

# Tuarascáil Rialála Chigireacht na Luathbhlianta Réamhscoil

Uimhir Aitheantais TUSLA:	TU2015GY169
Ainm na Seirbhíse:	Naíolann na n Oileáin
Seoladh na Seirbhíse:	Tir an Fhia, Leitir Móir, Co. na Gaillimhe.
Eirchód:	H91 DWV1
Ainm an tSoláthraí Chláraithe:	Peadar Ó Maoláin
Cineál na Seirbhíse	Lá Iomlán, Páirtaimseartha, Seisiúnach
Dáta na Cigireachta:	09/09/2024
Líon na leanaí réamhscoile:	AM 24 PM 30
Seoladh na Cigireachta Luathbhlianta:	Tusla - An Ghníomhaireacht um Leanaí agus an Teaghlach, Cigireacht na Luathbhlianta, An Stiúrthóireacht um Dhearbhú Cáilíochta, Foirgneamh Cliniciúil & Riaracháin, Bloc A- (An Chéad Chonair Urlár-Glas), Páirc Mhuirlinne, Gaillimh
Cigireacht arna déanamh ag:	F. Nic Dhonnacha & S. O Miodhcain
Teideal :	Cigirí na Luathbhlianta

## Údarás chun cigireacht a dhéanamh

Déanann Cigireacht na Luathbhlianta, Tusla cigireacht ar Sheirbhísí Luathbhlianta faoi Alt 58(J) den Acht um Chúram Leanaí, 1991 (arna chur isteach le hAlt 92 den Acht fán nGníomhaireacht um Leanaí agus an Teaghlach, 2013).

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Coinníollacha, má bhaineann le hábhar

Neamhbhainteach

## Cur síos ar an tseirbhís

Tá an tseirbhís lonnaithe i Leitir Mór, Contae na Gaillimhe. Cuirtear lá iomlán, páirtaimseartha agus clár cúraim seisiúnach ar fáil do pháistí idir sé mhí agus sé bliana d'aois, ó Luan go hAoine ó 08:00 uair go 17:30 uair.

Tá an tseirbhís suite i bhfoirgneamh saintógtha, ina bhfuil ceithre sheomra cúraim réamhscoile, seomra codlata amháin ata ainmnithe, seomra bia, cistin, fóntais agus limistéir sláintíochta.

Bhí ceithre sheomra cúraim i bhfeidhm lá na cigireachta. Ina measc bhí: seomra na Leanbh (raon aoise: deich mí go hocht mí dhéag), seomra na Lapádáin (raon aoise: mí go leith go dhá mhí agus aon mhí dhéag) le seomra idirnasctha a úsáidtear chun críocha codlata anois, seomra Montessori (raon aoise: trí nó cúig bliana) agus an Seomra Spraoi (raon aoise: trí nó cúig bliana).

Tá cistin ainmnithe ann ina ndéantar na príomhbhéilí a ullmhú, a chócaráil agus a stóráil ar an láthair. Tá úsáid á baint ag na páistí as an limistéar súgartha lasmuigh ar chúl an áitribh faoi láthair.

Is seirbhís le Gaeilge í an réamhscoil, agus tá an fhoireann agus na páistí fite fuaite i gcultúr agus oidhreacht na hÉireann sa cheantar Gaeltachta gach lá.

## Soláthar foirne

Tá aon duine dhéag duine fásta fostaithe ag an tseirbhís. Tá an soláthraí cláraithe mar chuid de bhord bainistíochta agus ní oibríonn sé sa tseirbhís. Le linn na cigireachta bhí bainisteoir i láthair. D'oibrigh naonúr daoine fásta go díreach leis na páistí. Bhí foireann chúnta amháin i lathair a thug faoi dhualgais ullmhúcháin bia sa tseirbhís.

## Modheolaíocht

Is í Cigireacht na Luathbhlianta, Tusla, rialtóir reachtúil neamhspleách ar sheirbhísí luathbhlianta in Éirinn.

Sainmhínítear i Rialacháin an Achta um Chúram Leanaí 1991 (Seirbhísí Luathbhlianta) 2016 dualgas an tsoláthraí chlárthaíte sábháilteacht agus folláine leanaí a chinntiú agus cloí leis na riachtanais seo. Tugann an tAcht seo údarás do Tusla measúnú a dhéanamh ar chomhlíonadh leis na rialacháin. Is é is aidhm le rialáil maidir le seirbhísí óige ná a chinntiú go seastar le cúram, sábháilteacht, agus folláine na leanaí a fhreastalaíonn ar na seirbhísí seo.

Pleanáiltear cigireachtaí ar sheirbhísí luathbhlianta bunaithe ar na pointí seo a leanas:

- Stair chigireachta na seirbhíse
- Eolas ar bith a fhaightear maidir leis an tseirbhís
- Tá torthaí na cigireachta bunaithe ar:
- Eolas a fhaightear trí dhoiciméid a imscrúdú

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- Breathnú díreach
- Plé le baill foirne ábhartha

Ba chigireacht neamhfhógartha é seo, agus díriodh ar rialachas, sláinte, folláine agus forbairt an linbh, sábháilteacht agus áitreabh agus saoráidí lena linn. Féadfaidh cigireacht díriú ar réimsí eile chomh maith, de réir mar is gá.

Dhírigh an chigireacht ar scrúdú comhlíontadh faoi rialacháin 9, 10, 11, 16(h)(k), 19(1)(a)(b) and 27; mar sin féin, le linn an chigireacht sainithníodh neamhchomhlíonadh breise a raibh riosca ag baint leis faoi Rialachán 23 agus 29. Leagtar amach na torthaí sin laistigh den rialachán/na rialacháin ábhartha laistigh den tuarascáil seo.

Leagtar amach torthaí na cigireachta sa tuarascáil maidir leis an gcigireacht a eisítear mar dhréacht-tuarascáil ar dtús chuig an tseirbhís, agus bíonn deis ag an tseirbhís freagra a thabhairt ar thorthaí ar bith a luaitear inti. I gcás go sainithnítear nach bhfuil ceanglais reachtúla á gcomhlíonadh, ní mór don soláthraí cláraithe léiriú a thabhairt ar an mbealach a réitíodh an neamhchomhlíonadh agus mar a chuirfear cosc ar an neamhchomhlíonadh amach anseo. Úsáidfean an plean um Gníomh Ceartaitheach agus Gníomh Coiscitheach (CAPA) chun bonn eolais a chur le cinntí maidir le comhlíonadh le ceanglais rialála. I gcás nach n-éiríonn leis an soláthraí cláraithe na ceanglais reachtúla a chomhlíonadh, féadfar próiseas géaraithe a thosú.

Forchoimeádann an Chigireacht an ceart chun eagarthóireacht a dhéanamh ar fhreagraí a fhaightear ar chúiseanna éagsúla lena n-áirítear soiléireacht; iomláine; agus chun próisis riaracháin agus dlíthiúla a chomhlíonadh.

Is í an Chigireacht a thiomsaíonn ábhar na tuarascála.

## Buíochas

Is mian leis na cigirí buíochas a ghabháil leis an duine i gceannas, an banisteoir, leis an bhfoireann agus leis na leanaí a bhí i láthair ar lá na cigireachta as a gcomhoibriú ar fad.

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## Cuid III – Bainistíocht agus Foireann

### Rialachán 9 – Bainistíocht agus earcaíocht

#### (1) Cinnteoidh soláthraí cláraithe-

(a) go mbeidh sa tseirbhís duine i bhfeighil ainmnithe agus duine arna ainmniú nó arna hainmniú a bheidh ábalta gníomhú mar ionadaí de réir mar is gá,

(b) go mbeidh an duine i bhfeighil ainmnithe nó an duine arna ainmniú nó arna hainmniú dá dtagraítear i bhfomhír (a) san áitreabh gach tráth le linn na tréimhse ina mbeidh an tseirbhís réamhscoile á seoladh, agus

(2) Cinnteoidh soláthraí cláraithe gur duine oiriúnach inniúil gach fostaí, gach oibrí nach n-íoctar agus gach conraitheoir, agus cineál na riachtanas a bhíonn ar leanaí á chur san áireamh, lena n-áirítear trí na nithe seo a leanas a dhéanamh–

(a) breithniú ar theistiméireacht ó fhostóirí an duine san am a caitheadh, más ann, agus go háirithe ar theistiméireacht ón bhfostóir is déanaí, más ann,

(b) breithniú ar theistiméireachtaí ó fhoinsí iontaofa i gcás duine nach raibh aon fhostóirí air nó uirthi san am a caitheadh,

(c) breithniú ar an nochtadh grinnfhiosrúcháin a fuarthas ó Bhiúró Náisiúnta Grinnfhiosrúcháin an Gharda Síochána de réir Acht 2012 i leith an duine, agus

(d) a chinntiú, a mhéid is indéanta, go soláthróidh duine, i gcás go raibh cónaí ar an duine i stát seachas an Stát ar feadh tréimhse ab fhaide ná 6 mhí as a chéile, grinnfhiosrúchán ag póilíní ó na húdaráis phóilíneachta sa stát sin.

