

Early Years Inspectorate Regulatory Report

Pre School

TUSLA Identifier:	TU2015LD004			
Name of Service:	St. Marys Childcare Campus CLG			
Address of Service:	Granard Road, Edgeworthstown, Co. Longford			
Eircode:	N39 AE65			
Name of Registered Provider:	Mary Reynolds			
Service type:	Full Day			
Date of Inspection:	10/11/2025			
No of pre-school children:	AM	52	PM	21
Address of the Early Years Inspectorate:	Early Years Inspectorate, SAP Office, St Loman's Campus, Springfield, Mullingar, Co Westmeath, N91 N4XC.			
Inspection undertaken by:	T. Duignan, F. Maher.			
Title:	Early Years Inspectors.			
Authority to Inspect				
The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).				
Conditions if applicable	Not applicable.			

Description of service

St Mary's Childcare Campus is a non-profit based service situated in Edgeworthstown, Co. Longford. The service operates from a large single-story purpose-built premises and provides full day care, part-time and sessional care to pre-school children aged 0-6 years. The service is registered to provide school age care.

The service has four care rooms for the preschool children, one sleep room, nappy change and sanitary facilities. The premises has its own kitchen, where children's meals and snacks are freshly prepared and cooked daily by a cook. There is a staff room, office, and storage areas.

Spacious and secured outdoor play areas for children's play are located at the sides and rear of the service with direct access from the care rooms.

A car park at the front of the premises is available for drop off and collection of the children attending and for staff members.

Staffing

The registered provider does not work in the service.

Of the eighteen adults present on the day of the inspection, fourteen staff members were working directly with the children and the person in charge was available to provide additional support when needed. The administrator for the service and the two cooks were also present.

All adults working directly with the children had a major award in Early Childhood Care and Education on the National Framework of Qualifications.

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation

- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance and safety. The inspection may also focus on other areas as required.

The inspection focused on an examination of compliance under.

- Regulation 9 (1)(a)(b), (2)(a)(b)(c)(d), (4) - Management and recruitment.
- Regulation 11(1), (2), (8)(a) – Staffing Levels.
- Regulation 23 – Safeguarding health, safety and welfare of child.
- Regulation 24 - Checking in and out and record of attendance.
- Regulation 25 (1), (2)(a)(b) – First aid.
- Regulation 26 – Fire Safety.
- Regulation 27 – Supervision.
- Regulation 28 – Insurance.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Additional Information

1. A written immediate action notice under Regulation 23 – Safeguarding Health, Safety and Welfare of child was issued to the registered provider by the Early Years Inspector on 10 November 2025.
The written response received by the Early Years Inspector on 10 November 2025 in response to the immediate action notice was accepted.

Acknowledgments

The inspectors wish to acknowledge the cooperation of the person in charge, staff and children who were present on the day of the inspection.

Part III – Management and Staff

Regulation 9 – Management and recruitment

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

(a) consideration of references from the person’s past employers, if any, and in particular the most recent employer, if any,

(b) consideration of references from reputable sources in the case of a person who has no past employers,

(c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and

(d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

Compliance Information

Following a review of previous inspection information, information available on inspection and discussion with the person in charge it was determined that there was one new staff member employed.

- (2)
 - (a), (b) Two validated references were available on file for one staff member, from either a past employer or from a reputable source.

(c) Garda Vetting disclosures were available for all adults working in the service. The service also demonstrated compliance with the Early Years Inspectorate Regulatory Notice requiring services to renew Garda vetting every three years.

(d) Police vetting was not required for one recently employed staff member as they had not lived in a state other than Ireland for a period of longer than six months.

(4) A certificate of qualification for one recently employed staff member, was available for review by the inspector. The document provided, demonstrated that the staff member working directly with the children, held at least a Level 5 qualification in early childhood care and education, on the National Quality and Qualifications Ireland (QQI) Framework.

Part III – Management and Staff

Regulation 11 - Staffing levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.

(8) Without prejudice to paragraphs (2) to (7)-

(a) a registered provider of a pre-school service other than a child-minding service or a sessional pre-school service shall ensure that there are at least 2 adults on the premises at all times,

Compliance Information

(1) There were fifty-two children attending the service being supervised directly by eighteen adults.

(2) The minimum ratio of adults to children was adhered to during the day.

(8)(a) There were at least two adults on the premises at all times for the duration of the Inspection. This was confirmed following review of the staff roster for the service.

Part VI - Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information

General Safety:

The entrance door to the service was electronically secured and managed by the manager to prevent children exiting the service unsupervised. The service met the necessary safety requirements in respect of the indoor environment, toys and equipment and safe storage of cleaning agents.

Staff members in each care room advised the inspector they would remove any beaded necklace if observed that a child may be wearing them.

They were aware of the potential choking risks that grapes posed when asked by the inspectors.

The service had a system in place to manage maintenance issues.

Infection Control:

Thermostatically controlled hot water, liquid hand soap and paper towels were readily available for hygienic hand washing and drying. The staff members were familiar with the importance of handwashing practice as a means to control the spread of infection in the service. They supervised children's handwashing and handwashing routines were well established. Staff members were observed washing their hands during the morning. Foot pedal operated bins were provided for the disposal and containment of used tissues. Written cleaning schedules were maintained for the room environments which were observed to be maintained in a clean and hygienic condition.

Administration of Medication:

Medication was not given at the time of the inspection; written parental consent was available should medication be required to be administered to a child. The staff members were familiar with required practices when administering medication in the service. Medicine was safely stored in the service.

