

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances



Tusla I.D: TU2015KY062

Name of Service Killorglin Family Resource Centre/Laune Childcare Service

Address of Service: Killorglin Family Resource Centre, 39 Iveragh Park, Killorglin, Co. Kerry.

Email Address: launechildcareservice@gmail.com

Name of Registered Provider: Eileen Quirke

Type of Proposed Service:	Full Day Care	✓	Part-Time	✓	Sessional	✓
	Drop-In		Childminding		Temporary	

Proposed change: Service Type - Full Day Care, Part-time, Sessional
 Hours of operation 8:30am – 6:00pm
 Addition of a morning session 09:00am to 12:30pm in the proposed new room.
 Change in the number of children that can be accommodated to 44

Proposed Number of Children: 44

Recommended Change Following Inspection: Change in Service Type from Part Time/Sessional to Full Day Care/Part Time/Sessional.
 Change in Hours of Operation from 8:30am-1:30pm/12:00pm-3:00pm to 8:30am-6:00pm.
 Addition of a morning session from 9:00am to 12:30pm.
 Change in Number of Children that can be Accommodated from 22 to 44.

Registered change: Change in Service Type from Part Time/Sessional to Full Day Care/Part Time/Sessional.
 Change in Hours of Operation from 8:30am-1:30pm/12:00pm-3:00pm to 8:30am-6:00pm.
 Addition of a morning session from 9:00am to 12:30pm.
 Change in Number of Children that can be Accommodated from 22 to 44.

Date of Inspection:	1	6	0	5	2	0	2	4
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Inspection undertaken by: N. Reidy

Title: Early Years Inspector

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Tusla Early Years Inspectorate Address:	Áras an Phobail, Deans Lane, Tralee, Co. Kerry.
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Rationale for Inspection:
Proposed Change of Circumstance

Note: For Office use only, to be completed by Registration Office

Registration Status:	Registered Full Day Car/Part Time/Sessional Service for 44 Children.
Date of Registration	11 th July 2024

Authority to Inspect
The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Description of Service	Killorglin Family Resource Centre/Laune Childcare Service is a community based early years service which is registered to provide care for children aged from 2 years to 6 years, currently offering a service to children aged 2 years 8 months to 6 years. The service operates from Monday to Friday, providing part-time care between the hours of 08:30 and 1:30 pm, sessional care between the hours of 08:30 am and 11:30 am and in the afternoon between 12 mid-day and 3 pm.
Premises	There is 1 playroom in operation on the ground floor, directly accessible from this is a covered in play area and the children also have access to a secured spacious play area located at the side of the premises. The proposed playroom is located on the ground floor adjacent to the playroom in operation. The proposed room has a named “Den” within the room separated by a door that is proposed to remain open.
Staffing	There are currently 6 adults attached to the early years service who are involved in the direct care of the children. The registered provider is service based and provides relief in the service as required.
Methodology	<p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under the following themes; Governance, Health, Welfare and Development of the child, Safety and Premises.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to registering the change in circumstance. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and, compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.</p>

	Child and Family Agency Act 2013 Child Care Act 1991 (Early Years Services) Regulations 2016	Version 05 Implemented- Aug 2022 EYI-IR12.23 F07 FFP (CIC)	2 of 9
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Additional Information	A referral was made to the Environmental Health Department in respect of the food provision proposed for the children attending.
Acknowledgements	The Inspector wishes to acknowledge the cooperation of the registered provider who was present on the day of the inspection.

Part III - Management and Staff

Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

Requirement met:

The requirement has been met.

(1) The service has a designated person in charge and there is a named person who is able to deputize as required.

Part III - Management and Staff

Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(8) Without prejudice to paragraphs (2) to (7)—

(b) a childminder shall ensure that a second person familiar with the operation of the service and in a position to provide assistance to the childminder in operating the service is, at all times, within close distance of the service and available to attend the service to assist the childminder in the event of an emergency, and

(c) a registered provider of a sessional pre-school shall ensure that, where the person in charge operates the service single-handedly, a second person familiar with the operation of the service and in a position to provide assistance to the person in charge in operating the service is, at all times, within close distance of the service and available to attend the service to assist the person in charge in the event of an emergency.

Requirement met:

The requirement has been met.

(1) The designated person in charge confirmed that **2** adults will work directly with the children on a daily basis in the proposed pre-school room. The names of the 2 adults were furnished to the inspectors.