(4) Cinnteoidh soláthraí cláraithe, gan dochar do ghinearáltacht mhír (2) agus faoi réir mhíreanna (5) agus (6), go sealbhaíonn gach fostaí a bhíonn ag obair go díreach le leanaí a fhreastalaíonn ar an tseirbhís, mórdhámhachtain i gCúram agus Oideachas Luath-Óige ar Leibhéal 5 ar an gCreat Náisiúnta Cáilíochtaí nó cáilíocht a mheasfaidh an tAire a bheith coibhéiseach léi sin, ar a laghad.

(7) Cinnteoidh soláthraí cláraithe go ndéanfar gach fostaí, oibrí agus conraitheoir gan phá a mhaoirsiú go cuí agus go gcuirfear faisnéis chuí ar fáil dóibh, agus, i gcás inar gá, oiliúint, lena n-áirítear i ndáil leis na nithe seo a leanas:

(a) polasaithe, nósanna imeachta agus ráitis na seirbhíse a shonraítear i Sceideal 5;

## Faisnéis maidir le Comhlíonadh:

(1)(a)

Go raibh duine ainmnithe i gceannas agus go raibh duine ainmnithe ar fáil chun ionadaíocht a dhéanamh sa tseirbhís.

(b)

Bhí an duine a bhí i gceannas ar an áitreabh nuair a tháinig na cigirí luathbhlianta agus d'fhan sí ar an láthair ar feadh ré an iniúchta.

Ar lá na cigireachta, rinneadh athbhreithniú ar aon chomhad déag lena n-áirítear an soláthraí cláraithe, cócaire cistine agus naonúr daoine fásta a sholáthraíonn cúram díreach do na leanaí.

(2)(a) &(b)

Bhí dhá thagairt bhailíochtaithe is fiche i scríbhinn ar chomhad, i leith an aon duine dhéag aosach ó fostóir nó foinsé seachas iarfhostóir.

(c)

Go raibh nochtadh grinnfhiosrúcháin an Gharda Síochána ar fáil i leith an aon duine dhéag aosach.

(d)

Léirigh fianaise dhoiciméadach go raibh duine fásta amháin, a bhí ina chónaí lasmuigh den dlínse, níos mó ná 6 mhí as a chéile, agus iad os cionn 18 mbliana d'aois, bhí grinnfhiosrúchán riachtanach na bpóilíní acu.

(4)

Bhí fianaise ag naonúr ball foirne a bhí ag obair go díreach leis na leanaí ar Dhearbhú Cáilíochta agus Cáilíochtaí Éireann (QQI) Leibhéal 5 leibhéal 8, i gCúram agus Oideachas na Luath-Óige.

(7)(a)

Bhí beartas maoirseachta i bhfeidhm sa tseirbhís, agus dheimhnigh an bhainistíocht go raibh maoirseacht ar siúl agus aithníodh aon riachtanais oiliúna ionductúcháin, agus rinneadh an oiliúint dhoiciméadaithe dheireanach i mí Eanáir 2024.

Léirigh agus shínigh na daoine fásta i ngach seomra cúraim go raibh polasaí agus nósanna imeachta na seirbhíse léite acu.

Bhí fianaise dhoiciméadaithe ar fáil do bhall foirne nua a thosaigh sa tseirbhís ón iniúchadh deireanach a léirigh go raibh na polasaithe, na nósanna imeachta agus na ráitis don tseirbhís léite ag an duine fásta.

Rinneadh athbhreithniú ar an bpolasaí earcaíochta agus bhí sé ag teacht leis an dea-chleachtas maidir le grinnfhiosrúchán sábháilte agus earcú foirne.

Bhí an beartas timpiste agus eachtraí ag teacht le treoirínite dea-chleachtais agus cuireadh i bhfeidhm mar is cúí é.

## Rialachán 10 - Polasaithe, nósanna imeachta etc. na seirbhíse réamhscoile

*Cinnteoídh soláthraí cláraithe seirbhíse réamhscoile go bhfuil na beartais, na nósanna imeachta agus na ráitis i scríbhinn a shonraítear i Sceideal 5 i bhfeidhm don tseirbhís.*

### Faisnéis faoi Chomhlíonadh

Rinneadh athbhreithniú ar shampla de nósanna imeachta beartais agus ráitis na seirbhíse a bhain go sonrach le Sceideal 5 agus comhlíonadh na riachtanais. I measc na mbeartas agus na nósanna imeachta a athbhreithníodh bhí,

- Polasaí Timpistí agus Teagmhais.
- Polasaí Earcaíochta.
- Beartas Maoirseachta.
- Polasaí maidir le Codladh Sábháilte.
- Beartas maidir le Rialú Ionfhabhtaithe.

## Cuid III – Bainistíocht agus Foireann

### Rialachán 11 - Leibhéal Foirne

*(1) Faoi réir an Rialacháin seo, cinnteoídh soláthraí cláraithe go mbeidh gach tráth líon leordhóthanach de dhaoine fásta ag obair go díreach leis na leanaí a fhreastalaíonn ar an tseirbhís réamhscoile.*

*(2) Faoi réir mhíreanna (4) agus (5), cinnteoídh soláthraí cláraithe seirbhíse cúraim lae iomláine nó seirbhíse cúraim lae páirtaimseartha go gcomhlíonfar gach tráth an cóimheas íosta idir daoine fásta agus leanaí a shonraítear i gcolún (3) de Chuid 1 de Sceideal 6 os coinne uimhir thagartha áirithe a shonraítear i gcolún (1) den Chuid sin i leith raon aoise na leanaí a shonraítear i gcolún (2) den Chuid sin ag an uimhir thagartha sin sásta sin.*

*(8) Gan dochar do mhíreanna (2) go (7)-*

*(a) cinnteoídh soláthraí cláraithe seirbhísí réamhscoile seachas seirbhís feighlíochta leanaí nó seirbhís réamhscoile seisiúnach go bhfuil 2 dhuine fásta ar a laghad san áitreabh i gcónaí,*

### Faisnéis maidir le Comhlíonadh:

11(1) Le linn thréimhse an iniúchta, chinntigh an soláthraí cláraithe go raibh líon leordhóthanach foirne ag obair go díreach leis na leanaí.

(2) Chinntigh an soláthraí cláraithe go raibh naonúr aosach ag obair sa tseirbhís le 24 leanbh réamhscoile gach mhaidin.

- Bhí beirt leanaí idir 10 mí agus 1 bhliain d'aois,
- Bhí ochtar leanaí idir 1 bhliain agus 2 bhliain d'aois,
- Bhí 3 leanbh idir 2 agus 3 bliana d'aois,
- Bhí 11 leanbh idir 3 agus 5 bliana d'aois,

Bhí naonúr daoine fásta ag obair le 30 páiste réamhscoile tráthnóna lá na cigireachta. Ina theannta sin, bhí cócaire cistine ann agus chabhraigh an bainisteoir le codanna riaracháin na cigireachta.

- Bhí beirt leanaí idir 10 mí agus 1 bhliain d'aois,
- Bhí seachtar leanaí idir 1 bhliain agus 2 bhliain d'aois,
- Bhí 3 leanbh idir 2 agus 3 bliana d'aois,
- Bhí 18 leanbh idir 3 agus 5 bliana d'aois,

(8)(a) Léirigh fianaise dhoiciméadach go raibh ar a laghad 2 dhuine fásta san áitreabh i gcónaí nuair a bhí an réamhscoil ag feidhmiú.

## Cuid IV – Faisnéis agus Taifid

### Rialachán 16 – Taifead i ndáil le seirbhís réamhscoile

(1) Cinnteoidh soláthraí cláraithe go gcoimeádfar taifead i scríbhinn ar an bhfaisnéis seo a leanas i ndáil leis an tseirbhís:

- (i) mionsonraí i dtaobh uainchláir foirne ar bhonn laethúil;
- (k) mionsonraí i dtaobh aon tionóisc, aon díobháil nó aon teagmhas a bhainfidh do leanbh réamhscoile a fhreastalaíonn ar an tseirbhís.

