

Early Years Inspectorate Regulatory Report

Pre School

TUSLA Identifier:	TU2015MH163
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Name of Service:	Sandys Creche and Montessori School
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Address of Service:	Grange End, Dunshaughlin, Co. Meath
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Eircode:	A85 RD28
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Name of Registered Provider:	Sandra Rooney
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Service type:	Full Day
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Date of Inspection:	11/03/2026
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No of pre-school children:	AM	75	PM	60
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Address of the Early Years Inspectorate:	Early Years Inspectorate, 181-189 Lakeshore Drive, Airside Business Park, Swords, Co. Dublin K67 Y5C6.
Inspection undertaken by:	AM Coyle & Y Kelly
Title:	Early Years Inspectors

Authority to Inspect	
The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).	
Conditions if applicable	Not applicable.

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Description of service

Sandy's Creche & Montessori School is a privately owned early years service which is registered to accommodate children aged 0-6 years for full day, part time and sessional care and education during the hours of operation, 7.00am – 6.30pm Monday to Friday. The service operates from a 2-storey building located within walking distance of the town of Dunshaughlin, Co. Meath and is one of two services owned by the registered provider. The Service participates in the Early Childhood Care and Education scheme (ECCE) from 09:30am to 12:30pm for eligible children. There are 5 care rooms in the service located over 2 floors, namely the Toddler room, the Junior 1 room, the Junior 2 room, the ECCE Montessori room and the Senior Montessori room. Additionally, a sensory room is provided on the ground floor of the service. Three separate outdoor play areas are located to the rear and the side of the service.

Staffing

The registered provider employs a service manager to oversee the operational management of the service in addition to 25 staff members including a chef. The registered provider was present in the service during the inspection.

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance, health, welfare and development of child, safety, premises and facilities. The inspection may also focus on other areas as required.

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The inspection focused on an examination of compliance under regulations 9, 11, 16, 19, 23, 25, 26 and 29; however, on inspection additional non-compliance which posed a risk was identified under Regulation 8 and 24. These findings are outlined within the relevant regulations within this report.

A sampling process was used to assess compliance under regulation 16 – Record in relation to pre-school service.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Acknowledgments

The inspectors wish to acknowledge the cooperation of the registered provider, person in charge, staff and children who were present on the day of the inspection.

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Part II - Registration and Register

Regulation 8 - Notification of change in circumstances

(1) A registered provider of a pre-school service other than a temporary pre-school service shall, subject to paragraph (3), notify the Agency in writing of any proposed change in the details in relation to the pre-school service contained in the register pursuant to section 58C(2) of the Act or Regulation 7(2) at least 60 days before it is proposed that the change would take effect.

Non-Compliance Information

(1) The registered provider failed to notify the Early Years Inspectorate of a change in circumstances in relation to the following as per the schedule 4 Form for Notification of Change in Circumstances:

On the day of inspection there were 75 children present in the service. The service is registered to accommodate 65 children attending at any one time.

Corrective & Preventive Action submitted by the Registered Provider

Corrective Action

(1) Registered Provider has been in contact with EY SOORS and have applied for planning permission.

Preventive Action

(1) Ensure there is the correct number of children on the premises at all times.

Summary Comment

The inspectors have reviewed the actions and evidence submitted. The service is working with Tusla registration office to address the issues identified on inspection. The noncompliance identified under regulation 8 - Notification of change in circumstances is in the process of being addressed but currently remains outstanding.

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Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,
- (b) consideration of references from reputable sources in the case of a person who has no past employers,
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

Compliance Information

(1)(a) The service had a designated person in charge and a named person to deputise as required.

(b) The designated person in charge was present and in charge of the service when the inspectors arrived unannounced on the morning of the inspection.

Four staff files were reviewed. Garda vetting disclosures were reviewed for a further 6 staff members. The files for the remaining staff members had been reviewed at the previous inspection of the service on the 29/04/2025 and met the regulatory requirement.

(2)(a) Six written and appropriately validated references were available from a past employer.

(b) Two written and appropriately validated references were available from a source other than a past employer.

