

Tuarascáil Rialála na Cigireachta Luathbhlianta - Réamhscoil

Aitheantóir TUSLA:	TU2015KY056
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Ainm na Seirbhíse:	Ionad Cúraim Leanaí na Dromad
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Seoladh na Seirbhíse:	An Chillín Liath, Máistir Gaoithe, Cathair Saidhbhín, Co. Chiarraí
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Éirchód:	V23 FT62
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Ainm an tSoláthraí Chláraithe:	Cáit Uí Chonaill, Sarah Uí Shuilleabháin
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An Cineál Seirbhíse:	Lá Iomlán
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Dáta(i) na Cigireachta:	19/04/2023
Dáta an Chruinniú Forfheidhmithe	19/06/2023
Rialála:	

An líon leanaí réamhscoile:	AM	10	PM	10
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Seoladh na Cigireachta Luathbhlianta:	Áras an Phobail, Lána Dean, Trá Lí, Co. Chiarraí.
Cigireacht déanta ag:	N. Reidy
Teideal:	Cigire Luathbhlianta

Údarás a bhfuil Cigireacht le déanamh air

Déanann Cigireacht Luathbhlianta Tusla cigireachtaí ar Sheirbhísí Luathbhlianta faoi Alt 58(J) d'Acht um Chúram Leanaí, 1991 (arna chur isteach le hAlt 92 den Acht fán nGníomhaireacht um Leanaí agus an Teaghlach, 2013).

Coinníollacha, más infheidhme	n/b
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Cur síos ar an tseirbhís

Is seirbhís luathbhlianta lae iomláin pobalbhunaithe é Ionad Cúraim Leanaí na Dromad atá cláraithe chun seirbhís chúraim a chur ar fáil do leanaí idir 0 agus 6 bhliain d'aois. Tá an tseirbhís oscailte Luan go hAoine, idir 08:30 am agus 5:30 pm, na huaireanta sin san áireamh.

Soláthar Foirne

I láthair na huaire tá 3 dhuine fásta fostaithe chun oibriú go díreach leis na leanaí atá ag freastal ar an tseirbhís. Tá 2 sholáthraí cláraithe, agus tá duine amháin de na soláthraithe sin ag obair sa tseirbhís sa tráthnóna.

Modheolaíocht

Is í Cigire Luathbhlianta Tusla rialtóir reachtúil neamhspleách seirbhísí luathbhlianta in Éirinn. Sainítear i Rialacháin fán Acht um Chúram Leanaí, 1991 (Seirbhísí Luathbhlianta), 2016, an dualgas atá ar sholáthraí cláraithe sábháilteacht agus folláine leanaí a chinntiú agus na rialacháin seo a chomhlíonadh. Chomh maith leis sin, tugann an tAcht seo an t-údarás do Tusla comhlíontacht leis na rialacháin a mheas. Is é aidhm an rialacháin a bhaineann le seirbhísí luathbhlianta a chinntiú go bhfuil aird á tabhairt ar chúram, sábháilteacht agus folláine leanaí atá ag freastal ar a leithéid de sheirbhísí. Pleanáiltear cigireachtaí ar sheirbhísí luathbhlianta bunaithe ar na nithe seo a leanas:

- Stair chigireachta roimhe seo
- Aon fhaisnéis a fuarthas maidir leis an tseirbhís

Tá torthaí na cigireachta bunaithe ar:

- Faisnéis faighte trí dhoiciméid a scrúdú
- Breathnóireacht dhíreach
- Plé le baill foirne ábhartha

Cigireacht *gan choinne* a bhí ann a bhí dírithe ar na réimsí seo a leanas - *rialachas/sláinte, leas agus forbairt linbh/sábháilteachta/áitribh agus saoráidí*. Chomh maith leis sin, d'fhéadfadh na cigireachtaí díriú ar réimsí eile de réir mar is gá.

Déantar torthaí cigireachtaí a dhoiciméadú sa tuarascáil chigireachta a eisítear i ndrúachtfhormáid ar dtús chuig an tseirbhís agus tugtar deis d'fhoireann na seirbhíse freagairt d'aon torthaí. Sa chás go sainaitheann nach bhfuil

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ceanglais reachtúla á gcomhlíonadh, ní mór don soláthraí cláraithe an tslí a bhfuil an neamhchomhlíonadh curtha ina cheart aige nó aici a léiriú agus cuirfidh sé nó sí cosc ar atarlú aon neamhchomhlíonta. Úsáidfean an plean um Ghníomh Ceartaitheach agus Beart Coiscitheach (CAPA) mar bhonn eolais do chinntí maidir le ceanglais reachtúla a bheith á gcomhlíonadh. Sa chás go dteipeann ar an soláthraí cláraithe na ceanglais reachtúla a chomhlíonadh d'fhéadfaí tús a chur le próiseas géaraithe.

Coimeádann an chigireacht an ceart na freagraí faighte a chur in eagar bunaithe ar chúiseanna éagsúla lena n-áirítear soiléire, iomláine agus próisis riaracháin agus dlí a bheith á gcomhlíonadh.

Is é comhlacht na cigireachta a thiomsaíonn ábhar na tuarascála.

Tuilleadh Eolais

Chuir an soláthraí cláraithe a tháinig chomh fada leis an áitreabh i rith na cigireachta agus a d'éascaigh próiseas na cigireachta, in iúl don chigire nach bhfuil an dara seomra súgartha in úsáid faoi láthair mar gheall ar fhadhbanna a bhaineann le hacmhainní foirne. Tá 18 leanbh cláraithe faoi láthair a fhreastalaíonn ar an tseirbhís ar laethanta difriúla den tseachtain agus níl gach leanbh ag freastal ar an tseirbhís ag an am céanna.

Tá 2 shuíomh luathbhlianta cláraithe san fhoirgneamh agus tá acmhainní agus baill foirne á roinnt idir an 2 shuíomh i gcónaí. Tugadh faoi deara go mbogann leanaí idir an 2 sheirbhís agus seomra neamhchláraithe. Tugadh le fios go mbíonn an seomra neamhchláraithe in úsáid idir 8.30 - 9.30 am agus idir 12.30 - 17.00pm. Tugadh le fios go mbíodh an seomra neamhchláraithe in úsáid mar sheomra cúraim leanaí in aois scoile roimhe seo. Tugadh faoi deara ar lá na cigireachta gurb í an Soláthraí Cláraithe, Sarah Uí Shuilleabháin, soláthraí na seirbhíse neamhchláraithe a bhí ag feidhmiú san áitreabh.

Cuireadh sonraí maidir leis an tseirbhís seo ar fáil don Phainéal Forfheidhmithe Clárúcháin Náisiúnta. Reáchtáladh Cruinniú Forfheidhmithe Rialála leis an tseirbhís seo ar an 19 Meitheamh 2023 chun na nithe géaraithe a réiteach.

Buíochas

Is mian leis an gcigire toilteanas an tsoláthraí chláraithe, an duine i gceannas, na mball foirne agus na leanaí a bhí i láthair ar lá na cigireachta comhoibriú leis an gcigireacht a admháil.

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Cuid II - Clárú agus Clár

Rialachán 8 - Fógra i dtaobh athrú ar imthosca

(1) Déanfaidh soláthraí cláraithe seirbhíse réamhscoile seachas seirbhís réamhscoile shealadach, faoi réir mhír (3), fógra i scríbhinn a thabhairt don Ghníomhaireacht i dtaobh aon athrú a bheartaítear a dhéanamh ar na mionsonraí i ndáil leis an tseirbhís réamhscoile atá sa chlár de bhun alt 58C(2) den Acht nó Rialachán 7(2), 60 lá ar a laghad roimh an dáta a bheartaítear a bheadh éifeacht leis an athrú.

