

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

Tusla I.D: TU2015MO103

Name of Service Roundfort Kreative Kidz

Address of Service: Roundfort, Hollymount, Mayo

Email Address: roundfortkreativekidz@gmail.com

Name of Registered Provider: Ardil Jennings

Type of Proposed Service:	Full Day Care	<input checked="" type="checkbox"/>	Part-Time	<input type="checkbox"/>	Sessional	<input checked="" type="checkbox"/>
	Drop-In	<input type="checkbox"/>	Childminding	<input type="checkbox"/>	Temporary	<input type="checkbox"/>

Proposed changes:	<ul style="list-style-type: none"> Change in service type to full day care Change in hours of operation and number of staff Change in number of children to be accommodated.
Proposed Number of Children:	31
Recommended Change Following Inspection:	All changes can be approved
Registered change:	<ul style="list-style-type: none"> Change in service type from Sessional to Full Day Care Change in number of children that can be accommodate from 22 to 31 Change in hours of operation from 08:45-12:15 to 8:00-18:00 Change in number of staff from 2 to 3

Date of Inspection: 0 5 0 5 2 0 2 3

Inspection undertaken by: M Farrell

Title: Early Years Inspectorate

Tusla Early Years Inspectorate Address: 2nd Floor, St. Mary's HQ., Castlebar, Co. Mayo.

Rationale for Inspection: Proposed Change of Circumstance

Note: For Office use only, to be completed by Registration Office

Registration Status:	Registered Full Day Care Service for 31 Children
Date of Registration	23 rd May 2023

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Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Description of Service	Roundfort Kreative Kidz is located in the village of Roundfort in Co Mayo beside a primary school. The service is currently registered to provide sessional services to children aged between two and six years of age. The service is open from Monday to Friday between 8:45 and 12:15 hours for 38 weeks of the year. A registered school age service is also provided.
Premises	The premises is detached, single storey, purpose built childcare building. There are two large playrooms, one of which is currently in use for the provision of the preschool service an office, storerooms, lobby space and sanitary facilities in the building. A large enclosed outdoor play area is located to the rear of the premises where children have access to outdoor play equipment.
Staffing	There are two staff employed to care directly for the children in the service with a third staff member available to provide relief services when needed. The registered provider does not work directly in the service.
Methodology	<p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under the following themes; Governance, Health, Welfare and Development of the child, Safety and Premises.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to registering the change in circumstance. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and, compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.</p>
Acknowledgements	The inspector wishes to acknowledge the cooperation of the person in charge and staff who were present on the day of the inspection.

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Part III - Management and Staff

Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

Requirement met:

This requirement has been met.

(1)

(a) There is a designated person in charge in the service.

(b) There is a named person to deputise in the service as needed.

Part III - Management and Staff

Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

Requirement met:

The requirement has been met.

(1) It is proposed that initially 3 adults will be employed to care directly for the children and maintain the sessional child ratios of 1 adult for every 11 children and the full day care adult: child ratios of;

- 1:6 for children aged between 2 and 6 years of age and
- 1: 8 for children aged from 3 to 6 years of age.

The service proposes that as numbers increase, staff will be recruited to accommodate up to 33 children in the service.

Part V - Care of Child in Pre-school Service

Regulation 20 - Facilities for Rest and Play

(1) Subject to this Regulation, a registered provider shall ensure that—

(a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and

(b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.

(3) A registered provider of a full day care service, a part-time day care service or a childminding service, other than such a service to which paragraph (2) applies, shall ensure that—

(a) a suitable, safe and secure outdoor space to which the pre-school children attending the service have access on a daily basis is provided on the premises

Requirement met:

The requirement has been partially met.

(1)(a)

The playroom is appealing laid out with labelled, clearly defined areas of interest. The interest areas are well resourced such as a home corner including wooden kitchen appliances and plastic food items, dolls with accessories, post

