

Early Years Inspectorate Regulatory Report

Pre School

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| TUSLA Identifier: | TU2015LH075 | | | |
| Name of Service: | Pugwash Bay LTD | | | |
| Address of Service: | 97 Loughantarve, Knockbridge, Dundalk, Co. Louth | | | |
| Eircode: | A91 WT44 | | | |
| Name of Registered Provider: | James Moore | | | |
| Service type: | Full Day | | | |
| Date(s) of Inspection: | 03/04/2025 | | | |
| No of pre-school children: | AM | 32 | PM | 25 |
| Address of the Early Years Inspectorate: | Early Years Inspectorate Child Wellbeing Centre, Castleblayney Co. Monaghan | | | |
| Inspection undertaken by: | M. Flood and S. Skinnader | | | |
| Title: | Early Years Inspectors | | | |
| Authority to Inspect | | | | |
| The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013). | | | | |
| Conditions if applicable | Not Applicable | | | |

Description of service

Pugwash Bay Ltd, Knockbridge is one of a chain of 5 Pugwash Bay services operated in Co. Louth and Co. Meath in addition to a further 6 early years services operated by the registered provider nationally. This full day care service is registered to accommodate 49 pre-school children and caters for babies and preschool children up to the age of 6 years. The service operates from 8.00am to 6.00pm each weekday

Staffing

There are 20 staff employed in this service, including the regional area manager and 16 childcare staff of whom work directly with the children. Three staff members are employed to carry out administrative and catering, duties. Two students are also currently present in the service in a supernumerary capacity.

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance/ health, welfare and development of child/ safety/ premises and facilities. The inspection may also focus on other areas as required.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform

decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Acknowledgments

The inspectors wish to acknowledge the cooperation of the person in charge, staff and children who were present on the day of the inspection.

Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,*
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and*

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,*
- (b) consideration of references from reputable sources in the case of a person who has no past employers,*
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and*
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.*

(3) The procedures specified in paragraph (2) shall be carried out prior to any person being appointed, assigned or allowed access to or contact with a child attending the pre-school service.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

Compliance Information

(1)(a) &(b) The service had a designated person in charge and named deputy person to deputise as required. On the day of the inspection the service manager who is the person in charge and deputy person were on the premises when the inspectors arrived and were present throughout the inspection.

(2) Twenty-two staff files were reviewed which included the regional area manager, 16 childcare staff, three staff who were employed for administration and catering duties and 2 students who were present in a supernumerary capacity.

(a) & (b) There were 2 written and validated references available for 19 members of staff. One staff member had 1 written and validated reference available, and the 2 students had 2 written references available.

(c) A processed Garda Vetting Disclosure was available for all members of staff and students. The service also demonstrated compliance with the Early Years Inspectorate Regulatory Notice requiring services to renew Garda vetting every three years.

(d) International police vetting was available for 6 members of staff who had resided outside the Irish jurisdiction for a period of 6 months or more as an adult.

(4) Documentary evidence was available to confirm that the regional area manager and 15 out of 16 staff who work directly with the preschool children held at least the minimum required level 5 childcare qualification on the National Framework of Childcare Qualifications or a qualification deemed equivalent.

Non-Compliance Information

(2)(a)(b)

The registered provider did not ensure that appropriate vetting procedures had been completed for all staff. The following documents were not available and were not in place prior to the staff members commencing in the service;

1. An appropriate 2nd written and validated reference was not available for one adult who is engaged in administrative duties in the service.
2. Documentary evidence was not available to confirm that the 2 written references available for 2 students and 1 staff member were validated.

(3) The required documents relating to written and validated references were not complete prior to 2 students and 2 staff members commencing in the service.

