

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

**Tusla I.D.:** TU2015MH158

**Name of Service** The Village Pre- School Drumbaragh

**Address of Service:** The Crea Centre, Drumbaragh, Kells, Co Meath.

**Email Address:** drumbaraghpreschool@gmail.com

**Name of Registered Provider:** Celine Govern

<b>Type of Proposed Service:</b>	<b>Full Day Care</b>	<input type="checkbox"/>	<b>Part-Time</b>	<input type="checkbox"/>	<b>Sessional</b>	<input type="checkbox"/>
	<b>Drop-In</b>	<input type="checkbox"/>	<b>Childminding</b>	<input type="checkbox"/>	<b>Temporary</b>	<input type="checkbox"/>

**Proposed change:** Change in service type from Sessional to Full Day, Part Time, Sessional.  
Change in Hours of Operation from 09:00-12:30 to 08:00-18:00 hrs.

**Proposed Number of Children:** 44

**Recommended Change Following Inspection:** The service can operate as a full day care, part time and sessional service.  
The service can operate from 08:00-18:00 hrs.

**Registered change:** Change in service type from Sessional to Full Day, Part Time, Sessional.  
Change in Hours of Operation from 09:00-12:30 to 08:00-18:00 hrs.

<b>Date of Inspection:</b>	0	1	1	0	2	0	2	5
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**Inspection undertaken by:** D.Murray

**Title:** Early Years Inspector

**Tusla Early Years Inspectorate Address:** Tusla Early Years Inspectorate, Meath Child & Parent Support Hub, Commons Road, Navan, Co. Meath

**Rationale for Inspection:**  
**Proposed Change of Circumstance**

**Note: For Office use only, to be completed by Registration Office**

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<b>Registration Status:</b>	<b>Registered Full Day, Part-Time &amp; Sessional Service for 44 Children</b>
<b>Date of Registration</b>	<b>13<sup>th</sup> October 2025</b>

### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Description of Service</b>	<p>A sessional service for children from 2 to 6 years is in operation consisting of 2 care rooms with an outdoor space located to the rear of the premises.</p> <p>The registered provider proposes the following:</p> <ul style="list-style-type: none"> <li>• The service to operate as a full day care service.</li> <li>• The service to operate from 08:00-18:00 hrs.</li> </ul>
<b>Premises</b>	<p>The service consists of the following rooms on the ground floor:</p> <ul style="list-style-type: none"> <li>• Early Childhood Care and Education (ECCE) Room 1 to accommodate children from the age of 2 to 4 years.</li> <li>• Early Childhood Care and Education (ECCE) Room 2 to accommodate children from the age of 3.6 years to school going age.</li> <li>• School age room.</li> </ul> <p>Other facilities in the building include children and staff sanitary facilities, 2 kitchens, storage rooms and an office. An outdoor space is located to the rear of the premises.</p>
<b>Staffing</b>	Employed to work in the service are a manager and 5 childcare staff.
<b>Methodology</b>	<p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under the following themes: Governance, Health, Welfare and Development of the child, Safety and Premises.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to registering the change in circumstance. The Inspectorate reserves the right to edit responses received for reasons including clarity; completeness; and compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.</p>
<b>Acknowledgements</b>	The Inspector wish to acknowledge the cooperation of the manager, staff and children who were present on the day of the inspection.

### Part III - Management and Staff

	<p>Child and Family Agency Act 2013</p> <p>Child Care Act 1991 (Early Years Services) Regulations 2016</p>	<p>Version 05 Implemented- Aug 2022 EYI-IR12.23 F07 FFP (CIC)</p>	<p>2 of 7</p>
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## Inspection Due to a Proposed Change of Circumstances

### Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

#### Requirement met:

(1)(a) The requirement has been met.

The service has a designated person in charge and a named person who is able to deputise as required.

### Part III - Management and Staff

#### Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

#### Requirement met:

The requirements have been met.

The requirement has been met. A manager has been appointed along with 5 staff members to work directly with the children attending the service. The registered provider is aware of the ratios under reg 11 and has advised of the staffing levels in each care room.

### Part V - Care of Child in Pre-school Service

#### Regulation 20 - Facilities for Rest and Play

(1) Subject to this Regulation, a registered provider shall ensure that—

(a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and

(b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.

(3) A registered provider of a full day care service, a part-time day care service or a childminding service, other than such a service to which paragraph (2) applies, shall ensure that—

(a) a suitable, safe and secure outdoor space to which the pre-school children attending the service have access on a daily basis is provided on the premises or

#### Requirement met:

(1)(a) The requirement has been met.

- Play materials and play equipment in the care rooms are visible and easily accessible to the children on open shelving at their height which supports children to have choices in selecting materials and equipment to play with.

