

# Tuarascáil Rialála Chigireacht na Luathbhlianta Réamhscoil

<b>Uimhir Aitheantais TUSLA:</b>	TU2015GY189
----------------------------------	-------------

<b>Ainm na Seirbhíse:</b>	Naíonra Rosmuc
---------------------------	----------------

<b>Seoladh na Seirbhíse:</b>	Ionad Fiontar, Rosmuc, Co. Galway.
------------------------------	------------------------------------

<b>Eirchód:</b>	H91 CTP2
-----------------	----------

<b>Ainm an tSoláthraí Chláraithe:</b>	Ray Mac Paidin
---------------------------------------	----------------

<b>Cineál na Seirbhíse</b>	Séisiúnach
----------------------------	------------

<b>Dáta na Cigireachta:</b>	25/04/2024
-----------------------------	------------

<b>Líon na leanaí réamhscoile:</b>	r.n	4	i.n	n/b
------------------------------------	-----	---	-----	-----

<b>Seoladh na Cigireachta Luathbhlianta:</b>	Cigireacht na Luathbhlianta, An Stiúrthóireacht um Cháilíocht agus Rialáil, Foirgneamh Cliniciúil & Riaracháin, Bloc A - (An Chéad Urlár-An Chonair Ghlas), Páirc Mhuirlinne, Gaillimh.
<b>Cigireacht déanta ag:</b>	F. Nic Dhonnacha
<b>Tidéal:</b>	Cigire na Luathbhlianta

## Údarás chun cigireacht a dhéanamh

Déanann Cigireacht na Luathbhlianta, Tusla cigireacht ar Sheirbhísí Luathbhlianta faoi Alt 58(J) den Acht um Chúram Leanaí, 1991 (arna chur isteach le hAlt 92 den Acht fán nGníomhaireacht um Leanaí agus an Teaghlach, 2013).

<b>Coinníollacha, má bhaineann le hábhar</b>	Neamh Bhainteach
--	------------------

# Tuarascáil Rialála Chigireacht na Luathbhlianta Réamhscoil

## Cur síos ar an tseirbhís

Cuireann Naíonra Rosmuc clár cúram réamhscoile agus cúram seisiúnach oideachas agus cúram luathbhlianta (ECCE) ar fáil do pháistí sa phobal áitiúil ó 9.30 uair go 12.30 uair, ó Luan go hAoine, ar feadh 38 seachtain den bhliain. Freastalaíonn an réamhscoil ar pháistí idir 2 bhliain agus 6 bliana d'aois. Feidhmíonn an naíonra ó fhoirgneamh fiontraíochta pobail i gceantar tuaithe, in iarthar na Gaillimhe. Tá seomra súgartha amháin sa réamhscoil, halla iontrála, cistineach beag, seomra stórála agus limistéar sláintíochta do pháistí agus do dhaoine fásta chomh maith. Tá limistéar scíthe ciúin ar fáil do na páistí chun scíth a ligean, nó gníomhaíochtaí a dhúiltiú, má roghnaíonn siad. Ar thaobh agus ar chúl an áitribh, tá teacht ag na leanaí réamhscoile ar dhá limistéar súgartha ainmnithe atá slán lasmuigh, le haghaidh gníomhaíochtaí súgartha leanaí, aer úr, agus taiscéalaíocht. Cuirtear curaclam bunaithe ar shúgradh ar fáil a dhíríonn ar spéiseanna na bpáistí atá ag teacht chun cinn. Cuirtear an tseirbhís ar fáil trí mheán na Gaeilge agus tá sí a sholáthar ag Chomhar Naíonraí na Gaeltachta Teo.

## Soláthar foirne

Tá an soláthraí cláraithe sár-uimhriúil agus ní ar an áitreabh gach lá. Tá duine ainmnithe i gceannas agus ionadaí ainmnithe chomh maith. Tá cáilíocht ar a laghad i gCúram agus Oideachas na Luath-Óige ag Leibhéal 5 go Leibhéal 6 ar an gCreat Náisiúnta Cáilíochtaí nó cáilíocht a mheasann an tAire a bheith coibhéiseach ag an bheirt bhall foirne atá ag obair go díreach agus ag tabhairt aire do na leanaí. Tá fianaise dhoiciméadach ag an bhfoireann ar oiliúint agus oideachas leanúnach.

## Modheolaíocht

Is í Cigireacht na Luathbhlianta, Tusla, rialtóir reachtúil neamhspleách ar sheirbhísí luathbhlianta in Éirinn. Sainmhínítear i Rialacháin an Achta um Chúram Leanaí 1991 (Seirbhísí Luathbhlianta) 2016 dualgas an tsoláthraí chláráithe sábháilteacht agus folláine leanaí a chinntiú agus cloí leis na riachtanais seo. Tugann an tAcht seo údarás do Tusla measúnú a dhéanamh ar chomhlíonadh leis na rialacháin. Is é is aidhm le rialáil maidir le seirbhísí óige ná a chinntiú go seastar le cúram, sábháilteacht, agus folláine na leanaí a fhreastalaíonn ar na seirbhísí seo. Pleanáiltear cigireachtaí ar sheirbhísí luathbhlianta bunaithe ar na pointí seo a leanas:

- Stair chigireachta na seirbhíse
- Eolas ar bith a fhaightear maidir leis an tseirbhís
- Tá torthaí na cigireachta bunaithe ar:
  - Eolas a fhaightear trí dhoiciméid a imscrúdú
  - Breathnú díreach
  - Plé le baill foirne ábhartha

Ba chigireacht neamhfhógartha é seo, agus díródh ar rialachas/sláinte, folláine agus forbairt an linbh/sábháilteacht/áitreabh agus saoraidí lena linn. Féadfaidh cigireacht díriú ar réimsí eile chomh maith, de réir mar is gá.