(3) I gcás nach raibh soláthraí cláraithe ábalta ar chúis mhaith chuí fógra a thabhairt don Ghníomhaireacht laistigh den tréimhse a shonraítear i mír (1) nó (2), de réir mar a bheidh, i dtaobh athrú ar na mionsonraí i ndáil leis an tseirbhís réamhscoile atá sa chlár de bhun alt 58C(2) den Acht nó Rialachán 7(2), déanfaidh an soláthraí cláraithe fógra i scríbhinn a thabhairt don Ghníomhaireacht i dtaobh an athraithe a luaithe is féidir dá éis sin.

Faisnéis Neamhchomhlíonta

(1)(3)

1. Bhí seirbhís chúraim á cur ar fáil do leanaí luathbhlianta i seomra cúraim neamhchláraithe a bhí in úsáid do chúram leanaí in aois scoile, idir 8.30 - 9.30 agus 12.30 - 17.00, seomra a bhí i bhfoirgneamh ar leith agus nach raibh measúnú déanta air chun críche cigireachta maidir le hoiriúnacht don fheidhm nó ceadaithe ag Oifig Clárúcháin Luathbhlianta Náisiúnta le húsáid mar shaoráid cúraim leanaí.

Gníomh Ceartaitheach & Coisctheach déanta ag an Soláthraí Cláraithe

Gníomh Ceartaitheach agus Coisctheach

(1)(3)

Rinneadh iarratas nua tríd an tairseach Luathbhlianta - ní gníomh oiriúnach é seo chun déileáil leis an tsaincheist seo agus dúnadh an t-iarratas.

Doiciméid tacaíochta curtha ar fáil

Rinneadh iarratas nua tríd an tairseach.

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Tuairim Achomair

I ndiaidh an Chruinnithe Forfheidhmithe Rialála a reáchtáladh ar an 19 Meitheamh 2023, pléadh agus réitíodh an tsaincheist seo.

Chuir an tseirbhís seo stop le seirbhís réamhscoile a chur ar fáil sa seomra neamhchláraithe seo.

Tá an rialachán seo á chomhlíonadh.

Cuid III – Bainistíocht agus Foireann

Rialachán 9 – Bainistíocht agus earcaíocht

(1) Cinnteoidh soláthraí cláraithe-

(a) go mbeidh sa tseirbhís duine i bhfeighil ainmnithe agus duine arna ainmniú nó arna hainmniú a bheidh ábalta gníomhú mar ionadaí de réir mar is gá,

(b) go mbeidh an duine i bhfeighil ainmnithe nó an duine arna ainmniú nó arna hainmniú dá dtagraítear i bhfomhír (a) san áitreabh gach tráth le linn na tréimhse ina mbeidh an tseirbhís réamhscoile á seoladh, agus

(c) go mbeidh sa tseirbhís struchtúr soiléir bainistíochta ina dtugtar sainaitheantas do na línte údaráis agus cuntasachta sa tseirbhís agus do ról shonracha agus do fhreagrachtaí sonracha gach fostaí agus gach oibrí nach n-íoctar.

(2) Cinnteoidh soláthraí cláraithe gur duine oiriúnach inniúil gach fostaí, gach oibrí nach n-íoctar agus gach conraitheoir agus cineál na riachtanas a bhíonn ar leanaí á chur san áireamh, lena n-áirítear trí na nithe seo a leanas a dhéanamh—

(a) breithniú ar theistiméireachtaí ó fhostóirí an duine san am a caitheadh, más ann, agus go háirithe ar theistiméireacht ón bhfostóir is déanaí, más ann,

(b) breithniú ar theistiméireachtaí ó fhoinsí iontaofa i gcás duine nach raibh aon fhostóirí air nó uirthi san am a caitheadh,

(c) breithniú ar an nochtadh grinnfhiosrúcháin a fuarthas ó Bhiúró Náisiúnta Grinnfhiosrúcháin an Gharda Síochána de réir Acht 2012 i leith an duine, agus

(d) a chinntiú, a mhéid is indéanta, go soláthróidh duine, i gcás go raibh cónaí ar an duine i stát seachas an Stát ar feadh tréimhse ab fhaide ná 6 mhí as a chéile, grinnfhiosrúchán ag póilíní ó na húdaráis phóilíneachta sa stát sin.

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(3) Déanfar na nósanna imeachta a shonraítear i mír (2) a chur i gcrích sula ndéanfar aon duine a cheapadh nó a shannadh nó sula gceadófar dó nó di rochtain a bheith aige nó aici ar leanbh nó teagmháil a bheith aige nó aici le leanbh a fhreastalaíonn ar an tseirbhís réamhscoile.

(4) Cinnteoidh soláthraí cláraithe, gan dochar do ghinearáltacht mhír (2) agus faoi réir mhíreanna (5) agus (6), go sealbhaíonn gach fostaí a bhíonn ag obair go díreach le leanaí a fhreastalaíonn ar an tseirbhís, mórdhámhachtain i gCúram agus Oideachas Luath-Óige ar Leibhéal 5 ar an gCreat Náisiúnta Cáilíochtaí nó cáilíocht a mheasfaidh an tAire a bheith coibhéiseach leis sin, ar a laghad.

Faisnéis Chomhlíonta

- (1) (a) Tá sa tseirbhís duine i bhfeighil ainmnithe agus duine arna ainmniú nó arna hainmniú a bheidh ábalta gníomhú mar ionadaí de réir mar is gá.
(b) Beidh an duine i bhfeighil ainmnithe nó an duine arna ainmniú nó arna hainmniú san áitreabh gach tráth le linn na tréimhse ina mbeidh an tseirbhís réamhscoile á seoladh.
- (2) Dheimhnigh an soláthraí cláraithe a bhí ar an láthair ar lá na cigireachta go raibh 2 dhuine fásta tosaithe ag obair sa tseirbhís ó rinneadh an chigireacht roimhe sin ar an 07/04/2021, dá bhrí sin, rinneadh athbhreithniú ar na taifid earcaíochta a bhain leis an 2 dhuine fásta sin.
- (a) Bhí 3 theistiméireacht scríofa agus 1 thaifead bailíochtaithe ar comhad ó fhostóir roimhe seo.
(b) Bhí 1 theistiméireacht bhailíochtaithe ar comhad ó fhoinsé eile seachas fostóir roimhe seo.
(c) Bhí Grinnfhiosrúchán an Gharda Síochána ar comhad don 2 dhuine fásta.
- (4) Bhí cáilíochtaí in oiliúint cúraim leanaí ag Leibhéal 5 agus níos airde bronnta ag Dearbhú Cáilíochta agus Cáilíochtaí Éireann (QQI) ar na daoine fásta atá ag obair go díreach leis na leanaí.

Faisnéis Neamhchomhlíonta

- (2)
- (a) Ní raibh taifid bhailíochtaithe ar comhad le haghaidh 3 theistiméireacht.
- (d)
1. Ní raibh Grinnfhiosrúchán an Gharda Síochána ar comhad do 1 dhuine fásta a bhí ina c(h)ónaí lasmuigh den dlínse le haghaidh tréimhse níos faide ná 6 mhí i ndiaidh a chéile.
2. Níorbh fhéidir a dheimhniú cibé acu an raibh nó nach raibh Grinnfhiosrúchán an Gharda Síochána ag teastáil le haghaidh 1 dhuine fásta a bhí fostaithe sa tseirbhís de bhrí nach raibh aon curriculum vitae ar fáil nó aon mhodh eile chun measúnú a dhéanamh ar cibé acu an raibh nó nach cónaí air nó uirthi lasmuigh den dlínse i gcomhair tréimhse níos faide ná 6 mhí i ndiaidh a chéile.

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(3) Níor cuireadh na nósanna imeachta a sonraíodh i mír 2 i gcrích i ndáil le Grinnfhiosrúchán an Gharda Síochána agus bailíochtú na dteistiméireachtaí scríofa roimh shannadh, roimh cheapadh nó roimh rochtain a cheadú ar nó teagmháil le leanbh réamhscoile.

