

# Early Years Inspectorate Regulatory Report

## Pre School

<b>TUSLA Identifier:</b>	TU2015MH157
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<b>Name of Service:</b>	Ratoath Childcare Limited
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<b>Address of Service:</b>	Jamestown, Ratoath, Co. Meath
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<b>Eircode:</b>	A85 CX82
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<b>Name of Registered Provider:</b>	Ellen Holian
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<b>Service type:</b>	Full Day, Sessional
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<b>Date(s) of Inspection:</b>	16/04/2025
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<b>No of pre-school children:</b>	AM	53	PM	51
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<b>Address of the Early Years Inspectorate:</b>	180-189 Lakeshore Drive, Airside Business Park, Swords, Co Dublin K67 Y5C6
<b>Inspection undertaken by:</b>	AM Coyle & S Taaffe
<b>Title:</b>	Early Years Inspectors

### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Conditions if applicable</b>	Not applicable.
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### Description of service

Ratoath Childcare Limited provides full day, part time and sessional pre-school care and education to children aged 0 - 6 years during the hours of operation, 8am – 6pm Monday to Friday. The service is located on the outskirts of Ratoath village in Co Meath and is conducted from 2 buildings, Building A and Building B. There were 5 care rooms in operation in Building A, namely the Waddler room, the Toddler room 1, Toddler room 2, and the Playschool room, all of which are located on the ground floor with the Preschool room located on the first floor. In Building B there are 4 care rooms, 2 of which are used for the provision of sessional pre-school care namely ECCE room 1 & ECCE room 2, neither of which were in operation on the day of inspection; school aged care is also facilitated in this building. A range of outdoor play areas were available to the children attending the service in both buildings.

### Staffing

The service employs 32 staff members to include the registered provider and company director, a service manager and assistant manager who are employed to coordinate the day-to-day operational management of the service. Three staff members work with the school aged children only and 4 chefs are employed in the service. There are currently 4 students on placement in the service with 2 students present on the day of inspection. The registered provider was present in the service throughout the inspection.

### Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance, health, welfare and development of child, safety, premises and facilities. The inspection may also focus on other areas as required.

The inspection focused on an examination of compliance under regulations 9, 11, 15, 16, 19, 21, 23 and 25. These findings are outlined within the relevant regulations within this report.

A sampling process was used to assess compliance under regulation 15 – Record of pre-school child.

The scope of the inspection included the care rooms in Building A only as the care rooms facilitating pre-school children in Building B were not in operation on the day of inspection.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

### Additional Information

An Immediate Action Notice was issued to the registered provider for excessively hot water at wash hand basins in the Waddler room and the Playschool room in the service. The registered provider provided the inspectorate with written assurances of appropriate preventive actions being implemented in the service to reduce the likelihood of the hot water temperature exceeding 43°C within 24 hours of the notice being issued.

### Acknowledgments

The inspectors wish to acknowledge the cooperation of the registered provider, person in charge, staff and children who were present on the day of the inspection.

### Part III – Management and Staff

#### Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,
- (b) consideration of references from reputable sources in the case of a person who has no past employers,
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

#### Compliance Information

(1)(a) The service manager was the designated person in charge of the service and there was a named person available to deputise as required.

(b) The service manager was present and in charge of the service when the inspectors arrived unannounced on the morning of the inspection.

A total of 36 files were reviewed including the file for the registered provider, company director, and 25 staff members who work directly with the children attending the service of which 3 staff members work with the school aged children only, 4 chefs, one staff member employed in an administrative capacity and 4 students who are currently on work experience placement in the service.

(2)(a) Fifty-one written and appropriately validated references were available from a past employer.

(b) Twenty-one written and appropriately validated references were available from a source other than a past employer.

(c) Garda vetting disclosures were available for all the staff members and students whose files were reviewed. The service demonstrated compliance with the Early Years Inspectorate Regulatory Notice requiring services to renew Garda vetting every three years.