Dhírigh an chigireacht ar scrúdú comhlíonadh faoi rialacháin 9, 11,15,19, 23, 25 agus 28.

Leagtar amach torthaí na cigireachta sa tuarascáil maidir leis an gcigireacht a eisítear mar dhréacht-tuarascáil ar dtús chuig an tseirbhís, agus bíonn deis ag an tseirbhís freagra a thabhairt ar thorthaí ar bith a luaitear inti. I gcás go sainaithnítear nach bhfuil ceanglais reachtúla á gcomhlíonadh, ní mór don soláthraí cláráithe léiriú a thabhairt ar an mbealach a réitíodh an neamhchomhlíonadh agus mar a chuirfear cosc ar an neamhchomhlíonadh amach anseo. Úsáidfeadh an plean um Ghníomh Ceartaitheach agus Gníomh Coiscitheach (CAPA) chun bonn eolais a chur le cinntí maidir le comhlíonadh le ceanglais rialála. I gcás nach n-éiríonn leis an soláthraí cláráithe na ceanglais reachtúla a chomhlíonadh, féadfar próiseas géaraithe a thosú.

Forchoimeádann an Chigireacht an ceart chun eagarthóireacht a dhéanamh ar fhreagraí a fhaightear ar chúiseanna éagsúla lena n-áirítear soiléireacht; iomláine; agus chun próisis riaracháin agus dlíthiúla a chomhlíonadh.

Is í an Chigireacht a thiomsaíonn ábhar na tuarascála.

## Buíochas

Is mian leis an gCigireacht buíochas a ghabháil leis an leis an duine a bhí i gceannas, leis an ball foirne breise agus leis na leanaí a bhí i láthair ar lá na cigireachta as a gcomhoibriú ar fad.

## Cuid III – Bainistíocht agus Foireann

### Rialachán 9 – Bainistíocht agus earcaíocht

#### (1) Cinnteoidh soláthraí cláraithe-

(a) go mbeidh sa tseirbhís duine i bhfeighil ainmnithe agus duine arna ainmniú nó arna hainmniú a bheidh ábalta gníomhú mar ionadaí de réir mar is gá,

(b) go mbeidh an duine i bhfeighil ainmnithe nó an duine arna ainmniú nó arna hainmniú dá dtagraítear i bhfomhír (a) san áitreabh gach tráth le linn na tréimhse ina mbeidh an tseirbhís réamhscoile á seoladh, agus

(2) Cinnteoidh soláthraí cláraithe gur duine oiriúnach inniúil gach fostaí, gach oibrí nach n-íoctar agus gach conraitheoir, agus cineál na riachtanas a bhíonn ar leanaí á chur san áireamh, lena n-áirítear trí na nithe seo a leanas a dhéanamh–

(a) breithniú ar theistiméireacht ó fhostóirí an duine san am a caitheadh, más ann, agus go háirithe ar theistiméireacht ón bhfostóir is déanaí, más ann,

(b) breithniú ar theistiméireachtaí ó fhoinsí iontaofa i gcás duine nach raibh aon fhostóirí air nó uirthi san am a caitheadh,

(c) breithniú ar an nochtadh grinnfhiosrúcháin a fuarthas ó Bhiúró Náisiúnta Grinnfhiosrúcháin an Gharda Síochána de réir Acht 2012 i leith an duine, agus

(d) a chinntiú, a mhéid is indéanta, go soláthróidh duine, i gcás go raibh cónaí ar an duine i stát seachas an Stát ar feadh tréimhse ab fhaide ná 6 mhí as a chéile, grinnfhiosrúchán ag póilíní ó na húdaráis phóilíneachta sa stát sin.

(4) Cinnteoidh soláthraí cláraithe, gan dochar do ghinearáltacht mhír (2) agus faoi réir mhíreanna (5) agus (6), go sealbhaíonn gach fostaí a bhíonn ag obair go díreach le leanaí a fhreastalaíonn ar an tseirbhís, mórdhámhachtain i gCúram agus Oideachas Luath-Óige ar Leibhéal 5 ar an gCreat Náisiúnta Cáilíochtaí nó cáilíocht a mheasfaidh an tAire a bheith coibhéiseach léi sin, ar a laghad.

#### Faisnéis maidir le Comhlíonadh:

(1)(a) Chinntigh an soláthraí cláraithe go raibh duine ainmnithe i gceannas agus go raibh duine ainmnithe duine atá in ann leas a bhaint as.

(b) Bhí an duine ainmnithe a bhí i bhfeighil agus an teachta san áitreabh nuair a tháinig an cigire luathbhlianta agus d'fhan sé ar an láthair ar feadh ré na cigireachta.