Safe Sleep:

There was one sleep room with a total of six cots and one floor bed provided for children less than 2 years of age; low level sleep beds were available for all children aged over 2 years requiring sleep. There was an adequate number of cots to provide needs led sleep for young children. The staff members were familiar with current safe sleep guidance and the required care of sleeping children. It was observed that 10-minute sleep check observations were completed on all sleeping children, and the staff documented the colour, position and breathing of sleeping children in their care.

Comfortable rest areas were available for the children in each care room if they wished to take a break from activities and rest.

Fire Safety:

Monthly fire drills had been carried out, and staff members were familiar with fire safety evacuation procedures from the service. The fire exits were not obstructed.

Outing:

The service does not conduct outings.

Non-Compliance Information

General Safety:

- Two gates in the outdoor areas were not secured to prevent unauthorised entry. A written immediate action notice under Regulation 23 – Safeguarding Health, Safety and Welfare of child was issued to the registered provider by the Early Years Inspector on 10 November 2025.
- There was no documentary evidence available that daily indoor room environmental risk assessments were completed to ensure a safe play and work environment for the children and staff.

Infection Control:

- The nappy change practices required to be reviewed as it was observed that the single use disposable apron and disposable gloves were not removed following the bagging up of the soiled nappy. Soiled nappies, used aprons and used disposable gloves need to be disposed of at the same time following removal of the old nappy for best infection control practices.

Action submitted by the Registered Provider

Corrective & Preventive Action

General Safety:

- Replacement locks on the gates with a combination lock to open have been fitted to the gates. The locks will be checked as part of the risk assessment to ensure that they are operating correctly.
- The daily risk assessments are now recorded on the electronic record system. The Manager/person in charge completes a manager’s daily risk assessment on the electronic record system.

Infection Control:

- The new staff members are asked to read thoroughly the nappy changing policy and sign to say they have read and agree to adhere to the nappy changing/pull up and toileting policy of St. Mary’s Childcare campus. The room leaders will ensure that all staff are adhering to the correct steps. This is included in new staff induction training.

Supporting documentation submitted

General Safety:

1. Photographs x 2 and copy of risk assessment.
2. Daily indoor risk assessments including managers risk assessment.

Infection Control:

3. Document.

Summary Comment

The written response, photographic and documentary evidence submitted by the person in charge on behalf of the registered provider has been assessed by the Early Years Inspectorate. Regulatory compliance is met for regulation 23.

Part VI - Safety

Regulation 24 - Checking in and out and record of attendance

- (1) A registered provider shall ensure that each pre-school child attending the service is checked in and out of the service by an employee or an unpaid worker.*
- (2) Where there are more than 15 children attending a pre-school service in a drop-in centre, the registered provider shall ensure that one employee or unpaid worker is assigned responsibility for the checking in and out of children.*
- (3) A registered provider shall ensure that-*
- (a) no person other than-*
 - (i) pre-school child attending the service,*
 - (ii) a person dropping or collecting such a child,*
 - (iii) an employee, or*
 - (iv) an unpaid worker, can enter the premises without his or her entry being approved by an employee, and*
 - (b) a daily record in writing is kept of the entry on the premises of any such person.*
- (4) A registered provider shall ensure that a record in writing referred to in paragraph (3)(b) is retained for a period of one year from the date to which it relates.*

Compliance Information

- (1) The person in charge ensured that each child was checked in and out of the service. This was confirmed by the written attendance records maintained in each care room.
- (2) Not applicable.

(3) (a), (b) The person in charge ensured that any person entering the service was approved and a record in writing was maintained. The manager ensured that the inspectors' entry to the service was recorded in the visitor's book.

(4) The person in charge confirmed that the records were retained in storage for the required period.

Part VI - Safety

Regulation 25 - First aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children-

(a) is safely stored in an easily accessible and conspicuous position on the premises, and

(b) is available to the children attending the pre-school service at all times.

Compliance Information

(1) Staff members present were trained in in first aid response (FAR) and were immediately available to the children attending the service.

(2)

(a) The first aid equipment was safely stored, in a conspicuous position in the care rooms.

(b) Suitably equipped first aid boxes for children were available at all times to the adults caring for the children attending the service.

Part VI - Safety

Regulation 26 - Fire safety measures

(1) A registered provider shall ensure that a record in writing is kept of-

(a) any fire drill that takes place in the premises, and

(b) the number, type and maintenance record of firefighting equipment and smoke alarms in the premises.

(4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Compliance Information

(1)

(a) A written record was available of fire drills completed in the service. The last recorded fire drill took place on 29 September 2025.

(b) A record was kept of the number, type and maintenance of the firefighting equipment and smoke alarms in the premises. Firefighting equipment and the smoke alarm were last serviced 14 May 2025 and 28 August 2025 respectively.

(4) Notices of the procedures to be followed in the event of a fire were conspicuously displayed in the entrance hallway.

Part VI - Safety

Regulation 27 – Supervision

A registered provider shall ensure that pre-school children attending the service are supervised at all times.

Compliance Information

The children were observed being supervised at all times throughout the inspection by the adults caring for them both indoors in their care rooms, using the sanitary area, during transitions and in the outdoor area.

Part VI - Safety

Regulation 28 - Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Compliance Information

There was evidence of current insurance cover valid until 27 March 2026. The insurance provided cover for 80 children.