Part V - Care of Child in Pre-school Service

Regulation 20 - Facilities for Rest and Play

(1) Subject to this Regulation, a registered provider shall ensure that—

(a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and

(b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.

(2) A registered provider—

(b) of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that moves premises on or after 30 June 2016, shall ensure that a suitable, safe and secure

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outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.

- (3) A registered provider of a full day care service, a part-time day care service or a childminding service, other than such a service to which paragraph (2) applies, shall ensure that—
- (a) a suitable, safe and secure outdoor space to which the pre-school children attending the service have access on a daily basis is provided on the premises or
 - (b) where no such space is provided, the preschool children attending the service have access on a daily basis to an outdoor service
- (4) Where outdoor space to which the pre-school children attending the service have access is provided on the premises of a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre, the registered provider shall ensure that such outdoor space is suitable, safe and secure.
- (5) Where pre-school children attending a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre have access to an outdoor space other than such a space specified in paragraph 4, the registered provider shall ensure that such outdoor space is suitable.

Requirement met:

- (1)
- (a) Having regard to the number of attending the service, their respective ages and the amount of time they spend on the premises, there were adequate and suitable facilities for each child to play indoors.
- The playroom and “Den” room that was separated by a door were laid out with a range of play materials and resources which were age appropriate and easily accessed from low-level shelving. The registered provider informed the inspector that additional toys and play materials are in storage and available for rotation.
 - The children have access to outdoor play areas. There is one area fully covered in that is located directly off the proposed playroom. This area is proposed to be used at alternative times to the children attending the other playroom. The second outdoor garden area consists of a spacious fully enclosed space situated to the side of the premises. The area has that has a mix of soft matting and a concrete brick underfoot, a range of fixed play equipment on the soft matting, ride on toys, tables for sand and water play for example.
 - (b) There was a designated rest area in the room within a room separated by a door, it was known as “The Den”. There was soft matting and cushions and a selection of toys where the proposed children could rest/relax or opt out of an activity. There were two stackable beds on the premise with appropriate bed linen. The registered

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	provider informed that additional sofa beds will be provided in the proposed playroom.
Requirement not met	1. There were not sufficient chairs for the proposed children to sit down. There were six chairs provided.
Response from Provider	1. New chairs (12) are ordered. The invoice in respect of the order demonstrates the proposed delivery date is 8.7.'24. The additional chairs required are in place.
Summary Comment	The requirement is met.

Part V - Care of Child in Pre-school Service

Regulation 22 – Food and Drink

A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Requirement met:	<p>The requirement has been met.</p> <ul style="list-style-type: none"> The service has a healthy eating policy. The service will provide a hot main meal to the children who propose to remain in the service on a full day care basis The registered provider informed the inspector that she is currently researching outside catering companies for the main meals. The parents/guardians of the children will provide food for the morning meal. Drinking water will be freely available via a water dispenser located in the proposed playroom.
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Part VI – Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Requirement met:	The requirement was partially met.
Requirement not met:	<ol style="list-style-type: none"> The small fridge in the proposed playroom was stored on a low-level table, it was not secure and posed a risk of falling over causing injury. One set of double doors in the playroom was not appropriately secured to prevent the children leaving the playroom unsupervised. The doors opened into an entrance hall area, an unsecured office, a stair lift to unsecured doors out of the building onto the roadway. The low-level telephone cable was not fully secured to the wall in the playroom posing a risk to children.

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	<p>4. The low-level wall mounted fire extinguisher located near the double doors in the playroom was not securely mounted to the wall posing a risk of injury to children.</p> <p><u>Outdoor Garden area</u></p> <p>5. There were a number of splinters on the timber planters posing a risk of injury to children.</p> <p>6. An area of the painted picket fencing was not secure posing a risk of falling causing injury to children.</p> <p>7. There was no cover provided for the large sandbox posing a risk of contamination from foreign material.</p> <p>8. The side entrance gate to the premise was not appropriately secured to prevent unauthorised persons into the premise.</p> <p>9. The fridge in place in the playroom was an inadequate size to store the perishable food items for the proposed number of children.</p>
Response from Provider:	<p>1. The small fridge has been removed from the room.</p> <p>2. A high level closure device has been attached to the doors.</p> <p>3. The telephone wire had been encased in plastic trunking.</p> <p>4. The fire extinguisher has been secured to the wall with a wall bracket.</p> <p><u>Outdoor Garden Area</u></p> <p>5. The timber planters have been replaced.</p> <p>6. The picket fencing has been secured.</p> <p>7. A tough, waterproof woven fabric cover for the sandbox is in place.</p> <p>8. An addition of a timber piece at the top of the gate's opening device so as it cannot now be accessed to open if from the outside.</p> <p>9. A fridge with 101 litre capacity was purchased and is in place in the proposed playroom.</p>
Summary Comment:	The requirement has been met.