- (2)(a)(b) Tháinig ceithre thagairt bhailíochtaíthe i scríbhinn ar chomhad, maidir leis an mbeirt bhall foirne, ó iarfhostóir nó ó fhoirse seachas iarfhostóir.
- (c) Go raibh nochtadh grinnfhiosrúcháin an Gharda Síochána ar fáil don bheirt ball foirne.
- (d) Léirigh fianaise dhoiciméadach nár chónaigh aon fhoireann lasmuigh den dlínse, ar feadh tréimhse is faide ná 6 mhí as a chéile, agus iad os cionn 18 mbliana d'aois, nár ghá grinnfhiosrúchán póilíní a dhéanamh dá bhrí sin.
- (4) Bhí fianaise ag an mbeirt bhall foirne a oibríonn go díreach leis na leanaí ar cháilíocht cúraim leanaí i gCúram agus Oideachas na Luath-Óige ag Leibhéal 5 go Leibhéal 6 ar an gCreat Náisiúnta Cáilíochtaí nó ar cháilíocht a mheasann an tAire a bheith comhionann.

## Cuid III – Bainistíocht agus Foireann

### Rialachán 11 - Leibhéal Foirne

- (1) *Faoi réir an Rialacháin seo, cinnteoidh soláthraí cláráithe go mbeidh líon leordhóthanach daoine fásta ann i gcónaí a oibríonn go díreach leis na leanaí atá ag freastal ar an tseirbhís réamhscoile.*
- (3) *Faoi réir mhír (5), cinnteoidh soláthraí cláráithe seirbhíse réamhscoile seisiúnach go gcomhlíonfar gach tráth an cóimheas íosta idir aosaigh agus leanaí a shonraítear i gcolún (3) de Chuid 2 de Sceideal 6 os coinne uimhir thagartha áirithe a shonraítear i gcolún (1) den Chuid sin i leith raon aoise na leanaí a shonraítear i gcolún (2) dá bhrí sin ag an uimhir thagartha sin.*
- (8) *Gan dochar do mhíreanna (2) go (7)-*
- (c) cinnteoidh soláthraí cláráithe seirbhíse réamhscoile seisiúnach, i gcás ina n-oibríonn an duine atá i bhfeighil na seirbhíse go haonarach, go mbeidh an dara duine a bhfuil cur amach aige ar oibriú na seirbhíse agus atá in ann cúnamh a sholáthar don duine atá i gceannas ag oibriú na seirbhíse, laistigh de gach tráth, laistigh d'achar gar don tseirbhís agus go mbeidh sé ar fáil chun freastal ar an tseirbhís chun cabhrú leis an duine atá i gceannas i gcás éigeandála.*

### Faisnéis maidir le Comhlíonadh:

- (1) Rinneadh athbhreithniú ar an leabhar tinrimh réamhscoile agus tugadh le fios go raibh líon leordhóthanach foirne ag obair go díreach leis na páistí.
- (3) Bhí an cóimheas idir daoine fásta / páiste ceart agus coinnithe ar lá na cigireachta. Maidin na cigireachta, bhí 4 pháiste réamhscoile idir 3 agus 6 bliana d'aois, agus beirt bhall foirne ag obair go díreach leis na páistí agus ag tabhairt aire dóibh.

(8)(c) Ní bhaineann sé le hábhar, toisc nach n-oibrítear an tseirbhís seo go haonarach. Tá beirt bhall foirne ag obair sa tseirbhís faoi láthair.

## Cuid IV – Faisnéis agus Taifid

### Rialachán 15 – Taifead ar leanbh réamhscoile

(1) Cinnteoidh soláthraí cláraithe seirbhíse réamhscoile seachas seirbhíse réamhscoile i lárionad buail isteach nó seirbhís réamhscoile shealadach go gcoimeádfar taifead i scríbhinn i leith gach linbh réamhscoile a fhreastalaíonn ar an tseirbhís ina mbeidh na sonraí seo a leanas:

- (a) ainm agus dáta breithe an linbh;
- (b) an dáta a d'fhreastail an leanbh ar an tseirbhís den chéad uair;
- (c) an dáta a scoir an leanbh de bheith ag freastal ar an tseirbhís;
- (d) ainm agus seoladh tuismitheora nó caomhnóra leis an leanbh agus uimhir theileafóin lenar féidir dul i dteagmháil leis an tuismitheoir nó leis an gcaomhnóir sin nó le gaol nó le cara leis an leanbh le linn uaireanta oibríochta na seirbhíse;
- (e) údarú chun an leanbh a bhailiú;
- (f) mionsonraí aon bhreiteachta, aon mhíchumais, aon ailléirge nó aon riachtanais speisialta ar an leanbh, mar aon leis an bhfaisnéis go léir is iomchuí maidir le cúram nó aire speisialta a sholáthar;
- (g) ainm agus uimhir theileafóin lia-chleachtóir cláraithe an linbh;
- (h) taifead ar imdhiontaí, más ann, a fuair an leanbh;
- (i) toiliú i scríbhinn ó thuismitheoir chun cóireáil chúí liachta a chur ar an leanbh i gcás éigeandála.

(4) Cinnteoidh soláthraí cláraithe go gcoinneofar taifead i scríbhinn dá dtagraítear i mír (1) ar feadh tréimhse 2 bhliain ón dáta a scoirfidh an leanbh lena mbaineann sé de bheith ag freastal ar an tseirbhís.

