

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

Tusla I.D: TU2015GY269

Name of Service: Tiny Tots Pre-School - Castlehackett

Address of Service: Castlehackett N.S, Castlehackett, Belclare, Tuam, Co Galway.

Email Address: tinytotsecce@gmail.com

Name of Registered Provider: Thelma O Reilly Gilmore

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| Type of Proposed Service: | Sessional | ✓ | Part-Time | ✓ | Drop-In | |
| | Full Day Care | | Childminding | | Temporary | |

Proposed change: To add an additional part time service

Proposed Number of Children: No change

Registered change: Adding an additional service type from sessional to part time and sessional

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| Date of Inspection: | 0 | 4 | 0 | 5 | 2 | 0 | 2 | 2 |
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Inspection undertaken by: Ms F . Kelly

Title: Early Years inspector

Tusla Early Years Inspectorate Address: Early Years Inspectorate,
Quality Assurance Directorate,
Child and Family Agency,
Clinical & Administration Building,
Block A (1st Floor- Green Corridor),
Merlin Park, Galway

Rationale for Inspection :

Proposed Change of Circumstance

Note: For Office use only, to be completed by Registration Office

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| Registration Status: | Registered Part Time / Sessional Service for 18 Children |
| Date of Registration | 1 st June 2022 |

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Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

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| Description of Service | Tiny Tots pre-school Castlehackett was established in 2014. The childcare service provides sessional care to pre-school children aged 2 years to 6 years. The pre-school service operates from 9.00am to 12.00pm, Monday to Friday. |
| Premises | The service is located in a playroom in the Castlehackett National school. The service consists of one playroom and both adult and children's sanitary areas. The service also has access to a large extensive outdoor play area at the rear and the side of the building and the school's indoor school gym |
| Staffing | There are two adults working in the service, which does not include the registered provider. The staff working in the service have an award in Early Childhood Care and Education. |
| Methodology | <p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under two themes; Governance, and Safety.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the Inspection report and presented to the Registration Panel for consideration of a decision in relation to the service receiving continued registration. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.</p> |
| Acknowledgements | The Inspector wish to acknowledge the cooperation of the registered provider who was present on the day of the inspection. |

Part III - Management and Staff

Regulation 9 – Management and Recruitment

*(1) A registered provider shall ensure that—
 (a) the service has a designated person in charge and a named person who is able to deputise as required.*

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| Requirement met: | (1)(a) The requirement has been met. The service has a designated person in charge and a named person who is able to deputise as required. |
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Part III - Management and Staff

Regulation 11 -Staffing Levels

*(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.
 (8) Without prejudice to paragraphs (2) to (7)—
 (a) a registered provider of a pre-school service other than a child-minding service or a sessional pre-school service shall ensure that there are at least two adults on the premises at all times.*

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| Requirement met: | (1)The requirement has been met. The registered provider will ensure that there is an adequate number of adults working with the children attending the service. (8)(a)The registered provider will ensure that two adults are on the premises at all times during the daily operation hours of the service. |
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Part V - Care of Child in Pre-school Service

Regulation 20 - Facilities for Rest and Play

*(1) Subject to this Regulation, a registered provider shall ensure that—
 (a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and
 (b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.
 (2) A registered provider—
 (b) of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that moves premises on or after 30 June 2016, shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.
 (3) A registered provider of a full day care service, a part-time day care service or a childminding service, other than such a service to which paragraph (2) applies, shall ensure that—
 (a) a suitable, safe and secure outdoor space to which the pre-school children attending the service have access on a daily basis is provided on the premises or*

(b) where no such space is provided, the preschool children attending the service have access on a daily basis to an outdoor service

(4) Where outdoor space to which the pre-school children attending the service have access is provided on the premises of a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre, the registered provider shall ensure that such outdoor space is suitable, safe and secure.

(5) Where pre-school children attending a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre have access to an outdoor space other than such a space specified in paragraph 4, the registered provider shall ensure that such outdoor space is suitable.

Requirement met:

The requirement has been met.

(1)(a)

On the day of inspection, the playroom was fully equipped with toys and equipment and laid out taking into account the age profile of the children proposed to attend and the amount of time they propose to spend in the playroom.

