

Early Years Inspectorate Regulatory Report

Pre School

TUSLA Identifier:	TU2015MH185
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Name of Service:	The ABC Club
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Address of Service:	Navan Road, Dunboyne, Co. Meath
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Eircode:	A86 Y573
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Name of Registered Provider:	Margaret Coogan
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Service type:	Sessional
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Dates of Inspection:	19/09/2024
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No of pre-school children:	AM	19	PM	19
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Address of the Early Years Inspectorate:	Tusla Early Years Inspectorate Meath Child & Parent Support Hub, Commons Road, Navan, Co. Meath
Inspection undertaken by:	D.Murray
Title:	Early Years Inspector

Authority to Inspect	
The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).	

Conditions if applicable	Not Applicable
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Description of service

The ABC Club has been in operation since 1997 and provides a sessional service to children from 2 to 6 years. Eligible children can participate in the Early Childhood Care and Education Programme (ECCE). Hours of operation are from 09:00 to 12:00 hours with an afternoon session from 13:00 to 16.00 hours

The service is located in a prefabricated building and consists of 1 care room, sanitary facilities and an office. An outdoor space is located to the rear of the building.

Staffing

The registered provider employs a deputy person in charge along with 3 childcare staff and a student. Present on the day of inspection were the registered provider, deputy person in charge, 1 childcare staff and a student.

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance/ health, welfare and development of child/ safety/ premises and facilities. The inspection may also focus on other areas as required.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring.

The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Acknowledgments

The inspector wish to acknowledge the cooperation of the registered provider, deputy person, staff and children who were present on the day of the inspection.

Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,
- (b) consideration of references from reputable sources in the case of a person who has no past employers,
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

(6A) Paragraph (4) shall not apply to an employee of a registered provider where - (a) the registered provider receives funding for the employment of the employee pursuant to a scheme funded by the Minister and known as the Access and Inclusion Model, and (b) the employment of the employee is for the purpose of providing support, pursuant to the scheme referred to in subparagraph (a), for a child attending the service to enable the child to participate in the programme known as the Early Childhood Care and Education (ECCE) funding Programme."

Compliance Information

(1) (a) The service had a designated person in charge and a named person to deputise as required.

(b) A designated person in charge was on the premises when the inspectors arrived unannounced to carry out the inspection.

(2) Six staff files were reviewed.

(a)&(b) Twelve validated written references were available either from a past employer or from a reputable source.

(c) Garda vetting disclosures had been obtained for the 6 staff. The service also demonstrated compliance with the Early Years Inspectorate Regulatory Notice requiring services to renew Garda vetting every three years.

(d) Not applicable as no staff members had resided outside the jurisdiction for a period of more than 6 consecutive months as an adult.

(4) Five staff members had a major award in Early Childhood Care and Education at Level 5 and above on the National Framework of Qualifications or a qualification deemed by the Minister to be equivalent.

(6) (a) One staff member was employed under the scheme known as the Access and Inclusion Model.

Part III – Management and Staff

Regulation 11 - Staffing levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(3) Subject to paragraph (5), a registered provider of a sessional pre-school service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 2 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) therefore at that reference number is satisfied.

Compliance Information

(1) The registered provider ensured that an adequate number of adults were working directly with the children attending the service.

(3) Present on the day of inspection were the registered provider, deputy person in charge, 1 childcare staff and a student providing care and education to 19 children ranging in age from 2 years 8 months to 5 years.

Part V - Care of Child in Pre-school Service

Regulation 19 - Health, welfare and development of child

(1) A registered provider shall, in providing a pre-school service, ensure that-

(a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and

Compliance Information

(1)(a) The following observations were made on how each child's learning, development and well-being was facilitated within the daily life in the service:

Basic needs:

- The children had the freedom to move between the care room and outdoor space. Children were observed enjoying meaningful, sustained play with tabletop activities, art and crafts and free playing with lots of conversation and laughter observed. Staff supported children's learning with activities that were observed to be fun and creative. The theme of the month was "Bugs" for the morning session and "Pirates" for the afternoon session with art work displayed to reflect these themes. Each child had "My learning Journey" book which reflects the child's activities throughout the year.
- Children individual needs were met with additional care, attention and supervision given as required. During activities children were offered choices and sought out the staff members for praise, encouragement and reassurance.
- Older children were encouraged to become independent and self-caring, suitable to their age and stage of development which included using the toilet, hand washing, caring for their belongings and tidying away after activities and play.

Supporting relationships around children:

- Transitions were handled smoothly as the children were given ample time to complete one activity before starting the next.
- The adults were observed promoting positive behaviour and supported children to find positive solutions when they experienced challenge in sharing play equipment and materials.
- The children all sat around in different groups at lunch time which created a positive atmosphere where children had the opportunity to interact and developing relationships especially the children new to the service. The children appeared comfortable, happy and relaxed in their environment.

Part V - Care of Child in Pre-school Service

Regulation 20 – Facilities for rest and play

- (1) Subject to this regulation, a registered provider shall ensure that-
- (b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.
- (2) A registered provider-
- (a) of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that is registered for the first time on or after 30 June 2016, or shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.

Compliance Information

(1)(b) Within the care room there was a couch, mat and cushions for children to take a break from activities and rest, if needed.

(2)(a) The outdoor space was located to the rear of the premises and was enclosed by wooden fencing with a secure side gate. The surface area consisted of wood chip. The outdoor space also had a wooded area.

Part V - Care of Child in Pre-school Service

Regulation 21 – Equipment and materials

A registered provider shall ensure that there is adequate and suitable furniture, play and work equipment and materials available on the premises of the pre-school service.

Compliance Information

- The care room had areas of interest with supporting equipment which incorporated natural/sensorial materials, art and crafts and a range of suitable toys.
- Equipment in the outdoor space included playhouse with a slide and sand pit underneath, mud kitchen with play equipment, , digging area, planting boxes, tyres, planks of wood and wooden blocks and stones in a wooden hut, nature table, musical wall, see saw and a wooden boat with a slide and a ladder. A wooded area provided children with the opportunity for challenging and risky play.

Part VI - Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information

General Safety:

- On the day of inspection both the indoor and outdoor environment appeared safe. Risk assessments were conducted on a regular basis. The registered providers and staff members had a clear understanding of their role and range of responsibilities to ensure the health, safety and welfare of the children.

Part VI - Safety

Regulation 25 - First aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children-

- (a) is safely stored in an easily accessible and conspicuous position on the premises, and*
- (b) is available to the children attending the pre-school service at all times.*

Compliance Information

(1) The service provided evidence that a person had up to date First Aid Responders course and was available at all times to the children attending the pre-school service.

(2)(a) and (b) A suitably equipped first aid box was available and safely stored in the premises.

Part VI - Safety

Regulation 26 - Fire safety measures

- (1) A registered provider shall ensure that a record in writing is kept of-
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Compliance Information

- (1)(a) A written record was available of the fire drills completed in the service. The last recorded fire drill took place on the 26/06/2024. The service was closed for the months of July and August 2024.
- (b) A record was maintained of the number, type and maintenance record of the fire fighting equipment and mains powered smoke alarms on the premises. The fighting equipment was last serviced in December 2023. The mains powered smoke alarms were last serviced on the 28/09/2024.
- (4) A notice of the procedures to be followed in the event of a fire was conspicuously displayed on the premises.

Part VI - Safety

Regulation 28 - Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Compliance Information

The registered provider ensured that the service was adequately insured for 22 children at any one time attending the service. The policy showed that the service was insured from 28/03/2024 to the 27/03/2025.