(5) Cinnteoidh soláthraí cláraithe go gcoinneofar taifead i scríbhinn dá dtagraítear i mír (2) ar feadh tréimhse 2 bhliain ón dáta a fhreastalóidh an leanbh ar an tseirbhís.

### Faisnéis maidir le Comhlíonadh:

(1)(a),(b),(c),(d),(e),(f),(g),(h)&(i). Rinne an cigire luathbhlianta athbhreithniú ar sheacht dtaifead leanaí a bhí cláraithe sa tseirbhís.

Bhí na hiontrálacha a ndearnadh athbhreithniú orthu fíorasach, comhsheasmhach agus cruinn.

Bhí an méid seo a leanas i dtaifid randamacha leanaí:

- Ainm agus dáta breithe an linbh.

- An dáta ar fhreastail an leanbh ar an tseirbhís den chéad uair.
  - An dáta ar stop an leanbh ag freastal ar an tseirbhís (nuair is cuí).
  - Ainm agus seoladh thuismitheoir nó chaomhnóir an linbh, agus uimhir theileafóin inar féidir teagmháil a dhéanamh leis an thuismitheoir nó leis an gcaomhnóir sin (nó le gaol nó cara leis an thuismitheoir nó leis an leanbh) le linn na n-uaireanta oibríochta.
  - Údarú / ceadanna i scríbhinn chun an leanbh a bhailiú.
  - Déantar sonraí a thairgeadh faoi aon bhreiteacht, ailléirge, nó riachtanas/riachtanais bhreise a bhí ag an leanbh, mar aon leis an bhfaisnéis go léir a bhaineann le cúram nó aire ar leith a sholáthar.
  - Ainm agus uimhir theileafóin lia-chleachtóir cláraithe an linbh.
  - Taifead d'aon imdhíonadh a bhí ag an leanbh.
  - Cuireadh toiliú thuismitheora nó caomhnóra i scríbhinn san áireamh chun ligean don leanbh
  - má bhí / má tá éigeandáil ann.
- (3) Chinntigh an soláthraí cláraithe gur coimeádadh taifead gach linbh faoi rún ach go raibh siad ar oscailt agus ar fáil maidir leis an méid seo a leanas:
- Tuismitheoir nó caomhnóir i ndáil lena leanbh.
  - Fostaí údaraithe arna ainmniú ag an soláthraí cláraithe.
  - Duine údaraithe.
- (4) Thug an duine atá i gceannas comhairle agus fianaise dhoiciméadach ó athbhreithniú comhaid le fios, Coinníodh taifid leanaí ar feadh 2 bhliain ón dáta a stopann leanbh ag freastal ar an tseirbhís.

## Cuid V - Cúram Linbh i Seirbhís Réamhscoile

### Rialachán 19 - Sláinte, leas agus forbairt linbh

(1) Cinnteoidh soláthraí cláraithe, le linn dó nó di a bheith ag soláthar seirbhís réamhscoile—

(a) go ndéanfar foghlaim, forbairt agus leas gach linbh a urasú laistigh de shaol laethúil na seirbhíse réamhscoile trí na gníomhaíochtaí cuí, an idirghníomhaíocht chuí, na hábhair chuí agus an trealamh cuí a sholáthar, ag féachaint d'aois agus do chéim forbartha an linbh, agus

#### Faisnéis maidir le Comhlíonadh:

- Tá polasaí bia sláintiúil ag an réamhscoil. Breathnaíodh ar sneaiceanna na bpáistí a bheith cothaitheach agus comhdhéanta de phíosaí torthaí, ceapairí cáise agus liamhás, crackers, arán donn agus wraps.
- Spreag agus thacaigh an fhoireann leis na páistí a bheith neamhspleách fad is a bhí súgradh saor in aisce, gníomhaíochtaí boird, súgradh ligin, saothar ealaíne agus súgradh samhlaíochta acu.
- Bhí rochtain neamhshrianta ag na páistí ar an leithreas agus ní raibh orthu fanacht leis an leithreas a úsáid.
- Spreagadh agus tugadh tacaíocht do na leanaí chun féinchabhrach agus scileanna sláinteachais phearsanta a forbairt.
- Bhí na táblaí agus na cathaoireacha oiriúnach d'aoiseanna agus do chéimeanna forbartha na bpáistí. Bíonn neart deiseanna ag páistí iad féin a bhogadh, a gcuid scileanna atá ag teacht chun cinn a chleachtadh agus a fheabhsú, amhail comhordú agus cothromaíocht. Bhí deiseanna ag na páistí ar fad a dtimpeallacht a fhiosrú laistigh agus lasmuigh ar bhonn laethúil. Ar lá na cigireachta, d'ith na páistí le chéile dá sneaiceanna agus bhí saoirse gluaiseachta acu laistigh dá seomra súgartha agus sa limistéar súgartha lasmuigh.
- Spreag agus thacaigh an fhoireann leis na páistí a bheith neamhspleách fad is a bhí súgradh saor in aisce, gníomhaíochtaí boird, súgradh ligin, saothar ealaíne agus súgradh samhlaíoch acu.
- Bhí limistéar cosúil laistigh den seomra súgartha le málaí pónairí meánmhéide leanaí agus cuireadh dioscaí stuáilte cruinnchruthacha ar fáil a d'fhéadfaí a chur in oiriúint mar limistéar scíthe do na páistí chun scíth a ligean nó diúltú do ghníomhaíochtaí dá mba mhian leo.

