

Early Years Inspectorate Regulatory Report

Pre School

TUSLA Identifier:	TU2015MH084
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Name of Service:	Jordan Preschool
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Address of Service:	Community Centre, Castlejordan, Co. Meath
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Eircode:	R35 W652
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Name of Registered Provider:	Kathleen O'Rourke
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Service type:	Sessional
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Date(s) of Inspection:	13/02/2025
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No of pre-school children:	AM	13	PM	0
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Address of the Early Years Inspectorate:	Tusla Early Years Inspectorate Meath Child & Parent Support Hub, Commons Road, Navan, Co. Meath.
Inspection undertaken by:	D. Murray
Title:	Early Years Inspector

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Conditions if applicable	Not Applicable
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Description of service

Jordan Pre-school provides a sessional service to children from 2 to 6 years and participates in the Early Childhood Care and Education Programme (ECCE). Hours of operation are from 09:15am to 12:15am Monday to Friday. The service is located in a community centre and consists of 2 interconnecting rooms: Messy Playroom and the Free Playroom with sanitary facilities. The children move freely between the 2 rooms. An outdoor space is located to the rear of the premises. The service also has access to the community hall in the building.

Staffing

Employed to work in the service were a designated person in charge, 3 childcare staff and 2 staff members on a Community Employment scheme (CE).

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance/ health, welfare and development of child/ safety/ premises and facilities. The inspection may also focus on other areas as required.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re-occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform

decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Acknowledgments

The inspector wishes to acknowledge the cooperation of the designated person in charge, staff and children who were present on the day of the inspection.

Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,*
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises.*

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,*
- (b) consideration of references from reputable sources in the case of a person who has no past employers,*
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and*
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.*

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

Compliance Information

- (1) (a) The service had a designated person in charge and a named person to deputise as required.
- (b) A designated person in charge was on the premises when the inspectors arrived unannounced to carry out the inspection.
- (2) Six staff files were reviewed.
- (a)&(b) Twelve validated written references were available either from a past employer or from a reputable source.
- (c) Garda vetting disclosures had been obtained for the 6 staff. The service also demonstrated compliance with the Early Years Inspectorate Regulatory Notice requiring services to renew Garda vetting every three years.
- (d) Not applicable as no staff member had resided outside the jurisdiction for a period of more than 6 consecutive months as an adult.
- (4) Five childcare staff had a major award in Early Childhood Care and Education at Level 5 and above on the National Framework of Qualifications or a qualification deemed by the Minister to be equivalent. One CE staff member did not have a childcare qualification but was working under supervision at all times and was not maintaining ratios.

Part III – Management and Staff

Regulation 11 - Staffing levels

- (1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*
- (3) Subject to paragraph (5), a registered provider of a sessional pre-school service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 2 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) therefore at that reference number is satisfied.*

Compliance Information

- (1) The registered provider ensured that an adequate number of adults were working directly with the children attending the service.

(3) Present on the morning of inspection was:

The Messy Playroom there was the designated person in charge, 1 childcare staff member and 1 CE staff member caring for 8 children.

The Free Playroom there was 1 childcare staff member with 1 CE worker caring for 5 children. The children in both rooms ranged in age from 3 to 5 years.

Part V - Care of Child in Pre-school Service

Regulation 19 - Health, welfare and development of child

(1) A registered provider shall, in providing a pre-school service, ensure that-

(a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and

Compliance Information

Basic needs:

- Staff supported children's learning with activities that were observed to be fun and creative. The curriculum was child led incorporating the themes of the month which was "Spring-New Life" and the theme of the week which was "Valentines Day" with children's artwork displayed to reflect these themes.
- Children moved freely between the 2 rooms engaging in messy play and free play with children given choices as to their chosen activities.
- The children brought their own healthy lunches which they had at 11am. Staff members were observed chatting with the children at lunch time, helping the children when required whilst encouraging conversation and extending interactions.
- Children's individual needs were well supported by the staff member. The staff members were observed to be responsive to the children's cues should they need to use the toilet, with supervision and assistance provided when required.

Supporting relationships around children:

- Transitions were handled smoothly as the children were given ample time to complete one activity before starting the next.
- The adults were observed promoting positive behaviour and supported children to find positive solutions when they experienced challenge in sharing play equipment and materials. The children sought out the staff members for comfort and support.

- Monthly newsletters were sent home to update parents on the monthly curriculum and activities.

Part V - Care of Child in Pre-school Service

Regulation 20 – Facilities for rest and play

- (1) Subject to this regulation, a registered provider shall ensure that-
- (b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.
- (2) A registered provider-
- (a) of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that is registered for the first time on or after 30 June 2016,
- shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.

Compliance Information

(1)(b) In the Free Playroom there were 2 children’s couches available should a children need to take a break from activities and rest.

(2)(a) The outdoor space had a grass and a cemented area which was enclosed by walls with a secure gate. A partially sheltered area permitted outdoor play in all types of weather.

Part V - Care of Child in Pre-school Service

Regulation 21 – Equipment and materials

A registered provider shall ensure that there is adequate and suitable furniture, play and work equipment and materials available on the premises of the pre-school service.

Compliance Information

- The care rooms had areas of interest with supporting equipment which incorporated natural/sensorial materials, messy play, art and crafts and a range of suitable toys.
- Equipment in the outdoor space included picnic benches, sand pits, planting areas, tyres, wooden activity unit with slides, swings and a climbing wall.

Part VI - Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information

General Safety:

- On the day of inspection both the indoor and outdoor environment appeared safe. Regular risk assessments were conducted on the indoor and outdoor areas. The designated person in charge had a clear understanding of her role and range of responsibilities in ensuring the safety, health and welfare of the children attending the service.

Part VI - Safety

Regulation 25 - First aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children-

(a) is safely stored in an easily accessible and conspicuous position on the premises, and

(b) is available to the children attending the pre-school service at all times.

Compliance Information

(1) The service provided evidence that a person had up to date First Aid Responders course and was available at all times to the children attending the pre-school service.

(2)(a) and (b) A suitably equipped first aid box was available and safely stored in the premises.

Part VI - Safety

Regulation 26 - Fire safety measures

- (1) A registered provider shall ensure that a record in writing is kept of-*
- (a) any fire drill that takes place in the premises, and*
 - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.*
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.*

Compliance Information

- (1)(a) A written record was available of the fire drills completed in the service. The last recorded fire drill was on 21/01/2025.
- (b) A record was maintained of the number, type and maintenance record of the fire fighting equipment and mains powered smoke alarms on the premises. The fire fighting equipment was last serviced on the 10/06/2024. The mains powered smoke alarms were last serviced on the 13/09/2024.
- (4) A notice of the procedures to be followed in the event of a fire was conspicuously displayed on the premises.

Part VI - Safety

Regulation 28 - Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Compliance Information

The registered provider ensured that the service was adequately insured for 34 children at any one time attending the service. The policy showed that the service was insured from 28/03/2024 to the 27/03/2025.