### Faisnéis maidir le Comhlíonadh:

(i)  
Bhí uainchlár foirne/ leabhar rolla ar fáil agus rinneadh athbhreithniú air. Léirigh an uainchlár/ leabhar rolla uaireanta oibre na mball foirne agus neamh láithreach na baill foirne ón tseirbhís. Léirigh sé gur coinníodh cóimheas leanaí agus daoine fásta.

(k)  
Rinneadh athbhreithniú ar an bpolasaí taifead agus seirbhíse maidir le timpistí agus eachtraí le trí mhí anuas. Tugadh faoi deara go ndearnadh an próiseas ceart timpistí agus eachtraí de réir pholasaí na seirbhíse. Rinneadh measúnú riosca mionsonraithe tar éis timpiste nó teagmhais de réir an dea-chleachtais. Léirigh an bainisteoir fianaise dhoiciméadaithe ar na measúnuithe riosca agus sonraí faoi riachtanais oiliúna na foirne. Bhí dátaí oiliúna beartaithe do gach ball foirne.

## Cuid V - Cúram Linbh i Seirbhís Réamhscoile

### Rialachán 19 - Sláinte, leas agus forbairt linbh

(1) *Cinnteoídh soláthraí cláraithe, le linn dó nó di a bheith ag soláthar seirbhís réamhscoile—*

(a) *go ndéanfar foghlaim, forbairt agus leas gach linbh a urasú laistigh de shaol laethúil na seirbhíse réamhscoile trí na gníomhaíochtaí cuí, an idirghníomhaíocht chuí, na hábhair chuí agus an trealamh cuí a sholáthar, ag féachaint d'aois agus do chéim forbartha an linbh, agus*

(b) *go mbeidh cleachtais chúraim chuí oiriúnacha ar bun sa tseirbhís réamhscoile, ag féachaint don líon leanaí a fhreastalaíonn ar an tseirbhís agus do chineál a riachtanas.*

### Faisnéis maidir le Neamh Comhlíonadh:

(1) (a) & (b)

#### Riachtanais Bhunúsacha

- Níor tairgeadh dinnéar do bheirt pháistí idir 17 agus 18 mí d'aois de réir a n-aoise agus a gcéim forbartha agus níor tugadh deis dóibh iad féin a bheathú.  
Bhí ball den fhoireann ag tabhairt cúnamh na gasiúr a bheathú ina raibh fataí bruite agus anraith acu le haghaidh dinnéar. Níor thacaigh sé seo le forbairt teanga trí uigeacht a thabhairt isteach sa bhia agus níor thacaigh sé le scileanna mínluaile trí chead a thabhairt do pháiste féin-bheatha a dhéanamh.
- Ní raibh meas ar dhínit an linbh ag an leithreas. Thóg ball foirne triúr páistí le chéile isteach i leithreas dhaoine fásta amháin. Thug na cigirí faoi deara páiste amháin ar phota, páiste amháin ar an leithreas agus páiste amháin ag fanacht leis an leithreas a úsáid.

## Ag Tacú le Caidrimh

3. Tá a leabhar taifead féin ag gach páiste a bhaineann le imeachtaí laethúil sa tseirbhís agus cuirfidh an fhoireann an t-eolas ar fáil do thuismitheoirí agus do chaomhnóirí ar bhonn laethúil. Síneoidh thuismitheoirí an leabhar taifead chun a dheimhniú go bhfuil an t-eolas faighte acu.
4. Tá róta déanta don limistéar súgartha lasmuigh ar chúl an áitribh fad a bheidh oibreacha tógála á ndéanamh chun deis a thabhairt do gach páiste súgradh amuigh faoin aer.
5. Cinnteoidh an soláthraí cláraithe go mbeidh teacht ag gach leanbh ar na barraí seasta agus ar na bréagáin chéadfacha i seomra na mbabáí.
  - Cinnteoidh an soláthraí cláraithe go mbeidh teacht ag leanaí ar threalamh agus ábhair súgartha i mboscaí beaga ar seilfeanna ísle le pictiúir ionas gur féidir leo na bréagáin i seomra na mbabáí agus Lapadán araon a aithint.
6. Cinnteoidh an soláthraí cláraithe go gcuirfear clár gníomhaíochtaí i bhfeidhm láithreach a nascann le curaclam téamaí atá ag teacht chun cinn agus aois agus céim forbartha na leanaí.
7. Cinnteoidh an soláthraí cláraithe go dtaifeadfar breathnóireachtaí laethúla do gach leanbh chun a riachtanais agus a gcumas forbartha a dheimhniú agus chun tacaíocht a chur ar fáil nuair is gá.
8. Cinnteoidh an soláthraí cláraithe go bhfuil taifead foghlama/ dialann foghlama ag gach páiste a thabharfaidh breac-chuntas ar fhoghlaim na bpáistí le haidhmeanna agus spriocanna Aistear a chuirfear san áireamh roinnfear é seo leis na thuismitheoirí ar bhonn leanúnach. Tá gníomhaireacht tacaíochta ag obair leis an tseirbhís faoi láthair chun tacú leis an réimse seo.

## Gníomh Ceartaitheach agus Coisctheach a chuir an Soláthraí Cláraithe isteach

Ar an 19/09/2024 chuir an soláthraí cláraithe an méid seo a leanas in iúl:

### **Gníomhaíocht Cheartaitheach agus Choisctheach**

Riachtanais Bhunúsacha

1. Nuashonraíodh an beartas bia sláintiúla chun soiléireacht a thabhairt don fhoireann maidir leis an gcur chuige maidir le bia sláintiúil, sábháilte agus cothaitheach a sholáthar le huigeachtaí éagsúla chun freastal ar riachtanais aois agus céim forbartha na pháistí.
2. Coimeádfar dínit agus príobháideachas an linbh i gcónaí le linn am leithris. Úsáidfidh páiste amháin an leithreas ag aon am amháin agus déanfaidh an bainisteoir monatóireacht ar an gcleachtas seo.

Caidrimh Thacaíochta

1. Tá a leabhar taifead féin ag gach páiste a bhaineann le gnáthamh laethúil sa tseirbhís agus cuirfidh an fhoireann an t-eolas ar fáil ann do thuismitheoirí agus do chaomhnóirí ar bhonn laethúil. Síneoidh thuismitheoirí an leabhar taifead chun a dheimhniú go bhfuil an fhaisnéis faighte acu.

2. Tá rota déanta don limistéar súgartha lasmuigh ar chúl an áitribh fad is atá oibreacha tógála ag dul ar aghaidh chun deis a thabhairt do gach páiste súgradh amuigh faoin aer.
  - Cinnteoidh an soláthraí cláraithe go mbeidh rochtain ag gach leanbh ar na barraí seasta agus ar na bréagáin chéadfacha sa seomra Leanbh.
3. Cinnteoidh an soláthraí cláraithe go mbeidh rochtain ag páistí ar threalamh agus ábhair súgartha i mboscaí beaga ar seilfeanna ísle le pictiúir orthu ionas gur féidir leo na bréagáin sa seomra na Leanabh agus i seomra na Lápadáin araon a aithint.
4. Cinnteoidh an soláthraí cláraithe go gcuirfear clár gníomhaíochtaí i bhfeidhm láithreach a nascann le téamaí atá ag teacht chun cinn, curaclam agus aois agus céim forbartha na bpáistí.
5. Cinnteoidh an soláthraí cláraithe go ndéanfar breathnóireachtaí laethúla a thaifeadadh do gach leanbh chun a riachtanais agus a gcumas forbartha a bhunú agus chun tacaíocht a chur ar fáil nuair is gá.
6. Cinnteoidh an soláthraí cláraithe go mbeidh taifead/dialann foghlama ag gach páiste ina leagtar amach foghlaim na bpáistí agus go roinnfear é sin leis na tuismitheoirí ar bhonn leanúnach. Tá gníomhaireacht tacaíochta ag obair leis an tseirbhís faoi láthair chun tacú leo.

### **Doiciméid tacaíochta a cuireadh isteach**

Grianghraif, polasaithe nuashonraithe, cóip de thaifid oiliúna foirne, grianghraif de na bréagáin agus ábhair súgartha sa seomra do naíonán agus do naíonáin. Grianghraif de bhréagáin agus d'ábhair súgartha i mboscaí le taispeántais amhairc. Grianghraif de théamaí, breathnóireachtaí agus gnáthaimh laethúla, grianghraif de na páistí níos óige sa limistéar súgartha lasmuigh.