Gníomh Ceartaitheach & Coisctheach déanta ag an Soláthraí Cláraithe

Gníomh Ceartaitheach agus Coisctheach

Shonraigh an soláthraí cláraithe an méid seo a leanas: -

(2)(a) Bhí na bailíochtuithe i gceist doiciméadaithe agus beidh sí níos críochnúla amach anseo agus cinnteoidh sí go leanfaidh sí na nósanna imeachta cearta nuair a bheidh na teistiméireachtaí á mbailíochtú.

(d)

1. Níor thuig sí nach raibh Grinnfhiosrúchán an Gharda Síochána ar comhad agus cinnteoidh sí go leanfar na nósanna imeachta cearta i gcónaí agus go mbeidh an t-eolas is déanaí aici maidir leis na ceanglais.
2. Aimsíodh an Curriculum Vitae i ndiaidh na cigireachta. Beidh na comhaid ábhartha san ord ceart i limistéar ainmnithe. Níl gá le Grinnfhiosrúchán an Gharda Síochána de bhrí nach raibh cónaí ar an duine fásta i gceist lasmuigh den dlínse.

(3) Cloífeadh leis na nósanna imeachta cearta i gcónaí.

Doiciméid tacaíochta curtha ar fáil

(2)(a) Fuarthas 3 thaifead bailíochtaithe.

(d)

1. Fuarthas ríomhphost ina dtugtar le fios go bhfuil tús curtha leis an bpróiseas iarratais do Ghrinnfhiosrúchán an Gharda Síochána maidir le 1 dhuine fásta.
2. Fuarthas an Curriculum Vitae.

Tuairim Achomair

Tá an ceanglas a bhaineann leis an rialachán comhlíonta ach amháin Grinnfhiosrúchán an Gharda Síochána do 1 dhuine fásta atá fós le cur ar fáil. Pléadh an cheist seo ag an gCruinniú Forfheidhmithe Rialála ar an 19 Meitheamh 2023 agus tá an próiseas grinnfhiosrúcháin seo fós ar siúl.

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Cuid III – Bainistíocht agus Foireann

Rialachán 11 - Leibhéal foirne

(1) Faoi réir an Rialacháin seo, cinnteoidh soláthraí cláraithe go mbeidh gach tráth líon leordhóthanach de dhaoine fásta ag obair go díreach leis na leanaí a fhreastalaíonn ar an tseirbhís réamhscoile.

(2) Faoi réir mhíreanna (4) agus (5), cinnteoidh soláthraí cláraithe seirbhíse cúraim lae iomláine nó seirbhíse cúraim lae páirtaimseartha go gcomhlíonfar gach tráth an cóimheas íosta idir daoine fásta agus leanaí a shonraítear i gcolún (3) de Chuid 1 de Sceideal 6 os coinne uimhir thagartha áirithe a shonraítear i gcolún (1) den Chuid sin i leith raon aoise na leanaí a shonraítear i gcolún (2) den Chuid sin ag an uimhir thagartha sin.

(8) Gan dochar do mhíreanna (2) go (7)—

(a) cinnteoidh soláthraí cláraithe seirbhíse réamhscoile seachas seirbhís feighlíochta leanaí nó seirbhís réamhscoile sheisiúnach go mbeidh 2 dhuine fásta ar a laghad san áitreabh i gcónaí,

Faisnéis Chomhlíonta

(1) Chinntigh na soláthraithe cláraithe go raibh líon leordhóthanach daoine fásta ag obair go díreach leis na leanaí i gcónaí.

(2) Bhí 1 sheomra in úsáid an lá a ndearnadh an chigireacht.

Bhí 2 dhuine fásta ag tabhairt aire do 10 leanbh idir 1 bhliain d'aois agus 4 bliana d'aois, 4 leanbh a bhí ag freastal ar an tseirbhís ar bhonn páirtaimseartha agus 6 leanbh a bhí ag freastal ar an tseirbhís don lá iomlán. Bhí an cóimheas idir daoine fásta agus leanaí ceart.

(8)(a) Chinntigh an soláthraí cláraithe go bhfuil 2 dhuine fásta ar an áitreabh i rith na n-uaireanta oibre.

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Cuid IV – Faisnéis agus Taifid

Rialachán 15 – Taifead ar leanbh réamhscoile

(1) Cinnteoidh soláthraí cláraithe seirbhíse réamhscoile seachas seirbhís réamhscoile i lárionad buail isteach nó seirbhís réamhscoile shealadach go gcoimeádfar taifead i scríbhinn i leith gach linbh réamhscoile a fhreastalaíonn ar an tseirbhís ina mbeidh na sonraí seo a leanas:

- (a) ainm agus dáta breithe an linbh;
- (b) an dáta a d'fhreastail an leanbh ar an tseirbhís den chéad uair;
- (c) an dáta a scoir an leanbh de bheith ag freastal ar an tseirbhís;
- d) ainm agus seoladh tuismitheora nó caomhnóra leis an leanbh agus uimhir theileafóin lenar féidir dul i dteagmháil leis an tuismitheoir nó leis an gcaomhnóir sin nó le gaol nó le cara leis an leanbh le linn uaireanta oibríochta na seirbhíse;
- (e) údarú chun an leanbh a bhailiú;
- (f) mionsonraí aon bhreiteachta, aon mhíchumais, aon ailléirge nó aon riachtanais speisialta ar an leanbh, mar aon leis an bhfaisnéis go léir is iomchuí maidir le cúram nó aire speisialta a sholáthar;
- (g) ainm agus uimhir theileafóin lia-chleachtóir cláraithe an linbh;
- (h) taifead ar imdhíontaí, más ann, a fuair an leanbh;
- (i) toiliú i scríbhinn ó thuismitheoir chun cóireáil chúil liachta a chur ar an leanbh i gcás éigeandála.

Faisnéis Chomhlíonta

Taifeadadh na ceanglais atá sonraithe in (a) - (i), (a) agus (i) san áireamh, i ndáil le 4 den 9 dtaifead a athbhreithníodh.

Faisnéis Neamhchomhlíonta

- (1) Níor taifeadadh na sonraí seo a leanas i ndáil le 5 thaifead as 18 dtaifead a athbhreithníodh. -
- (f) sonraí maidir le haon bhreiteacht mar aon leis an bhfaisnéis go léir is iomchuí maidir le cúram nó aire speisialta a sholáthar
 - (g) uimhir theileafóin lia-chleachtóir cláraithe an linbh.
 - (h) taifead ar imdhíontaí, más ann, a fuair an leanbh

Gníomh Ceartaitheach & Coiscteach déanta ag an Soláthraí Cláraithe

Tá an ceanglas a bhaineann leis an rialachán seo comhlíonta.

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Cuid IV – Faisnéis agus Taifid

Rialachán 16 – Taifead i ndáil le seirbhís réamhscoile

(1) Cinnteoidh soláthraí cláraithe go gcoimeádfar taifead i scríbhinn ar an

bhfaisnéis seo a leanas i ndáil leis an tseirbhís:

(a) ainm, post, cáilíochtaí agus taithí an duine i bhfeighil agus ainm, post, cáilíochtaí agus taithí gach fostaí eile, gach oibrí eile nach n-íoctar agus gach conraitheora eile;

(h) mionsonraí i dtaobh freastal ag gach leanbh réamhscoile ar bhonn laethúil;

(i) mionsonraí i dtaobh uainchlár foirne ar bhonn laethúil;

(j) mionsonraí i dtaobh aon chógas a thugtar do leanbh réamhscoile a fhreastalaíonn ar an tseirbhís agus toiliú sínithe ó thuismitheoir ina dteannta;

(k) mionsonraí i dtaobh aon tionóisc, aon díobháil nó aon teagmhas a bhainfidh do leanbh réamhscoile a fhreastalaíonn ar an tseirbhís.

Faisnéis Chomhlíonta

(1)

Coimeádadh na taifid seo a leanas i scríbhinn: -

(a) Bhí Curriculum Vitae ar fáil do 1 as 2 chomhad duine fásta a ndearnadh cigireacht orthu.