(d) International police vetting was available for 8 staff members who had lived outside the Irish state as an adult for more than 6 consecutive months.

(4) The registered provider, company director, the service manager and 21 core staff members held a major award in Early Childhood Care and Education at Level 5 - 8 on the National Framework of Qualifications (NFQ) or a qualification deemed by the Minister to be equivalent.

### Non-Compliance Information

(4) Documentary evidence was not available to demonstrate that 1 staff member whose file was reviewed held an appropriate childcare qualification at Level 5 or higher on the National Framework of Qualifications or a qualification deemed by the minister to be equivalent.

### Corrective & Preventive Action submitted by the Registered Provider

#### Corrective Action

(4) The staff member in question has applied to the DCEDIY to have their studies verified as equivalent to Level 5 or higher on the National Framework of Qualifications. She has also provided a more detailed letter from her college confirming her attendance for 4 years studying her degree and that she has passed years 1, 2 and 3 and is awaiting results for year 4.

#### Preventive Action

(4) Check added to Tusla Staff File Requirements for letter of recognition.

#### Supporting documentation submitted

Confirmation of qualification for staff member.

Copy of check list for staff files.

### Summary Comment

The inspectors have reviewed the actions and evidence submitted. The noncompliance identified under regulation 9 – management and recruitment has been adequately addressed.

## Part III – Management and Staff

### Regulation 11 - Staffing levels

- (1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*
- (2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.*
- (8) Without prejudice to paragraphs (2) to (7)-*
- (a) a registered provider of a pre-school service other than a child-minding service or a sessional pre-school service shall ensure that there are at least 2 adults on the premises at all times,*

### Compliance Information

- (1) On the days of inspection there was an adequate number of staff working directly with the children attending the service.
- (2) The adult to child ratios were correct in the service when the inspectors arrived unannounced at 08:50am on the morning of inspection and remained so throughout the inspection.

- In the Waddler room there were 9 children aged 1 year 5 months to 2 years being cared for by 3 staff members.
- In the Toddler room 1 there were 11 children aged 2 years 4 months to 3 years 1 month being cared for by 2 staff members. In addition, a college student was present in this room, being facilitated to work under supervision in a supernumerary capacity, as part of a work experience placement.
- In the Toddler room 2 there were 6 children aged 2 years 5 months to 3 years being cared for by 1 staff member.
- In the Playschool room there were 13 children aged 3 years 4 months to 4 years 1 month being cared for by 3 staff members.
- In the Full day care preschool room, there were 14 children aged 3 years to 5 years being cared for by 2 staff members. Additionally, a college student was present in this room, being facilitated to work under supervision in a supernumerary capacity, as part of a work experience placement.

The service manager and assistant manager both provided relief and support in the care rooms when needed during the inspection including for nappy changing and for break cover.

(8)(a) Based on a review of the service staff roster and staff sign in records it was evident that the registered provider ensured that there were always at least 2 adults on the premises.

### Part IV – Information and Records

#### Regulation 15 – Record of pre-school child

*(1) A registered provider of a pre-school service other than a pre-school service in a drop-in centre or a temporary pre-school service shall ensure that a record in writing is kept in respect of each pre-school child attending the service containing the following particulars:*

- (a) the name and date of birth of the child;*
- (b) the date on which the child first attended the service;*
- (c) the date on which the child ceased to attend the service;*
- (d) the name and address of a parent or guardian of the child and a telephone number where that parent or guardian or a relative or friend of the child can be contacted during the hours of operation of the service;*
- (e) authorisation for the collection of the child;*

*(f) details of any illness, disability, allergy or special need of the child, together with all the information relevant to the provision of special care or attention;*

*(g) the name and telephone number of the child's registered medical practitioner;*

*(h) record of immunisations, if any, received by the child;*

*(i) written parental consent for appropriate medical treatment of the child in the event of an emergency.*

*(3) A record in writing referred to in paragraph (1) or (2) shall be open to inspection on the premises by-*  
*(c) an authorised person.*

### Compliance Information

(1) A sampling process was used in relation to the children's records. All 11 sampled registration forms were appropriately completed with the required information as specified in sub-sections (a) to (i) in this regulation.