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	<p>office area with items such as a recycled computer keyboard, small world area, dress-up area with mirror, transport and construction areas. Selections of tabletop activities and puzzles of varying degrees of difficulty are provided. A messy play area contains sand and water tables with plastic toys. Age-appropriate books displayed with their covers visible to facilitate selection by children are available in the library area. Varieties of art and craft supplies are available in the playroom.</p> <p>The toys and play equipment are stored at low levels to facilitate a child-led learning environment. Additional toys for example themed seasonal Christmas related equipment is stored in storage room off the lobby area to be rotated during the preschool year and dependent on children’s emergent interest. Tables and chairs of suitable size for children aged from 2-6 years area provided in the playroom.</p> <p>(b)</p> <p>The service proposes to cater for children over two years of age. A rest area with soft wipeable soft furnishings and a large rug is beside the library area providing a cosy environment where children can sit and relax if they wish. Wipeable sleep mats with washable covers to be laundered in the service have been sourced for use if children require sleep during proposed full day care service provision.</p> <p>(3) (a)</p> <p>An outdoor play area enclosed by walls and high green metal fencing located to the rear and side of the building is directly accessible from the rear of the playroom. The space has ground coverings of tarmacadam, black impact absorbent ground cover, and a grass area with paving stone pathways. Fixed play equipment for physical activity and play is located on the impact absorbent ground cover and a mud kitchen with utensils and large covered sandbox provide opportunities for messy play outside.</p> <p>Storage sheds are provided to store play equipment including large wooden building blocks, rockers and ride on toys. There is wooden picnic bench seating for children and adults to sit on.</p>
<p>Requirement not met:</p>	<p>(3) (a)</p> <p>The securing mechanism on one of the gates in the outdoor area was faulty with the potential for a child to leave the area without authorisation.</p>
<p>Response from Provider:</p>	<p>The registered provider advised in a written response that:</p> <p>(3) (a)</p> <p>The securing mechanism has been replaced.</p> <p>Photographic evidence of the replacement securing mechanism was submitted to the Early Years Inspectorate on the 15 May 2023.</p>
<p>Summary Comment:</p>	<p>The requirement has now been met.</p>

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Part V - Care of Child in Pre-school Service

Regulation 22 – Food and Drink

A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Requirement met:	<p>The requirement has been partially met.</p> <ul style="list-style-type: none"> It is proposed that healthy snacks for the children in line with the service’s healthy eating policy are to be provided from home for the morning snack. The service proposes to provide a healthy breakfast, main meal and afternoon snack for children attending full day care service with information of the contents to be provided to the children’s parents/guardians. The main meal suitable for children will be sourced from an outside catering company. The person in charge advised the inspector that drinking water is to be always available to the children in the service.
Requirement not met:	<ul style="list-style-type: none"> There is no copy available of the proposed meal plans to be provided by the service to inform parents of the meals to be provided throughout the day.
Response from Provider:	<p>The registered provider advised in a written response that:</p> <ul style="list-style-type: none"> Proposed meal plans have been created and will be communicated to parents on a three-week basis. <p>A copy of a proposed meal plan was submitted to the Early Years Inspectorate by the service on the 15 May 2023.</p>
Summary Comment:	The requirement has now been met.

Part VI – Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Requirement met:	<p>The requirement has been partially met.</p> <p>General Safety</p> <ul style="list-style-type: none"> The entrance doors have securing mechanisms in place to prevent children from leaving the service unnoticed and people from entering without authorisation. There is a half gate in place in the playroom to restrict access to the kitchenette area. Cleaning products are stored in a room off the lobby and are inaccessible to children. The emergency exit routes are free from obstruction. The toys and play equipment are age-appropriate, clean and in good condition.
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	<ul style="list-style-type: none"> • There is safe storage for medication if required in the office that is inaccessible to children. • Visibility makers are in place on glass doors and windows to reduce risk of injury to a child. • Blind cords are secured with securing devices in the playroom. <p>Infection control:</p> <ul style="list-style-type: none"> • A refrigerator is provided in the service for the storage of perishable food items. • The outdoor waste storage bins are inaccessible to children in the service. • Cleaning schedules and checklists are in place for appropriate areas in the service. • A supply of drinking water is provided in the service. • Foot pedal operated bins are available for the disposal of waste.
<p>Requirement not met:</p>	<p>General Safety:</p> <ol style="list-style-type: none"> 1. The temperature of the water in one of the wash hand basins in the children’s sanitary accommodation area was recorded at 60.4°C with the potential to cause a scalding injury to a child. 2. There is an inadequately secured red emergency cord hanging downwards at a level potentially accessible by children in the ability toilet in the children’s sanitary unit. 3. A rodent bait box in the outdoor play area is potentially accessible to children.
<p>Response from Provider:</p>	<p>The registered provider advised in a written response that:</p> <ol style="list-style-type: none"> 1. A plumber investigated and resolved the issue with the water temperature now under 43 °C. 2. The red emergency cord has been tied up and is now inaccessible to children. 3. The rodent bait box has been removed. <p>Relevant photographic evidence and a copy of a receipt for work undertaken was submitted to the Early Years Inspectorate by the service on the 15 May 2023.</p>
<p>Summary Comment:</p>	<p>The requirements have now been met.</p>

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Part VI – Safety

Regulation 25 – First Aid

- (1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.
- (2) A registered provider shall ensure that a suitably equipped first aid box for children—
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and
 - (b) is available to the children attending the pre-school service at all times.