(h) Mionsonraí i dtaobh freastal ag leanbh réamhscoile ar bhonn laethúil.

(i) Mionsonraí i dtaobh uainchlár foirne ar bhonn laethúil.

(j) Bhí leabhar taifead maidir le cógas a riar ar fáil chun sonraí maidir le haon chógas riarta do leanbh réamhscoile le toiliú tuismitheora i scríbhinn ar fáil.

(k) Leabhar tionóisce agus teagmhais chun aon tionóisc, aon díobháil nó aon teagmhas a bhainfidh do leanbh réamhscoile a fhreastalaíonn ar an tseirbhís a thaifeadadh.

Faisnéis Neamhchomhlíonta

(1)

(a) Ní raibh taifead ar thaithí/Curriculum Vitae ar comhad maidir le 1 dhuine fásta.

(i) Níor taifeadadh sonraí an bhaill foirne a bhí ag soláthar faoisimh ag amanna sosa ar an uainchlár foirne de réir mar is gá. Níor cuireadh aon chlúdach ar fáil do shos béile ar lá na cigireachta.

Gníomh Ceartaitheach & Coisctheach déanta ag an Soláthraí Cláraithe

Tuarascáil Rialála na Cigireachta Luathbhlianta - Réamhscoil

Gníomh Ceartaitheach agus Coisctheach

Shonraigh an soláthraí cláraithe an méid seo a leanas: -

(1)

(a) Ní raibh an Curriculum Vitae códaithe i gceart agus aimsíodh é i ndiaidh na cigireachta.

(i) Ar lá na cigireachta, bhí ball foirne ar saoire agus d'fhill an ball foirne sin ar a p(h)ost ó shin agus tá clúdach faoisimh á chur ar fáil aige nó aici ag amanna sosa do bhaill foirne.

Doiciméid tacaíochta curtha ar fáil

(1)

(a) Cuireadh an Curriculum Vitae ar fáil.

(i) Glactar leis an ráiteas a fuarthas agus leis na huainchláir foirne mar fhianaise.

Tuairim Achomair

Tá an ceanglas a bhaineann leis an rialachán seo comhlíonta.

Cuid V - Cúram Linbh i Seirbhís Réamhscoile

Rialachán 19 - Sláinte, leas agus forbairt linbh

(1) *Cinnteoídh soláthraí cláraithe, le linn dó nó di a bheith ag soláthar seirbhís réamhscoile—*

(a) go ndéanfar foghlaim, forbairt agus leas gach linbh a údarú laistigh de shaol laethúil na seirbhíse réamhscoile trí na gníomhaíochtaí cuí, an idirghníomhaíocht chuí, na hábhair chuí agus an trealamh cuí a sholáthar, ag féachaint d'aois agus do chéim forbartha an linbh.

Faisnéis Chomhlíonta

RIACHTANAIS BHUNÚSACHA

- Soláthraíonn tuismitheoirí an linbh atá ag freastal ar an tseirbhís an bia ar fad a itheann na leanaí i rith an lae.
- Thug an cigire faoi deara go mbíonn na leanaí níos óige ina suí sna cathaoireacha beathaithe agus go mbíonn na leanaí níos sine ar na cathaoireacha ísle ag na boird ísle.
- I measc na gcineálacha bianna a bhí á n-ithe ag na leanaí bhí rollóga, ceapairí, craicir, teascáin oráiste, sméara dubha, sútha talún, cúcamar, bananaí agus don phríomhbhéile bhí bia atéite sa chistin lena n-áirítear prátaí brúite le glasraí agus sicín le glasraí agus pasta.
- Chabhraigh na daoine fásta leis na leanaí níos óige lena gcuid bia a ithe agus thacaigh siad leo agus spreag siad iad chun a gcuid bia féin a ithe fad is a bhí maoirseacht á déanamh orthu an t-am ar fad.

Tuarascáil Rialála na Cigireachta Luathbhlianta - Réamhscoil

- Bhí dóthain ama ag na leanaí chun a gcuid bia a ithe agus taitneamh a bhaint as gan a bheith faoi bhrú ama.
- Cuireadh uisce ar fáil do na leanaí i rith an tseisiúin agus líonadh na buidéal dí ag an doirteal sa seomra súgartha.
- Athraíodh clúidíní na leanaí i seomra speisialta athraithe clúidíní taobh amuigh den seomra súgartha, go tráthúil de réir mar a bhí riachtanach i rith an lae. Thug an cigire faoi deara go raibh na daoine fásta ag labhairt leis na leanaí agus gur mhínigh siad, roimh ré, do na leanaí go raibh a gclúidíní le hathrú.
- Bhí deis ag na leanaí gluaiseacht thart ar an seomra sa naíolann.

AN TIMPEALLACHT FHSICIÚIL AGUS NA HÁBHAIR

- Bhí dathanna geala ar bhallaí an tseomra súgartha agus seilfeanna oscailte ísle a bhí in úsáid chun roinnt trealaimh a stóráil mar aon le babóga, trucaílí, bréagáin fuaime agus foirne feirme. Bhí fearais chistine ar fáil mar aon le huirlisí gaolmhara stóráilte in aice leis na seilfeanna oscailte.
- Bhí mataí boga ar an urlár agus crochta ar na ballaí.
- Bhí limistéar speisialta ainmnithe do leanaí a bhí faoi 1 bhliain d'aois. Le fáil sa limistéar seo bhí mataí boga ar an urlár, mataí boga stuáilte ar an mballa laistigh d'fhálú linbh slán. .

Faisnéis Neamhchomhlíonta

RIACHTANAIS BHUNÚSACHA

1. Bhí 10 leanbh ag freastal ar an tseirbhís ar lá na cigireachta ar bhonn cúraim don lá iomlán, nach raibh príomhbhéile te á chur ar fáil dóibh.

AN TIMPEALLACHT FHSICIÚIL AGUS NA HÁBHAIR

2. Bhí rogha bréagán stóráilte ar sheilfeanna arda nach raibh na leanaí in ann lámh a leagan orthu. Ba cheart go mbeadh bréagáin ar fáil do leanaí chun na céadfaí ar fad a spreagadh agus go mbeidís in ann na bréagáin a thaitníonn leo a roghnú i rith an tseisiúin.
3. Ní raibh an limistéar scíthe oiriúnach do líon agus aoisraon na leanaí a bhí ag freastal ar an tseirbhís.

Gníomh Ceartaitheach & Coisctheach déanta ag an Soláthraí Cláraithe

Gníomh Ceartaitheach agus Coisctheach

Shonraigh an soláthraí cláraithe an méid seo a leanas: -

1. Tugadh treoir bia do na tuismitheoirí chun a mheabhrú dóibh nach mór go mbeadh béile te ag leanaí a fhreastalaíonn ar chúram don lá iomlán.
2. Fiafraíodh den fhoireann na bréagáin a rothlú ar bhealach níos éifeachtúla agus na bréagáin a athrú chun na leanaí a spreagadh.
3. Tá na pónaireáin nite ar fáil sa limistéar scíthe anois, agus tá an tolg nua le seachadadh go luath.

Doiciméid tacaíochta curtha ar fáil

1. Glactar leis an ráiteas mar fhianaise.

Tuarascáil Rialála na Cigireachta Luathbhlianta - Réamhscoil

- Grianghraf de na bréagáin éagsúla ar fáil do leanaí ar sheif oscailte íseal.
- Grianghraf den limistéar scíthe forbartha agus sonrasc a léiríonn go bhfuarthas an tolg nua a ceannaíodh.

Tuairim Achomair

Tá an ceanglas a bhaineann leis an rialachán comhlíonta.

