

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances



**Tusla I.D:** TU2015LS073

**Name of Service:** Kuddz Kidz Playschool Raheen

**Address of Service:** Raheen Village  
Co. Laois

**Email Address:** [martinacuddyryan@yahoo.com](mailto:martinacuddyryan@yahoo.com)

**Name of Registered Provider:** Martina Cuddy Ryan

<b>Type of Proposed Service:</b>	<b>Sessional</b>	<input type="checkbox"/>	<b>Part-Time</b>	<input type="checkbox"/>	<b>Drop-In</b>	<input type="checkbox"/>
	<b>Full Day Care</b>	<input checked="" type="checkbox"/>	<b>Child-minding</b>	<input type="checkbox"/>	<b>Temporary</b>	<input type="checkbox"/>

**Proposed change to service:** Change in number of children that can be accommodated

**Proposed Number of Children:** 55

**Registered Change:** Increase in number of children accommodated from 33 to 55

<b>Date of Inspection:</b>	0	1	1	0	2	0	2	1
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**Inspection undertaken by:** K. Murphy

**Title:** Early Years Inspector

**Tusla Early Years Inspectorate Address:** Early Years Inspectorate,  
Tusla, Child and Family Agency,  
Primary Care Unit, Church Avenue,  
Tullamore, Co. Offaly.

### Rationale for Inspection :

<b>Proposed Change of Circumstance</b>	Change of Circumstance submitted by the registered provider seeking registration for-  (6) Change in number of children that can be accommodated from: 33 to 55.
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**Note: For Office use only, to be completed by Registration Panel**

<b>Registration Status:</b>	Registered Full Day Care service to cater for 55 children
<b>Date of Registration</b>	01/10/2021



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### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Description of Service</b>	<p>Kuddz Kidz Playschool Raheen is currently registered as a full day care service with a capacity for 33 pre-school children aged between 2 – 6 years. The service currently operates between the hours of 09:00 and 18:00 on a Monday to Friday basis. The service is part of a multiple service operated by an independent provider.</p> <p>A change of circumstances was submitted by the registered provider to the Tusla registration office seeking to increase capacity from 33 to 55 children on various sessional/part-time and full day care allocations.</p>
<b>Premises</b>	<p>Under the current registration the early years' service is located in a two storey purposely adapted premises and accommodates 33 pre-school children.</p> <p>A separate single storey building located in the grounds of the premises has recently been constructed consisting of one large pre-school room and sanitary accommodation. The service is proposing to accommodate an additional 22 children on a sessional basis or 16 children on a part time or full day care basis in this new building.</p> <p>Onsite parking and set down facilities are available. The service is rural in its location in the village of Raheen, County Laois.</p>
<b>Staffing</b>	<p>On the 01.10.2021 the deputy designated person in charge facilitated the inspection.</p>
<b>Methodology</b>	<p>The inspection was an announced Fit for Purpose Inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on three themes; Governance, Safety and Premises.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the Inspection report and presented to the Registration Panel for consideration of a decision in relation to the service receiving registration.</p>
<b>Acknowledgements</b>	<p>The Inspector wishes to acknowledge the co-operation of the deputy designated person in charge who was present on the day of the inspection.</p>

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

### Part III - Management and Staff

#### Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

#### Requirement met:

The requirement has been met.

(1)(a)

The pre-school service has a named designated person in charge with other named staff members who are able to deputise as required.

### Part III - Management and Staff

#### Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(8) Without prejudice to paragraphs (2) to (7)—

(b) a child-minder shall ensure that a second person familiar with the operation of the service and in a position to provide assistance to the child-minder in operating the service is, at all times, within close distance of the service and available to attend the service to assist the child-minder in the event of an emergency, and

(c) a registered provider of a sessional pre-school shall ensure that, where the person in charge operates the service single-handedly, a second person familiar with the operation of the service and in a position to provide assistance to the person in charge in operating the service is, at all times, within close distance of the service and available to attend the service to assist the person in charge in the event of an emergency.

#### Requirement met:

The requirement has been met.

