

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

<b>Tusla I.D:</b>	TU2015KE098
-------------------	-------------

<b>Name of Service</b>	Magic Years Ltd,.
------------------------	-------------------

<b>Address of Service:</b>	183 Sallins Bridge, Sallins Co. Kildare. W91PV32
----------------------------	--

<b>Email Address:</b>	magicyearslimited@gmail.com
-----------------------	-----------------------------

<b>Name of Registered Provider:</b>	Brenda Hanley and Laura O'Rourke
-------------------------------------	----------------------------------

<b>Type of Proposed Service:</b>	<b>Full Day Care</b>	<input checked="" type="checkbox"/>	<b>Part-Time</b>	<input type="checkbox"/>	<b>Sessional</b>	<input type="checkbox"/>
	<b>Drop-In</b>	<input type="checkbox"/>	<b>Childminding</b>	<input type="checkbox"/>	<b>Temporary</b>	<input type="checkbox"/>

<b>Proposed change:</b>	The service proposes to increase the number of children attending from 34 to 42.
-------------------------	--

<b>Proposed Number of Children:</b>	42
-------------------------------------	----

<b>Recommended Change Following Inspection:</b>	The service has capacity to increase the number of children attending to 42.
---	--

<b>Registered change:</b>	Change in number of children that can be accommodated from 34 to 42
---------------------------	---

<b>Date of Inspection:</b>	0	3	0	8	2	0	2	3
----------------------------	---	---	---	---	---	---	---	---

<b>Inspection undertaken by:</b>	Fiona Maher
----------------------------------	-------------

<b>Title:</b>	Early Years Inspector
---------------	-----------------------

<b>Tusla Early Years Inspectorate Address:</b>	Early Years Inspectorate Suite 7, Vista Primary Care Centre Child and Family Agency Ballymore Eustace Road Naas Co. Kildare, W91X38W.
--	--

<b>Rationale for Inspection:</b>
<b>Proposed Change of Circumstance</b>

**Note: For Office use only, to be completed by Registration Office**

<b>Registration Status:</b>	Registered Full Day Care Service for 42 Children
<b>Date of Registration</b>	23 <sup>rd</sup> August 2023

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Description of Service</b>	<p>Magic Years Ltd,. is a full day care service which includes sessional and after school care. It provides care and education to pre-school children aged 0-6 years old.</p> <p>The service opens from 07:30am to 18:30pm Monday to Friday.</p> <p>The proposed change as advised by the registered providers is to increase the number of children currently attending from 34 to 42.</p>
<b>Premises</b>	<p>The service is located in a purpose built premises attached to the side of the registered provider's private home in a residential housing estate in Sallins, Co. Kildare. Four pre-school rooms, a sleep room, kitchen, office and staff room are provided. A play area is available to the rear of the premises.</p>
<b>Staffing</b>	<p>The service employs 12 staff including the registered providers.</p> <p>The childcare staff working directly with the pre-school children in the service have a qualification in Early Childhood Care and Education which is recognised on the National Framework of Qualifications.</p>
<b>Methodology</b>	<p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under the following themes: Governance, Health, Welfare and Development of the child, Safety and Premises.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to registering the change in circumstance. The Inspectorate reserves the right to edit responses received for reasons including clarity; completeness; and compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.</p>
<b>Acknowledgements</b>	<p>The Inspector wishes to acknowledge the cooperation of the registered providers, staff and children who were present on the day of the inspection.</p>

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

### Part III - Management and Staff

#### Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

#### Requirement met:

The requirement has been met.

(1) (a)

There is a designated a person in charge and a named person to deputise as required.

### Part III - Management and Staff

#### Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

#### Requirement met:

The requirement has been met.

(1)

The registered providers have ensured that there is, at all times, an adequate number of adults working directly with the children attending the pre-school service.

### Part V - Care of Child in Pre-school Service

#### Regulation 20 - Facilities for Rest and Play

(1) Subject to this Regulation, a registered provider shall ensure that—

(a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and

(b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

*(3) A registered provider of a full day care service, a part-time day care service or a childminding service, other than such a service to which paragraph (2) applies, shall ensure that—*

*(a) a suitable, safe and secure outdoor space to which the pre-school children attending the service have access on a daily basis is provided on the premises or*

**Requirement met:**

The requirement has been met.

(1)(a)

The current pre-school rooms are constructively planned environments that are adequately resourced with play and learning equipment and materials to cater for the proposed increase in the number of children to attend aged from 0-6 years old. Low level child sized tables and chairs are provided in the older pre-school rooms and highchairs are available in the Baby room. Resource units in all rooms have supplies of art and craft materials for mark making and painting activities, puzzles, books, jigsaws, natural and sensorial materials.

(b)

Child sized couches are available in the pre-school rooms catering for the older children should a child require to sit and rest during the day. Low level beds and a selection of sleep mats are available for children over 2 years of age requiring sleep while attending on a part time or full time basis.

Four standard cots are in place in the dedicated sleep room for any child less than two years of age to avail of sleep on a needs led basis.

(3)(a)

The outside play area was safe, suitable and secure, enclosed by a high boundary wall and secured side entrance gate.

