

# Early Years Inspectorate Regulatory Report

## Pre School

<b>TUSLA Identifier:</b>	TU2015KE126			
<b>Name of Service:</b>	Green Lane Montessori and After School			
<b>Address of Service:</b>	52 Oaklawn, Leixlip, Co. Kildare			
<b>Eircode:</b>	W23 RX36			
<b>Name of Registered Provider:</b>	Sebastiana Jimborean			
<b>Service type:</b>	Sessional			
<b>Date of Inspection:</b>	30 April 2024			
<b>No of pre-school children:</b>	AM	27	PM	n/a
<b>Address of the Early Years Inspectorate:</b>	Early Years Inspectorate, Child & Family Agency, Suite 7, Vista Primary Care, Ballymore Eustace Road, Naas, Co. Kildare, W91 X38W.			
<b>Inspection undertaken by:</b>	T. Duignan			
<b>Title:</b>	Early Years Inspector			
<b>Authority to Inspect</b>				
The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).				
<b>Conditions if applicable</b>	n/a			

### Description of service

Greenlane Montessori and Afterschool provides sessional care and education to preschool children aged between two and six years. The service is open from Monday to Friday from 09.00am - 12.30pm. The service is situated on the ground floor of a detached property located in a residential area on the outskirts of Leixlip. There is secure entry to the service. The service consists of three rooms with a secure outdoor play area to the rear of the premises. Set down and parking facilities are available outside the premises.

### Staffing

There were six adults present on the day of inspection and they were all working directly with the children. The registered provider was not present for the inspection.

The adults working in the service have completed a major award in Early Childhood Care and Education.

### Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance and safety. The inspection may also focus on other areas as required.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings.

Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re-occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

### Acknowledgments

The inspector wishes to acknowledge the cooperation of the registered provider, person in charge, staff and children who were present on the day of the inspection.

## Part III – Management and Staff

### Regulation 9 – Management and recruitment

*(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-*

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,*
- (b) consideration of references from reputable sources in the case of a person who has no past employers,*
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and*
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.*

### Compliance Information

Eight records were assessed.

- (2)
- (a)(b) Two written and verified references from a past employer or reputable source other than a past employer were available for eight adults.
- (c) Garda Vetting disclosure was available for eight adults, all of which were in the dated within the last three years.

(d) International police vetting was available for three adults who had resided outside the state for a period of longer than 6 consecutive months.

(4) Seven adults employed and working directly with children attending the service held at least a major award in Early Childhood Care and Education at Levels 5 and 6 on the National Framework of Qualifications or a qualification deemed by the Minister to be equivalent.

### Part III – Management and Staff

#### Regulation 11 - Staffing levels

*(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*

*(3) Subject to paragraph (5), a registered provider of a sessional pre-school service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 2 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) therefore at that reference number is satisfied.*

#### Compliance Information

(1) There were twenty-seven children attending the service being supervised directly by six adults on the day of the inspection.

(3) The minimum ratio of adults to children was adhered to during the day.

### Part IV – Information and Records

#### Regulation 15 – Record of pre-school child

*(1) A registered provider of a pre-school service other than a pre-school service in a drop-in centre or a temporary pre-school service shall ensure that a record in writing is kept in respect of each pre-school child attending the service containing the following particulars:*

*(a) the name and date of birth of the child.*

*(b) the date on which the child first attended the service.*

*(c) the date on which the child ceased to attend the service.*

*(d) the name and address of a parent or guardian of the child and a telephone number where that parent or guardian or a relative or friend of the child can be contacted during the hours of operation of the service.*

*(e) authorisation for the collection of the child.*

*(f) details of any illness, disability, allergy or special need of the child, together with all the information relevant to the provision of special care or attention.*

*(g) the name and telephone number of the child's registered medical practitioner.*

*(h) record of immunisations, if any, received by the child.*

*(i) written parental consent for appropriate medical treatment of the child in the event of an emergency.*

### Compliance Information

(1)

(a) – (i) A sample of ten records were assessed and all were found to be compliant.

## Part VI - Safety

### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

### Compliance Information

#### General Safety:

The entrance door to the service was controlled by staff to prevent children from exiting the service unsupervised and to restrict unauthorised persons from gaining access to the pre-school rooms. The person in charge documented the inspectors visit to the service in the visitor's book on arrival.

Written indoor and outdoor environmental risk assessments were completed daily and maintained to ensure a safe play and work environment for the children and staff.

The service met the necessary safety requirements in respect of the indoor environment, toys and equipment and safe storage of cleaning agents.

The staff members were aware of the foods that may pose a choking risk to a child. They also stated that they would remove any necklace/beads if observed that a child may be wearing on arrival to the service.

#### Infection Control:

Thermostatically controlled hot water, liquid hand soap and paper hand towel, hygienically dispensed from wall mounted units, were readily available for hygienic hand washing and drying. The staff members supervised children's handwashing and handwashing routines were well established and observed.

Facilities were available for nappy changing however all children were toilet trained on the day of inspection.

Foot pedal operated bins were provided for the disposal of used tissues, nappies and paper towel.

Written cleaning schedules were maintained for the room environments which were observed to be maintained in a clean and hygienic condition.

**Administration of Medication:**

Medication was not given at the time of the inspection, written parental consent was available should medication be required to be administered to a child. Medication was stored safely out of the reach of children. The staff members were aware of the administration of medication policy and the safe practices to follow when administering medication.

**Safe Sleep:**

The pre-school rooms had a comfortable rest area co-located beside the library area for any child who wished to have a rest or take a break from activities for a while.

**Fire Safety:**

The staff members were familiar with the fire evacuation procedures from the service. Fire exits were not obstructed. Fire drills were carried out and records maintained.

**Outing:**

The service does not conduct outings.

**Non-Compliance Information**

**Administration of Medication:**

1. The health care plans for two children attending the service required to be reviewed with parents and updated.

**Action submitted by the Registered Provider**

**Corrective & Preventive Action**

**Administration of Medication:**

1. The health care plans for two children attending the service were reviewed with parents and GP/ consultants and updated. We will ensure that all care plans are completed prior to child start date in the service.

**Supporting documentation submitted**

**Administration of Medication:**

1. Two health care plan documents.

**Summary Comment**

The written response and documentary evidence submitted by the registered provider has been reviewed by the Early Years Inspectorate. Regulatory compliance is met for regulation 23.

### Part VI - Safety

#### Regulation 25 - First aid

*(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*

*(2) A registered provider shall ensure that a suitably equipped first aid box for children-*

*(a) is safely stored in an easily accessible and conspicuous position on the premises, and*

*(b) is available to the children attending the pre-school service at all times.*

#### Compliance Information

(1) Persons were trained in in First Aid Response (FAR) for children and were immediately available to the children attending the service.

(2)

(a) The first aid equipment was safely stored, in a conspicuous position in the care room.

(b) A suitably equipped first aid box for children was available to the children attending the service.

### Part VI - Safety

#### Regulation 26 - Fire safety measures

*(1) A registered provider shall ensure that a record in writing is kept of-*

*(a) any fire drill that takes place in the premises, and*

*(b) the number, type and maintenance record of firefighting equipment and smoke alarms in the premises.*

*(4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.*

#### Compliance Information

(1)

(a) A written record was available of fire drills completed in the service; the last recorded fire drill was on the 20 March 2024

(b) A maintenance record was kept of the firefighting and smoke alarm system in the premises. The firefighting equipment was serviced on 18 January 2024 and the smoke alarm system was serviced on 18 February 2024.

(4) A notice of the procedures to be followed in the event of a fire was conspicuously displayed in the service.