Cuid VI - Sábháilteacht

Rialachán 23 - Sláinte, sábháilteacht agus leas linbh a chosaint

Cinnteoídh soláthraí cláraithe go ndéanfar gach beart réasúnach chun sláinte, sábháilteacht agus leas linbh réamhscoile a fhreastalaíonn ar an tseirbhís a chosaint agus cinnteoídh sé nó sí go mbeidh timpeallacht na seirbhíse sábháilte.

Faisnéis Chomhlíonta

Sábháilteacht Ghinearálta:

- Bhí na doirse seachtracha sách slán chun cosc a chur ar leanaí ó dhul amach má bhíonn siad neamh-mhaoirsithe agus chun rochtain neamhúdraithe a stopadh.
- Bhí an doras dóiteáin lonnaithe taobh amuigh den seomra súgartha, ní raibh aon rud sa bhealach agus bhí aláram suiteáilte.

Rialú Ionfhabhtaithe:

- Glanadh na boird roimh agus i ndiaidh amanna béile.
- Tugadh faoi deara go raibh an línéadach a úsáideadh le haghaidh na gliabhán glan agus tirim, agus bhí dóthain ar fáil do gach leanbh.

Faisnéis Neamhchomhlíonta

Sábháilteacht Ghinearálta:

Limistéar súgartha taobh amuigh

- Ní raibh an fálú cruach mórthimpeall an dóire ola nasctha go slán leis na ballaí agus bhí tairní ar na ballaí - riosca go mbainfí gortú de na leanaí.
- Ní raibh doirteal iniompartha cruach dosmálta nasctha go slán le dromchla púróg - riosca go dtitfeadh leanbh agus go mbainfeadh gortú de leanbh.

Rialú Ionfhabhtaithe:

- Ní raibh soláthar leanúnach uisce the ar fáil ag an doirteal sa seomra athraithe clúidíní nuair a seiceáladh é ag amanna éagsúla i rith na cigireachta, rud a chruthaigh baol de thras-ionfhabhtú. D'aontaigh na daoine fásta agus an duine ainmnithe i gceannas leis seo agus thug siad le fios gurb é seo an t-aon doirteal san fhoirgneamh lena mbaineann an fhadhb seo.

Tuarascáil Rialála na Cigireachta Luathbhlianta - Réamhscoil

4. Bhí an phéint ar an aonad athraithe clúidíní ag scamhadh rud a chiallaigh go raibh sé deacair é a ghlanadh i gceart rud a chiallaigh go raibh riosca tras-ionfhabhtaithe ann.
5. Bhí 3 philiúir neamhchlúdaithe stóráilte ar shuíocháin na ndaoine fásta sa seomra codlata a raibh smáil orthu, rud a chruthaigh riosca tras-ionfhabhtaithe. Thug na daoine fásta le fios go n-úsáidtear iad seo i limistéar scíthe na naíolainne.
6. Ní raibh lipéad ar gach buidéal aonair na leanaí rud ba chúis le riosca tras-ionfhabhtaithe.
7. Ní raibh úsáid á baint as boscaí bruscair troitheánacha chun clúidíní a dhiúscairt sa seomra athraithe clúidíní rud ba bhonn le riosca go mbeadh ionfhabhtú á scaipeadh de réir an fhógra rialála a eisíodh.
8. I rith plé leis an bhfoireann, sonraíodh nach raibh gobáin na leanaí steirilithe más gá ar bhealach sláinteach oiriúnach chun tras-ionfhabhtú a chosc.

Codladh Sábháilte:

9. Bhí cáblaí monatóir linbh ag crochadh faoi sheifl díreach os cionn 1 chliabhán sa seomra codlata rud a bhí mar bhonn le riosca tachta do leanaí.
10. Ní raibh stiallacha cosanta plaisteacha daingnithe ar 3 chliabhán, d'fhéadfadh leanaí iad a bhaint go héasca rud a bhí mar bhonn le riosca gortaithe dóibh.
11. Níor taifeadh seiceálacha codlata don 1 leanbh a bhí ina c(h)odladh sa tseirbhís de réir dea-chleachtas na codlata sábháilte. Chuir an duine fásta in iúl don chigire nach ndeachaigh sí isteach chun an leanbh a sheiceáil fad is a bhí sé nó sí ina c(h)odladh.

Gníomh déanta ag an Soláthraí Cláraithe

Gníomh Ceartaitheach & Coisctheach

Shonraigh an soláthraí cláraithe an méid seo a leanas:

Sábháilteacht Ghinearálta:

1. Tá an fálú cruach deisithe agus sa suíomh ceart arís i ndiaidh é a bhaint anuas chun rochtain a fháil ar an gcoire chun é a sheirbhísiú.
2. Tógadh an doirteal ón limistéar.

Rialú Ionfhabhtaithe

3. D'fheistigh an pluiméir rialtóir uisce the nua i ndiaidh na cigireachta agus tá sé ag obair go héifeachtach.
4. Greanáladh agus péinteáladh an t-aonad athraithe clúidíní.
5. Baineadh na piliúir den limistéar.
6. Tá lipéad ceart curtha ag an bhfoireann ar gach buidéal.

Tuarascáil Rialála na Cigireachta Luathbhlianta - Réamhscoil

7. Tá bosca bruscair troitheánach lámhshaoir ordaithe.
8. Tá na gobáin á steiriliú trí úsáid a bhaint as an modh micreathonnach.

Codladh Sábháilte

9. Tá monatóir nua le ceamara suiteáilte.
10. Ceannaíodh stiallacha plaisteacha agus suiteálacha ar na cliabháin iad.
11. Tarraingíodh aird na mball foirne ar an tábhacht a bhaineann le gach seiceáil codlata a dhoiciméadú nuair a sheiceálann siad na leanaí.

Doiciméid tacaíochta curtha ar fáil

Sábháilteacht Ghinearálta:

1. Grianghraf den fhálú deisithe.
2. Grianghraf den limistéar súgartha taobh amuigh gan doirteal.

Rialú Ionfhabhtaithe:

3. Sonrasc don rialtóir teochta nua a suiteáladh.
4. Grianghraf den aonad athraithe clúidíní athpheinteáilte.
5. Glactar leis an ráiteas mar fhianaise.
6. Glactar leis an ráiteas mar fhianaise.
7. Cuireadh an ráiteas agus sonrasc ar fáil agus glacadh leo mar fhianaise.
8. Glactar leis an ráiteas mar fhianaise.

Codladh Sábháilte:

9. Fuarthas grianghraf den chábbla atá suiteáilte go sábháilte.
10. Cuireadh grianghraf agus ráiteas ar fáil agus glactar leo mar fhianaise.
11. Glactar leis an ráiteas mar fhianaise.

Tuairim Achomair

Tá an ceanglas a bhaineann leis an rialachán seo comhlíonta.

Tuarascáil Rialála na Cigireachta Luathbhlianta - Réamhscoil

Cuid VI - Sábháilteacht

Rialachán 24 - Seiceáil isteach agus amach agus taifead ar fhreastal

(1) Cinnteoidh soláthraí cláraithe go ndéanfaidh fostaí nó oibrí nach n-íoctar gach leanbh réamhscoile a fhreastalaíonn ar an tseirbhís a sheiceáil isteach sa tseirbhís agus amach aisti.

Faisnéis Chomhlíonta

(1) Bhí córas chun tinreamh leanaí réamhscoile a thaifeadadh ar fáil sa seomra súgartha.

Faisnéis Neamhchomhlíonta

1. Ar lá na cigireachta, ní raibh léargas cruinn á thabhairt sa taifead tinrimh ar an líon leanaí a bhí i láthair de bhrí nach raibh am isteach leanbh amháin taifeadta ar an mbileog tinrimh laethúil.

Gníomh Ceartaitheach & Coisctheach déanta ag an Soláthraí Cláraithe

Gníomh Ceartaitheach agus Coisctheach

Shonraigh an soláthraí cláraithe an méid seo a leanas:

Tarraingíodh aird gach ball foirne ar an tábhacht a bhaineann le tinreamh gach linbh a dhoiciméadú.

