a fhreastalaíonn ar an tseirbhís,

(ii) duine atá ag fágáil leanbh den sórt sin ag an tseirbhís nó á bhailiú nó á bailiú ón tseirbhís,

(iii) fostaí, nó

(iv) oibrí nach n-íoctar, teacht isteach san áitreabh gan sin a bheith ceadaithe ag fostaí, agus

(b) go gcoimeádfar taifead laethúil i scríbhinn ar aon duine den sórt sin do theacht isteach san áitreabh.

### Faisnéis maidir le Comhlíonadh:

(1) Taifeadadh amanna teachta agus imeachta na bpáistí ar bhonn laethúil. Rinne an cigire athbhreithniú ar na taifid tinrimh ar an gcóip chrua den pháipéar cúil.

(3)(a)(b) Bhí taifead scríofa ar fáil ag an bealach isteach sa tseirbhíse do dhaoine nár tagraíodh dóibh i sonraí (i) go

(iv) chun a gcuid sonraí agus an chúis ar thug siad cuairt ar an tseirbhís a thaifeadadh.

## Cuid VI - Sábháilteacht

### Rialachán 25 - Garchabhair

- (1) Cinnteoidh soláthraí cláraithe go mbeidh duine atá oilte ar gharchabhair do leanaí ar fáil láithreach i gcónaí do na leanaí a fhreastalaíonn ar an tseirbhís réamhscoil.
- (2) Cinnteoidh soláthraí cláraithe go mbeidh bosca garchabhrach do leanaí a bhfuil an trealamh cuí ann—
- (a) stóráilte go sábháilte in áit fheiceálach san áitreabh ar féidir teacht air gan dua, agus
- (b) ar fáil i gcónaí do na leanaí a fhreastalaíonn ar an tseirbhís réamhscoile.

#### Faisnéis maidir le Comhlíonadh:

- (1) Bhí fianaise ag seisear ball foirne a bhí ag obair sa tseirbhís réamhscoile ar chúrsa oiliúna garchabhrach do fhreagróirí garchabhrach agus bhí foireann amháin eile ag críochniú an chúrsa faoi láthair.
- (2)(a) Bhí boscaí garchabhrach oiriúnacha feistithe ar fáil agus i suíomhanna feiceálacha a raibh rochtain éasca orthu i ngach seomra súgartha.
- (b) Bhí na boscaí garchabhrach ar fáil go héasca, agus na míreanna ar fad laistigh den dáta.

## Cuid VI - Sábháilteacht

### Rialachán 28 - Árachas

*Cinnteoidh soláthraí cláraithe go mbeidh an tseirbhís réamhscoile faoi árachas leordhóthanach.*

#### Faisnéis maidir le Comhlíonadh:

Bhí árachas ag an tseirbhís le dáta éaga 27/11/ 2024, a bhí le haghaidh seirbhís cúraim lae iomlán do 40 leanbh san áireamh bhí: -

- árachas dliteanais phoiblí,
- árachas in aghaidh dóiteáin agus gadaíochta,
- árachas foirgneamh,
- árachas le haghaidh turais a dhéantar mar chuid den soláthar seirbhíse.

# Early Years Inspectorate Regulatory Report

## Pre School

<b>TUSLA Identifier:</b>	TU2015GY108
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<b>Name of Service:</b>	Ionad Curam Leanai - Charna
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<b>Address of Service:</b>	Carna, Co. Galway.
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<b>Eircode:</b>	H91 KWN9
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<b>Name of Registered Provider:</b>	Ray Mac Pháidín
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<b>Service type:</b>	Full Day, Part Time, Sessional
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<b>Date(s) of Inspection:</b>	03/07/2024
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<b>No of pre-school children:</b>	AM	19	PM	19
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<b>Address of the Early Years Inspectorate:</b>	Tusla – Child and Family Agency, Early Years Inspectorate, Quality Assurance Directorate, Clinical & Administration Building, Block A - (1st Floor- Green Corridor), Merlin Park, Galway,
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<b>Inspection undertaken by:</b>	F. Nic Dhonnacha
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<b>Title:</b>	Early Years Inspector
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### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Conditions if applicable</b>	Not applicable
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### Description of service

This community service is based in Carna, an Irish speaking village in Connemara Co. Galway. This preschool service operates from a purpose-built facility with 3 childcare rooms namely the 'Naíolann Baby/ Toddler room', 'Naíonra Preschool room, 'Naiolann 2 room'. A full day care and an Early Childhood Care and Education (ECCE) pre-school care programme (9.30hrs to 12.30hrs) is offered. A school aged afterschool programme from 14.00hrs to 18.00hrs is also provided. The preschool caters for a maximum of 37 children at any one time, for children aged between 6 months and 6 years, from Monday to Friday, between 8:00hrs and 18.00hrs. The service has 2 sleep rooms within the 'Naíolann Baby/Toddler room', with 3 cots and 4 cots. Quiet rest areas are available in each of the playrooms for children to rest and relax. Food is prepared, cooked and stored on site in a designated kitchen, by a resident chef. The children in the 'Naíolann Baby/Toddler room' have their meals and snacks in the dining room attached to the kitchen. All other children have their meals and snacks in their playrooms. The pre-school children have access to secure outdoor play areas to the rear and a newly developed play area to the side of the premises for play activities, exploration and fresh air. The service aims to create an inclusive play-based learning environment focusing on emerging interests for the children to interact, develop and play through the medium of Irish.