Part VI - Safety

Regulation 25 – First Aid

- (1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.
- (2) A registered provider shall ensure that a suitably equipped first aid box for children—
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and
 - (b) is available to the children attending the pre-school service at all times.

Requirement met:	<p>The requirement has been met.</p> <p>(1) The certifications were furnished to the inspectors to evidence that 5 staff members had completed First Aid Responder (FAR) training.</p> <p>(2)(a) There was a suitably equipped first aid box provided for the proposed, it was stored on a high-level hook outside the double doors in the hallway area.</p> <p>(b) The suitably equipped first aid box was available in the service.</p>
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Part VI – Safety

Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Requirement met:	<p>The requirement has been met.</p> <p>(1)</p> <p>(a) The registered provider furnished the inspector with a template document to record the monthly fire drills which will take place in the service.</p> <p>(b) The number, type and maintenance records of the firefighting equipment and smoke alarms was maintained. The records for the fire extinguishers were 15.06.'23 and for the smoke Alarms was 2.04.'24.</p> <p>(4) A notice of the procedures to be followed in the event of a fire was displayed in the proposed playroom.</p>
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Part VI – Safety

Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Requirement met:	<p>The requirement has been met.</p> <p>An insurance quotation was submitted to the Registration Team prior to the inspection. The registered provider must ensure that adequate insurance is in place prior to the commencement of the change. The change approval is contingent on the registered providers compliance with Regulation 28.</p>
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Part VII – Premises and Space Requirements

Regulation 29 – Premises

- A registered provider shall ensure that the premises of the service are—
- (a) of sound and stable structure,
 - (b) safe and secure,
 - (c) kept adequately lit, heated and ventilated,
 - (d) cleaned, maintained and repaired, as required, and
 - (e) equipped with adequate and suitable sanitary facilities.

Requirement met:	<p>The requirement has been met.</p> <p>(a) Visually the building appeared to be sound and stable.</p>
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	<p>(c) The artificial lighting in the playroom and Den consisted of 12 covered lights, the natural lighting was via two low level secured windows.</p> <p>The lighting in the sanitary accommodation consisted of one enclosed light in each cubicle and in the lobby area with an openable window in each. The inspector was informed that the heating source in the proposed playroom and sanitary accommodation was from the air to water controlled heating system.</p> <p>(d) The service appeared clean and dry. The template cleaning schedule was available for the service that detailed the areas and the materials and equipment to be cleaned.</p> <p>(e) There was 2 toilets and 2 wash hand basins allocated for the children's use and 2 toilets and 2 wash hand basins available for the adults, one on the ground floor and one on the first floor. Thermostatically controlled warm water was available at the wash hand basins. A supply of soap, disposable paper hand towels and pedal operated lidded bins were provided at each of the sinks.</p> <p>(b) The large enclosed outdoor garden area was secured with fencing and gates.</p>
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Part VII – Premises and Space Requirements

Regulation 30 – Minimum Space Requirements

- (1) *Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*
- (2) *A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.*
- (4) *Where a registered provider contemporaneously provides—*
- (a) *a sessional pre-school service, and*
 - (b) *a full day care service or a part-time day care service, or both, the minimum clear floor space applicable for the duration of the sessional preschool service in respect of the children attending that service shall be the floor space specified in paragraph (3).*

Requirement met:	<p>The requirement has been met.</p> <p>(1) Adequate clear floor space was provided in the proposed care room including the named "Den" room for the children to work, play and move.</p> <p>(2) The available floor space meets the minimum floor space requirement for children</p>
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who will be attend the proposed playroom. The proposed care room and “Den” was measured at a total of 54.31 m².

(4) It is proposed by the registered provider that the service will contemporaneously provide both a sessional and part-time service. Adequate floor space is available for the proposed 22 children, aged 2 years 8 months to 5 years, to attend on a sessional basis and full day care basis.