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(c) Garda vetting disclosures were available for the 4 staff members whose files were reviewed. Of the 6 further Garda vetting disclosures that were reviewed it was identified that the service did not adhere to the re-vetting timeframes as outlined in the Early Years Inspectorate Regulatory Notice, requiring services to renew Garda vetting every three years. Please refer to the information outlined under regulation 23 of this report.

(d) Not applicable as it was apparent from a review of the staff members curriculum vitae that international police vetting was not required for any of the 6 staff members whose files were reviewed as they had not resided outside of the Irish jurisdiction for more than 6 consecutive months as adults.

(4) The 4 staff members all of whom work directly with the pre-school children in the service held a major award in Early Childhood Care and Education at Level 5 - 8 on the National Framework of Qualifications (NFQ) or a qualification deemed by the Minister to be equivalent.

Part III – Management and Staff

Regulation 11 - Staffing levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.

(8) Without prejudice to paragraphs (2) to (7)-

(a) a registered provider of a pre-school service other than a child-minding service or a sessional pre-school service shall ensure that there are at least 2 adults on the premises at all times,

Compliance Information

(2) The adult to child ratios were correct in the following care rooms in the service when the inspectors arrived unannounced at the service.

The following adult to child ratios were observed during the inspection:

- In Junior Room 1 there were 16 children aged 2 years to 2 years 10 months being cared for by 3 staff members.
- In Junior Room 2 there were 16 children aged 2 years 10 months to 3 years 10 months being cared for by 3 staff members.

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- In the Senior Room there were 18 children aged 3 years 5 months to 4 years 11 months being cared for by 4 staff members.
- In the Montessori Room there were 14 children aged 3 years 5 months to 5 years being cared for by 2 staff members.

(8)(a) The registered provider ensured that 2 adults were present in the service at all times. This was confirmed by the staff roster.

Non-Compliance Information

(2) On the day of inspection there was not an adequate number of staff members working directly with the children attending the service as demonstrated by the following:

- In the Toddler room there were 11 children aged 1 year 3 months to 1 year 11 months being cared for by 2 adults. Three adults were required to maintain the correct adult to child ratio.

Corrective & Preventive Action submitted by the Registered Provider

Corrective Action

(2) Another staff member has been rostered to the room , so 3 staff members will be in the toddler room at all times.

Preventive Action

(2) Informing management when room is not within ratio.

Supporting documentation submitted

Copy of staff roster.

Summary Comment

The inspectors have reviewed the actions and evidence submitted. The noncompliance identified under regulation 11 - Staffing levels has been adequately addressed.

Part IV – Information and Records

Regulation 16 – Record in relation to pre-school service

(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:

(j) details of any medication administered to a pre-school child attending the service with signed parental consent;

Non-Compliance Information

(1)(j) Not all medication administration forms maintained in the service were complete. A sample of 16 medication administration records were reviewed on the day of the inspection. Out of the 16 forms reviewed, 8 forms did not include a parent initial to show written parental consent. Examples of this practice included forms maintained in relation to medication administered in the service on 09/07/2025, 11/07/2025, 15/08/2025, 03/02/2026, 03/02/2026, 04/02/2026, 04/02/2026, 05/02/2026.

In addition, out of 16 of the forms reviewed, 7 forms did not include a second staff member's signature to show that the medication had been appropriately checked, and the procedure undertaken by 2 staff members.

Examples of this practice included forms maintained in relation to medication administered in the service on 19/05/2025, 20/05/2025, 21/05/2025, 09/07/2025, 01/12/2025, 01/12/2025, 05/02/2026.

A non-compliance identified under Regulation 16 in relation to medication administration forms was identified at the last inspection on the 29 April 2025. The registered provider provided written assurances in the corrective and preventative actions that procedures had been put in place to prevent a recurrence of the non-compliance; however these were insufficient to ensure that the non-compliance did not re-occur.

Corrective & Preventive Action submitted by the Registered Provider

Corrective Action

(1)(j) After inspection a staff meeting was held, this topic was discussed. Each staff member was told how to fill in the medicine book appropriately and that all documentation was to be filled in accordingly both staff and parent.

Preventive Action

(1)(j) Room leader or management will do weekly checks.

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Supporting documentation submitted

Documented evidence was provided.