#### Ag Tacú le Caidrimh:

- Bhí an fhoireann cineálta agus séimh leis na páistí, d'úsáid siad guth bhoga, trí ainm aonair an pháiste a úsáid, agus dul síos go dtí a leibhéal agus teagmháil súl a dhéanamh leo, agus ag an am céanna bhí siad ag moladh na páistí agus a spreagadh le linn an tseisiúin.
- Nuair a labhair an cigire leis an bhfoireann, cuireadh in iúl di gur chuir siad eolas laethúil ar fáil do thuismitheoirí ó bhéal faoi eispéiris a linbh sa réamhscoil, lena n-áirítear leasanna, roghanna agus

gníomhaíochtaí súgartha an linbh. Cuireadh an t-eolas seo ar fáil ag amanna bailithe nó trí ghlaonna gutháin. Taispeánadh eolas faoin tseirbhís agus eolas ginearálta ar an gclár fógraí, taobh istigh den phríomhdhoras.

- Tiomsaíodh ábhair ealaíne agus ceardaíochta na bpáistí i bhfillteáin My learning Journal agus tugadh do thuismitheoirí agus do chaomhnóirí iad ar bhonn séasúrach. Bhí suimeanna, téamaí agus pleanáil curaclaim na bpáistí ag teacht chun cinn, nuacht an lae agus córas beag chabhrach le feiceáil go físiúil sa seomra súgartha.
- Fuair thuismitheoirí nó caomhnóirí cóipeanna de na polasaithe nua shonraithe, lámhleabhar na dtuismitheoirí, agus pacáiste eolais ag tús an téarma nua gach bliain.
- Chuir an fhoireann deiseanna ar fáil don pháiste cinneadh a dhéanamh faoina ngníomhaíochtaí súgartha agus faoina n-eispéiris súgartha. Tugadh faoi deara na páistí ag caint faoina dteaghlaigh, ag canadh amhrán agus ag damhsa le hamhráin aicsin, ag foghlaim faoin dúlra agus faoin bhfoirm a bhí siad an tseachtain seo. Tugadh faoi deara go raibh spraoi ag na páistí ag péinteáil bóin dé, ag gearradh cruthanna páipéir agus gliúála dá saothar ealaíne. Thaispeáin an té a bhí i gceannas pictiúir don chigire do searachín a rugadh cúpla lá roimhe sin agus chuala an cigire na páistí ag plé agus ag comhrá faoin ainmhí agus a n-ainmhithe atá acu sa mbaile.
- Sa limistéar lasmuigh, breathnaíodh ar na páistí ar an sleamhnán, ag súgradh le feithiclí iompair, ag baint úsáid as a gcuid samhlaíochta agus iad ag iarradh aer a chur sna boinn ar a cuid carranna sa ngaráiste. Chuir na páistí síolta i mboscaí plandála, agus bhí siad le feicéal ag rith, ag ruaigeadh, ag sórtáil agus ag iniúchadh.

## Cuid VI - Sábháilteacht

### Rialachán 23 - Sláinte, sábháilteacht agus leas linbh a chosaint

Cinntoidh soláthraí cláraithe go ndéanfar gach beart réasúnach chun sláinte, sábháilteacht agus leas linbh réamhscoile a fhreastalaíonn ar an tseirbhís a chosaint agus cinntoidh sé nó sí go mbeidh timpeallacht na seirbhíse sábháilte.

#### Faisnéis maidir le Comhlíonadh:

##### Sábháilteacht Ghinearálta:

- Bhí córas slán i bhfeidhm ag an doras isteach chun monatóireacht a dhéanamh ar theacht isteach agus imeacht sábháilte na leanaí chuig agus ón áis cúraim leanaí.
- Fuarthas na ceantair lasmuigh le fálú agus geataí chun na leanaí laistigh den tseirbhís a chosaint.
- Stóráladh gníomhairí glantacháin i gceantar daingnithe lasmuigh de na leanaí.
- Breathnaíodh ar gach bréagán agus trealamh súgartha a bheith sábháilte agus i riocht maith.
- Rinneadh teocht an tseomra súgartha a thaifeadadh agus a chothabháil laistigh de theocht an tseomra molta de 18°C -22°C.
- Bhí doras na cistine slán agus dorochtana do na páistí réamhscoile.
- Ní raibh fleisceanna ná sreanga cosáin laistigh de shroichint na bpáistí.
- Bhí láthair stórála sa naíonra le crúcaí lipéadaithe ina n-aonar do chótaí agus málaí na bpáistí; rud a chuireann cosc ar ghuais turais.
- Chríochnaigh an fhoireann taifid laethúla tinrimh seirbhíse.
- Níor cuireadh bac ar dhoirse dóiteáin.

