

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances



Tusla I.D.: TU2015GY196

Name of Service Teddy House

Address of Service: 153 Rosan Glas, Ragoon, Galway, H91 NN84.

Email Address: teddyhousegalway@gmail.com

Name of Registered Provider: Carlie Healy

Type of Proposed Service:	Full Day Care	✓	Part-Time		Sessional	✓
	Drop-In		Childminding		Temporary	

Proposed change: Adding an additional service type from sessional to full day care & sessional
Change in hours of operation from 9.00 - 12.30 to 8.00 – 18.00.

Proposed Number of Children: 42 (Max 35 Full Day Care)

Recommended Change Following Inspection: Full day care service & sessional
Proposed 35 children for the full day care
Age range 2 -6 years of age
Time 8.00am-6.00pm

Registered change: Change in service type from sessional to full day care & sessional
Change in hours from 09:00 – 12:30 to 08:00 – 18:00
Change in number of children from 42 to 42(Max 35 full day) children

Date of Inspection:	1	5	0	8	2	0	2	5
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Inspection undertaken by: F. Nic Dhonnacha

Title: Early Years Inspector

Tusla Early Years Inspectorate Address: Tusla - Child and Family Agency,
Early Years Inspectorate, Quality Assurance Directorate,
Clinical & Administration Building, Block A- (1st Floor-Green Corridor), Merlin Park, Galway



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Rationale for Inspection:
Proposed Change of Circumstance

Note: For Office use only, to be completed by Registration Office

Registration Status:	Registered Full Day Care for 42(Max 35 Full Day Care) Children
Date of Registration	22nd August 2025

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Description of Service	This privately owned pre-school offers an Early Childhood Care and Education (ECCE) and proposes to have a sessional care programme between 9.00hrs to 12.00hrs. The preschool proposes to operate a full day care service from 8.00am to 6.00pm from Monday to Friday. The pre-school caters for children aged between 2 to 6 years of age. A child centred play based preschool curriculum focusing on emerging interests and Montessori is offered.
Premises	The pre-school service is a purpose-built ground floor premises in a residential housing area in the suburbs of Galway city. It consists of two playrooms, named playroom 1 and playroom 2, a newly renovated kitchen, staff room, adult and children's sanitary areas with the addition of a designated nappy changing area. Quiet rest areas were available in both playrooms to allow children to rest, relax or opt out of an activity if they wish. The pre-school children can access a secure outdoor play area to the rear of the service for fresh air, learning and play activities. Parking is available at the front of the premises.
Staffing	The registered provider is the designated person in charge and operates between each of her services in the area. There is a named manager and deputy person in charge if and when required. They propose to have five staff members working in the service. The five staff hold at least a major award in Early Childhood Care and Education at Level 5 on the National Qualification Framework, or a qualification deemed by the Minister to be equivalent. The staff have documentary evidence of ongoing training and education.
Methodology	The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services)

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	<p>(Amendment) Regulations 2016. The Inspection focused on regulations under the following themes: Governance, Health, Welfare and Development of the child, Safety and Premises.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to registering the change in circumstance. The Inspectorate reserves the right to edit responses received for reasons including clarity; completeness; and compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.</p>
Acknowledgements	The Inspector wishes to acknowledge the cooperation of the registered provider and person in charge were present on the day of the inspection.

Part III - Management and Staff

Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

Requirement met:

(1)(a) The requirement has been met. The service has a proposed designated person in charge and a proposed named deputy.

Part III - Management and Staff

Regulation 11 - Staffing Levels

- (1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.
- (8) Without prejudice to paragraphs (2) to (7)—
- (b) a childminder shall ensure that a second person familiar with the operation of the service and in a position to provide assistance to the childminder in operating the service is, at all times, within close distance of the service and available to attend the service to assist the childminder in the event of an emergency, and
- (c) a registered provider of a sessional pre-school shall ensure that, where the person in charge operates the service single-handedly, a second person familiar with the operation of the service and in a position to provide assistance to the person in charge in operating the service is, at all times, within close distance of the service and available to attend the service to assist the person in charge in the event of an emergency.

Requirement met:

- (1) It is proposed there will be a maximum of 35 pre-school children aged 2 years to 6 years of age, being cared for by 5 staff members in the full day care service.
 It is proposed that the minimum adult child ratio will be maintained.
- (8)(b) Not applicable, as the pre-school is not a child-minding service.
- (c) The pre-school service proposes to have a minimum of two staff members on the premises during the operation of the full day care service.

Part V - Care of Child in Pre-school Service

Regulation 20 - Facilities for Rest and Play

- (1) Subject to this Regulation, a registered provider shall ensure that—
- (a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and
- (b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.
- (2) A registered provider—
- (b) of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that moves premises on or after 30 June 2016, shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.
- (3) A registered provider of a full day care service, a part-time day care service or a childminding service, other than such a service to which paragraph (2) applies, shall ensure that—
- (a) a suitable, safe and secure outdoor space to which the pre-school children attending the service have access on a daily basis is provided on the premises or
- (b) where no such space is provided, the preschool children attending the service have access on a daily basis to an outdoor service

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(4) Where outdoor space to which the pre-school children attending the service have access is provided on the premises of a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre, the registered provider shall ensure that such outdoor space is suitable, safe and secure.