(b)

There were adequate and suitable rest facilities available for the proposed number of children that may attend. There was one foam mattress located in the library area and one set of bed linen available for children over 2 years of age to rest during the day. The registered provide has advised that further sets of bed linen will be put in place, when the number of children increases.

(2)

(b) The registered provider has ensured that suitable, safe and secure outdoor play area is available to the pre-school children at the side of the premises.

(3)(a) Children will have access to an outdoor play area on a daily basis. The outdoor space was observed to be suitable, secure and no safety hazards were noted on the day of Inspection.

(b) Facilities for outdoor play were provided on site.

(4) The outdoor space was observed to be suitable, secure and safe.

(5) Not applicable.

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Part VI – Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Requirement Met:

- The front entrance door to the crèche was secured. Thus, prevented children from exiting the premises unsupervised and prohibiting unauthorised persons from entering the service.
- Practices in relation to administration of medication were not observed on the day of inspection. The adults demonstrated knowledge of safe practices with regard the procedures.
- Regular fire drills were conducted in the service.
- The playroom and the sanitary areas were clean and well maintained.

Part VI - Safety

Regulation 25 – First Aid

- (1) *A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*
- (2) *A registered provider shall ensure that a suitably equipped first aid box for children—*
(a) is safely stored in an easily accessible and conspicuous position on the premises, and is available to the children attending the pre-school service at all times

Requirement met:

- (1) The registered provider had ensured all adults had first aid training for children.
- (2)(a) A suitably equipped first aid box was in place in the service.
- (b) The first aid box was available to the children attending the service at all times.

Part VI – Safety

Regulation 26 – Fire Safety Measures

- (1) *A registered provider shall ensure that a record in writing is kept of—*
(a) any fire drill that takes place in the premises, and
(b) the number, type and maintenance record of firefighting equipment and smoke alarms in the premises.
- (4) *A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.*

Requirement met:

- (1)(a) A written record was available of the monthly fire drills completed in the service. The last recorded fire drill was carried out on 21/04/2022
- (b) A record was maintained of the number, type and maintenance of the firefighting equipment and smoke alarm in the premises. The firefighting equipment, fire and smoke alarms were serviced on 14/03/2022
- (4) A notice of the procedures to be followed in the events of a fire was conspicuously displayed in the playroom and in the main entrance hall.

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Part VI – Safety

Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Requirement met:

An insurance quotation was submitted to the Registration Team prior to this inspection. The Registered Provider must ensure that adequate insurance is in place prior to the commencement of the change. The change approval is contingent on the registered providers compliance with Regulation 28.

Part VII – Premises and Space Requirements

Regulation 29 – Premises

A registered provider shall ensure that the premises of the service are—

- (a) of sound and stable structure,*
- (b) safe and secure,*
- (c) kept adequately lit, heated and ventilated,*
- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities.*

Requirement met:

The requirement has been met.

(a) On visual assessment, the building appears to be of sound and stable structure.

(b) The indoor and outdoor areas appear to be safe and secure.

(c) Adequate lighting was provided throughout the playroom and there was ample natural lighting and ventilation in all the rooms.

(d) The premises and play equipment were clean and well maintained. The playroom should be cleaned regularly and between separate groups of children using the area. Cleaning should be part of a written cleaning policy and rota outlining methods and frequency of cleaning.

(e) There were adequate and suitable sanitary areas adjacent to the playroom. Liquid soap and paper towels were also available. There were two children’s sanitary areas adjacent to the playroom.

Part VII – Premises and Space Requirements

Regulation 30 – Minimum Space Requirements

- (1) Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*
- (2) A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.*
- (3) A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.*
- (4) Where a registered provider contemporaneously provides—*
 - (a) a sessional pre-school service, and*
 - (b) a full day care service or a part-time day care service, or both, the minimum clear floor space applicable for the duration of the sessional preschool service in respect of the children attending that service shall be the floor space specified in paragraph (3).*
- (5) A registered provider of a temporary pre-school service shall ensure that a minimum of two square metres of clear floor space is available for each child attending the service.*

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| Requirement met: | <p>The requirement has been met. (1-5) Adequate floor space is provided for in the playroom for the free movement of children to play. The pre-school room has 34 square metres of clear floor space.</p> |
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