### **Nóta Achoimre**

Tá athbhreithniú déanta ag an gchigireacht ar na gníomhartha agus ar an bhfianaise a cuireadh isteach. Tugadh aghaidh leordhóthanach ar na neamhchomhlíonadh a sainithníodh faoi Rialachán 19(1)(a) &(b).

## Cuid VI - Sábháilteacht

### Rialachán 23 - Sláinte, sábháilteacht agus leas linbh a chosaint

Cinntoidh soláthraí cláraithe go ndéanfar gach beart réasúnach chun sláinte, sábháilteacht agus leas linbh réamhscoile a fhreastalaíonn ar an tseirbhís a chosaint agus cinntoidh sé nó sí go mbeidh timpeallacht na seirbhíse sábháilte.

#### Faisnéis maidir le Nearnh Comhlíonadh:

##### Sábháilteacht Ghinearálta:

Chuir na neamhchomhlíonadh seo a leanas riosca shábháilteacht ar na leanaí a bhí ag freastal:

1. Coinníodh doirse dóiteáin ar oscailt le dingeacha rubair agus earraí éadaí. Tugadh an cleachtas seo faoi deara sa chistin, sa seomra bia, sna limistéir sláintíochta, san fhóntas agus sa limistéar a bhí le haghaidh clúidín a athrú, agus bhí baol sábháilteachta ann do na páistí réamhscoile i gcás éigeandála dóiteáin.
2. Stóráileadh trealamh briste a bhí inrochtana do na páistí sa limistéar súgartha lasmuigh. Áiríodh leis seo fráma dreapadóireachta agus céimeanna plaisteacha dearga a bhí briste agus a d'úsáid na páistí. Chuir sé seo riosca sábháilteachta ar fáil do na páistí réamhscoile. Admhaítear gur baineadh as na céimeanna dearga agus an fráma dreapadóireachta glas nuair a tharraing cigirí na luathbhlianta aird na foirne air.
3. Bhí málaí láimhe na foirne le hearraí pearsanta ar theacht na bpáistí réamhscoile ar an urlár ar an bpríomhchonair in aice le seomra Montessori ina raibh baol sábháilteachta ann do na páistí réamhscoile.

##### Rialú Ionfhabhtuithe:

Breathnaíodh ar na neamhchomhlíonadh seo a leanas a bhí ina riosca tras-ionfhabhtaithe do na leanaí réamhscoile:

Bhí an nós imeachta athraithe clúidín ag teacht salach ar pholasaí na seirbhíse.

4. Bhí an mata a bhí ann le haghaidh athrú clúidín stróicthe sa limistéar ainmnithe, rud a d'fhág go raibh sé deacair glanadh éifeachtach a dhéanamh.
5. Níor glanadh an mata a bhí ann le haghaidh clúidín a athrú tar éis gach úsáid mar bhí ábhar salachar daonna ar an mata a bhí ann le haghaidh clúidín a athrú sa limistéar ainmnithe.
6. Ní raibh aon fhianaise ann gur cuireadh boscaí bruscair pedal féin shéalaithe cruthúnas sceite ar fáil sa limistéar a bhí ag athrú clúidín chun clúidíní leanaí a dhiúscairt go sábháilte.
7. Tugadh faoi deara nár nigh an fhoireann nó na páistí a lámha roimh nó tar éis an nós imeachta ag athrú clúidín.

8. Níor comhlíonadh le diúscairt shábhailte do clúidíní shalach sa tseirbhís. Tugadh faoi deara gur fhág baill foirne an limistéar ainmnithe le haghaidh clúidín a athrú leis an clúidín salach ina lámh agus shiúil siad síos an dorchla tríd an gcistin agus fónais chun fáil réidh leis an clúidín sa cheantar lasmuigh agus na lámhainní agus an naprún céanna á gcaitheamh acu agus clúidín linbh á n-athrú acu.
9. Bhí pota le feicéal líonta le sreabháin choirp sa limistéar sláintíochta ainmnithe do dhaoine fásta. Tugadh faoi deara gur úsáid na páistí an pota seo faoi dhó gan é a fháiliú, a ghlanadh nó a steiriliú idir úsáid in ainneoin gur chuir na cigirí an fhoireann ar an eolas. Bhí sé seo ag teacht leis an bpolasaí seirbhíse maidir le rialú ionfhabhtaithe.
10. Stóráladh araid chos bhriste lán d'earraí dramhaíola ar an bpríomhchonair taobh amuigh de sheomra na Leanbh a raibh rochtain ag leanaí air.
11. Bhí sé le feicéal go raibh stóráil míchuí ar fhoirmle púdraithe na naíonán. Bhí sé stóráilte i mála oscailte sa limistéar ainmnithe atá le haghaidh athrú clúidín a dhéanamh agus bhí sé seo ag teacht leis an mbeartas seirbhíse maidir le rialú ionfhabhtaithe agus treoirilínte Údarás Sábháilteachta Bia na hÉireann maidir le foirmle púdraithe na naíonán a ullmhú agus a stóráil.
12. Stóráileadh earraí pearsanta éadaí agus bréagáin bhoga leanaí go míchuí ar chrochadóirí thar aonad athraithe soghluaiste sa limistéar ainmnithe clúidín.
13. Stóráladh dhá bhosca oscailte le éadaí agus earraí spáráilte go míchuí faoin gcuntar sa limistéar ainmnithe clúidín.
14. Cuireadh aonad athraithe clúidín soghluaiste go míchuí os comhair na mbáisíní níocháin sa limistéar sláintíochta in aice le seomra na Lapadán. Chuir sé seo bac ar rochtain ar na báisíní níocháin lámhe agus ar cheann den dá leithreas a d'úsáid na páistí. Bhí baol tras-ionfhabhtaithe ag baint leis seo.
15. Níor tharla steiriliú duidíní leanaí de réir pholasaí na seirbhíse. Tugadh faoi deara go dtitfeadh duidín linbh ar urlár sheomra na Lápadán agus tugadh faoi deara go raibh ball foirne ag cur an duidín faoi uisce bog agus á chur ar ais i mbéal an linbh réamhscoile. Bhí baol tras-ionfhabhtaithe ag baint leis seo. Tugadh faoi deara go raibh steiriliú ar fáil le húsáid sa chistin seirbhíse ach níor úsáideadh é.
16. Níor coinníodh íosmhéid spáis de 50cm idir na leapacha cruachta le linn soláthar codlata sa seomra Lapadán tar éis lóin. Cuireadh leapacha thart ar 22cm óna chéile. Bhí baol tras-ionfhabhtaithe ag baint leis seo.

## Coladh Sábháilte:

17. Níor coinníodh teocht an tseomra codlata ainmnithe idir 16°C agus 20°C agus idir 18°C agus 22°C sa seomra Lápadáin. Taifeadh na teochtaí seo a leanas sa dá sheomra agus bhí leanaí ina gcodladh le teocht an tseomra ag 23°C agus 23.6 °C. Admhaítear go dhúirt an bainisteoir go raibh deacrachtaí acu

teochtaí leordhóthanacha an tseomra codlata a choinneáil, ach, ní raibh aon ghníomhartha feabhsúcháin déanta chun na teochtaí seo a laghdú. Bhí sé seo i mbaol do na páistí codlata.

18. Tugadh faoi deara nach raibh aon gléas tomhais teochta ar fáil chun monatóireacht a dhéanamh ar theochtaí an tseomra in aon cheann de na seomraí cúraim nó seomra codlata a bhí ainmnithe sa tseirbhís.

19. Tugadh faoi deara nach raibh aon solas ar fáil sna seomraí codlata chun cabhrú leis na páistí a fheicéal agus iad ina gcodladh. Ní raibh aon cnaipe múchadh ná gléas soilsithe ar fáil don fhoireann chun dath na bpáistí a fheicéal agus iad ina gcodladh sa tseirbhís a thaifeadadh go cruinn. Thaispeain na taifid go raibh gnáth dath ar na linbh, ach ní raibh aon bhealach ag an bhfoireann a ndath a sheiceáil mar go raibh na seomraí dorcha. Dúirt an fhoireann go raibh orthu an tóirse a úsáid ar a gcuid fóin phóca agus iad ag seiceáil leanaí.

## Sábháilteacht Dóiteáin:

20. Tugadh faoi deara gur tógadh scafall sa limistéar súgartha lasmuigh. Chur sé seo bac ar na bealaí amach do na páistí réamhscoile is óige idir 10 mí agus 3 bliana d'aois i gcás éigeandála nó tine. Áiríodh leis seo freisin an seomra codlata ainmnithe do leanaí faoi bhun 2 bhliain d'aois agus do leanaí os cionn dhá bhliain d'aois a bhí ina gcodladh ar leapacha cruachta sa seomra Lápadáin. Bhí sé seo ina riosca sábháilteachta do na páistí réamhscoile i gcás éigeandála.