(1)

An adequate number of adults will work directly with the children. Provision is in place to meet the necessary adult to child ratios for children proposing to attend on various sessional, part time and full day care allocations.

(8)(b)

Not applicable, the service is not proposing to operate as a child-minder.

(8)(c)

Not applicable, the service is not proposing to operate single-handedly.

**Part V - Care of Child in Pre-school Service**

**Regulation 20 - Facilities for Rest and Play**

- (1) *Subject to this Regulation, a registered provider shall ensure that—*
- (a) *having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and*
  - (b) *there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.*
- (2) *A registered provider—*
- (a) *of a full day care service, a part-time day care service, a sessional preschool service or a child-minding service that is registered for the first time on or after 30 June 2016*
  - or
  - (b) *of a full day care service, a part-time day care service, a sessional preschool service or a child-minding service that moves premises on or after 30 June 2016, shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.*
- (3) *A registered provider of a full day care service, a part-time day care service or a child-minding service, other than such a service to which paragraph (2) applies, shall ensure that—*
- (a) *a suitable, safe and secure outdoor space to which the pre-school children attending the service have access on a daily basis is provided on the premises.*
  - or
  - (b) *where no such space is provided, the preschool children attending the service have access on a daily basis to an outdoor service.*
- (4) *Where outdoor space to which the pre-school children attending the service have access is provided on the premises of a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre, the registered provider shall ensure that such outdoor space is suitable, safe and secure.*
- (5) *Where pre-school children attending a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre have access to an outdoor space other than such a space specified in paragraph 4, the registered provider shall ensure that such outdoor space is suitable.*

**Requirement met:**

The requirement has been met.

(1)(a)  
 Suitable and adequate play and work equipment are provided indoors and outdoors which incorporate areas with toys and equipment for arts and crafts, home corners, interest areas, sensory and table top activities.

(b)  
 Soft furnishings provide suitable and adequate rest facilities in the pre-school room. Low level beds are already in place in the service to accommodate the sleep needs of children aged 2-3 years.

	<p>(2)(a) The service was registered after 30 June 2016 and an outdoor play area is provided on the premises.</p> <p>(2)(b) Not applicable, as the service did not move premises after 30 June 2016.</p> <p>(3)(a)(b) An outdoor area is attached to the rear and side of the service which can be accessed directly via a door off the pre-school room. A high level wooden fence, hedging and a wooden gate secure the perimeter of the designated outdoor play areas. A variety of bikes, trikes and outdoor toys are available. Separate artificial grass, concrete, decking and absorbent wood bark surface areas are in place.</p> <p>(4) Not applicable, as the service is not operating as a sessional service.</p> <p>(5) Not applicable, as an outdoor play area is attached to the premises.</p>
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Part V - Care of Child in Pre-school Service

**Regulation 22 – Food and Drink**

*A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.*

**Requirement Met:**

The requirement has been met.

A separate kitchen is located to the front of the existing premises. During term time parents provide the morning snacks for children attending on a sessional basis. Refrigerated storage facilities are available. A three week menu plan is in place detailing the various types of snacks and meals to be provided to children proposing to attend on a part time and full day care basis. The designated person in charge will prepare all meals and snacks for children attending the service on a full day care basis.

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

### Part VI - Safety

#### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

#### Requirement Met:

The requirement has been met.

Unauthorised access to the service and unsupervised exit of children from the service is controlled by parents taking children to the designated entrance of the service for the pre-school service. The front door is secured. A designated fire assembly point is located to the side of the premises.

### Part VI - Safety

#### Regulation 25 – First Aid

- (1) *A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*
- (2) *A registered provider shall ensure that a suitably equipped first aid box for children—*
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and*
  - (b) is available to the children attending the pre-school service at all times*

#### Requirement met:

The requirement has been met.

(1)

Evidence was available which confirmed that the staff working in the service had completed first aid training.

(2)(a)

A first aid box is stocked with sufficient supplies for the number of children proposing to attend and is located in the new pre-school room out of the reach of children. An operational telephone is available in the service.