Summary Comment

The inspectors have reviewed the actions and evidence submitted. The noncompliance identified under regulation 16 – Record in relation to pre-school service has been adequately addressed.

Part V - Care of Child in Pre-school Service

Regulation 19 - Health, welfare and development of child

(1) A registered provider shall, in providing a pre-school service, ensure that-

(a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and

Compliance Information

(1)(a) The following observations are examples of how each child's learning, development and well-being was facilitated during the inspection:

Basic needs:

- Throughout the care rooms in the service the children were observed to be familiar and comfortable with the staff, their daily routine and within the environment. Older children called staff by name, and younger children sought out staff when they needed support.
- The service provides breakfast, dinner and afternoon snack to the children attending the service on a full day care basis, except for the children attending the Toddler room the remaining children bring their own afternoon tea with them from home. The children ate their meals in the dining room adjacent to the kitchen.
- The children's personal care needs were attended to promptly. Nappies were changed at scheduled times and more frequently as needed. The staff members used the opportunity to engage with and chat to the children. The children who were toilet trained used the toilet independently with discreet supervision provided as needed. Bibs were placed on younger children before eating with children's hands and faces cleaned after eating. When going to the outdoor play area, staff ensured the children were appropriately dressed.
- The children in the Toddler room were observed to be placed to sleep when they were tired and if mealtimes coincided with their sleep times they were provided with their meals when they woke up. The children in the Junior room 1 all of whom were aged over 2 years slept on floor beds in the care room at

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their scheduled sleep time after they had their dinner. Rest areas were provided in the care rooms should the children chose to take a break from activities during the day.

- All the children attending the service on the day of inspection were afforded the opportunity to spend time in the outdoor area to the rear of the service during the inspection and were dressed appropriately prior to going outside.

Supporting relationships around children:

- The staff members in the Toddler room maintain a record regarding the children's eating, sleeping, toileting and activities throughout the day which they share with parents on a daily basis. Staff members throughout the service were observed interacting with parents at drop off and collection providing verbal updates on their children's daily progress.
- There was a consistency of staff provision in the service, staff members were familiar with the children and were observed engaging the children in conversation regarding events at home and their families.
- Staff members were observed to support each other in the care of the children and regularly updated each other in relation to the care of the children particularly around staff break times. This practice ensures a smooth transition of care for the children.

Physical and material environment:

- Overall, throughout the care rooms the play materials and resources were available on low level shelving allowing children access to resources and facilitating independent choice. The children in the care rooms demonstrated familiarity with their environment to access the toys and play resources they chose to play with.
- A range of interest areas were available in the care rooms to support the children's play experiences. These included home areas with a range of supportive equipment including crockery, cutlery and saucepans. Additionally, construction resources, transport toys, arts and crafts materials and a wide selection of tabletop materials were available for the children to use.
- The children attending the Senior room and the Montessori room spend time between both these care rooms whilst in attendance, an emergent play-based curriculum is facilitated in the Senior room and an emergent Montessori curriculum-based curriculum is implemented in the Montessori room.
- The outdoor play areas encircled the sides and rear of the service and were divided into separate sections to enable the children to spend time outside. The outdoor area used by the children attending the Toddler

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room and Junior 1 room was located immediately adjacent to the Junior 1 room. The area was surfaced with artificial grass, a climbing frame with a slide, small see saws and a selection of ride on toys were provided for the children to use. A low-level barrier divided a section of the area to enable the younger children to play separately if this was required, this area contained a crawl through tunnel for the children to use. Further enclosed areas to the rear of the service were accessed directly from both the ECCE Montessori room and the Senior Montessori room, each of which were covered in artificial grass and covered in spacious lean-to open-sides structures which provided shelter. Play materials in these two sections included well-resourced mud kitchens and sand tables, a climbing frame, slides, rigid tunnels, ride-on toys and large plastic blocks. A large outdoor area to the side of the service was surfaced with grass with a concrete perimeter pathway provided for the children to use the range of ride on toys provided. A large wooden climbing frame with a playhouse located on the upper level was available for the children to use, along with a separate playhouse with seating located beneath and a separate swing with gravel underneath. Two balance boards which the children also used as seating were provided, a plentiful supply of sand and water were provided for the children to use along with a well-resourced mud kitchen. All of the outdoor areas provided the opportunity for the children for running and free movement with the children in attendance on the day of inspection observed enjoying time in the outdoor play area.

