

# Early Years Inspectorate Regulatory Report

## Pre School

<b>TUSLA Identifier:</b>	TU2015LD024				
<b>Name of Service:</b>	Tumblin Tots				
<b>Address of Service:</b>	Ballymahon Community Playgroup, Mostrim Road, Ballymahon, Co. Longford				
<b>Eircode:</b>	N39 Y0E8				
<b>Name of Registered Provider:</b>	Elizabeth McLoughlin				
<b>Service type:</b>	Full Day				
<b>Date of Inspection:</b>	05/02/2025				
<b>No of pre-school children:</b>	<table border="1"> <tr> <td>AM</td> <td>47</td> <td>PM</td> <td>41</td> </tr> </table>	AM	47	PM	41
AM	47	PM	41		

<b>Address of the Early Years Inspectorate:</b>	Early Years Inspectorate, SAP Office, St Loman's Campus, Springfield, Mullingar, Co Westmeath, N91 N4XC.
<b>Inspection undertaken by:</b>	T. Duignan, F. Maher
<b>Title:</b>	Early Years Inspectors

### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Conditions if applicable</b>	Not applicable.
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### Description of service

Tumblin Tots is a non-profit based service situated on the outskirts of Ballymahon. The service operates from a large purpose-built premises and provides full day care, part-time and sessional care to pre-school children aged 0-6 years. After school services are provided to school age children

The service has 5 ground floor playrooms Teddies Den - for the infants / babies, Sunflowers - for toddlers, and Busy Bees room, Butterfly room and Rainbow room- for the preschool children. Additionally, school aged children have a designated playroom on the first floor.

The premises has its own kitchen, where children's meals and snacks are freshly prepared and cooked daily by a chef. There are 2 designated sleep rooms, nappy change facilities, a staff room, two offices and secured outdoor play areas for children's play at the rear of the service.

### Staffing

The registered provider does not work in the service.

On the day of inspection, there were seventeen staff present, twelve of whom were working directly with the children. The manager, deputy person in charge, chef, the administrator for the service and an adult employed to provide additional support to care rooms as needed were also present.

All adults working directly with the children had a major award in Early Childhood Care and Education on the National Framework of Qualifications.

### Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance and safety. The inspection may also focus on other areas as required.

The inspection focused on an examination of compliance under

- Regulation 9 (2)(a)(b)(c)(d), (4) - Management and recruitment.
- Regulation 11(1),(2),(8)(a) – Staffing Levels.
- Regulation 23 – Safeguarding health, safety and welfare of child.
- Regulation 24 – Checking in and out and record of attendance.
- Regulation 25 – First Aid.
- Regulation 26 – Fire Safety Measures.
- Regulation 28 – Insurance.

A sampling process was used to assess compliance under Regulation 23 – Safeguarding health, safety and welfare of child.

As a result, the scope of the inspection included Teddy’s Den, Sunflower and Rainbow rooms.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

### Acknowledgments

The inspectors wish to acknowledge the cooperation of the manager, staff and children who were present on the day of the inspection.

### Part III – Management and Staff

#### Regulation 9 – Management and recruitment

*(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-*

*(a) consideration of references from the person’s past employers, if any, and in particular the most recent employer, if any,*

*(b) consideration of references from reputable sources in the case of a person who has no past employers,*

*(c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and*

*(d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.*

*(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.*

#### Compliance Information

The files of twenty-four employees and contractors were reviewed.

(2)

(a)(b) Two written and verified past employer references or references from a reputable source other than a past employer, were available in respect of twenty-four adults employed.

(c) Garda Vetting disclosures were available for twenty-four adults working in the service. The service also demonstrated compliance with the Early Years Inspectorate Regulatory Notice requiring services to renew Garda vetting every three years.

(d) Police vetting was available for three adults who had resided outside the state for a period of longer than 6 consecutive months whose records were reviewed.

(4) Nineteen adults employed and working directly with children attending the service held at least a major award in Early Childhood Care and Education at Level 5 or higher on the National Framework of Qualifications.

#### Non-Compliance Information

(2)(d) Police vetting was unavailable for two adults who had resided outside the state for a period of longer than 6 consecutive months whose records were reviewed.

#### Corrective & Preventive Action submitted by the Registered Provider

### **Corrective and Preventive Action**

(2)(d) Individual 1 is employed by the service and we have applied for an International Child Protection Certificate for this individual. The receipt for this application is attached.

Individual 2 was hired from an external relief staff agency. They have also applied for an International Child Protection Certificate for their employee. They will forward a copy to the service immediately after they receive it. Our recruitment policies have been reviewed to ensure that any individual that has resided outside of Ireland for more than 6 months. The external relief staff agency has been asked to ensure staff that they send have an International Child Protection Certificate or we will not accept them.

### **Supporting documentation submitted**

Copy of receipt for application for International Child Protection Certificate for employee. Copy of the International Child Protection Certificate received on 20 March 2025,

Copy of reviewed Recruitment policy.

### **Summary Comment**

The corrective and preventive action taken, and documentary evidence submitted has been reviewed by the Early Years Inspectorate. Regulatory compliance is met for regulation 9(2)(d).