Cuireadh atreorú chuig Roinn Dóiteáin na Gaillimhe ar an 10/09/2024 maidir leis an gceist sábháilteachta seo.

21. Cuireadh bac ar na bealaí dóiteáin ar na príomhchonairí le trealamh súgartha leanaí, marcaíocht ar bhréagáin agus earraí pearsanta na foirne. Bhí sé seo ina riosca sábháilteachta do na páistí réamhscoile i gcás éigeandála.

## Gníomh Ceartaitheach agus Coisctheach a chuir an Soláthraí Cláraithe isteach

Ar an 19/09/2024 chuir an soláthraí cláraithe an méid seo a leanas in iúl.

### Gníomhaíocht Cheartaitheach agus Choisctheach

1. Tá gach doirse dóiteáin dúnta sa chistin, sa seomra bia, sna limistéir sláintíochta, sa limistéar fónais agus athraithe clúidíní, baineadh gach dingeacha dorais agus bacainní.
2. Tógtar an trealamh a briseadh ón limistéar súgartha lasmuigh. Tá seicliosta laethúil i bhfeidhm. Cinnteoidh an fhoireann go bhfuil an limistéar súgartha lasmuigh sábháilte agus glan, nach bhfuil aon trealamh briste nó contúirteach ann agus go bhfuil na geataí agus na glais go léir i riocht maith. Cuirfear oiliúint ar fáil nuair is gá.

3. Tá áit ar leith curtha ar fáil don fhoireann chun earraí pearsanta a choinneáil chun aon riosca do shábháilteacht leanaí réamhscoile a sheachaint. Tá taisceadáin ordaithe.

## Sábhailteach Ginearálta

Tá nós imeachta nuashonraithe maidir le hathrú clúidín de réir pholasaí na seirbhíse curtha ar an mballa

Tá oiliúint faighte ag gach ball foirne maidir le tras-ionfhabhtú a chosc agus treoirlínte dea-chleachtas maidir le hionfhabhtú a chosc, clúidíní a athrú, glanadh agus rialú ionfhabhtaithe. Cinnteoidh an soláthraí cláraithe go leanfar treoirlínte athraithe clúidíní de réir pholasaí na seirbhíse.

Cinnteoidh an soláthraí cláraithe go ndéantar clúidíní salach a dhiúscairt go sábháilte.

Déantar potaí na leanaí a ghlanadh agus a dhíghalrú tar éis gach úsáid. Déanfaidh an bainisteoir monatóireacht ar an gcleachtas seo go rialta.

1. Baineadh an bosca bruscair as an dorcha taobh amuigh den seomra Leanbh. Cinnteoidh an soláthraí cláraithe go gcloítear le cleachtas sláinteachais agus go bhfuil tábhacht ag baint le treoirlínte dea-chleachtas maidir le rialú ionfhabhtaithe a chosc.
2. Baineadh na buidéal fhoirmle naíonán púdraithe ón limistéar athraithe clúidín agus stóráiltear iad anois de réir treoirlínte dea-chleachtas agus an FSAI sa chuisneoir seirbhíse. Tá oiliúint faighte ag baill foirne maidir le foirmle naíonán a stóráil.
3. Baineadh míreanna pearsanta éadaigh agus bréagáin bhoga na bpáistí as na crúcaí sa limistéar athraithe clúidín ainmnithe agus stóráilte go cuí. Tá na crúcaí bainte den bhalla.
4. Tá dhá bhosca stórála clúdach fuarthas chun éadaí breise do leanaí a stóráil faoin gcuntar sa limistéar athraithe clúidíní.
5. Tá an t-aonad athraithe clúidín bainte as limistéar sláintíochta an tseomra Toddler.
6. Úsáidfear an steirilitheoir chun gach soothers a steiriliú agus coimeádfar taifid.

## Codladh Sábháilte:

9. Beidh na leapacha cruachta spásáilte go cuí 50cm óna chéile. Beidh gléas tomhais ar fáil chun an leithead molta a thomhas.
10. Tá obair dheisiúcháin agus chothabhála á ndéanamh ag na tógálaithe faoi láthair agus meastar go mbeidh na hoibreacha críochnaithe faoi lár mhí Dheireadh Fómhair 2024.
11. Úsáidfear feistí seiceála teochta chun monatóireacht a dhéanamh ar theochtaí an tseomra go dtí go mbeidh an obair dheisiúcháin agus cothabhála críochnaithe.

12. Úsáidfidh an fhoireann toirse chun na páistí codlata a sheiceáil go cruinn agus a ndath a thaifeadh go cruinn.

## Doiciméid tacaíochta a cuireadh isteach

### Sábháilteacht Ghinearálta:

Cuireadh grianghraif de na doirse dúnta gan bhacainní sa tseirbhís, grianghraif de sheicliostaí don limistéar lasmuigh, grianghraf d'admháil do cheannacht na thaisceadáin agus grianghraf de bhoscaí stórála clúdaithe.

### Rialú Ionfhabhtaithe:

Grianghraf de mata nua le haghaidh athraithe clúidín a dhéanamh, boscaí bruscair nua aerdhíonach inséalaithe, taifid glantacháin agus seicliostaí, an polasaí athraithe clúidíníní, grianghraf de phota glan agus comharthaíocht chun pota a ní agus a dhíghalrú tar éis gach úsáide. Griangraif do bhuidéal bainne páistí óga stóráilte sa gcuisneoir. Grianghraf den limistéar athraithe clúidín le crúcaí bainte agus bréagáin bhog agus earraí pearsanta leanaí bainte amach as an tseomra anois. Grianghraf de na boscaí stórála le clúdach chun éadaí breise do leanaí a stóráil go sábháilte. Griangraif den seomra sláintíochta I seomra na Lápadaín. Grianghraf den steirilitheoir seirbhíse agus leabhar taifid le dul leis.

### Codladh Sábháilte:

Grianghraf de na leapacha inchruachta 50 cm óna chéile, cóip de litir ón ngníomhaireacht réigiúnach atá freagrach as cothabháil agus deisiú an áitribh. Grianghraf de na gléasanna nua seiceála teochta a ceannáidh do na seomraí codlata.

## Cuid VI - Sábháilteacht

### Rialachán 27 – Maoirseacht

*Cinntoidh soláthraí cláraithe go ndéanfar maoirseacht i gcónaí ar leanaí réamhscoile a fhreastalaíonn ar an tseirbhís.*

### Faisnéis maidir le Comhlíonadh:

Le linn na cigireachta chinntigh an bainisteoir agus an fhoireann go ndéantar maoirseacht ar na páistí réamhscoile i gcónaí sa timpeallacht laistigh agus lasmuigh.

# Tuarascáil Rialála Chigireacht na Luathbhlianta Réamhscoil

Tar éis eachtra le déanaí, fuair baill foirne i ngach seomra cúraim oiliúint i bpolasaithe na seirbhíse agus bhí siad ar an eolas faoina róil agus a bhfreagrachtaí maidir le maoirseacht a dhéanamh ar leanaí le linn oibriú na seirbhíse. Coinníodh na riachtanais rialála do dhaoine fásta a thugann aire do leanaí i ngach seomra cúraim. Chinntigh an fhoireann go ndéantar maoirseacht ar leanaí le linn am béilí agus cé gur bhain leanaí úsáid as na limistéir sláintíochta agus le linn nósanna imeachta athraithe clúidín. Thug leagan amach na háise deis don fhoireann maoirseacht a dhéanamh ar leanaí trí fhuaim agus trí feicéal.

## Cuid VII - Ceanglais maidir le háitribh agus Spás

### Rialachán 29 - Áitribh

*Cinntoidh soláthraí cláraithe maidir le háitreabh na seirbhíse—*

*(d) go ndéanfar é a ghlanadh, a chothabháil agus a dheisiú, de réir mar is gá, agus*

*(e) go mbeidh saoráidí sláintíochta atá leordhóthanach agus oiriúnach feistithe ann.*

#### Faisnéis maidir le Neamh Comhlíonadh:

(d)

Bhí fianaise ann go raibh taise agus caonach ar uas-teorainn an tseomra fónais, síleáil agus ballaí leithreas na foirne agus seomra slíús a raibh gá le tuilleadh imscrúdaithe, cothabhála agus deisiúcháin ghairmiúil a dhéanamh ann. Tarraingíodh aird air sin i dhá thuarascáil roimhe seo le dátaí 30/6/2022 agus 6/03/2024. Aithnítear go raibh tús curtha leis an obair lá na cigireachta chun dul i ngleic leis na fadhbanna seo.