(3) The children's records were available and open for review by the inspectors as authorised persons.

## Part IV – Information and Records

### Regulation 16 – Record in relation to pre-school service

*(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:*

*(h) details of attendance by each pre-school child on a daily basis;*

*(i) details of staff rosters on a daily basis;*

*(j) details of any medication administered to a pre-school child attending the service with signed parental consent;*

*(k) details of any accident, injury or incident involving a pre-school child attending the service.*

*(3) A record referred to in paragraph (1) shall be open to inspection on the premises, and the documents and records referred to in paragraph (2)(a) shall be open to inspection whether on the premises or elsewhere, by an authorised person.*

### Compliance Information

(1)(h) Details of children's attendance including arrival and departure times were recorded in attendance registers in each care room.

(i) An up-to-date weekly staff roster was available, and staff sign in records were maintained on a daily basis.

### Non-Compliance Information

(1)(j) Documented parental consent was not always available to authorise staff members to administer temperature reducing medication to children attending the service. Records indicated that on 26/02/2024, 27/02/2025, 03/03/2025, 11/03/2025, 13/03/2025 and 19/03/2025 children who were present in the service received temperature-reducing medication in the absence of written parental consent. The inspector was informed that verbal consent for the administration of temperature-reducing medication was routinely sought from parents in the event that a child developed a high temperature whilst present in the service.

(k) The records of accidents, injuries and incidents involving preschool children were not always completed in full as some records were not signed by the child's parent or guardian on collection, to document that had been informed and were aware of the incidents. Examples of this practice included incidents that had occurred in the service on 14/11/2024, 17/01/2025, 28/01/2025, 27/02/2025 and 27/03/2025 which had not been signed by the parents.

## Corrective & Preventive Action submitted by the Registered Provider

### **Corrective Action**

(1) (j) A permission letter has been generated for each family indicating Febrile Reducing Medication will be administered by Ratoath Childcare Ltd should it be deemed in the child's best interest. This letter is being distributed to families over the course of the week and filed with the child's record form.

Since the inspection any medical forms without parent's signatures have been corrected.

(k) Any accident or injury forms not signed by parents have been corrected.

### **Preventive Action**

(1)(j) Additional declarations have been added to the child record forms for new children joining the service that specifically states Febrile Reducing medication will be administered to a child should it be deemed necessary.

They will continue with the practice of contacting parents before the administration of Febrile Reducing medication to receive verbal consent. At their most recent staff meeting (May 19<sup>th</sup>) as part of the agenda they reminded all staff of the importance of having all medical forms signed by parents upon collection.

(k) The most recent staff meeting (May 19<sup>th</sup>) reiterated the importance of accident forms being fully completed and signed by parents upon collection.

### **Supporting documentation submitted**

Copy of permission form for the administration of medication.

### Summary Comment

The inspectors have reviewed the actions and evidence submitted. The noncompliance identified under regulation 16 – record in relation to pre-school service has been adequately addressed.

### Part V - Care of Child in Pre-school Service

#### Regulation 19 - Health, welfare and development of child

*(1) A registered provider shall, in providing a pre-school service, ensure that-*

*(a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and*

### Compliance Information

(1)(a) The following observations are examples of how each child's learning, development and well-being was facilitated within the daily life of the service:

#### Basic needs:

- Throughout the care rooms in the service the staff members were observed warmly engaging with the children, encouraging and working in partnership when meeting the children's care needs and facilitating their play activities.
- There was a healthy eating policy in place in the service and healthy meals and snacks were prepared by the onsite chef and served to the children at regular intervals throughout the day. Mealtimes were observed to be a pleasant unhurried experience with children given plenty of time to enjoy their meals. Throughout the care rooms staff members were observed sitting with the children warmly engaging them in conversation during mealtimes with staff members in the Waddler and Toddler rooms observed sitting at the younger children's eye level, smiling and chatting with the children when feeding, providing assistance or gently encouraging the children to eat. The children in the Waddler room who were spoon fed were also provided with a spoon to encourage them to master the skill independently. Bananas were served for the morning snack in the Waddler room and in the Toddler room. Spaghetti Bolognese was served for dinner and soft rolls with oven baked sausages were provided for tea on the day of inspection. Throughout the care rooms the children's labelled water bottles were accessible on low level shelving for children to take as they required throughout the day.
- Nappy changing took place at scheduled times in the care rooms and more frequently as required throughout the day. The staff members engaged positively with the children throughout the process by singing songs and chatting with the children. The children who were toilet trained were encouraged to be

independent in their toileting needs with support and encouragement provided as necessary including gentle reminders from the staff to the children regarding hand washing. Bibs were provided to the younger children before they ate, and the children's faces were washed after eating.

- The individual sleep needs of the children were met in the service, all the children in the service on the day of inspection slept at a designated sleep time after dinner. The inspectors were informed by staff members that children who showed signs of tiredness at other times throughout the day would be facilitated to sleep if required. Rest facilities comprising of floor mats, cushions and soft toys were provided in the care rooms where some children were observed spending time relaxing during the day.
- The care rooms were spacious and provided the children with the opportunity for movement and play and throughout all the care rooms the children were observed engaging with the play opportunities available. The weather on the day of inspection was wet and not conducive to outdoor play, however the staff members informed the inspectors that outdoor play forms an important part of the daily routine in the service.

### Supporting relationships:

- There was a warm and welcoming atmosphere in the service and in all the care rooms the staff were observed interacting with children in a warm, caring and sensitive manner, through the use of language speaking in soft tones, using the children's individual names, making eye contact and positioning themselves at the children's level during interactions. Children were offered regular praise and encouragement for their involvement in activities and on completion of tasks. The staff members were observed to be active members in the children's play and extended children's learning whilst engaged in an activity through the use of open-ended questions.
- The staff members in the care rooms were observed supporting children to interact positively with each other helping children to develop social relationships with their peers and to diffuse minor disputes that arose between children.
- The staff members worked well together and supported each other in the care of the children, modelling positive ways of interacting with each other and the children. Staff members updated each other on the children's care throughout the day which ensured the children's care needs were met in a timely manner.
- A written record of the younger children's meals, activities, general wellbeing and if relevant nappy changes and sleep were maintained and shared with parents when the children were being collected from

the service. Parent and staff members exchanged information verbally at drop-off and collection with additional contact made when required.

### Part V - Care of Child in Pre-school Service

#### Regulation 21 – Equipment and materials

*A registered provider shall ensure that there is adequate and suitable furniture, play and work equipment and materials available on the premises of the pre-school service.*

#### Compliance Information

The service was equipped with adequate and suitable furniture and play equipment and materials to meet the needs of the children as evidenced in the following examples:

- Throughout the care rooms the play materials and equipment were displayed and readily accessible on low level shelving to promote the children’s choice and independence when selecting their play opportunities. The children in the service demonstrated familiarity with their environments to access the toys and play resources they chose to play with.
- The Waddler room accommodated the youngest children attending the service with the care room containing age-appropriate play materials and equipment. Toys and play materials suitable for the age and stage of the children accommodated in each room were provided to support the development of the children’s fine motor skills with standard jigsaws, pegged wooden jigsaws, wooden and plastic bricks, interlocking plastic toys, shape sorters, small world figurines and animals, stacking toys along with a large ball pit and climbing wedges to encourage and support the children’s physical play.
- The play and learning environment within each of the care rooms contained a range of play resources which were arranged to create a number of well-defined areas of interest which supported a variety of play experiences. Home areas with kitchens, shop areas, baby care items, dress up resources and construction areas supported the children’s sensory and imaginary play. The provision of jigsaws, shape sorters and a wide variety of blocks enhanced the children’s cognitive and fine motor development with sensory play encouraged through the availability of playdough and dried foods in the care rooms. The children’s creativity was encouraged through the accessibility of a range of arts and crafts materials throughout all the care rooms.
- A wide selection of books was provided in the care rooms which supported the children’s language development, and this was further enhanced through conversation, storytelling and singing.