(4) Sufficient documentary evidence was not available to confirm that 1 member of staff who worked directly with the preschool children held at least the minimum required level 5 childcare qualification on the National Framework of Childcare Qualifications or a qualification deemed equivalent.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

(2)(a) &(b)

- The staff member engaged in administrative duties has been requested to provide a second written reference immediately.
- Documentation for the two students and two staff members lacking validated references has been rectified. Validation calls/emails have been made and logged, and confirmation letters from referees have been secured and filed. Documentation of validation will be retained in files.
- The recruitment policy has been revised to include a mandatory checklist for all staff and students that clearly outlines vetting requirements, including: two validated references prior to start, documentary evidence of qualification,
- Only staff with complete documentation will be allowed to commence employment or placement.
- Quarterly internal audits of staff and student files will be conducted to ensure ongoing compliance.

(3)

- A Pre-Employment Checklist must now be completed and signed off by manager before any staff member or student placement starts. This checklist includes a section confirming two validated written references.
- As it states in Regulation 9 Management and recruitment the procedures specified in paragraph (2) shall be carried out prior to any person being appointed, assigned or allowed access to or contact with a child attending the pre-school service.

(4)

- The staff member in question holds a letter of recognition from the Department of Children and Youth Affairs (DCYA) confirming that the qualification is equivalent to a Level 5 on the National Framework of Qualifications. Additionally, the staff member has now provided transcripts/results. These documents have been formally put in the staff member's file.
- All qualification-related documents, including DCYA recognition letters, transcripts, or equivalent certifications, will be verified and securely stored in staff files before the staff member commences work.
- The pre-employment checklist has been updated to include:

- Verification of the DCYA recognition letter (if applicable).
- Verification of qualification transcripts or certificates.
- This checklist must be completed and signed off by manager prior to start date.
- The manager will conduct audits of all staff files to ensure continued compliance with qualification and vetting standards.
- Quarterly audit will also be carried out by area manager.

Supporting documentation submitted

- Written and validated references.
- Letter of eligibility to practice from governing body.

Summary Comment

The registered provider submitted details of the corrective and preventative actions taken in the service to address the non-compliances together with documentary and photographic evidence. Based on the information submitted the non-compliances identified under Regulation 9 have been adequately addressed.

Part III – Management and Staff

Regulation 11 - Staffing levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.

(8) Without prejudice to paragraphs (2) to (7)-

(a) a registered provider of a pre-school service other than a child-minding service or a sessional pre-school service shall ensure that there are at least 2 adults on the premises at all times,

Compliance Information

(1) On the day of inspection there was an adequate number of staff members working directly with the children attending the service.

(2) The adult to child ratios in the following rooms were correct in the service when the inspectors arrived unannounced at 11.00am:

- **The Ladybug Room:**

There were 10 preschool children aged 1-2 years with 2 members of staff. One student was also present in a supernumerary capacity.

- **The Caterpillar Room:**

There were 10 preschool children aged 2-3 years with 1 member of staff.

The designated person in charge was present in the service. A member of staff who was engaged in catering duties were also present. A further member of staff was employed as a floater between the rooms.

(8)(a) The registered provider ensured that 2 adults were present on the premises at all times, verified by staff rosters and staff attendance records maintained at the service.

Non-Compliance Information

(2) The adult:child ratios were not correct when the inspectors reviewed the Bumble Bees room at 11.10am. At this time there were 12 preschool children aged 3-5 years in attendance with 1 staff member and 1 student when 2 staff members were required. A child who had been signed into the Bumblebee room from 08.45am was then moved to the Caterpillar room at 11.15am so as to return to the correct adult:child ratios.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

- A full review of the daily room attendance records and staff rosters has been conducted to ensure compliance moving forward.
- The student present in the room was not counted in the adult: child ratio as per regulations, and this has been clarified with the team.
- The non-compliance has been documented and reported internally.
- A formal memo was issued to all staff members reminding them of the critical importance of maintaining correct adult: child ratios at all times.
- All staff members are responsible for verifying ratios and contacting management if ratios approach the limit.
- All staff have received policies on ratio as a refresher – email sent on 14/05/25 and signed off.