(e)

1. Ní raibh líon leordhóthanach leithreas do dhaoine fásta ar fáil sa tseirbhís. Bhí leithreas amháin do dhaoine fásta ar fáil nuair a bhí ar a laghad péire ag teastáil. Bhí an dara leithreas do dhaoine fásta á úsáid anois ag na páistí réamhscoile. Tugadh faoi deara triúr páistí ag úsáid an leithris seo le linn na cigireachta chomh maith.

Thug an fhoireann le fios go n-úsáidtear an leithreas seo go rialta do na páistí sa Seomra Spreaí.

Tá aon bhall foirne déag ar a mhéad ag obair san áitreabh. Tá leithreas amháin ar a laghad agus báisín níocháin amháin ag teastáil do gach ochtar daoine fásta.

2. Ní raibh báisín láimhe níocháin ar leith ar fáil don aonad athraithe clúidín atá suite sa limistéar sláintíochta amach ó sheomra na Lápadáin.

# Tuarascáil Rialála Chigireacht na Luathbhlianta Réamhscoil

## Gníomh Ceartaitheach agus Coisctheach a chuir an Soláthraí Cláraithe isteach

Ar an 19/09/2024, chuir an soláthraí cláraithe an méid seo a leanas in iúl:

### Gníomhaíocht Cheartaitheach agus Choisctheach

- Tá tús curtha leis na hoibreacha cothabhála agus deisiúcháin ó mhaidin na cigireachta 9/09/2024. Is é lár mhí Dheireadh Fómhair an dáta measta le críochnú. Tá sceideal glantacháin i bhfeidhm agus déanann an soláthraí cláraithe iarracht an t-áitreabh a ghlanadh, a dheisiú agus a chothabháil de réir mar is gá.
- Níl an leithreas do dhaoine fásta á úsáid ag na páistí réamhscoile anois. Bainfidh na páistí úsáid as na leithris i gceantar sláintíochta na Lapadáin as seo amach.
- Baineadh amach an t-aonad athraithe clúidín atá lonnaithe i limistéar sláintíochta na Lapadáin. Tá tús curtha le hoibreacha chun básin níocháin bhreise a shuiteáil agus aonad le scáileán a chur sa limistéar ainmnithe atá le haghaidh athrú clúidín.

### Doiciméid tacaíochta curtha isteach

Cuireadh cóip de litir ón ngníomhaireacht réigiúnach agus grianghraif isteach.

## Nóta Achoimre

Rinne an chigireacht athbhreithniú ar na gníomhartha a rinne an soláthraí cláraithe chun aghaidh a thabhairt ar na neamhchomhlíonadh a sainithníodh i Rialachán 29 (d) agus (e) agus déanfar athbhreithniú orthu ar an gcéad iniúchadh eile. Is é lár mhí Dheireadh Fómhair 2024 an dáta críochnaithe a bhfuiltear ag súil leis na hoibreacha atá dlite.

# Early Years Inspectorate Regulatory Report

## Pre School

<b>TUSLA Identifier:</b>	TU2015GY169
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<b>Name of Service:</b>	Naíolann na n Oileáin
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<b>Address of Service:</b>	Tir an Fhia, Lettermore, Co. Galway
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<b>Eircode:</b>	H91 DWV1
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<b>Name of Registered Provider:</b>	Peadar Ó Maoláin
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<b>Service type:</b>	Full Day, Part Time, Sessional
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<b>Date of Inspection:</b>	09/09/2024
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<b>No of pre-school children:</b>	AM	24	PM	30
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<b>Address of the Early Years Inspectorate:</b>	Tusla - Child and Family Agency, Early Years Inspectorate, Quality Assurance Directorate, Clinical & Administration Building, Block A- (1st Floor-Green Corridor), Merlin Park, Galway
<b>Inspection undertaken by:</b>	F Nic Dhonnacha & S.Ó Miodhcain
<b>Title:</b>	Early Years Inspectors

### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Conditions if applicable</b>	Not applicable
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### Description of service

The service is located in Leitir Mór, County Galway. A full day, part time and a sessional programme of care is offered for children ranging from six months to six years of age, Monday to Friday from 08:00hrs to 17:30hrs. The service is located in a purpose built, building that consists of four preschool care rooms, one designated sleep room, a dining room, kitchen, utility and sanitary areas.

Four care rooms were in operation on the day of inspection. These included: the Baby room (age range: ten months to eighteen months), the Toddler room (age range: one and a half to two and eleven months) with an interconnecting room which is used for sleep purposes now, the Montessori room (age range: three to five years) and the Seomra Spraoi (age range: three to five years).

There is a designated kitchen where the main meals are prepared, cooked, and stored on site. The children have the use of the outdoor play area to the rear of the premises at present.

The preschool is an Irish speaking service, and the staff and children are emersed in the Irish culture and heritage of the surrounding Gaeltacht region daily.

### Staffing

Eleven adults are employed by the service. The registered provider is part of a board of management and does not work in the service. During the inspection the manager was present. Nine adults worked directly with the children. One auxiliary staff who undertook food preparation duties was present in the service.

### Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation

- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance, health, welfare and development of child, safety, premises and facilities. The inspection may also focus on other areas as required.

The inspection focused on an examination of compliance under regulations 9, 10, 11, 16(h)(k),19(1)(a)(b) and 27; however, on inspection additional non-compliances which posed a risk were identified under Regulation 23 and 29. These findings are outlined within the relevant regulations within this report.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

### Additional Information

This inspection was triggered by information received to the Early Years Inspectorate.

10/09/2024

A referral was made to the Galway Fire department as some of the fire exits were obstructed by scaffolding which had been placed in front of the exit doors. Please refer to Regulation 23 in the body of the report.

### Acknowledgments

The inspectors wish to acknowledge the cooperation of the person in charge, staff and children who were present on the day of the inspection.

### Part III – Management and Staff

#### Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and
- (c) there is a clear management structure in the service that identifies the lines of authority and accountability in the service and the specific roles and responsibilities of each employee and unpaid worker.

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,
- (b) consideration of references from reputable sources in the case of a person who has no past employers,
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

(7) A registered provider shall ensure that all employees, unpaid workers and contractors are appropriately supervised and provided with appropriate information, and where necessary training, including in relation to the following:

- (a) the policies, procedures and statements of the service specified in Schedule 5;

#### Compliance Information

(1)(a) There was a designated person in charge and there was a named person available to deputise in the service.

(b) The person in charge was on the premises when the early years inspectors arrived and remained on site for the duration of the inspection.

On the day of inspection, eleven files were reviewed which included the registered provider, kitchen chef and nine adults who provide direct care for the children.

- (2)(a) &(b) Twenty-two written validated references on file, in respect of the eleven adults were from a past employer or a source other than a past employer.
- (c) Garda vetting disclosures were available in respect of the eleven adults.
- (d) Documentary evidence indicated that one adult, who had lived outside the jurisdiction, for longer than 6 consecutive months, while over the age of 18 years, had the required police vetting.
- (4) Nine staff working directly with the children had evidence of Quality and Qualifications Ireland (QQI) Level 5 to Level 8, in Early Childhood Care and Education.

(7)(a)

A supervision policy was in place in the service, and it was confirmed by the management that supervision was held and any induction training needs were identified, and the last documented training was carried out in January 2024.

The adults in each care room demonstrated and signed that they had read the service policy and procedures. Documented evidence was available for a new staff member that had started in the service since the last inspection which demonstrated that the adult had read the policies, procedures and statements for the service. The recruitment policy was reviewed and was in line with best practice in relation to safe vetting and recruitment of staff.

The accident and Incident policy were in line with best practice guidelines and implemented appropriately.

### Part III – Management and Staff

#### Regulation 10 - Policies, procedures etc. of pre-school service

*A registered provider of a pre-school service shall ensure that the written policies, procedures and statements specified in Schedule 5 are in place for the service.*

#### Compliance Information

A sample of policies procedures and statements of the service specific to Schedule 5 were reviewed and met requirements. The policies and procedures that were reviewed included,

- Accident and Incident Policy.
- Recruitment Policy.
- Supervision Policy.
- Policy on Safe Sleep.
- Policy on Infection Control.