##### Rialú Ionfhabhtuith:

- Bhí 2 báisín lámhe agus 2 leithreas sa cheantar sláintíochta in aice leis an naíonra do na páistí réamhscoile le húsáid. Bhí leithreas rochtana do dhaoine faoi mhíchumas agus báisín lámhe níocháin ag an bhfoireann. Chomh maith leis sin, bhí báisín lámh níocháin ar leith i seomra súgartha an naíonra. Bhí limistéar ainmnithe do chluidín a athrú ann, le lámhainní, naprúin, araid chosáin agus mata athraithe a bhí glan agus slán. Níor chaith aon pháiste clúidín lá na cigireachta.
- Coinníodh an tseirbhís i riocht glan. Coinníodh taifid ghlantacháin.
- Bhí uisce te, gallúnach leachtach, tuáillí páipéir lámhe agus boscaí bruscair le claibín agus oscailte cois feistithe sna háiseanna sláintíochta.
- Nigh na páistí a lámha ag amanna chúil tar éis gníomhaíochtaí, tar eis srón a chuimilt, ag leithreas agus roimh am sneaiceanna.

##### Dáileadh Cógas:

- Níor riaradh aon chógas ar lá na cigireachta.

### Coladh Sábháilte:

- Bhí suíocháin bhoga ar mhéid an pháiste i bhfoirm dioscaí cúr, málaí pónairí agus mataí sa naíonra ina bhféadfadh páiste scíth a ligean agus scíth a thógáil.

### Sábháilteacht Dóiteáin:

- Déantar druileanna dóiteáin miósúla a chleachtadh leis an bhfoireann agus leis na leanaí, coinnítear taifid. Tá an pointe cóimeála dóiteáin le feicéail go soiléir.
- Tá doirse dóiteáin gan bhac ar fud an áitribh.

## Cuid VI - Sábháilteacht

### Rialachán 25 - Garchabhair

(1) Cinnteoidh soláthraí cláraithe go mbeidh duine atá oilte ar gharchabhair do leanaí ar fáil láithreach i gcónaí do na leanaí a fhreastalaíonn ar an tseirbhís réamhscoil.

(2) Cinnteoidh soláthraí cláraithe go mbeidh bosca garchabhrach do leanaí a bhfuil an trealamh cuí ann—

(a) stóráilte go sábháilte in áit fheiceálach san áitreabh ar féidir teacht air gan dua, agus

(b) ar fáil i gcónaí do na leanaí a fhreastalaíonn ar an tseirbhís réamhscoile.

### Faisnéis maidir le Comhlíonadh:

- (1) Chuir an tseirbhís fianaise ar fáil go raibh duine a oileadh i ngarchabhair ar fáil i gcónaí do na leanaí a bhí ag freastal ar an tseirbhís réamhscoile. Bhí oiliúint reatha ag beirt bhall foirne i ngarchabhair do leanaí.
- (2)(a) Rinneadh an bosca garchabhrach a stóráil go sábháilte, inrochtana go héasca agus in áit fheiceálach ar chaibinéad chomhdaithe sa seomra súgartha.
- (b) Léirigh an tseirbhís go raibh an bosca garchabhrach lánfheistithe (le míreanna ábhair laistigh den dáta) agus ar fáil do na leanaí a bhí ag freastal ar an tseirbhís réamhscoile.

## Cuid VI - Sábháilteacht

### Rialachán 28 - Árachas

Cinnteoidh soláthraí cláraithe go mbeidh an tseirbhís réamhscoile faoi árachas leordhóthanach.

### Faisnéis maidir le Comhlíonadh:

Bhí árachas leordhóthanach ag an tseirbhís réamhscoile don tseirbhís seisiúnach le 22 leanbh réamhscoile ar a mhéad. Ba é an dáta éaga ná 27/11/2024.

# Early Years Inspectorate Regulatory Report

## Pre School

<b>TUSLA Identifier:</b>	TU2015GY189
--------------------------	-------------

<b>Name of Service:</b>	Naíonra Rosmuc
-------------------------	----------------

<b>Address of Service:</b>	Ionad Fiontar, Rosmuc, Co. Galway.
----------------------------	------------------------------------

<b>Eircode:</b>	H91 CTP2
-----------------	----------

<b>Name of Registered Provider:</b>	Ray Mac Paidin
-------------------------------------	----------------

<b>Service type:</b>	Sessional
----------------------	-----------

<b>Date of Inspection:</b>	25/04/2024
----------------------------	------------

<b>No of pre-school children:</b>	AM	4	PM	No.
-----------------------------------	----	---	----	-----

<b>Address of the Early Years Inspectorate:</b>	Early Years Inspectorate, Quality and Regulation Directorate, Clinical & Administration Building, Block A - (1st Floor- Green Corridor), Merlin Park, Galway
<b>Inspection undertaken by:</b>	F. Nic Dhonnacha
<b>Title:</b>	Early Years Inspector

### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Conditions if applicable</b>	Not applicable
---------------------------------	----------------

### Description of service

Naíonra Rosmuc provides an Early Childhood Care and Education (ECCE) pre-school care and sessional care programme from 9.30hrs to 12.30hrs, from Monday to Friday, for 38 weeks of the year. The pre-school caters for children between 2 years to 6 years of age. The naíonra operates from a community enterprise building in a rural area, west of county Galway. The pre-school consists of 1 playroom namely 'an naíonra', an entrance hall, kitchenette, storage room and sanitary area for both children and adults. A quiet rest area is available for the children to rest, relax or opt out of an activity, if they choose. To side and rear of the premises, the pre-school children have access to two designated secure outdoor play areas, for children's play activities, fresh air, and exploration. A play-based curriculum focusing on the children's emerging interests is offered. The service is delivered through the medium of Irish and is under the governance of Comhar Naíonraí na Gaeltachta Teo.