- Throughout the care rooms the children’s sense of identity and belonging was reflected with the children’s artwork on display in addition to the children’s family photographs.
- There were 2 enclosed outdoor areas provided for the children attending Building A. The children attending the Waddler room, Toddler room 1 and Toddler room 2 were facilitated to play in the outdoor space located off the main corridor. This area was covered with an artificial grass surface and a range of play resources were available including a well-resourced outdoor kitchen, a low-level plastic climbing frame, low level slides, a tray-top activity table, self-propel cars, balance bikes, wheelbarrows, cones, tyres and seating for children. The outdoor area located to the rear of the building was used by the children attending the remaining pre-school rooms in Building A. Play equipment provided on the impact-absorbent surfacing in this section included a large wooden climbing frame with standing platforms and slides attached, a smaller wooden climbing frame, two swings, fixed-spring sit-on rockers and covered bench-style seating. Additionally, a spacious section of this outdoor play area was covered in concrete. The children attending the care rooms in Building B had their own separate enclosed well-resourced outdoor play area which adjoined the premises.

### Part VI - Safety

#### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

#### Compliance Information

##### General Safety:

- The front doors leading into the service was appropriately secured to prevent the children from exiting unsupervised and to restrict unauthorised persons from gaining access to the premises.
- Stairways were fitted with appropriate handrails and children were observed to be appropriately supervised when using the stairs.
- The service’s designated emergency exits were unobstructed.
- Cleaning agents were stored safely out of the reach of children.
- The kitchen was inaccessible to children on the day of inspection.

##### Infection Control:

- The premises’ play equipment and materials were in a clean and hygienic condition. Documented up-to date cleaning schedules were available.

- Tables were observed to be appropriately cleaned before and following meals and snacks.
- Staff members wore individual aprons and gloves for nappy changing procedures and washed their own hands before changing gloves between each nappy change. The children's hands were washed after nappy changing.
- The children in the service were facilitated to wash their hands before eating and following outdoor and messy play. Children who were toilet trained were gently reminded, and assisted, when necessary, to wash their hands after using the toilet.

### Administration of Medication:

- Medications were stored out of the reach of children. No children were observed having medication administered on the day of inspection.

### Safe Sleep:

- The staff members described safe sleep practices. Sleep checks were carried out and documented at 10 minutes intervals on all sleeping children during the inspection, noting each child's position, colour and breathing pattern. Based on a review of previous sleep logs maintained in the service, 10-minute sleep checks were carried out and recorded in this manner on a daily basis.
- The temperature in the sleep rooms was monitored and maintained within the safe sleep temperature range of 16 - 20°C.

### Fire Safety:

- The service's designated emergency exits were unobstructed.

### Non-Compliance Information

#### General Safety:

1. The hot water supply provided at some wash hand basins in the service exceeded the maximum safe water temperature of 43°C and posed a risk of scalding as detailed in table 1.1 below

Location	Time recorded	Water Temperature
Waddler Room - nappy changing room	11.00am	53°C
	2.00pm	55.2°C
	4.35pm	57.3°C
	11.00am	50.2°C

<b>Waddler Room - care room sink</b>	2.00pm	51.2°C
	4.35pm	54.7°C
<b>Playschool Room - nappy changing room</b>	11.10am	55.1 – 55.8°C (both taps)
	12.25pm	55.8 – 57.7°C (both taps)
	4.25pm	55.6 – 56.4°C (both taps)
<b>Playschool Room - care room sink</b>	11.00am	55.6°C
	12.25pm	55.6°C
	4.25pm	56.4°C

**Table 1.1 Water temperature readings recorded on the day of inspection.**

When identified, the inspectors informed the staff members caring for the children of this scalding risk and following this the children in these two care rooms were supported to wash their hands using cold water for the remainder of the inspection as a temporary control measure. An immediate action notice was issued to the to the registered provider in relation to these water temperatures.