### Part III – Management and Staff

#### Regulation 11 - Staffing levels

*(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*

*(2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.*

*(8) Without prejudice to paragraphs (2) to (7)-*

*(a) a registered provider of a pre-school service other than a child-minding service or a sessional pre-school service shall ensure that there are at least 2 adults on the premises at all times, provide assistance to the person in charge in operating the service is, at all times, within close distance of the service and available to attend the service to assist the person in charge in the event of an emergency.*

#### Compliance Information

(1) At all times during the period of the inspection the registered provider ensured that an adequate number of staff were working directly with the children.

(2) The registered provider ensured that at all times the minimum ratio of adults to children specified was maintained, there were nine adults working in the service with 24 preschool children in the morning.

- 2 children were aged 10 months to 1 year,
- 8 children were aged between 1 year to 2 years,
- 3 children were aged between 2 to 3 years,
- 11 children were aged between 3 to 5 years,

Nine adults were working with 30 preschool children in the afternoon on the day of inspection. Additionally, there was a kitchen chef and the manager assisted with the administration parts of the inspection.

- 2 children were aged 10 months to 1 year,
- 7 children were aged between 1 year to 2 years,
- 3 children were aged between 2 to 3 years,
- 18 children were aged between 3 to 5 years,

(8)(a) Documentary evidence indicated that at least 2 adults were on the premises at all times when the pre-school was operating.

## Part IV – Information and Records

### Regulation 16 – Record in relation to pre-school service

(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:

(i) details of staff rosters on a daily basis;

(k) details of any accident, injury or incident involving a pre-school child attending the service.

### Compliance Information

(i)

A staff roster was available and reviewed. The roster demonstrated the staff members rostered hours and staff absences from the service. It demonstrated that adult child ratio was maintained.

(k)

The records and service policy for accident and incidents was reviewed for the last three months. It was observed that the correct accident and incidents process was carried out in line with the service policy. A detailed risk assessment was carried out after an accident or incident in line with best practice. The manager showed documented evidence of the risk assessments and details of training needs of staff. Training dates were scheduled for all staff members.

### Part V - Care of Child in Pre-school Service

#### Regulation 19 - Health, welfare and development of child

(1) A registered provider shall, in providing a pre-school service, ensure that-

(a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and

(1) A registered provider shall, in providing a pre-school service, ensure that-

(b) appropriate and suitable care practices are in place in the pre-school service, having regard to the number of children attending the service and the nature of their needs.

#### Non-Compliance Information

(1) (a) & (b)

##### Basic Needs

1. Two children aged 17 and 18 months were not offered a dinner in line with their age and stage of development and were not offered an opportunity to feed themselves.

Their dinner which consisted of mashed potatoes and soup was being spoon fed by a staff member. This did not support language development by introducing texture in the food and did not support fine motor skills by allowing a child to self-feed.

2. The dignity of the child was not respected at toileting. Three children were taken by a staff member into the adult only toilet together. The inspectors observed one child on a potty, one child on the toilet and one child waiting to use the toilet.

##### Supporting Relationships

3. The staff were unable to clarify how information is shared on a regular basis with parents and guardians about the care that the younger children received.

4. The children in the Baby room were not provided with the opportunity for outdoor play area or had no change of environment at any time during the day of inspection. Staff could not confirm when these children had used the outdoor play area.

##### Physical and Material Environment

5. Both the Baby and Toddler room lacked clearly defined interest areas and play equipment for the preschool children. A limited amount of equipment and play materials was observed. The manager stated that equipment has been ordered for the service but has not yet arrived.

- Four highchairs and activity tables were placed against the wall in the Baby room denying children access to the steady bars and sensory toys that were mounted on the walls. It is acknowledged that these items were removed when advised by the inspectors.
- In the Toddler room toys and equipment were not accessible to the children as they were stored in large storage boxes that the children could not access or identify what was in the box.

### Programme of Activities and Implementation

6. The Baby, Toddler and Seomra Spraoi rooms had no documented evidence of a programme of activity or evidence of any curriculum planning that was available or implemented in the service. Staff advised that they did not plan in advance and only decided what to do on each day.
7. Staff in the Baby, Toddler and Seomra Spraoi rooms they were unable to advise or explain the daily routine for the children in their care. Observations were not carried out on children to help and assist with the overall individual child development and to assist with curriculum planning.
8. Evidence was not available of learning journals, scrapbooks or other to share with the parents and guardians of the work and learning carried out to date for children of all ages.

### Corrective & Preventive Action submitted by the Registered Provider

On the 19/09/2024 the registered provider advised of the following:

#### Corrective and Preventive Action

##### Basic Needs

1. The food policy has been updated to provide clarity to staff on the approach to providing healthy, safe and nutritious food with various textures to meet the needs of the childrens age and stage of development.
2. The dignity and privacy of the child will be maintained at all times during toileting. One child will use the toilet at any one time and the manager will monitor the practice.

##### Supporting Relationships

3. Each child has their own record book relating to daily routine in the service and staff will provide the information to parents and guardians on a daily basis. Parents will sign the record book to confirm that they have received the information.
4. A rota has been made for the outdoor play area to the rear of the premises while construction works are being carried out to allow all children the opportunity to play outdoors.
5. The registered provider will ensure that all children have access to the fixed bars and sensory toys in the Baby room.

- The registered provider will ensure that children have access to play equipment and materials in small boxes on low shelving with pictures so that they can identify the toys in both the Baby and Toddler room.
- 6. The registered provider will ensure that a programme of activities is implemented immediately linking with emerging themes curriculum and the age and stage of development of the children.
- 7. The registered provider will ensure daily observations are recorded for each child to establish their developmental needs and abilities and to provide support where necessary.
- 8. The registered provider will ensure that each child has a learning record/ diary which will outline the learning of the children with the aims and goals of Aistear taken into account this will be shared with the parents on an ongoing basis. A support agency is working with the service at present to support this area.

### **Supporting documentation submitted**

Photographs, updated policies, a copy of staff training records, photographs of the toys and play materials in the Baby and Toddler room. Photographs of toys and play materials in boxes with visual displays. Photographs of themes, observations and daily routines, photographs of the younger children in the outdoor play area.

### **Summary Comment**

The inspectorate has reviewed the actions and evidence submitted. The non-compliances identified under Regulation 19 (1)(a) &(b) have been adequately addressed. These actions will be reviewed on next inspection.

### Part VI - Safety

#### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

#### Non-Compliance Information

##### General Safety:

The following non compliances posed a risk to the safety to the children attending:

1. Fire doors were kept open with rubber wedges and items of clothing. This practice was observed in the kitchen, dining room, sanitary areas, utility and nappy changing area, this posed a safety risk to the preschool children in the event of a fire emergency.
2. Broken equipment which was accessible to the children was stored in the outdoor play area. This included a climbing frame and red plastic steps which was broken and used by the children. This posed a safety risk to the preschool children. It is acknowledged that when it was brought to the attention of the staff the red steps and green climbing frame were removed.
3. Staff handbags with personal items were accessible to the preschool children on the floor on the main corridor adjacent to the Montessori room which posed a safety risk to the preschool children.

##### Infection Control:

The following non compliances were observed which posed as a risk of cross infection for the preschool children:

The nappy changing procedure was in variance with the service policy.

4. The nappy changing mat was torn in the designated nappy changing area which made effective cleaning difficult.
5. The nappy changing mat was not cleaned after each use as human faecal matter was observed on the nappy changing mat in the nappy changing area.
6. There was no evidence that leak proof self-sealing pedal bins were provided in the nappy changing area for the safe disposal of children's nappies.
7. It was observed that staff or children did not wash their hands prior to or after the nappy changing procedure.
8. Safe disposal of dirty used nappies was not complied with. It was observed that staff members left the designated nappy changing area with the soiled nappy and walked down the corridor through the kitchen

and utility to dispose of the nappy in the outdoor area while wearing the same gloves and apron used while changing a child's nappy.

9. A potty filled with bodily fluids was observed in the designated adult sanitary area. This potty was observed to be used twice by children without being emptied, cleaned or sterilised by staff between use despite staff being informed by the inspection team. This was in variance with the service policy on infection control.
10. A broken pedal bin full of waste items was stored on the main corridor outside the Baby room which children had access to.
11. Inappropriate storage of powdered infant formula was observed in an open bag in the designated nappy changing area this was in variance with the service policy on infection control and the Food Safety Authority of Ireland (FSAI) guidelines in relation to the preparation and storage of powdered infant formula.
12. Children's personal items of clothing and soft toys were stored inappropriately on hangers over a mobile change unit in the designated nappy changing area.
13. Two open boxes of spare items of clothing were inappropriately stored under the counter in the designated nappy changing area.
14. A mobile nappy changing unit was inappropriately placed in front of the wash hand basins in the sanitary area adjacent to the Toddler room. This obstructed access to the wash hand basins and to one of the two toilets used by the children. This posed a risk of cross infection.
15. The sterilisation of children's soothers did not take place as per the service policy. A child's soother was observed to fall on the floor of the Toddler room and a member of staff was observed placing the soother under tap water and placing it back in the mouth of the preschool child. This posed a risk of cross infection. It was noted that there was a steriliser available for use in the service kitchen however it was not used.
16. A minimum space of 50cm was not maintained between the stackable beds during sleep provision in the Toddler room after lunch. Beds were placed approximately 22cm apart. This posed a risk of cross infection.