Non-Compliance Information

Supporting relationships around children:

1. Staff were not observed to sit with children at dinner time in Junior Room 1. This did not support a relaxed atmosphere and social interaction among the children and adults at mealtimes.

Physical and material environment:

2. There was minimal interest areas developed for the children to initiate or sustain child led play experiences in the Junior Room 1. There were a limited range of developmentally appropriate and challenging equipment and resources in the Junior Room 1. The dress up unit had no dress up clothes and instead had many items stored in the unit. There was no transportation toys stored beside the car mat to enhance children's play. Due to the room layout, there was minimal opportunity for child-initiated activities and opportunities for children to engage with a range of materials in the environment based on children's choices, interests and preferences.
3. There was a lack of sensory or wooden materials available for the children to use, there was no sand, water or other materials provided for the children to enjoy hands on sensory play experiences in the Junior Room 1 in the indoor or outdoor area of the service. Therefore, this did not provide opportunities

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for children to engage with materials that stimulated children's senses and or to enhance children's learning and development experiences.

4. The family photographs in Junior Room 1 were positioned out of the children's line of vision. This reduced the opportunity for the children to see the photographs and use them to bridge the gap between the service and home.

Programme of Activities and its Implementation:

5. In the Junior Room 1 the practice observed during both instances below demonstrated a lack of opportunities for child-led play and facilitation of children's choices.
 - The television was put on for the children to watch from 12.20pm until 1.00pm before the children went to sleep. During this time children were taken out of the room in small groups for dinner to the kitchen and for nappy changing. Whilst watching the television children were observed to become restless, and the children were repeatedly told to sit down. Two children went into the home corner to play and were instructed to leave the home corner and to go and sit down to watch the television. Other children expressed their restlessness by placing themselves under the small sofa and by standing on the blinds.
 - During story time two children that became restless were repeatedly asked to sit down on the mat when they showed signs of wanting to move to another activity.

This practice does not promote child led play and reduces the opportunity for children to follow their interests and preferences through play which may potentially impact on children's development and well-being.

Corrective & Preventive Action submitted by the Registered Provider

Corrective Action

Supporting relationships around children:

1. This was also discussed at the staff meeting, the importance of sitting down and having conversations with children and building relationship.

Physical and material environment:

2. On the day of the inspection some of the dress up clothes had been put into be wash. This topic was also discussed at the staff meeting; that all staff present in any of the rooms should ensure before closing the room that's all toys are put back in the correct boxes that are allocated for them.
The lay out of the room has now been changed.
3. The layout of the room as now been changed to provide different types of sensory experience from a range of materials and from the natural environment.

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- The photographs have now been placed down to the children's eye level.

Programme of Activities and its Implementation:

- During the dinner period, children are taken out in small groups whilst other staff members are outside with the remainder of the children and keeping within ratio. This happens until dinners and nappies are completed. After this the children get read a book of their choice. If at any point a child is restless the outdoor space provided will be available at all times.

Preventive Action

Supporting relationships around children:

- Room leaders should ensure that this take places at every mealtime or any opportunity given and encourage staff who are not permanently in the room to build relationships with children.

Physical and material environment:

- A checklist will be placed in the room and every evening when the room is closed this check list will need to be completed. The room leader will ensure that this check is completed and signed off. If this is not done it will be brought to management.
- Linking within the curriculum objects will be placed on the tuff table giving the children sensory experiences for all types of materials which will be safe and nontoxic.
- Room leader will ensure this complies with every new group or child joining the room.

Programme of Activities and its Implementation:

- Room leader will ensure all staff comply.

Supporting documentation submitted

Photographic evidence of Junior 1 room including the following:

Sensory materials.

Photograph of room environment

Family photographs displayed on walls.

Summary Comment

The inspectors have reviewed the actions and evidence submitted. The noncompliance identified under regulation 19- Health, welfare and development of child has been adequately addressed.