### Staffing

The registered provider is not on the premises, on a daily basis. There is a named person in charge and a named person available to deputise when and if necessary. There are 15 adults working in the premises not including the registered provider. Twelve adults work directly with the children, all hold at least a major award in Early Childhood Care and Education at Level 5, on the National Qualifications Framework. Additionally, there is a designated chef, an administration officer, and cleaner. The adults have documentary evidence of on-going training and education.

### Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance, health, welfare and development of child and safety. The inspection may also focus on other areas as required.

The inspection focused on an examination of compliance under regulations 9, 11, 16, 19, 24, 25 and 28; These findings are outlined within the relevant regulations within this report.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

### Acknowledgments

The inspector wishes to acknowledge the cooperation of the person in charge, staff and children who were present on the day of the inspection.

### Part III – Management and Staff

#### Regulation 9 – Management and recruitment

- (1) A registered provider shall ensure that-
- (a) the service has a designated person in charge and a named person who is able to deputise as required,
  - (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and
- (2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-
- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,
  - (b) consideration of references from reputable sources in the case of a person who has no past employers,
  - (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and
  - (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.
- (4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

#### Compliance Information

- (1)(a) There was a designated person in charge and there was a named person available to deputise in the service.
- (b) The person in charge was on the premises when the early years inspector arrived. Staff rosters indicated that either the designated person in charge or deputy were available on the premises at all times when the pre-school children were present.

Thirty staff files were presented to the early years' inspector for review.

- (2)(a)&(b) Thirty written validated references, on file for the fifteen staff were from a past employer or from a source other than the past employer.

- (c) Garda vetting disclosures were available in respect of the fifteen staff. The service also demonstrated compliance with the Early Years Inspectorate Regulatory Notice requiring services to renew Garda vetting every three years.
- (d) Four of the staff had worked outside the jurisdiction, for six months or more, while over the age of 18 years of age, and had the required police vetting for that jurisdiction.
- (4) Twelve staff who were working directly with the children, held a Quality and Qualifications Ireland (QQI), at a Level 5 to 8, in Early Childhood Care and Education. Copies of qualifications were on file for the twelve staff.

### Part III – Management and Staff

#### Regulation 11 - Staffing levels

- (1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*
- (2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.*
- (8) Without prejudice to paragraphs (2) to (7)-*
- (a) a registered provider of a pre-school service other than a child-minding service or a sessional pre-school service shall ensure that there are at least 2 adults on the premises at all times.*

#### Compliance Information

- (1) At all times during the period of the inspection, the registered provider ensured that an adequate number of staff were working directly with the children.
- (2) On the morning of the inspection, there were 19 children present.
  - 4 children were aged 1 year to 2 years,
  - 3 children were aged between 2 to 3 years,
  - 12 children were aged between 3 to 6 years

There were six staff directly caring for these children. In the morning, the person in charge assisted with the administration aspect of the inspection and the service chef was preparing, cooking, and serving the main meal.

From 12.00hrs to 12.00hrs, the person in charge assisted with childcare relief and staff break cover.

In the afternoon, there were 19 children present.

- 4 children were aged between 1 to 2 years,
- 3 children were aged between 2 to 3 years,
- 12 children were aged between 3 to 6 years.

(8)(a) The registered provider ensured that there were 2 staff on the premises at all times while the pre-school was operating.

### Part IV – Information and Records

#### Regulation 16 – Record in relation to pre-school service

(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:

- (a) the name, position, qualifications and experience of the person in charge and of every other employee, unpaid worker and contractor;
- (b) details of the class of service and the age profile of children for which the service is registered to provide services;
- (c) details of the adult: child ratios in the service;
- (d) the type of care or programme provided in the service;
- (e) the facilities available;
- (f) the opening hours and fees;
- (g) the policies, procedures and statements the service is required to maintain in accordance with Regulation 10;
- (h) details of attendance by each pre-school child on a daily basis;
- (i) details of staff rosters on a daily basis;
- (j) details of any medication administered to a pre-school child attending the service with signed parental consent;
- (k) details of any accident, injury or incident involving a pre-school child attending the service.