(5) Where pre-school children attending a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre have access to an outdoor space other than such a space specified in paragraph 4, the registered provider shall ensure that such outdoor space is suitable.

Requirement met:

(1)(a)

- The proposed registered provider has provided the registration office with a plan regarding the building layout.
- It is proposed that adequate and suitable facilities will be offered for play in the full day care service.
- The two playrooms were comfortable, colourful, clean, visually pleasing and had been laid out to accommodate the needs of the children and staff in the service. Adequate space was provided for children to play both indoors and outdoors.
- The playrooms had various interest areas that were fully accessible to the children both visually and physically.

(b)

- Adequate facilities for rest were proposed to be provided in the service for the number and age range of children attending.
- The two proposed playrooms had soft seating areas to allow children rest and relax when required. In addition, the proposed sleep area for the full day care service is playroom 2 which will be converted and made conducive for sleep for a period of time each day. Sleep mats were available for children over two years of age sleep provision. Parents and guardians will provide the bed linen for each child. Additional supplies will be available onsite if required.

(2)(b)

- The proposed registered provider ensured that a suitable, safe and secure outdoor play area will be available to the pre-school children at the side of the premises. It is proposed that the children will access the outdoor area daily.

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	<ul style="list-style-type: none"> – The outdoor play area consisted of an impact absorbing surface with brick paving around the edges of the area. – There was a selection of play equipment and materials proposed for the outdoor play area. These items included activity centres, slides, playhouses, planting boxes, bikes and trikes, wall mounted black boards, sand basins and footballs. <p>(3)(a) Arrangements are in place for the children to play outdoors daily. The outdoor space was observed to be suitable, secure and had no safety hazards noted on the day of inspection.</p> <p>(3)(b) Not applicable.</p> <p>(4) Not applicable.</p> <p>(5) Not applicable.</p>
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Part V - Care of Child in Pre-school Service

Regulation 22 – Food and Drink

A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Requirement met:	<p>This requirement has been met.</p> <ul style="list-style-type: none"> • It is proposed that the preschool service will provide the snacks and main meals for the children attending the preschool service. A hot meal will be provided daily to the children attending on a part time and full day care basis. • The service had a healthy eating policy which will be shared with the parents at the start of each preschool term. • The preschool proposes to offer breakfast, mid-morning snack, a hot dinner, afternoon meal and a snack in mid to late afternoon. • A fridge will be available should any child bring perishable items to the preschool service. • Water and milk will be offered at each snack and mealtime. The children will have access to their drinking bottle throughout the day in each playroom.
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	<ul style="list-style-type: none"> Alternative foods will be offered if there is a child who is a fussy eater or dislikes certain foods.
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Part VI – Safety

Regulation 23 - *Safeguarding health, safety and welfare of child*

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Requirement met:

The requirement has been met.

- The main entrance and two playroom doors had a system of security to prevent the public having access to children and ensuring children could not exit the service unsupervised.
- Emergency doors were unobstructed to ensure the safe evacuation in the event of a fire or other emergency.
- In the outdoor play area, there were no pits or ponds to cause any risk of danger to preschool children.
- All flexes, cables and cords were out of reach of children and or secured.
- Storage areas were secure and thereby inaccessible to prevent preschool children having access to chemicals or cleaning agents.
- A health and safety policy were available which included a daily risk assessment system for the indoor and outdoor environment.

INFECTION CONTROL:

- There was a cleaning schedule available and a sample cleaning record for the playrooms, sanitary area, kitchen and outdoor play area.
- Hand washing facilities were provided with a supply of warm water, liquid hand soap and disposable paper hand towels.
- Thermostatically controlled warm water was available for use by the children to facilitate hygienic hand washing with a temperature reading of less than 43°C.
- Foot pedalled lidded bins were available in the playrooms and sanitary area.

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	<ul style="list-style-type: none"> One designated nappy changing area was available with a clean intact changing mat, steps up, aprons and gloves and a designated wash hand basin was available in the area. <p>SAFE SLEEP:</p> <ul style="list-style-type: none"> There was child size soft seating where children could rest or relax if they so choose in each of the two playrooms. The service had foldable floor beds/mats to provide sleep for the children attending on a part time or full day care basis. Safe sleep records were available and will be maintained. The service safe sleep policy was available on request. The playrooms had a temperature checking device to record the room temperatures while children are sleeping.
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Part VI - Safety

Regulation 25 – First Aid

- (1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.
- (2) A registered provider shall ensure that a suitably equipped first aid box for children—
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and
 - (b) is available to the children attending the pre-school service at all times.