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## Inspection Due to a Proposed Change of Circumstances

### Part VI – Safety

#### Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
  - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

#### Requirement met:

The requirement has been met.

(1)(a)

A record of the monthly fire drills conducted in the pre-school service was available.

(b)

Commissioning certificates were available in respect of the newly installed fire fighting equipment and the fire detection and smoke alarm system in the new building.

(4)

A notice of the procedure to be following in the event of a fire was displayed in the entrance hall of the new building.

### Part VI - Safety

#### Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

#### Requirement met:

The requirement has been met.

Confirmation that the service is covered for the proposed number of children between the age ranges of 2 - 6 years is in place.

Part VII – Premises and Space Requirements

**Regulation 29 – Premises**

*A registered provider shall ensure that the premises of the service are—*

- (a) of sound and stable structure,*
- (b) safe and secure,*
- (c) kept adequately lit, heated and ventilated,*
- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities.*

**Requirement met:**

The requirement has been met.

(a)

The new premises consisting of a pre-school room and sanitary accommodation have been recently constructed and visually appear to be of sound and stable structure.

(b)

The entrance to the new building is secure. The entrance door to the new pre-school room is secured by means of an automatic magnetic lock system.

(c)

Openable windows provide both natural light and ventilation throughout the building. The light fittings are covered and fully operational to provide adequate artificial light to the pre-school room and the sanitary accommodation area. Thermostatically controlled electric radiators are in place in the pre-school room, the sanitary accommodation and the entrance hall of the new building. In the proposed occupied areas an environmental temperature of approximately 20 degrees Celsius was recorded.

Waste water and sewage is removed from the premises by means of a septic tank with a percolation unit. Potable drinking water is supplied to the premises by means of the public water supply.

(d)

The floors and walls were new and well maintained. A cleaning schedule was available for the service and records were in place. A pest control system is operated by the registered provider. Waste and refuse is removed on a daily basis to externally located closed bins. A contractor for the collection of refuse bins has been engaged by the service to collect refuse from the premises on a scheduled basis.

(e)

In respect of the proposed change in the number of children that can be accommodated. Two water closets and two wash hand basins are provided in sanitary accommodation located adjacent to the pre-school room.

The sanitary accommodation area is ventilated directly to the outside air by openable windows and provides suitable sanitary accommodation for up to 22 children in daily

	<p>attendance for ECCE provision. A wall mounted nappy changing unit is in place if required.</p> <p>The new sanitary accommodation is stocked with a sufficient supply of liquid soap and paper hand towel. The wash hand basins are plumbed with an instantaneous supply of hot and cold water.</p> <p>In separate sanitary facilities located in the main premises of the early years' service one water closet and one wash hand basin are designated for staff use.</p>
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**Part VII – Premises and Space Requirements**

**Regulation 30 – Minimum Space Requirements**

- (1) Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*
- (2) A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.*
- (3) A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.*
- (4) Where a registered provider contemporaneously provides—*
  - (a) a sessional pre-school service, and*
  - (b) a full day care service or a part-time day care service, or both, the minimum clear floor space applicable for the duration of the sessional preschool service in respect of the children attending that service shall be the floor space specified in paragraph (3).*
- (5) A registered provider of a temporary pre-school service shall ensure that a minimum of 2 square metres of clear floor space is available for each child attending the service.*

<b>Requirement met:</b>	<p>The requirement has been met.</p> <p>(1) Adequate floor space for the work, play and movement of children proposing to attend on a full day care basis is available.</p> <p>(2) The new pre-school room with an area of approximately 40 m<sup>2</sup> in line with the floor plans submitted provides the minimum amount of clear floor space in respect of the proposed age range for an increased number from 33 to 55 children to attend on various sessional, part time and full day care allocations.</p> <p>(3) Not applicable, the service is operating as a full day care service.</p> <p>(4)(a)(b)</p>
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As part of the proposed registered capacity, in a contemporaneous situation a minimum of 1.818 square metres is available in the new pre-school room for up to 22 children to attend on a sessional, part time and full day care basis is available.

(5)

Not applicable, the service is operating as a full day care service.