Doiciméid tacaíochta curtha ar fáil

Glactar leis an ráiteas mar fhianaise.

Tuairim Achomair

Tá an ceanglas a bhaineann leis an rialachán seo comhlíonta.

Tuarascáil Rialála na Cigireachta Luathbhlianta - Réamhscoil

Cuid VI - Sábháilteacht

Rialachán 25 - Garchabhair

(1) Cinnteoidh soláthraí cláraithe go mbeidh duine atá oilte ar gharchabhair do leanaí ar fáil láithreach i gcónaí do na leanaí a fhreastalaíonn ar an tseirbhís réamhscoile.

(2) Cinnteoidh soláthraí cláraithe go mbeidh bosca garchabhrach do leanaí a bhfuil an trealamh cuí ann—

(a) stóráilte go sábháilte in áit fheiceálach san áitreabh ar féidir teacht air gan dua, agus

(b) ar fáil i gcónaí do na leanaí a fhreastalaíonn ar an tseirbhís réamhscoile.

Faisnéis Chomhlíonta

(1) Bhí 1 dhuine fásta ar an uainchlár ar lá na cigireachta i ndiaidh cúrsa Garchabhrach céad fheagróra a chur i gcrích.

(2)

(a) Bhí bosca garchabhrach oiriúnach stóráilte i gcófra ard sa seomra súgartha.

(b) Bhí an bosca garchabhrach ar fáil don leanbh a bhí ag freastal ar an tseirbhís réamhscoile i gcónaí.

Tuarascáil Rialála na Cigireachta Luathbhlianta - Réamhscoil

Cuid VI - Sábháilteacht

Rialachán 26 - Bearta maidir le sábháilteacht ó dhóiteán

(1) Cinnteoidh soláthraí cláraithe go gcoimeádfar taifead i scríbhinn—

(a) ar aon druil dóiteáin a dhéantar san áitreabh, agus

(b) ar líon, cineál agus taifead cothabhála an trealamh chun dóiteán a chomhrac agus na n-aláram deataigh san áitreabh.

(4) Déanfar fógra i dtaobh na nósanna imeachta a bheidh le leanúint i gcás dóiteáin a chur ar taispeáint in áit fheiceálach san áitreabh.

Faisnéis Chomhlíonta

(1) Bhí taifead scríofa de na nithe seo a leanas á choimeád ag an tseirbhís: -

(a) Bhí gach druil dóiteáin déanta sa tseirbhís. Rinneadh an druil dóiteáin deiridh ar an 03/03/23. Bhí an tseirbhís dúnta do shaoire na Cásca ina dhiaidh sin.

(b) Coimeádadh taifead de líon, cineál agus seiceálacha cothabhála ar an trealamh comhraicthe dóiteáin agus aláram dóiteáin. Fianaise ba ea na taifid ar comhad go ndearnadh an tseiceáil deiridh ar na múchtóirí dóiteáin ar an 30/03/2023 agus ar an aláram dóiteáin ar an 14/01/2023.

(4) Bhí fógra i dtaobh na nósanna imeachta a bheidh le leanúint i gcás dóiteáin ar taispeáint sa tseirbhís.

Cuid VI - Sábháilteacht

Rialachán 28 - Árachas

Cinnteoidh soláthraí cláraithe go mbeidh an tseirbhís réamhscoile faoi árachas leordhóthanach.

Faisnéis Chomhlíonta

Bhí cóip den deimhniú árachais don tseirbhís ar comhad.

San áireamh san fhaisnéis a bhí ar fáil ar an deimhniú árachais bhí:

- sonraí teagmhála an tsoláthraí árachais
- ainm agus seoladh na seirbhíse árachaithe.
- an chatagóir cumhdaigh árachais don tseirbhís
- bhí 43 leanbh cumhdaithe ar an bpolasaí árachais.

Ba é 21/06/23 dáta éaga an chumhdaigh árachais reatha.

Tuarascáil Rialála na Cigireachta Luathbhlianta - Réamhscoil



Tuarascáil Rialála na Cigireachta Luathbhlianta - Réamhscoil

Cuid VII - Ceanglais maidir le háitribh agus Spás

Rialachán 29 - Áitribh

Cinnteoídh soláthraí cláraithe maidir le háitreabh na seirbhíse—

(a) go mbeidh struchtúr an áitribh fóna daingean

(d) go ndéanfar é a ghlanadh, a chothabháil agus a dheisiú, de réir mar is gá.

Faisnéis Chomhlíonta

(a) Bhí an chuma ar an scéal go raibh an t-áitreabh slán agus sábháilte.

Faisnéis Neamhchomhlíonta

(d) Bhí tuailí salacha, cuileoga agus neadacha damhán alla ar an leac fuinneoige sa seomra codlata.

Gníomh Ceartaitheach & Coisctheach déanta ag an Soláthraí Cláraithe

Shonraigh an soláthraí cláraithe an méid seo a leanas: -

Gníomh Ceartaitheach agus Coisctheach

(d) Tá an tuaille caite sa bhosca bruscair.

Doiciméid tacaíochta curtha ar fáil

Fuarthas grianghraf den leac fuinneoige glan.

Tuairim Achomair

Tá an ceanglas a bhaineann leis an rialachán seo comhlíonta.

Early Years Inspectorate Regulatory Report

Pre School

TUSLA Identifier:	TU2015KY056				
Name of Service:	Ionad Curam Leanaí na Dromoda				
Address of Service:	Cillín Liath, Máistir Gaoithe, Cathair Saidhbinín, Co. Kerry				
Eircode:	V23 FT62				
Name of Registered Provider:	Cait Ui Chonaill , Sarah Uí Shuilleabhaín				
Service type:	Full Day				
Date(s) of Inspection:	19/04/2023				
Date of Regulatory Enforcement Meeting:	19/06/2023				
No of pre-school children:	<table border="1"> <tr> <td>AM</td> <td>10</td> <td>PM</td> <td>10</td> </tr> </table>	AM	10	PM	10
AM	10	PM	10		
Address of the Early Years Inspectorate:	Áras an Phobail, Deans Lane, Tralee, Co. Kerry.				
Inspection undertaken by:	N. Reidy				
Title:	Early Years Inspector				
Authority to Inspect					
The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).					
Conditions if applicable	n/a				

Description of service

Ionad Curam Leanaí na Dromoda is a community based full day care early years service registered to care for children between the age 0 and 6 years. The service is in operation Monday to Friday inclusive between the hours of 08:30 am and 5:30pm.

Staffing

There are currently 3 adults employed to work directly with the children in the service. There are 2 registered providers, 1 who works in the service in the afternoons.

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was *unannounced* and focused on the area of *governance/ health, welfare and development of child/ safety/ premises and facilities*. The inspections may also focus on other areas as required.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Additional Information

The registered provider who arrived at the premises during the course of the inspection and facilitated the inspection process, informed the inspector that the second playroom is currently not in use due to staff resource issues. There are currently 18 children on the register who attend the service on different days of the week and not all at the one time.

There are 2 registered early years settings in this building and there is a continued sharing of resources and staff. Children were observed to move between the 2 services and an unregistered room. The unregistered room was found to be in operation from 8.30 to 9.30 am and from 12.30 to 17.00pm. The unregistered room was confirmed to be previous school age care room. The Registered Provider, Sarah Uí Shuilleabhaín was the provider of the unregistered service found in operation in the premise on the day of inspection.

This service was escalated to the National Registration Enforcement Panel. A Regulatory Enforcement meeting was held with this service on 19th June 2023 to resolve escalation matters.

Acknowledgments

The inspector wishes to acknowledge the cooperation of the registered provider, person in charge, staff and children who were present on the day of the inspection.

Part II - Registration and Register

Regulation 8 - Notification of change in circumstances

(1) A registered provider of a pre-school service other than a temporary pre-school service shall, subject to paragraph (3), notify the Agency in writing of any proposed change in the details in relation to the pre-school service contained in the register pursuant to section 58C(2) of the Act or Regulation 7(2) at least 60 days before it is proposed that the change would take effect.