- Particular emphasis was placed on not counting students in ratios.
- The manager/ person in charge will be responsible for doing spot checks on ratios in the rooms.

Supporting documentation submitted

- A copy of the ratio policy for the service including staff signatures confirming that they had reviewed the policy.

Summary Comment

The registered provider submitted details of the corrective and preventative actions taken in the service to address the non-compliance together with documentary evidence. Based on the information submitted the non-compliance identified under Regulation 11 has been adequately addressed.

Implementation and sustainment of the corrective and preventative actions detailed will require assessment at the next inspection.

Part V - Care of Child in Pre-school Service

Regulation 19 - Health, welfare and development of child

(1) A registered provider shall, in providing a pre-school service, ensure that-

(a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child.

Compliance Information

(1)(a) The following examples demonstrate how the registered provider ensured that children's learning, development, and well-being was facilitated in the service:

Basic Needs

- The children's drinks bottles in all care rooms were stored on a low-level accessible shelf and were accessible to the children at all times promoting their independence.
- The morning and afternoon snacks were provided by parents and were appropriately stored in the refrigerator on the premises. The hot dinner was provided by an external catering company and reheated in the service. The dinner on the day consisted of "beef pilaf and rice". The afternoon meal was reported

to consist of homemade vegetable soup and bread rolls. The consistency of the food was age appropriate in all care rooms. Additional portions were available and provided when requested.

- The children who were toilet trained were encouraged to be independent with toileting. Discreet supervision was also provided by staff as required. Gentle handwashing reminders were given to the children after toileting.
- All children had a change of environment to the outdoor area.
- Communication between the parents and staff was informal at drop off and pick-up and through the use of an electronic application, an “app”.

Non-Compliance Information

The Inspectorate is not assured that adequate steps have been taken to ensure that each child’s learning, development, and well-being was facilitated within the daily life of the service in relation to the following observations:

1. Child led sleep needs were not being facilitated in the Ladybug room. For example; at 11.05 am one child (aged 1 year 11 months) who was observed displaying signs of tiredness was not put down to sleep in a timely manner. This child was observed in a staff members arm in the outdoor area when the inspector’s arrived on the premises. The child was then observed crying and rubbing their eyes when they returned back to the care room. Eventually the child was observed to fall asleep on a staff members knee at 11.35am while sitting on the floor during story time. The child was then taken into the sleep room by another staff member and had to stand up and wait while the staff member put the sheet on the cot mattress. The child was then placed into the cot to sleep and within a few minutes was removed by another staff member to have their nappy changed. The child did not sleep at this time.

This is a recurring non-compliance from the last inspection which was carried out on 10/04/2024 and demonstrates that previous remedial actions which were stated in response to the non-compliance have not prevented its reoccurrence.

2. In the Ladybug room at 11.50am one child was visibly upset and distressed after their hair was pulled firmly by another child and was not comforted and reassured by the staff in a timely manner. One staff member was observed to state “*that’s not nice we don’t hurt our friends*” and then moved on to serving dinner. It is acknowledged that after a period of 15 minutes another staff member eventually lifted the distressed child in their arms to comfort them.
3. During the inspection, transition times in the Ladybug Room were chaotic and noisy. For example;

At 12.15pm the staff commenced putting the sleep mats and sheets out for sleep time. At this time some children were still finishing their dinner, some children were having their nappy changed, 2 children were being settled to sleep in the adjoining sleep room and other children were running up and down the room and jumping on the sleep mats. Eventually when the children would not settle to sleep and 2 children became visibly upset, one staff member took 2 children to the Bumble Bees room to engage in activities and the remaining children who did not sleep or were upset were taken outside to play at approximately 1.15pm.