#### **Infection Control:**

- The bin provided for the disposal of nappies in the nappy changing room adjoining Toddler room 1 was not pedal-operated. This increased the risk of cross contamination due to the numerous touch points required to dispose of a soiled nappy.

#### **Safe Sleep:**

- Inadequate space was left between some of the stackable beds in the sleep room adjacent to the kitchen on the ground floor of the premises. Spacing stackable beds at less than the recommended distance of at least 50cm apart increased the risk of cross infection and could potentially delay staff in accessing children in the event of an emergency.
- A sleep plan incorporating a robust risk assessment was not available for the child aged 1 year 10 months who slept on a standard sleep mat on the floor in the Waddler room to demonstrate the child's developmental readiness to move from a cot to floor mat.

#### **Action submitted by the Registered Provider**

### Corrective Action

#### General Safety:

1. The landlord manually adjusted the thermal regulators under each sink to correct the temperature of the hot water.

#### Infection Control:

2. A new nappy bin was ordered and delivered. The other bin was removed from the room.

#### Safe Sleep:

3. The beds of the sleep room have been re-arranged to allow a minimum of 50cm between each bed.
4. A sleep needs plan has been filled out for the child in question and is kept on file in the waddler room.

### Preventive Action

#### General Safety:

1. Sporadic checks have been put in place to monitor the water temperature.

#### Infection Control:

2. Upon delivery bins will be checked to ensure they are the correct type and foot operated.

#### Safe Sleep:

3. Signage has been placed in the sleep room alerting all staff to the importance of maintaining this distance between each bed.
4. Staff of the waddler room have been provided with information relating to the filling out of the care plans and have blank copies on file for future use should they be needed.

### Supporting documentation submitted

#### General Safety:

1. Evidence already submitted as response to IAN.

#### Infection Control:

2. Photograph of the new bin.

#### Safe Sleep:

3. Photo of room layout and signage reminding staff of minimum space between beds.
4. Copy of sleep needs plan.

### Summary Comment

The inspectors have reviewed the actions and evidence submitted. The noncompliance identified under regulation 23 - Safeguarding health, safety and welfare of child has been adequately addressed.

## Part VI - Safety

### Regulation 25 - First aid

*(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*

*(2) A registered provider shall ensure that a suitably equipped first aid box for children-*

*(a) is safely stored in an easily accessible and conspicuous position on the premises, and*

*(b) is available to the children attending the pre-school service at all times.*

### Compliance Information

(2)(a) and (b) Suitably equipped first aid boxes were available and safely stored throughout the service.

### Non-Compliance Information

(1) A person trained in first aid including first aid responder (FAR) training was not always immediately available to the children attending the pre-school service as evidenced in the staff roster and the in-date FAR certifications, one member of staff based in Building A and one staff member based in Building B had in date FAR training. However, given the distance between Building A and Building B a staff member is required at all times in each building, the staff roster confirmed that this is not the case.

### Corrective & Preventive Action submitted by the Registered Provider

#### Corrective Action

(1) Two additional staff have been booked for FAR training June 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> 2025. This will provide 2staff in Building A and B available at all times.

#### Preventive Action

(1) An excel spreadsheet has been compiled outlining each staff members certs relating to fire training, first aid, manual handling etc. This spreadsheet will allow management to periodically check for certificates about to expire and book training as needed.

#### Supporting documentation submitted

Confirmation of booking for forthcoming FAR training

## Summary Comment

The inspectors have reviewed the actions and evidence submitted. The noncompliance identified under regulation 25 - First aid has been adequately addressed.