### Staffing

The registered provider is supernumerary and not on the premises daily. There is a designated person in charge and a named deputy. Two staff working directly and caring for the children have at least a qualification in Early Childhood Care and Education at Level 5 to Level 6 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent. The staff have documentary evidence of on-going training and education.

### Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance/ health, welfare and development of child/ safety/ premises and facilities. The inspection may also focus on other areas as required. The inspection plan was to assess compliance under the following regulations: 9, 11,15,19, 23, 25 and 28.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

### Acknowledgments

The inspector wishes to acknowledge the cooperation of the person in charge, staff and children who were present on the day of the inspection.

## Part III – Management and Staff

### Regulation 9 – Management and recruitment

*(1) A registered provider shall ensure that-*

- (a) the service has a designated person in charge and a named person who is able to deputise as required,*
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and*

*(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-*

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,*
- (b) consideration of references from reputable sources in the case of a person who has no past employers,*

*(c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and*

*(d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.*

*(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.*

### Compliance Information

- (1)(a) The registered provider ensured that there was a designated person in charge and there was a named person able to deputize.
- (b) The designated person in charge and deputy were on the premises when the early years inspector arrived and remained on site for the duration of the inspection.
- (2)(a)(b) Four validated written references on file, in respect of the two staff, were from a past employer or a source other than a past employer.
- (c) Garda vetting disclosures were available in respect of the two staff.
- (d) Documentary evidence indicated that no staff had lived outside the jurisdiction, for longer than 6 consecutive months, while over the age of 18 years, therefore did not require police vetting.
- (4) The two staff working directly with the children had evidence of a childcare qualification in Early Childhood Care and Education at Level 5 to Level 6 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

### Part III – Management and Staff

#### Regulation 11 - Staffing levels

- (1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*
- (3) Subject to paragraph (5), a registered provider of a sessional pre-school service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 2 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) therefore at that reference number is satisfied.*
- (8) Without prejudice to paragraphs (2) to (7)-*
- (c) a registered provider of a sessional pre-school service shall ensure that, where the person in charge operates the service single-handedly, a second person familiar with the operation of the service and in a position to provide assistance to the person in charge in operating the service is, at all times, within close distance of the service and available to attend the service to assist the person in charge in the event of an emergency.*

#### Compliance Information

- (1) The pre-school attendance book was reviewed and indicated that an adequate number of staff were working directly with the children.
- (3) The adult / child ratio was correct and maintained on the day of inspection.  
On the morning of the inspection, there were 4 pre-school children between 3 to 6 years of age, with 2 staff working directly with and caring for the children.
- (8)(c) Not applicable, as this service is not operated single-handedly. There are currently 2 staff working in the service.

### Part IV – Information and Records

#### Regulation 15 – Record of pre-school child

*(1) A registered provider of a pre-school service other than a pre-school service in a drop-in centre or a temporary pre-school service shall ensure that a record in writing is kept in respect of each pre-school child attending the service containing the following particulars:*

- (a) the name and date of birth of the child;*
- (b) the date on which the child first attended the service;*
- (c) the date on which the child ceased to attend the service;*
- (d) the name and address of a parent or guardian of the child and a telephone number where that parent or guardian or a relative or friend of the child can be contacted during the hours of operation of the service;*
- (e) authorisation for the collection of the child;*
- (f) details of any illness, disability, allergy or special need of the child, together with all the information relevant to the provision of special care or attention;*
- (g) the name and telephone number of the child's registered medical practitioner;*
- (h) record of immunisations, if any, received by the child;*
- (i) written parental consent for appropriate medical treatment of the child in the event of an emergency.*

*(4) A registered provider shall ensure that a record in writing referred to in paragraph (1) is retained for a period of 2 years from the date on which the child to whom it relates ceases to attend the service.*

*(5) A registered provider shall ensure that a record in writing referred to in paragraph (2) is retained for a period of 2 years from the date on which the child attends the service.*

#### Compliance Information

(1)(a),(b),(c),(d),(e),(f),(g),(h)&(i). Seven children's records enrolled in the service were reviewed.

The entries reviewed were factual, consistent, and accurate.

The random records of children contained the following:

- The name and date of birth of the child.
- The date on which the child first attended the service.
- The date on which the child stopped attending the service (where relevant).
- The name and address of the child's parent or guardian, and a telephone number where that parent or guardian (or a relative or friend of the parent or child) can be contacted during the hours of operation.

- Written authorisation / permissions for collecting the child.
- Details are recorded of any illness, allergy, or additional need(s) the child had, together with all the information relevant to the provision of specific care or attention.
- The name and telephone number of the child’s registered medical practitioner.
- A record of any immunisations the child has had.
- Written parental or guardian consent was included to allow the child to have appropriate medical treatment if there was / is an emergency.

(3) The registered provider ensured that each child’s record was kept confidential but was open for inspection in respect of:

- A parent or guardian in relation to their child.
- An authorised employee designated by the registered provider.
- An authorised person.

(4) The person in charge advised and documentary evidence from file review indicated, that all relevant children’s records were kept for 2 years from the date a child stops attending the service.