4. Nappy changes were not always carried out in a timely manner. For example; At 12.20pm in the Ladybug Room one child was observed jumping up and down saying “nappy poo ...nappy poo”. The student present in the room responded to the child stating, “did you do a poo?”, however no staff member was observed to check the child and when the nappy changing records were reviewed by the inspector at 1.45pm the last recorded nappy change was documented at 11.40am.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Actions

1. The staff member involved has been immediately debriefed, and a review of the incident has been discussed. A Sleep Policy has been revised reinforcing that children showing signs of tiredness must be responded to without delay. New Signs of Tiredness policy has been implemented. A cot in the sleep room will now remain pre-prepared at all times during the day (with clean sheets ready), to avoid delays and disturbances when transitioning a tired child to rest. All Ladybug Room staff have undergone mandatory refresher training on recognizing and responding to children’s cues (e.g. tiredness, distress), aligned with national frameworks. A new protocol ensures at least one cot is always ready for immediate use, and a second cot is prepared once a child starts showing signs of tiredness. Each child has assigned a key worker responsible for monitoring their individual needs, including sleep cues and patterns. Sleep routine implementation is now included in weekly audits by the room supervisor and reviewed by the service manager. A memo was distributed to all staff highlighting this repeat non-compliance and reinforcing the importance of following the child’s lead in all aspects of care.
2. The incident was reviewed with both staff members involved. The staff member who failed to comfort the child has been reminded of their duty of care. The event was discussed in a team debrief with emphasis on timely emotional support following distress. A documented procedure for responding to distressed children has been introduced. It includes comforting immediately, acknowledging feelings, and ensuring follow-up. Management will conduct random spot checks focused on staff-child interactions during key

emotional moments. Role-playing scenarios on conflict resolution and emotional reassurance, behaviour management and interactions are now part of monthly staff meetings.

3. The daily routine and transition schedule has been reviewed and adjusted to avoid overlap between mealtimes, nappies, and sleep preparations. Sleep mat setup now begins only after all children have finished their meals and are settled. A staggered approach has been adopted for transitions, with clearly assigned roles; One staff member handles sleep room, one manages nappies, one supervises and engages remaining children in calm-down activities. A visual timetable is now displayed in the room for both staff and children to promote smoother transitions and reduce confusion. A designated transition coordinator (lead staff member) now oversees all transitions, ensuring clear delegation. Managers now observe and evaluate transitions weekly, with feedback given directly to staff.
4. Any staff member who hears or observes a toileting request or verbal cue is required to respond immediately or ensure that the child is supervised until another staff member can respond. Nappy checks are carried out and logged every 3 hours or as needed and signed off by a qualified staff member. All staff have been reminded that students cannot be left to manage or decide on care routines independently. Staff have been reminded of their duty to oversee and direct student actions at all times. Float staff have been scheduled to assist during high-demand times such as pre-nap or post-meal periods to prevent delays in care. The staff team and student were debriefed and reminded that students are not permitted to perform or delay essential care tasks without supervision.

Supporting documentation submitted

- A copy of the services recently developed Signs of Tiredness policy.
- Evidence of initial engagement with an external quality development agency.

Summary Comment

The registered provider submitted details of the corrective and preventative actions taken in the service to address the non-compliances together with documentary evidence. Based on the information submitted the non-compliances identified under Regulation 19 have been addressed.

Implementation and sustainment of the corrective and preventive actions detailed will require assessment at the next inspection.

Part V - Care of Child in Pre-school Service

Regulation 20 – Facilities for rest and play

(1) Subject to this regulation, a registered provider shall ensure that-

(a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child 19 to play indoors and, where required by these Regulations, outdoors, during the day, and

(b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.

(3) A registered provider of a full day care service, a part-time day care service or a childminding service, other than such a service to which paragraph (2) applies, shall ensure that-

(a) a suitable, safe and secure outdoor space to which the pre-school children attending the service have access on a daily basis is provided on the premises.

Compliance Information

(1)(b)

- A suitable comfortable rest area was available in the Bumble Bees with soft seating and mats provided, should a child need to take a break from activities during the day.
- A separate sleep room was available off the Ladybug room and contained 6 standard cots.
- A number of individual day beds suitable for children aged over 2 years were available.