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Part VI - Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information

General Safety:

- The entrance doors leading into the premises and the garden gate were appropriately secured to prevent the children from exiting unsupervised and to restrict unauthorised persons from gaining access to the premises.
- The water temperature at the hot taps in the sanitary accommodation and at the wash hand basins in the care rooms did not exceed the recommended maximum water temperature of 43°C. This reduced the risk of scalding for the children in attendance.
- Cleaning agents were stored safely and out of children's reach.
- Emergency exits were clear and unobstructed.

Infection Control:

- Liquid soap and paper hand towels were provided to support effective hand hygiene in the sanitary accommodation and at the wash hand basins in the care rooms in the service.
- Pedal operated lidded nappy bins were provided for the disposal of nappies. This reduced odour emissions and the risk of cross-infection.
- Children's afternoon tea which contained perishable food items including meat and dairy products, provided by parents for the morning snack, were refrigerated on arrival to the service. This reduced the risk of bacteria multiplying to levels which could result in food contamination.

Administration of Medication:

- No children were observed having medication administered on the day of inspection.

Safe Sleep:

- All children aged less than 2 years slept in a standard cot on the day of inspection.
- The inspectors observed that 10-minute sleep check observations noting each child's colour, position and breathing pattern were being performed and documented on all sleeping children during the inspection.

Fire Safety:

- Emergency exits in the service were clear and unobstructed.

Non-Compliance Information

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General Safety:

1. A Garda vetting disclosure that was available for 1 staff member was not dated within the previous three years in adherence with the Early Years Inspectorate Regulatory Notice 'EYI-RN12.3 Renewal of Garda Vetting'.
2. A large in-ground trampoline was located in the large outdoor play area to the side of the service in addition to 1 small portable trampoline which was available for the children to use in the outdoor play area to the rear of the Senior room. The area in which the large inground trampoline was located was not in use on the day of inspection due to the ground being wet underfoot. Children were observed using the small portable trampoline. Trampolines are inappropriate equipment in an early years setting as they are not recommended for children aged less than 6 years due to safety risks. This noncompliance was observed at the last inspection of the service on the 29/04/2025. The registered provider provided written assurances in the corrective and preventative actions that procedures had been put in place to prevent a recurrence of the non-compliance however these were insufficient to ensure that the non-compliance did not re-occur.
3. On discussion with staff members regarding the procedure for taking photographs of the children to share with parents through a smartphone messenger application two staff members reported that they use their own personal mobile phones to take photographs of the children which are subsequently sent to parents. This practice is at variance with the services policy which stated that the service's mobile phone should only be used to take photographs. The practice of staff members using their own personal mobile phones to take photographs of children in the service posed a potential risk to the children. This noncompliance was observed at the last inspection of the service on the 29/04/2026 and the actions stated by the registered provider in the corrective and preventative did not prevent the noncompliance from recurring.

Infection Control:

4. The steps in the services nappy changing policy were observed not to be followed as evidenced by the following:
 - Staff members were observed not to wash their hands after nappy changing.
 - Some of the children were not assisted to wash their hands after nappy changing.
5. Practices observed during nappy changing were unhygienic and increased the risk of cross contamination. Children from the Junior Room 1 were observed to be brought to the nappy changing area in pairs during nappy changing time. On one occasion, whilst the staff member was changing one child, another child was

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sitting on the bathroom floor whilst waiting in this area. This practice does not support effective infection control practice.

6. Inadequate space was left between some of the floor beds set up in the Junior room 1 for the children to sleep after dinner. Spacing between some beds was found to be less than the recommended distance of 50cm apart. The inadequate space could potentially delay staff from accessing children in the event of an emergency and also increased the risk of cross infection.
7. There was an unlidded bin observed in the Junior Room 1 used for the storage of waste including food waste. This practice does not support effective infection control practice.

Safe Sleep:

8. One of the cot mattresses in the sleep room used by the children attending the Toddler room was soft and did not provide a firm comfortable base for the children to sleep on. This is at variance to safe sleep guidelines.

Action submitted by the Registered Provider

Corrective Action

General Safety:

1. The person in question has agreed to take annual leave until vetting has returned.
2. A cover is in the process of being made, we will forward proof on as soon as its completed. the trampoline is now not in use.
3. This was discussed again at the staff meeting all staff have been informed that no personal phones are to be used to take any pictures of the children. The only phone that is allowed is the creche mobile which is available at all times.