#### Compliance Information

(1)(a)(b)(c)(d)(e)(f)(g)(h)(i)(j)&(k)

The following information in relation to the service was examined and found to be compliant -

- the name, position, qualifications and experience of the employees, unpaid workers and contractors;

- details of the adult: child ratios in the service;
- details of attendance by each pre-school child on a daily basis;
- details of staff rosters on a daily basis;
- details of any medication administered to a pre-school child attending the service with signed parental consent,
- details of any accident, injury or incident involving a pre-school child attending the service.

The service statement of purpose and function was on display.

A hard back folder was available with the policies procedures and statements in both English and Irish for the service in line with Regulation 10.

### Part V - Care of Child in Pre-school Service

#### Regulation 19 - Health, welfare and development of child

*(1) A registered provider shall, in providing a pre-school service, ensure that-*

*(a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and*

#### Compliance Information

##### Riachtanais Bhunúsacha

(1)(a)

- The children's food, snacks and main meals looked healthy and nutritious with plenty of variety and they had access to water or milk to drink regularly. A healthy eating policy was available on request. A 3-week menu plan was available in the kitchen.
- The crockery, cutlery and drinking utensils used were suitable for the children's ages and stage of development.
- The staff responded to children's individual personalities, sensitivities and needs in relation to nappy changing and toileting and toilet training.
- On the day of the inspection, the children from the Naiolann Baby/Toddler room and Naiolann 2 required nappy changing and were changed in a sensitive manner while having their dignity and privacy maintained.
- The older children had unrestricted access to the toilet and did not have to wait to use the toilet. Children were allowed to take their time during toileting.

- Children had plenty of opportunities to move themselves, to practice and improve their emerging skills, such as co-ordination and balance.
- The children played predominately in the outdoor play areas during the day. The playroom doors were open allowing the children to choose to play indoors or stay outdoors.

### Supporting Relationships

- The service supported the children in forming and sustaining positive relationships with staff.
- Visual aids (picture and word reminders) and instructions were displayed and used with the children to support their learning.
- The atmosphere in the learning environment was encouraging and unhurried.
- The children were supported to be confident about their identity and to have a strong sense of belonging, each day, while in the service.
- The service provided parents and guardians with daily information, including significant events or activities involving their child, for example, verbal communication at drop of and collection times, phone calls, emails and via profile scrapbooks.
- Staff collated a profile scrapbook my learning journal for each child, showing the 'child's journey' using observations and including samples of a child's work.
- The staff listened to children in a caring, gentle way when they expressed emotions, and reassured them that it is normal to experience positive and negative emotions at times. The staff acknowledged and accepted children's feelings (positive and negative) and the relationships between children's actions and other's responses. In all the playrooms, the children were given choice on what they would like to do next. The outdoor play areas to the rear of the premises were sufficiently spacious to accommodate the numbers of children attending the service.
- The outdoor play environment provided activities and opportunities for fresh air, exercise, and discovery.

### Part VI - Safety

#### Regulation 24 - Checking in and out and record of attendance

- (1) *A registered provider shall ensure that each pre-school child attending the service is checked in and out of the service by an employee or an unpaid worker.*
- (3) *A registered provider shall ensure that-*
- (a) *no person other than-*
    - (i) *pre-school child attending the service,*
    - (ii) *a person dropping or collecting such a child,*
    - (iii) *an employee, or*
    - (iv) *an unpaid worker, can enter the premises without his or her entry being approved by an employee, and*
  - (b) *a daily record in writing is kept of the entry on the premises of any such person.*

#### Compliance Information

- (1) The children's arrival and departure times were recorded on a daily basis. The attendance records were reviewed by the inspector on the hard back paper copy.
- (3)(a)(b) A written record was available at the service entrance for persons not referred to in particulars (i) to (iv) to record their details and reason for visiting the service.

### Part VI - Safety

#### Regulation 25 - First aid

- (1) *A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*
- (2) *A registered provider shall ensure that a suitably equipped first aid box for children-*
- (a) *is safely stored in an easily accessible and conspicuous position on the premises, and*
  - (b) *is available to the children attending the pre-school service at all times.*

#### Compliance Information

- (1) Six staff working in the pre-school service had evidence of a first aid responder first aid training course and one additional staff was completing the course at present.
- (2)(a) Suitable equipped first aid boxes were available and in an easily accessible positions in each playroom.
- (b) The first aid boxes were readily available, with content items within date.

## Part VI - Safety

### Regulation 28 - Insurance

*A registered provider shall ensure that the pre-school service is adequately insured.*

#### Compliance Information

The service had insurance with an expiry date 27/11/ 2024, which was for a full day care service for 40 children included the following: -

- public liability insurance,
- insurance against fire and theft,
- buildings insurance,
- insurance for outings undertaken as part of the service provision.