(3)(a) An outdoor area was available on the premises and extends from the rear to the side of the building. It is subdivided into two separate areas:

Area 1 is an enclosed area located off the Ladybug and Caterpillar rooms and was accessed by all children attending the service. The area had an artificial grass surface and concrete path. It had some toys and equipment available including; a low-level slide, a plastic playhouse, large blocks, 2 mud kitchens with some equipment, tyres, and chalk for drawing on the walls.

The person in charge stated that **Area 2** which is located off the Caterpillar and Bumble Bee rooms is currently not being used and is awaiting renovation.

Non-Compliance Information

(1)(b) During the inspection, there was no soft area available in the Ladybug room for a child to take a break or rest when they required. The children and staff were observed sitting on the floor during some activities and story time.

In the Caterpillar Room although there was a small cosy area it was inadequate for the number of children attending the room.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Actions

(1)(b) Soft area in Ladybug Room

- Extra mats and blankets will be made available when one is being washed it does not leave the room empty of a cosy corner,

Cozy corner in CP

- Adjust room layout to make area bigger, more soft cushions, mat and soft toys added
- Additional blankets available for when any material is in the wash
- Washing to occur later in the day and dried overnight if required so it is always available for start of day

Supporting documentation submitted

Photographic evidence of developed rest areas in Ladybug and Caterpillar Rooms.

Summary Comment

The registered provider submitted details of the corrective and preventative actions taken in the service to address the non-compliance together with documentary evidence. Based on the information submitted the non-compliance identified under Regulation 20 has been adequately addressed. This will be reviewed at the next inspection.

Part V - Care of Child in Pre-school Service

Regulation 22 – Food and drink

A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Non-Compliance Information

1. The majority of children in the Bumble Bees did not eat the hot dinner at 12pm. No alternative hot meal was available to them. The staff member did offer the children a half or a full rice cake and 1 corn puff crisp from a packet and stated they “were very fussy eaters and don’t usually eat it”. This is not considered adequate.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

- Extra pasta to made as second option for children not eating dinner.
- Offer alternative such as sandwich or wrap at lunch time so food available is much more sustainable for children on premises all day.
- Update menu to remove any dinners that are not being eaten.
- Changing supplier for more variety and options for children.

Supporting documentation submitted

Photographic evidence of menu on display on notice board

Summary Comment

The registered provider submitted details of the corrective and preventative actions taken in the service to address the non-compliance together with documentary evidence. Based on the information submitted the non-compliance identified under Regulation 22 has been adequately addressed.

Implementation and sustainment of the corrective and preventative actions detailed will require assessment at the next inspection.

Part VI - Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information

It was observed that the registered provider has taken the following measures to safeguard the health, safety and welfare of the pre-school children attending the service including:

General Safety:

- Highchairs observed in use were in good condition and fitted with safety harness.
- The external doors were appropriately secured to prevent children from exiting the service unsupervised.
- All emergency exits were clear and unobstructed.
- All blind cords in the service were restricted or inaccessible to the children.

Infection Control:

- Pedal operated waste bins were observed in use and were appropriately maintained on the day of the inspection.
- There was a constant supply of thermostatically controlled warm water, liquid soap and single use paper towels in the service to support hand washing.
- Observed nappy changing procedures were carried out in accordance with the services nappy changing policy and best practice guidelines.

Non-Compliance Information

The registered provider did not ensure that all reasonable measures were taken to safeguard the health, safety and welfare of a preschool child in relation to the following:

General Safety:

1. In the Bumble Bees Room there were sharp unprotected corners on the white shelving unit, and on the white shelving unit and white table in the Caterpillar Room. These are a potential injury hazard.
2. The wall mounted phone in the Bumble Bees Room had a hanging cord from the handset which was accessible to the children and a potential impact hazard.
3. A bottle of cleaning spray was observed sitting on the worktop in the Bumble Bees Room and accessible to the children. This was a health and safety risk.