(3) Where a registered provider has been unable for good and proper reason to notify the Agency within the time specified in paragraph (1) or (2), as the case may be, of a change in the details in relation to the pre-school service contained in the register pursuant to section 58C(2) of the Act or Regulation 7(2), the registered provider shall notify the Agency in writing of the change as soon as possible thereafter.

Non-Compliance Information

(1)(3)

1. The early years children were catered for in an unregistered care room previously used for school age care, between the hours of 8.30 to 9.30 hours and 12.30 to 17.00 hours, that was located in a separate building and had not been assessed with a fit for purpose inspection or approved by the National Early Years Registration Office for use as a childcare facility.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

(1)(3)

A new application was submitted through the Early Years portal- this is not an appropriate action to address this issue and application was closed.

Supporting documentation submitted

A new application was submitted through the portal.

Summary Comment

Following the Regulatory Enforcement Meeting on 19th June 2023 has discussed and resolved this matter.

This service ceased operation of a pre school service in this unregistered room.

This regulation is met.

Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and
- (c) there is a clear management structure in the service that identifies the lines of authority and accountability in the service and the specific roles and responsibilities of each employee and unpaid worker.

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,
- (b) consideration of references from reputable sources in the case of a person who has no past employers,
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(3) The procedures specified in paragraph (2) shall be carried out prior to any person being appointed, assigned or allowed access to or contact with a child attending the pre-school service.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent

Compliance Information

- (1) (a) The service has a designated person in charge and there is a named person who can deputize as required.
- (b) At all times during the period when the pre-school service is being carried on, the designated person in charge or the named deputy is on the premises.
- (2) The registered provider onsite on the day of inspection confirmed that 2 adults had begun working at the service since the previous inspection undertaken on 07/04/2021, therefore recruitment records in relation to these 2 adults were reviewed.
- (a) 3 written references with 1 record of validation were on file from a past employer.
 - (b) 1 validated reference was on file from a source other than a past employer.
 - (c) A Garda Vetting Disclosure was on file for each of the 2 adults.

(4) The adults working directly with the children had attained Quality Qualifications Ireland (QQI) in childcare training at Level 5 and above.

Non-Compliance Information

- (2)
- (a) Records of validation for 3 references on file were not available.
- (d)
1. Police Vetting was not on file for 1 adult who had resided outside the jurisdiction for a period of longer than 6 consecutive months.
 2. It could not be determined if Police Vetting was required for 1 adult employed in the service as there was no curriculum vitae or any other means of assessing if they had lived outside of the jurisdiction for a period of longer than 6 consecutive months.
- (3) The procedures specified in paragraph 2 were not carried out in respect of Police Vetting and validation of the written references prior to being assigned, appointed or allowed access to or contact with a pre-school child.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

The registered provider stated that: -

- (2)(a) The validations in question were documented and she will be more thorough in future and ensure the correct procedures take place when validating the references.
- (d)
1. She was not aware that Police Vetting was not on file and she will ensure that the correct procedures are always followed and will keep up to date with the requirements.
 2. The Curriculum Vitae was found after the inspection. The relevant files will be in the correct order in a designated area. Police Vetting is not required as the adult in question did not reside outside of the jurisdiction.
- (3) The correct procedures will always be adhered to.

Supporting documentation submitted

- (2)(a) 3 records of validation were received.
- (d)
1. An email was received that demonstrates the application process for Police Vetting in respect of 1 adult has commenced.
 2. The Curriculum Vitae was received.

Summary Comment

The requirement for the regulation has been met with the exception of the Police Vetting for 1 adult which remains outstanding. This matter was discussed at the Regulatory Enforcement Meeting on 19th June 2023 and this vetting remains in process.

Part III – Management and Staff

Regulation 11 - Staffing levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.

(8) Without prejudice to paragraphs (2) to (7)-

(a) a registered provider of a pre-school service other than a child-minding service or a sessional pre-school service shall ensure that there are at least 2 adults on the premises at all times.

Compliance Information

(1) The registered providers did ensure that an adequate number of adults were working directly with the children at all times.

(2) There was 1 room in operation on the day of the inspection.

There were 2 adults caring for 10 children aged 1 year to 4 years, 4 attending on a part-time basis and 6 attending on a full day care basis.

The adult child ratio was correct.

(8)(a) The registered provider did ensure that 2 adults are on the premises during the hours of operation.

Part IV – Information and Records

Regulation 15 – Record of pre-school child

(1) A registered provider of a pre-school service other than a pre-school service in a drop-in centre or a temporary pre-school service shall ensure that a record in writing is kept in respect of each pre-school child attending the service containing the following particulars:

- (a) the name and date of birth of the child;*
- (b) the date on which the child first attended the service;*
- (c) the date on which the child ceased to attend the service;*
- (d) the name and address of a parent or guardian of the child and a telephone number where that parent or guardian or a relative or friend of the child can be contacted during the hours of operation of the service;*
- (e) authorisation for the collection of the child;*
- (f) details of any illness, disability, allergy or special need of the child, together with all the information relevant to the provision of special care or attention;*
- (g) the name and telephone number of the child’s registered medical practitioner;*
- (h) record of immunisations, if any, received by the child;*
- (i) written parental consent for appropriate medical treatment of the child in the event of an emergency.*

Compliance Information

The requirements as indicated in (a) to (i) inclusive as above were recorded on 4 of the 9 records reviewed.

Non-Compliance Information

- (1) The following details were not recorded for 5 records out 18 records reviewed: -
- (f) details of any illness together with all the information relevant to the provision of special care or attention
 - (g) the telephone number of the child’s registered medical practitioner.
 - (h) record of immunizations, if any received by the child

Corrective & Preventive Action submitted by the Registered Provider

The requirement for this regulation has been met.

Part IV – Information and Records

Regulation 16 – Record in relation to pre-school service

(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:

- (a) the name, position, qualifications and experience of the person in charge and of every other employee, unpaid worker and contractor;
- (h) details of attendance by each pre-school child on a daily basis;
- (i) details of staff rosters on a daily basis;
- (j) details of any medication administered to a pre-school child attending the service with signed parental consent;
- (k) details of any accident, injury or incident involving a pre-school child attending the service.

Compliance Information

- (1)
- The following records were kept in writing: -
- (a) A Curriculum Vitae was available for 1 of the 2 adult files inspected.
 - (h) Details of attendance by a pre-school child on a daily basis.
 - (i) Details of staff rosters on a daily basis.
 - (j) An administration of medication record book was available to record details of any medication administered to a pre-school child with signed parental consent.
 - (k) An accident and incident book to record details of any accident, injury or incident involving a pre-school child attending the service.

Non-Compliance Information

- (1)
- (a) A record of experience/Curriculum Vitae was not on file in respect of 1 adult.
 - (i) The staff member providing relief for break times was not recorded on the staff roster as is required. There was no cover provided for meal break cover on the day of inspection.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

- The registered provider stated that: -
- (1)
- (a) The Curriculum vitae was misfiled and was found after the inspection.

(i) On the day of inspection, a staff member was off and has since returned providing relief cover for the break times for staff.

Supporting documentation submitted

(1)

(a) The Curriculum Vitae was submitted.

(i) The statement received and the staff rosters are accepted as evidence.

Summary Comment

The requirement for this regulation has been met.

Part V - Care of Child in Pre-school Service

Regulation 19 - Health, welfare and development of child

(1) A registered provider shall, in providing a pre-school service, ensure that-

(a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child.

Compliance Information

BASIC NEEDS

- The parents of the children attending the service provide all the food consumed by the children during the day.
- The inspector observed the younger children sat in the feeding chairs and the older children on the low-level chairs at the low-level tables.
- The food observed included rolls, sandwiches, crackers, orange segments, blackberries, strawberries, cucumber, bananas, and for the main meal food that was re-heated in the kitchen included mashed potatoes with vegetables and chicken with vegetables and pasta.
- The adults assisted the younger children with taking their food and supported and encouraged them to feed themselves whilst always supervising them.
- The children had enough time to eat and enjoy their food without being rushed.
- Water was available to the children during the session and the drinks bottled were refilled at the sink in the playroom.