### Safe Sleep:

17. The temperature of the designated sleep room was not maintained between 16°C to 20°C and between 18°C to 22°C in the Toddler room. The following temperatures were recorded in both rooms while children were sleeping 23°C and 23.6 °C. It is acknowledged that the manager stated they were having

difficulty maintaining adequate sleep room temperatures, however, no remedial actions had been taken to reduce these temperatures. This posed a risk to the sleeping children.

18. It was noted that there was no temperature measuring device available to monitor the room temperatures in any of the care rooms or designated sleep room in the service.
19. It was observed that there was no light available in the sleep rooms to help observe the children when sleeping. There was no dimmer switch or lighting device available for staff to accurately record the colour of the children sleeping in the service. The records recorded each child's colour was normal, yet staff had no means of checking their colour as the rooms were dark. Staff stated that they had to use the torch on their mobile phones when checking children.

### Fire Safety:

20. It was observed that scaffolding was erected in the front outdoor play area restricting the fire exits for the younger preschool children aged 10 months to 3 years of age. This also included the designated sleep room for children under 2 years of age and children over two years of age who were sleeping on stackable beds in the Toddler room. This posed as a safety risk to the preschool children in the event of an emergency.  
  
A referral was made to the Galway Fire department on the 10/09/2024 regarding this safety issue.
21. The fire exits on the main corridors were obstructed with childrens play equipment, ride on toys and personal belongings of staff. This posed as a safety risk to the preschool children in the event of an emergency.

### Action submitted by the Registered Provider

On the 19/09/2024 the registered provider advised of the following:

#### Corrective & Preventive Action

##### General Safety:

1. All fire doors are closed in the kitchen, dining room, sanitary areas, utility and nappy changing area, all door wedges and barriers have been removed.
2. The equipment that was broken is taken from the outdoor play area. A daily checklist is in place. The staff will ensure that the outdoor play area is safe and clean, that there is no broken or dangerous equipment and that all gates and locks are in good condition. Training will be provided where necessary.

- The staff have been provided with a specific place to hold personal items to avoid any risk to the safety of pre-school children. Lockers have been ordered.

### Infection Control:

- An updated nappy changing procedure in accordance with the service policy has been placed on the wall in the designated nappy changing area. All staff have had training in the prevention of cross infection and best practice guidelines in relation to the prevention of infection, nappy changing, cleaning and infection control. The registered provider will ensure that nappy changing guidelines are followed in line with the service policy. The registered provider will ensure that dirty nappies are disposed of safely.
- The children's potties are cleaned and disinfected after each use. The manager will monitor this practice regularly.
- The waste bin has been removed from the corridor outside the Baby room. The registered provider will ensure that hygiene practices are adhered to and the importance of best practice guidelines in relation to the prevention of infection control.
- The powdered infant formula bottles have been removed from the nappy changing area and are now stored as per best practice guidelines and the FSAI in the service fridge. Staff have had training in relation to the storage of infant formula.
- The children's personal items of clothing and soft toys have been removed from the hooks in the designated nappy changing area and stored appropriately. The hooks have been removed from the wall.
- Two lidded storage boxes have been sourced to store spare clothes for children under the counter in the nappy changing area.
- The nappy changing unit has been removed from the sanitary area of the Toddler room.
- The steriliser will be used for sterilising all soothers and records will be maintained.

### Safe Sleep:

- The stackable beds will be appropriately spaced 50cm apart. A measuring device will be available to measure the recommended width.
- Repair and maintenance work is being carried out by the builders at present and the works are estimated to be completed by mid-October 2024.
- Temperature checking devices will be used to monitor the room temperatures until the repair and maintenance work is completed.
- The staff will use flash lights to accurately check the sleeping children and record their colour accurately.

### Fire Safety:

20. On the 10 September, the contractors removed the scaffolding from the fire exits. They hope the scaffolding will be taken down completely by September 25<sup>th</sup>, 2024.
21. The children's play equipment, ride on toys and staff personal belongings have been removed from the corridors. Staff and children have access to the fire escape routes now. A shed is to be purchased for the outdoor play equipment and lockers for personal belonging.

### Supporting documentation submitted

#### General Safety:

Photographs of the doors closed without barriers in the service, photographs of checklists for the outdoor area, a photograph of a purchase receipt for lockers and a photograph of lidded storage boxes was submitted.

#### Infection Control:

A photograph of a new nappy changing mat, new airtight sealable bins, cleaning records and checklists, the nappy changing policy, a photograph of a clean potty and signage to wash and disinfect potty after each use. A photograph of baby's milk bottles stored in the fridge. A photograph of the nappy changing area with hooks removed and children's soft toys and personal items removed. A photograph of the lidded storage boxes for the safe storage of spare clothes for children. A photograph of the Toddler room sanitary area. A photograph of the service steriliser and record book.

#### Safe Sleep:

A photograph of the stackable beds 50 cm apart, a copy of a letter from the regional agency responsible for the maintenance and repair of the premises. A photograph of the new temperature checking devices purchased for the sleep rooms.

#### Fire Safety:

A copy of a letter from the regional agency responsible for the maintenance and repair was submitted. Photographs were submitted.

### Summary Comment

The inspectorate has reviewed the actions and evidence submitted. The non-compliances identified under Regulation 23, General Safety, Infection Control, Safe Sleep and Fire Safety have been adequately addressed and will be reviewed on next inspection.

### Part VII - Premises and Space Requirements

#### Regulation 29 - Premises

*A registered provider shall ensure that the premises of the service are-*

- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities.*

#### Non-Compliance Information

(d) There was evidence of damp and mildew on the ceiling of the utility room, the ceiling and walls of the staff toilet and sluice room that needed further professional investigation, maintenance and repair. This was highlighted in 2 previous reports dated 30/6/2022 and 6/03/2024. It is acknowledged that work had commenced on the day of inspection to address these issues.

- (e)
1. An adequate number of adult toilets was not available in the service. There was 1 adult toilet available when a minimum of 2 were required. The second adult toilet was now being used by the preschool children. Three children were also observed using this toilet during the inspection.  
The staff advised this toilet is used regularly for the children in the Seomra Spraoi. The service has a maximum of eleven staff working in the premises. A minimum of one toilet and one wash-hand basin is required for every eight adults.
  2. A separate wash hand basin was not available for the nappy changing unit located in the sanitary area off the Toddler room.

#### Corrective & Preventive Action submitted by the Registered Provider

On the 19/09/2024 the registered provider advised of the following:

##### Corrective and Preventive Action

- d. The maintenance and repair works have commenced since the morning of the inspection 9/09/2024. The estimated date for completion is mid-October. There is a cleaning schedule in place and the registered provider endeavours to have the premises cleaned, repaired and maintained as necessary.
- e.
  1. The preschool children are not using the adult toilet now. The children will use the toilets in the Toddlers sanitary area going forward.
  2. The nappy change unit located in the Toddlers sanitary area has been removed.  
Works have commenced to install an extra wash handbasin and changing unit with a screen in the designated nappy changing area.

#### Supporting documentation submitted

A copy of a letter from the regional agency and photographs were submitted.

### Summary Comment

The actions taken by the registered provider to address the non-compliances identified Reg 29 (d) and (e) have been reviewed by the inspectorate and will be reviewed on next inspection. The expected completion date for the works due is mid-October 2024.

## Part VI - Safety

### Regulation 27 – Supervision

*A registered provider shall ensure that pre-school children attending the service are supervised at all times.*

### Compliance Information

During the inspection the manager and staff ensured that the preschool children were supervised at all times in the indoor and outdoor environment.

Following a recent incident, staff in each care room had received training in the policies of the service and were aware of their roles and responsibilities in relation to supervising children during the operation of the service.

The regulatory requirements for adults caring for children was maintained in each care room.

The staff ensured that children were supervised during mealtimes and while children used the sanitary areas and during nappy changing procedures. The layout of the facility allowed staff to supervise children by sound and by sight.