Infection Control:

4. There were inadequate hand washing practices observed in The Ladybug Room, as the children's hands were not observed being washed prior to dinner time.

Safe Sleep:

1. Documented safe sleep observations were not available for 2 children who were asleep in the cot room. At 12.50pm when the inspector requested to review the documented safe sleep observations, the person in charge advised that the children had just gone off to sleep and no information had been recorded on the electronic device. However, one of the children had been asleep for a period of greater than 20 minutes and this was further confirmed by the staff member who was present in the sleep room and stated "that they did not have access to the electronic device to record the observations"

Corrective & Preventive Action submitted by the Registered Provider

Corrective & Preventive Actions

General Safety:

1. Covers applied to all corners on the shelving units in Bumblebee and Caterpillar rooms. Constant room checks and monitoring to make sure protectors are not removed.
2. Phone lines removed, now being used in play area. Daily room checks by staff and manager to review for any wires or hazards in the room.
3. Reminder issued to all staff the importance of making sure all cleaning products are out of reach of children and placed on a high shelf. Advised of the potential risks to children should they be ingested or rubbed into eyes. Infection control policy issued to all staff on the 15th May 2025 to emphasize the importance of keeping all cleaning solutions out of the reach of children. Spot checks by manager to make sure this is being implemented.

Infection Control:

4. New handwashing routine added for when coming inside after playing outside. Handwashing policy sent to remind staff to maintain strict handwashing policy when returning from the garden. Infection control policy emailed to all staff to highlight the importance of hand washing especially when returning from garden.

Safe Sleep

5. Two new tablets now provided in Ladybugs and Caterpillar rooms for constant updating on the interactive information sharing App during the day. WIFI router has also been added to premises to improve internet signal. Daily spot checks by manager to make sure breaks/sleep/nappy changes are being correctly added

throughout the day. Staff reminded if no internet or access to a device to use pen/paper to log anything immediately and can be added to App at a later time, especially during sleep times.

Supporting documentation submitted

- A copy of the services Infection Control Policy.
- A copy of hand washing policy.
- Managers daily checklist template

Summary Comment

The registered provider submitted details of the corrective and preventative actions taken in the service to address the non-compliances together with documentary evidence. Based on the information submitted the non-compliances identified under Regulation 23 have been adequately addressed. Implementation and sustainment of the corrective and preventative actions detailed will require assessment at the next inspection.

Part VI - Safety

Regulation 26 - Fire safety measures

- (1) A registered provider shall ensure that a record in writing is kept of-*
- (a) any fire drill that takes place in the premises, and*
 - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.*
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.*

Compliance Information

- (1)(a) A record was maintained of the monthly fire drills which had been completed in the service. The last recorded fire drill took place on 14/03/2025.
- (b) A record was kept of the number, type and maintenance of the firefighting equipment and smoke alarms in the premises. Firefighting equipment was last serviced on 11/2024 and the smoke alarms on 18/03/2025.
- (4) Notices of the procedures to be followed in the event of an emergency was displayed in the service

Part VII - Premises and Space Requirements

Regulation 29 - Premises

A registered provider shall ensure that the premises of the service are-
(c) kept adequately lit, heated and ventilated

Non-Compliance Information

(c) There was a lingering odour in the nappy changing area off the Caterpillar Room.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

(c) Drains have been unblocked as of 1st May by registered drainage company. Regular checks on drains outside for any blockages. Staff have been reminded to check for any toys/paper towels being flushed down the toilets. Explain to children in the rooms not to place anything down toilet that is not toilet roll.

Supporting documentation submitted

Receipt for drain cleaning company

Summary Comment

The registered provider submitted details of the corrective and preventative actions taken in the service to address the non-compliance together with documentary evidence. Based on the information submitted the non-compliance identified under Regulation 29 has been adequately addressed.