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

### Part V - Care of Child in Pre-school Service

#### Regulation 22 – Food and Drink

*A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.*

<b>Requirement met:</b>	<p>The requirement has been met.</p> <p>The service has a healthy eating policy in place.</p> <p>The service provides all food and snacks which are freshly prepared in the service daily. A two week menu is displayed in the entrance hall outlining a varied and nutritious diet.</p>
-------------------------	--

### Part VI – Safety

#### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

<b>Requirement met:</b>	<p>The requirement has been met.</p> <p>The main entrance door to the service is secure and controlled by staff to prevent any pre-school child from exiting the service unsupervised and to restrict unauthorised persons from gaining access to the pre-school room.</p> <p>Storage was available for the safe storage of cleaning products, equipment and staff and children’s belongings.</p> <p>All fire exits were unobstructed and easily recognisable.</p> <p>There was provision for the appropriate disposal and storage of waste including the provision of foot pedal operated bins in the pre-school rooms, sanitary and nappy changing areas.</p> <p>Thermostatically controlled hot water, liquid soap and paper hand towel, hygienically dispensed from wall mounted dispensers were available for hygienic hand washing and drying.</p>
-------------------------	--

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

### Part VI - Safety

#### Regulation 25 – First Aid

- (1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.
- (2) A registered provider shall ensure that a suitably equipped first aid box for children—
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and
  - (b) is available to the children attending the pre-school service at all times.

#### Requirement met:

The requirement has been met.

(1)

Current certification in relation to first aid response (FAR) was available for staff members currently working in the service.

(2)(a)(b)

A suitably equipped first aid box was available and accessible to children at all times; it was stored in a conspicuous position in the service.

### Part VI – Safety

#### Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
  - (b) the number, type and maintenance record of firefighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

#### Requirement met:

The requirement is met.

(1)(a)

Documentation was available for recording monthly fire drills. The most recent fire drill was conducted 2 May 2023.

(b) There was a maintenance record available of the number, type and maintenance of firefighting equipment and the smoke alarm, which was February 2023, and 23 February 2023 respectively.

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

	(4) A notice of the procedures to be followed in the event of fire was clearly displayed on the premises.
--	--

### Part VI – Safety

#### Regulation 28 – Insurance

*A registered provider shall ensure that the pre-school service is adequately insured.*

<b>Requirement met:</b>	<p>The requirement has been met.</p> <p>An insurance certificate was submitted to the Registration Team prior to this inspection. The registered provider must ensure that adequate insurance is in place prior to the commencement of the change. The change approval is contingent on the registered providers compliance with Regulation 28.</p> <p>The registered provider had evidence of insurance cover for 42 children. The insurance cover was valid until 27 March 2024.</p>
-------------------------	--

### Part VII – Premises and Space Requirements

#### Regulation 29 – Premises

*A registered provider shall ensure that the premises of the service are—*

- (a) of sound and stable structure,*
- (b) safe and secure,*
- (c) kept adequately lit, heated and ventilated,*
- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities.*

<b>Requirement met:</b>	<p>The requirement has been met.</p> <p>(a) Visually, the premises is maintained in a good state of repair.</p> <p>(b)</p>
-------------------------	--

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

	<p>The main entrance door to the service is secure and controlled by staff to prevent any pre-school child from exiting the service unsupervised and to restrict unauthorised persons from gaining access to the pre-school room.</p> <p>A high level boundary wall and secured side gate surrounds the perimeter of the outdoor play area.</p> <p>(c)</p> <p>There are openable windows to naturally ventilate all pre-school rooms and the sleep room. The sanitary accommodation has mechanical ventilation in place. Natural daylight was provided by windows in all rooms.</p> <p>Supplementary artificial fluorescent strip lighting is provided in three pre-school rooms and a ceiling light provides the lighting in the Baby room and sanitary area beside Happy Campers room. The accommodation is heated by gas fired central heating with high, wall mounted radiators that can be thermostatically controlled. A service contract is in place for the boiler heating system.</p> <p>(d)</p> <p>Cleaning schedules are in place in the service and the premises and its environs were clean and well maintained.</p> <p>(e)</p> <p>Adequate sanitary facilities are provided in the service including nappy changing facilities.</p> <p>Three toilets and two nappy change areas with dedicated wash hand basins are available in the service to accommodate the 42 children proposed to attend the service. Further wash hand basins are also located in the care rooms.</p> <p>Adequate staff sanitary accommodation is available on the premises.</p>
--	---

### Part VII – Premises and Space Requirements

#### Regulation 30 – Minimum Space Requirements

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

*(1) Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*

*(3) A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.*

### Requirement met:

The requirement has been met.

(1)

Adequate clear floor space has been provided for the work, play and movement of pre-school children attending the service.

Sufficient space was available in the pre-school rooms as demonstrated on Table 1.

Table 1

	Room 1	Room 2	Room 3	Room 4
Clear Floor Space	25.6m <sup>2</sup>	31.1m <sup>2</sup>	13.9m <sup>2</sup>	15m <sup>2</sup>

(2)

There is sufficient space in the service to cater for the proposed 42 pre-school children attending on a full time, part time and a sessional basis in the current pre-school rooms.