Requirement met:

The requirement has been met.

- (1) Evidence of the completion of first aid training (FAR) for children was available for two staff in the service with expiry dates of the 30 July 2023.
- (2) (a) There is a suitably equipped first aid bag conspicuously stored on high Storage system in the playroom.
- (b) The first aid equipment is proposed to be always available to children attending the service.

Part VI – Safety

Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Requirement met:

The requirement has been partially met.

- (1) (a) There are copies available in the service of the templates for the recording of all monthly fire drills that are to take place on the premises.
- (b) Records are available of the number, type and maintenance of the firefighting equipment and smoke alarms in the premises. The fire detection/alarm system was last maintained on the 03 October 2022.
- (4) A notice of the procedures to be followed in the event of fire are displayed in the playroom.

Requirement not met:

- (1) (b) Records showed that the firefighting equipment was last serviced on the 13 April 2022.

Response from Provider:

The registered provider advised in a written response that:

- (1) (b) The fire alarm has now been serviced.
A copy of the fire alarm system maintenance certificate dated the 8 May 2023 was submitted to the Early Years Inspectorate on the 15 May 2023.

Summary Comment:

The requirement has now been met.

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Part VI – Safety

Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Requirement met:

An insurance quotation was submitted to the Registration Team prior to this inspection. The registered provider must ensure that adequate insurance is in place prior to the commencement of the change. The change approval is contingent on the registered provider's compliance with Regulation 28.

Part VII – Premises and Space Requirements

Regulation 29 – Premises

A registered provider shall ensure that the premises of the service are—

- (a) of sound and stable structure,*
- (b) safe and secure,*
- (c) kept adequately lit, heated and ventilated,*
- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities.*

Requirement met:

The requirement has been met.

(a) No obvious defects were observed in the building structure.

(b) The main internal entrance door at the front of the service is secured with a keypad and buzzer system to prevent unauthorised entry to the area and children from leaving unnoticed.

(c) Lighting:

There is both natural light from windows and artificial lighting provided in the premises which is adequate and suitable for the provision of a childcare service. The light fittings in the playroom and in the sanitary areas are encased with protective covers.

Heating:

The underfloor heating is powered by a gas fuel central heating system. The system was last maintained with a new boiler installed on the 18 October 2022. The playroom air temperature and sanitary area temperatures were found to be within the range of 18-22°C as required for these areas.

Ventilation:

There are openable windows in the playroom to allow ventilation of the room. The sanitary units have openable windows and/or mechanical ventilation to ventilate these spaces.

(d)

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	<p>There are cleaning schedules and cleaning recording templates in place for all areas of the service. The playroom and sanitary areas are clean, and the play equipment is maintained in good condition.</p> <p>(e) Sanitary facilities were provided in the service as follows:</p> <p>Child sanitary accommodation A sanitary unit with two toilets and two wash hand basins is provided off the playroom. There is a third toilet and wash hand basin in this area to be allocated for use by the children.</p> <p>Adult sanitary accommodation Adult sanitary accommodation with one toilet and handwashing facilities is provided off the main entrance lobby. Warm water, liquid soap, paper towels and foot pedal bins are provided in the sanitary units for handwashing and drying purposes.</p>
Requirement not met:	<p>(b) The window in the children’s sanitary unit opened outwards without adequate restriction with the potential for a child to access it and leave the area unnoticed.</p>
Response from Provider:	<p>The registered provider advised in a written response that: (b) A window restrictor has been fitted to the window.</p>
Summary Comment:	<p>The requirement has now been met.</p>

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Part VII – Premises and Space Requirements

Regulation 30 – Minimum Space Requirements

- (1) *Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*
- (2) *A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.*
- (3) *Where a registered provider contemporaneously provides—*
 - (a) *a sessional pre-school service, and*
 - (b) *a full day care service or a part-time day care service, or both, the minimum clear floor space applicable for the duration of the sessional preschool service in respect of the children attending that service shall be the floor space specified in paragraph (3).*

Requirement met:

The requirement has been met.

- (1) There is adequate clear floor space in the playroom measuring a total of 72.929 square metres which can accommodate the proposed maximum of 31 children attending sessional or full day services.
- (2) The clear floor space can accommodate a maximum of 31 children aged between 2 and 6 years attending full day care/part-time services.
- (3) The minimum of 1.818 square metres of clear space is available in the playroom for the proposed 31 children to attend sessional services when sessional and full day care services are contemporaneously provided in the room.