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	<p>Tables and chairs are appropriate to the age and stage of development of pre-school children who will attend the care rooms. The care rooms are well resourced and have areas of interest with supporting equipment which incorporated natural/sensorial materials and a range of suitable toys.</p> <p>(b) The requirement has been met.</p> <ul style="list-style-type: none"> <li>• Cosy areas consisting of soft furnishings with cushions are available in the care rooms for children to take a break from activities if needed.</li> <li>• Stackable beds are available if required and will be placed in a quiet area in the ECCE Room 1.</li> </ul> <p>(3)(a) The requirement has been met.</p> <p>An outdoor space is located to the rear of the premises, which is enclosed by walls and fencing with secure gates. The surface area consists of cement and woodchip. Areas of interest included a large sand pit with a mud kitchen, ride on toys, wooden playhouse see saw, tyres, swing, climbing frame, 2 plastic playhouses, wooden picnic benches for outdoor dining and activities and 2 storage sheds.</p>
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### Part V - Care of Child in Pre-school Service

#### Regulation 22 – Food and Drink

*A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.*

#### Requirement met:

The requirement has been met.

A healthy eating policy is available for the service. The service will provide all meals with a combination of the main hot meal prepared on site and by a catering company. A 4-week menu plan is available with a variety of dishes ranging from meat, chicken, fish along with a varied hot and cold snack menu. A constant supply of water will also be available and accessible to the children.

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## Inspection Due to a Proposed Change of Circumstances

### Part VI – Safety

#### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

#### Requirement met:

The requirement has been met.

- On the day of inspection both the indoor and outdoor environment appeared safe. Risk assessments will be conducted each day. The manager has a clear understanding of her role and range of responsibilities to ensure the health, safety and welfare of the children.

### Part VI - Safety

#### Regulation 25 – First Aid

- (1) *A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*
- (2) *A registered provider shall ensure that a suitably equipped first aid box for children—*
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and*
  - (b) is available to the children attending the pre-school service at all times.*

#### Requirement met:

The requirement has been met

(1) A staff member has an up to date First Aid Responders course and will be available to the children attending the pre-school service.

(2)(a) and (b) The first aid box is suitably equipped and is safely stored in a readily accessible and conspicuous position in the care rooms and are available at all times.

### Part VI – Safety

#### Regulation 26 – Fire Safety Measures

- (1) *A registered provider shall ensure that a record in writing is kept of—*
- (a) any fire drill that takes place in the premises, and*
  - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.*
- (4) *A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.*

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<b>Requirement met:</b>	<p>The requirement has been met.</p> <p>(1)(a) A template is available to record fire drills that take place in the service.</p> <p>(b) A record was maintained of the firefighting equipment on the premises. The firefighting equipment was last serviced in September 2025. The mains powered smoke alarm was last serviced on 03/09/2025.</p> <p>(4) A notice of the procedures to be followed in the event of a fire was conspicuously displayed on the premises.</p>
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### Part VI – Safety

#### Regulation 28 – Insurance

*A registered provider shall ensure that the pre-school service is adequately insured.*

<b>Requirement met:</b>	<p>The requirement has been met.</p> <p>The service has adequate insurance for 44 children from the 25/08/25 to the 27/03/26.</p>
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### Part VII – Premises and Space Requirements

#### Regulation 29 – Premises

*A registered provider shall ensure that the premises of the service are—*

- (a) of sound and stable structure,*
- (b) safe and secure,*
- (c) kept adequately lit, heated and ventilated,*
- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities.*

<b>Requirement met:</b>	<p>The requirement has been met.</p> <p>(a) From observation the walls, flooring, doors, and windows appeared to be suitably maintained with no visual safety issues or concerns identified.</p> <p>(b) The main gate to the service is secured with a buzzer system and the outdoor space is enclosed with walls and fencing with secure gates.</p> <p>(c) Windows provide natural lighting to the care room. The natural light can be augmented with artificial ceiling lighting as required.</p>
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	<p>Heating is provided through gas heating. The temperature of the room is maintained between 18°C to 22°C.</p> <p>Natural ventilation is provided by opened doors and windows.</p> <p>Mechanical ventilation is available in the sanitary area.</p> <p>(d) The rooms are clean with cleaning schedules available to ensure regular cleaning is documented.</p> <p>(e) The sanitary facilities consist of the following:</p> <ul style="list-style-type: none"> <li>• Five children’s toilet closet with 5 sinks.</li> <li>• One nappy changing areas.</li> <li>• One staff toilet closet with 1 sink upstairs.</li> </ul>
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### Part VII – Premises and Space Requirements

#### Regulation 30 – Minimum Space Requirements

*(1) Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*

<b>Requirement met:</b>	<p>The requirement has been met.</p> <p>(1) There is adequate clear floor space available in the service for the work, play and movement of the 44 children.</p> <p>The proposed ECCE Room 1 has a clear floor space of 69.325 m<sup>2</sup>.</p> <p>This provides sufficient space for the proposed:</p> <ul style="list-style-type: none"> <li>• 22 children between the ages of 2 to 4 years attending the sessional, part time and full day care service.</li> </ul> <p>The proposed ECCE Room 2 has a clear floor space of 58.554 m<sup>2</sup>.</p> <p>This provides sufficient space for the proposed:</p> <ul style="list-style-type: none"> <li>• 22 children between the ages of 3.6 to 6 years attending the sessional, part time and full day care service.</li> </ul>
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