- Nappy changing was carried out in the designated nappy changing room located outside of the playroom, in a timely manner as required during the day. The inspector observed the adults talking to the children explaining in advance that their nappy would be changed.
- The children enjoyed freedom of movement within the creche room.

PHYSICAL AND MATERIAL ENVIRONMENT

- The playroom was colourfully painted with low-level open shelving that stored some play equipment and materials dolls, trucks, sound making toys and farm sets. There were kitchen appliances with associated utensils stored near the open shelving.
- There was soft matting on the floor and wall mounted.
- A designated area for the children aged under 1 year was in place. It consisted of soft matting on the floor, soft padded wall matting enclosed with secure baby fencing. .

Non-Compliance Information

BASIC NEEDS

1. There were 10 children attending on the day of inspection on a full day care basis who did not have a main hot meal provided.

PHYSICAL AND MATERIAL ENVIRONMENT

2. There was a selection of toys stored on the high shelving out of the reach of the children. Children should have toys to offer stimulation to all senses available and accessible to them to pick and choose what they want to play with during the session.
3. The rest area was not adequate for the number and age and age of the children attending.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

The registered provider stated that: -

1. The parents were issued with a food guide to remind them that children attending full day care need to have a hot meal.
2. The staff have been asked to rotate the toys more efficiently and change the toys to stimulate the children.
3. The laundered bean bags are now in place in the rest area, awaiting delivery on the new couch.

Supporting documentation submitted

1. The statement is accepted as evidence.
2. A photograph of the variety of toys accessible to the children on low level open shelving.
3. A photograph of the developed rest area and an invoice in respect of the new couch purchased was received.

Summary Comment

The requirement for the regulation has been met.

Part VI - Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information

General Safety:

- The external doors were appropriately secured to prevent children from exiting unsupervised and to restrict unauthorised access in.
- The fire exit door located outside the playroom was unobstructed and alarmed.

Infection Control:

- The tables were cleaned prior to and after mealtimes.
- The linen used for the cots was observed to be clean and dry, an adequate amount was available and individual to each child.

Non-Compliance Information

General Safety:

Outdoor play area

1. The steel fencing surrounding the oil burner was not secured to the walls and there were nails exposed on the wall posing a risk of injury to children.
2. A stainless-steel portable sink was not secure on the pebbled surface posing a risk of falling over on a child causing injury.

Infection Control:

3. An instantaneous supply of hot water was not available at the sink in the nappy changing room when checked at various times during the inspection, posing the risk of cross infection. The adults and designated person in charge concurred with this finding stating it is the only sink in the building with this problem.
4. The paint work on the nappy changing unit was peeling making it difficult to adequately clean it posing a risk of cross infection.
5. There were 3 uncovered pillows stored on the adult seating in the sleep room that were stained posing a risk of cross infection. The adults stated these are used in the rest area in the crèche.
6. Not all the children's bottles were individually labelled posing a risk of cross infection.
7. Foot pedal bins were not in operation for the disposal of nappies in the nappy changing room posing a risk of the spread of infection as per regulatory notice issued.
8. During discussions with staff, it was stated the children's soothers were not sterilized if needed in a suitable hygienic manner to prevent cross infection.

Safe Sleep:

9. The cables of a baby monitor were hanging beneath a shelf located directly over 1 cot in the sleep room posing a risk of strangulation to children.
10. Plastic protective strips were not secured on 3 cots, children could easily remove posing a risk of injury to them.
11. Sleep checks were not recorded for 1 child who slept in the service in line with best practice in safe sleep. The adult informed the inspector that she did go in to check the child whilst sleeping.

Action submitted by the Registered Provider

Corrective & Preventive Action

The registered provider stated that:

General Safety:

1. The steel fencing has since been reinforced into the previous position after it was removed for access to the boiler for servicing.
2. The sink was removed.

Infection Control

3. A new hot water regulator which is working very well was fitted by the plumber following the inspection.
4. The nappy changing unit was sanded and painted.
5. The pillows were removed.
6. The staff have labelled each bottle correctly.
7. A hands-free foot pedal operated bin is on order.
8. The soothers are sterilized using the microwave method.

Safe Sleep

9. A new monitor with a camera is in place.
10. Plastic strips were purchased and placed on the cots.
11. The staff members have been informed of how important it is to document each sleep check as they check the children.

Supporting documentation submitted

General Safety:

1. A photograph of the repaired fencing.

2. A photograph of the outdoor play area without the sink.

Infection Control:

3. An invoice in respect of a new temperature regulator fitted was submitted.
4. A photograph of the nappy changing unit re-painted.
5. The statement is accepted as evidence.
6. The statement is accepted as evidence.
7. The statement and invoice provided is accepted as evidence.
8. The statement is accepted as evidence.

Safe Sleep:

9. A photograph of the cable secured was received.
10. A photograph and the statement provided is accepted as evidence.
11. The statement is accepted as evidence.

Summary Comment

The requirement for this regulation has been met.

Part VI - Safety

Regulation 24 - Checking in and out and record of attendance

(1) A registered provider shall ensure that each pre-school child attending the service is checked in and out of the service by an employee or an unpaid worker.

Compliance Information

(1) A record to document attendance for pre-school children was in place in the playroom.

Non-Compliance Information

1. On the day of the inspection the record of attendance did not accurately reflect the number of children in attendance as one child's arrival time was not recorded in the daily attendance sheet.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

The registered provider stated that:

All staff have been reminded how important it is to document each child's attendance.

Supporting documentation submitted

The statement received is accepted as evidence.

Summary Comment

The requirement for this regulation has been met.

Part VI - Safety

Regulation 25 - First aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children-

(a) is safely stored in an easily accessible and conspicuous position on the premises, and

(b) is available to the children attending the pre-school service at all times.

Compliance Information

(1) There was 1 adult rostered on the day of inspection had completed a First Aid responder training.

(2)

(a) A suitably equipped first aid box was stored in a high-level press in the playroom.

(b) The first aid box was available to the children attending the pre-school service at all times.

Part VI - Safety

Regulation 26 - Fire safety measures

- (1) A registered provider shall ensure that a record in writing is kept of-
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Compliance Information

- (1) The service had maintained in writing a record of the following: -
- (a) Each fire drill had taken place in the service. The last recorded fire drill was 03/03/23. The service was closed for Easter holidays thereafter.
 - (b) A record of the number, type and maintenance checks of the firefighting equipment and the smoke alarm. The records on file demonstrated the last check on the fire extinguishers was 30/03/2023 and the smoke alarm was 14/01/2023.
- (4) A notice of the procedures to be followed in the event of fire was displayed in the service.

Part VI - Safety

Regulation 28 - Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Compliance Information

A copy of the insurance certification for the service was on file.
The information provided on the insurance certificate included:

- the contact details for the insurance provider
- the name and address of the service insured.
- the category of insurance cover for the service
- the number of children covered by the insurance was for 43 children.

The expiry date of the current insurance cover was 21/06/'23

Part VII - Premises and Space Requirements

Regulation 29 - Premises

A registered provider shall ensure that the premises of the service are-

- (a) of sound and stable structure*
- (d) cleaned, maintained and repaired, as required.*

Compliance Information

- (a) The premise appeared to be of sound and stable structure.

Non-Compliance Information

- (d) There were unclean towels, flies and cobwebs on the window ledge in the sleep room.

Corrective & Preventive Action submitted by the Registered Provider

The registered provider stated that: -

Corrective and Preventive Action

- (d) The towel has been discarded.

Supporting documentation submitted

A picture of the clean window ledge was received.

Summary Comment

The requirement for this regulation has been met.