### Part V - Care of Child in Pre-school Service

#### Regulation 19 - Health, Welfare and Development of Child

*(1) A registered provider shall, in providing a pre-school service, ensure that-*

*(a) each child’s learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and*

#### Compliance Information

##### Basic Needs

- The preschool has a healthy eating policy. The children’s snacks were observed to be nutritious and comprised of fruit pieces, sandwiches of cheese and ham, crackers, brown bread and wraps.
- The staff encouraged and supported the children to be independent while they had free play, tabletop activities, pretend play, artwork, and imaginative play.
- The children had unrestricted access to the toilet and did not have to wait to use the toilet.

- Children were encouraged and supported to develop self-help and personal hygiene skills.
- The tables and chairs were suitable for the children's ages and stages of development. Children have plenty of opportunities to move themselves, to practice and improve their emerging skills, such as co-ordination and balance. All the children had opportunities to explore their environment both indoors and outdoors on a daily basis. On the day of inspection, the children ate together for their snacks and had the freedom of movement within their playroom and in the outdoor play area.
- The staff encouraged and supported the children to be independent while they had free play, tabletop activities, pretend play, artwork, and imaginative play.
- There was a cosy area within the playroom with child sized bean bags and round shaped cushion disks were provided which could be adapted as a rest area for the children to rest or opt out of activities if they so wished.

### Supporting Relationships:

- The staff were kind and gentle with the children, they used soft tones, by using the child's individual name, and getting down to their level and making eye contact, while positively praising and encouraging the children throughout the session.
- On speaking with staff, the inspector was informed that they verbally provided parents with daily information on their child's experiences in the pre-school including the child's interests, preferences and play activities engaged in. This information was provided at collection times or by phone calls. Information about the service and general information was displayed on the notice board, inside the main door.
- The children's art and craft materials were collated into folders My learning Journal and given to parents and guardians on a seasonal basis. The children's emerging interests, themes and curriculum planning, news of the day and little helper system were visually displayed in the playroom.
- Parents or guardians received copies of the updated policies, parents' handbook, and an information pack at the beginning of the new term.
- The staff provided opportunities for the child to decide their play activities and experiences. Children were observed talking about their families, singing songs and dancing to action songs, learning about nature and the farm. The children were observed having fun painting ladybirds, cutting paper and gluing shapes to their ladybird artwork. The person in charge showed the inspector pictures of a foal that was born a few days previous, and the children were heard discussing and chatting about the foal and their animals.

- In the outdoor area, the children were observed on the slide, playing with transport vehicles, using their imagination while pumping tyres on their cars at the garage. The children planted seeds in planter boxes, while others were observed running, chasing, sorting, and exploring.

### Part VI - Safety

#### Regulation 23 - Safeguarding Health, Safety and Welfare of Child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

#### Compliance Information

##### General Safety:

- A secure system was in place at the entrance door to monitor the safe entry and exit of the children to and from the childcare facility.
- The outdoor areas were secured with fencing and gates to protect the children within the service.
- Cleaning agents were stored in a secured area out of reach of the children.
- All toys and play equipment were observed to be safe and in good condition.
- The temperature of the playroom was recorded and maintained within the recommended room temperature of 18°C -22°C.
- The kitchenette door was secure and inaccessible to the preschool children.
- There were no trailing flexes or wires within children's reach.
- There was a storage area in the naíonra with individually labelled hooks for the children's coats and bags; thereby preventing a trip hazard.
- The staff completed daily service attendance records.
- Fire doors were unobstructed.

##### Infection Control:

- There were 2 wash hand basins and 2 toilets in the sanitary area adjacent to the naíonra for the pre-school children to use. The staff had the use of a disabled access toilet and wash hand basin. Additionally, there was a separate wash hand basin in the naíonra playroom.
- There was a designated nappy changing area, with gloves, aprons, a foot pedal lidded bin and a changing mat that was clean and intact. No child wore a nappy on the day of inspection.
- The service was maintained in a clean condition. Cleaning records were maintained.

- The sanitary facilities were equipped with warm water, liquid soap, hand paper towels and foot pedalled lidded bins.
- The children washed their hands at appropriate intervals after activities, wiping their noses, toileting and before snack time.

### Administration of Medication:

- No medication was administered on the day of inspection.

### Safe Sleep:

- There was child size soft seating in the form of foam discs, bean bags and matting in the naíonra where a child could rest and relax.

### Fire Safety:

- Monthly fire drills are practiced with the staff and children, and records maintained.
- The fire assembly point is clearly identifiable.
- Fire doors are unobstructed throughout the premises.

## Part VI - Safety

### Regulation 25 - First aid

*(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*

*(2) A registered provider shall ensure that a suitably equipped first aid box for children-*

*(a) is safely stored in an easily accessible and conspicuous position on the premises, and*

*(b) is available to the children attending the pre-school service at all times.*

### Compliance Information

- (1) The service provided evidence that a person trained in first aid was available at all times to the children attending the pre-school service. Two staff members had current training in first aid for children.
- (2)(a) The first aid box was safely stored, easily accessible and in a conspicuous position on a filing cabinet in the playroom.
- (b) The service demonstrated that the first aid box was fully equipped (with content items within date) and available to the children attending the pre-school service.

## Part VI - Safety

### Regulation 28 - Insurance

*A registered provider shall ensure that the pre-school service is adequately insured.*

#### Compliance Information

The preschool service had adequate insurance for the sessional service with a maximum of 22 preschool children.  
The expiry date was 27/11/2024.