## Part III – Management and Staff

### Regulation 11 - Staffing levels

*(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*

*(2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.*

*(8) Without prejudice to paragraphs (2) to (7)-*

*(a) a registered provider of a pre-school service other than a child-minding service or a sessional pre-school service shall ensure that there are at least 2 adults on the premises at all times,*

### **Compliance Information**

(1) There were forty-seven children attending the service being supervised directly by twelve adults.

(2) The minimum ratio of adults to children was adhered to during the day.

(8)(a) There were at least two adults on the premises at all times for the duration of the Inspection. This was confirmed following review of the staff roster for the service.

### Part VI - Safety

#### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

#### Compliance Information

##### General Safety:

The entrance door to the service was electronically secured and managed by staff members to prevent children from exiting the service unsupervised. The manager documented the inspectors' visit to the service in the visitor's book on arrival. The service met the necessary safety requirements in respect of the indoor environment, toys and equipment and safe storage of cleaning agents. There was documentary evidence available that daily indoor and outdoor risk assessments were completed daily and reviewed by the manager weekly to promptly identify and manage any potential risks in the care rooms. The service had a system in place to manage maintenance issues.

##### Infection Control:

Thermostatically controlled hot water, liquid hand soap and paper towels were readily available for hygienic hand washing and drying. The staff members were familiar with the importance of handwashing practice as a means to control the spread of infection in the service. They supervised children's handwashing and handwashing routines were well established. Nappy changing practices were consistent with the nappy change procedure for the service. Foot pedal operated bins were provided for the disposal of used tissues, and a designated foot pedal operated nappy change bin was available in each nappy change area. Written cleaning schedules were maintained for the room environments which were observed to be maintained in a clean and hygienic condition.

##### Administration of Medication:

Medication was not given at the time of the inspection, written parental consent was available should medication be required to be administered to a child. The staff members were familiar with the required safe practice when administering medication and documentation of same in the service. Medicine was safely stored in each care room.

##### Safe Sleep:

The two sleep rooms in the service were directly attached to Teddy's Den and Sunflower rooms. There was an adequate number of cots available to provide needs led sleep for young children as the service has a total of twelve cots for children less than 2 years of age. Five low level sleep beds were available for all children aged over 2 years requiring sleep. The staff members were familiar with current safe sleep guidance and the required care of sleeping children. It was observed that 10-minute sleep check observations were completed on all sleeping children and the staff documented the colour, position and breathing of sleeping children in their care.

Comfortable rest areas were available for the children in each care room if they wished to take a break from activities and rest.

### **Fire Safety:**

Monthly fire drills had been carried out and staff members were familiar with fire safety evacuation procedures from the service. The fire exits were not obstructed.

### **Outing:**

The service does not conduct outings.

### Part VI - Safety

#### Regulation 24 - Checking in and out and record of attendance

- (1) A registered provider shall ensure that each pre-school child attending the service is checked in and out of the service by an employee or an unpaid worker.
- (2) Where there are more than 15 children attending a pre-school service in a drop-in centre, the registered provider shall ensure that one employee or unpaid worker is assigned responsibility for the checking in and out of children.
- (3) A registered provider shall ensure that-
- (a) no person other than-
    - (i) pre-school child attending the service,
    - (ii) a person dropping or collecting such a child,
    - (iii) an employee, or
    - (iv) an unpaid worker, can enter the premises without his or her entry being approved by an employee, and
  - (b) a daily record in writing is kept of the entry on the premises of any such person.
- (4) A registered provider shall ensure that a record in writing referred to in paragraph (3)(b) is retained for a period of one year from the date to which it relates.

#### Compliance Information

- (1) The registered provider ensured that each child was checked in and out of the service. This was confirmed by the written attendance records maintained in each care room.
- (2) Not applicable.
- (3) (a),(b) The registered provider ensured that any person entering the service was approved and a record in writing was maintained.
- (4) The registered provider confirmed that the records were retained in storage for the required period.

### Part VI - Safety

#### Regulation 25 - First aid

- (1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*
- (2) A registered provider shall ensure that a suitably equipped first aid box for children-*
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and*
  - (b) is available to the children attending the pre-school service at all times.*

#### Compliance Information

- (1) Staff members present were trained in in first aid response (FAR) and were immediately available to the children attending the service.
- (2)
- (a) The first aid equipment was safely stored, in a conspicuous position in the care rooms.
  - (b) Suitably equipped first aid boxes for children were available at all times to the adults caring for the children attending the service.

### Part VI – Safety

#### Regulation 26 - Fire safety measures

- (1) A registered provider shall ensure that a record in writing is kept of-
- (a) any fire drill that takes place in the premises, and
  - (b) the number, type and maintenance record of firefighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

#### Compliance Information

- (1)
- (a) A written record was available of fire drills completed in the service. The last recorded fire drill took place on 14 January 2025.
- (b)
- A record was kept of the number, type and maintenance of the firefighting equipment and smoke alarms in the premises. Firefighting equipment was serviced 19 March 2024, and the smoke alarm was last serviced on 14 January 2025.
- (4) Notices of the procedures to be followed in the event of a fire were conspicuously displayed in the entrance hallway and rooms of the service.

### Part VI - Safety

#### Regulation 28 - Insurance

*A registered provider shall ensure that the pre-school service is adequately insured.*

#### Compliance Information

There was evidence of current insurance cover valid until 27 March 2025. The insurance provided cover for 88 children.