Requirement met:

The requirement has been met

- (1) A record of first aid responder (FAR) training was available for two adults working in the preschool service.
- (2)(a)(b) A suitably equipped first aid box was readily available and was stored in an easily accessible position on the premises. All content items were in date.

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Part VI – Safety

Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Requirement met:

- (1)(a) There was a fire drill record available and proposed plans for monthly fire drills.
- (b) Records were available in relation to the number, type and maintenance of firefighting equipment with the annual certificate dated 28/02/2025.
- The smoke and fire detection alarms on the premises had the last annual service date of 28/02/2025. Notices were displayed throughout the service of the procedures to be followed in the event of fire in the premises.

Part VI – Safety

Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Requirement met:

The requirement has been met.

The service had adequate insurance in place for a full day care service with a maximum of 35 preschool children with an expiry date of 27/03/2026.

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Part VII – Premises and Space Requirements

Regulation 29 – Premises

A registered provider shall ensure that the premises of the service are—

- (a) of sound and stable structure,
- (b) safe and secure,
- (c) kept adequately lit, heated and ventilated,
- (d) cleaned, maintained and repaired, as required, and
- (e) equipped with adequate and suitable sanitary facilities.

Requirement met:

The requirement has been met

- (a) From a visual inspection the premises was of sound and stable structure.
- (b) The indoor and outdoor play areas were safe and secure. There was a secure system at the main entrance doors into the preschool rooms. In addition, the outdoor play area had a secure gate in place.
- (c)
 - Adequate ceiling lights and natural light was available throughout the service.
 - The playrooms were well ventilated by means of openable windows and doors.
 - The heating was thermostatically controlled by a gas central heating system, to ensure the playrooms stayed within the recommended temperature of between 18°C and 22°C.
- (d)
 - The proposed play materials and equipment were clean and in good repair.
 - Cleaning equipment was safely stored in secure cupboards and inaccessible to the pre-school children. There were proposed cleaning schedules presented for the full day care service.
- (e)
 - Adequate and suitable sanitary facilities were provided.
 - The pre-school service had a total of three designated children’s toilets and three designated children’s wash hand basins.
 - Additionally, there was one designated nappy changing area with one designated wash hand basin. The nappy changing mat was clean and intact.

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	<p>This area has an additional children’s toilet if and when required. There was an airtight foot pedalled nappy bin available for safe disposal of nappies if required.</p> <ul style="list-style-type: none"> • One staff toilet and one wash hand basin were available. • Liquid soap dispensers and paper hand towels were within easy access to a pre-school child. • Foot pedal lidded bins were provided in the sanitary areas and playrooms.
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Part VII – Premises and Space Requirements

Regulation 30 – Minimum Space Requirements

<p>Requirement met:</p>	<p>(1) <i>Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.</i></p> <p>(2) <i>A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.</i></p> <p>(3) <i>A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.</i></p> <p>(4) <i>Where a registered provider contemporaneously provides—</i> <i>(a) a sessional pre-school service, and</i> <i>(b) a full day care service or a part-time day care service, or both, the minimum clear floor space applicable for the duration of the sessional preschool service in respect of the children attending that service shall be the floor space specified in paragraph (3).</i></p> <p>(5) <i>A registered provider of a temporary pre-school service shall ensure that a minimum of 2 square metres of clear floor space is available for each child attending the service.</i></p> <p>The requirement has been met.</p> <p>(1) Adequate floor space was provided in both playrooms for the free movement of children to work and play.</p> <p>(2) The registered provider will ensure that the minimum clear floor space is adhered to for pre-school children attending the full day care service in respect of the age range of the children attending.</p>
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	<p>Age 2-3 years- 2.35 square meter per child. Age 3-6 years- 2.30 square meter per child.</p> <p>(3) The registered provider will ensure a minimum of 1.818 square metres of clear floor space will be available for each child attending the sessional service.</p> <p>(4)(a)(b) The measurement of</p> <ul style="list-style-type: none"> • Playroom 1 measurement 49.12 square meters <ul style="list-style-type: none"> – Maximum of 22 children proposed to attend a sessional service – Maximum of 21 children proposed to attend a full day care service – Age range 3-6 years of age. – Maximum 21 children proposed to attend – Age range 2- 3 years of age • Playroom 2 measurement is 39.88 square meters <ul style="list-style-type: none"> – Maximum 22 children proposed to attend a sessional service – Maximum 17 children proposed attend a full day care service – Age range 3- 6 years of age. – Maximum 17 children proposed to attend a full day care service – Age range 2-3 years of age. • A minimum of 1.818 square metres of clear floor space will be available for each child proposing to attend the sessional service. • A minimum of 2.35 square metres of clear floor space will be available for children aged 2 to 3 years, proposing to attend the full day care service. • A minimum of 2.3 square metres of clear floor space will be available for children aged 3 to 6 years, proposing to attend the full day care service. <p>(4) Not applicable, as this preschool proposes to operate a full day care pre-school service.</p>
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