Infection Control:

4. This was outlined in the staff meeting, the importance of practicing good Hygiene and how the standard need to be met.
5. Each child is now taken to the nappy area one by one.
6. There is now 50cm placed between each bed to prevent cross infection and ensuring a staff member has enough room to aid a child if needed.
7. A new bin has now been purchased to replace the old bin.

Safe Sleep:

8. Mattress was replaced on day of inspection with a new one.

Preventive Action

General Safety:

1. All garda vetting doubled checked and now up to date.
2. Trampoline not in use.
3. A verbal warning will be given if this is not adhered to.

Infection Control:

4. Monitored at all times.
5. Monitored at all times by management.
6. Staff have been informed and this will be monitored at all rest times by management.
7. Room leader assigned to inform management when new equipment is required.

Safe Sleep:

8. Mattresses will be checked each time bed linen is changed.

Supporting documentation submitted

Photograph of creche phone.

Photograph of beds with 50cm distance maintained.

Photograph of cot mattress.

Photograph of trampoline with cover in situ.

Summary Comment

The inspectors have reviewed the actions and evidence submitted. The noncompliance identified under regulation 23 - Safeguarding health, safety and welfare of child has been adequately addressed.

Part VI - Safety

Regulation 24 - Checking in and out and record of attendance

(1) A registered provider shall ensure that each pre-school child attending the service is checked in and out of the service by an employee or an unpaid worker.

Non-Compliance Information

(1) The details of the attendance of one child had not been accurately recorded in the attendance book. A child in Junior Room 1 who was present on the day was not recorded as present from 9.40am until 14:50pm. It is acknowledged that this was rectified when the inspector brought this to the attention of staff. Contemporaneous accurate attendance logs must be maintained to support the safe evacuation of children in an emergency.

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Corrective & Preventive Action submitted by the Registered Provider

Corrective Action

(1) This was discussed at the staff meeting. The importance of children attendance log on arrival and departure of the service in case of any emergencies.

Preventive Action

(1) Room leader will check that all vital information is logged.

Summary Comment

The inspectors have reviewed the actions and evidence submitted. The noncompliance identified under regulation 24 - Checking in and out and record of attendance has been adequately addressed.

Part VI - Safety

Regulation 25 - First aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children-
(a) is safely stored in an easily accessible and conspicuous position on the premises, and
(b) is available to the children attending the pre-school service at all times.

Compliance Information

(1) A person who held in-date First Aid Response (FAR) training was at all times immediately available to the children attending the service.

(2)(a) Adequately stocked first aid boxes were observed in the kitchen and hallway of the service.

(b) The first aid boxes were stored out of the reach of the children but available to staff as needed.

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Part VI - Safety

Regulation 26 - Fire safety measures

- (1) A registered provider shall ensure that a record in writing is kept of-*
- (a) any fire drill that takes place in the premises, and*
 - (b) the number, type and maintenance record of firefighting equipment and smoke alarms in the premises.*
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.*

Compliance Information

- (1)(a) Records were available in the service to demonstrate that regular fire drills take place. The most recent fire drill was recorded to have been carried out 17/02/26.
- (b) There was a record available that detailed the number, type and maintenance of firefighting equipment and smoke alarms on the premises. The firefighting equipment was serviced on the 29/07/25 and the smoke alarm system was last serviced on 14/01/26.
- (4) Notices of the procedures to be followed in the event of a fire were on display in the care rooms and corridors of the service.

Part VI - Safety

Regulation 28 - Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Non-Compliance Information

The registered provider did not ensure that the preschool service was adequately insured as demonstrated by the following:

An insurance certificate was in place in the service for up to 70 children to attend the service on a full day basis, valid until 27 March 2026. Seventy-five children were present on the day of inspection.

Corrective & Preventive Action submitted by the Registered Provider

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Corrective Action

The insurance has now been updated to 75 children.

Preventive Action

Management will ensure these numbers do not exceed 75.

Supporting documentation submitted

Copy of updated insurance policy.

Summary Comment

The inspectors have reviewed the actions and evidence submitted. The noncompliance identified under regulation 28 - Insurance has been adequately addressed.