

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

Tusla I.D: TU2015OY019

Name of Service Mie World

Address of Service: Grogan, Ballycumber, Co. Offaly

Email Address: mieworldchildcare@gmail.com

Name of Registered Provider: Sinéad Cornally

Type of Proposed Service:	Full Day Care		Part-Time	✓	Sessional	
	Drop-In		Childminding		Temporary	

Proposed change:
1.Adding an additional part time service
2.Change in Hours of Operation to 09:00 to 14:00.

Proposed Number of Children: Registered for 40 children of which 16 will be potentially accommodated on a part time basis.

Recommended Change Following Inspection: Sessional and Part time service with hours of operation from 09:00 to 14:00.

Registered change:
Addition of a Service Type from Sessional to Part Time & Sessional for 40 Children (Max 16 Part Time)
Change in hours of operation from 09:00 – 12:00 to 09:00 – 14:00

Date of Inspection:	1	1	0	4	2	0	2	3
----------------------------	---	---	---	---	---	---	---	---

Inspection undertaken by: C O’ Connor Hughes

Title: Early Years Inspector

Tusla Early Years Inspectorate Address:
Early Years Inspectorate, SAP office, St Loman’s Campus,
Mullingar, Co. Westmeath

Rationale for Inspection: Proposed Change of Circumstance

Note: For Office use only, to be completed by Registration Office

Registration Status:	Registered Part Time / Sessional Service for 40 Children (16 Max Part Time)
Date of Registration	14 th June 2023

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Description of Service	<p>This sessional service currently operates an Early Childhood Care and Education scheme from 09:00 to 12:00 on a Monday to Friday basis.</p> <p>The service is operated by an independent provider and is part of a multiple.</p>
Premises	<p>The premises is purpose built and is located on the grounds of a previous registered provider's home. The premises consists of two pre-school rooms a lobby, a play area, a kitchen and sanitary accommodation on the ground floor.</p> <p>An office, storage area and sanitary accommodation is located on the first floor. A pre-school room located on the first floor is not in use.</p> <p>There is an outdoor play area at the rear of the premises. Onsite parking facilities are available at the front of the service.</p>
Staffing	<p>Four staff are employed in the service including the designated person in charge.</p> <p>The registered provider does not work in this service.</p>
Methodology	<p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under the following themes; Governance, Health, Welfare and Development of the child, Safety and Premises.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to registering the change in circumstance. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and, compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.</p>
Additional Information	<p>There was a delay in the receipt of the registration requirements action plan from the Registered Provider after the Fit for Purpose inspection report was issued on the 18 April 2023.</p> <p>9 May 2023</p> <p>An email was sent to the Registered Provider requesting confirmation that the change in circumstance request was still valid. The registered provider confirmed that she wished to proceed with the change in circumstance.</p>

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

	<p>22 May 2023 An email was sent to the registered provider requesting the registration requirements action plan and evidence to be submitted.</p> <p>26 May 2023 The registration requirements action plan and some evidence were submitted to the Early Years Inspector. An email was sent to the registered provider requesting the outstanding evidence.</p> <p>6 June 2023 The registration requirements action plan and more evidence were submitted to Early Years Inspector. An email was sent to the registered provider requesting the outstanding evidence to be submitted by return.</p> <p>9 June 2023 The final evidence of the requirements requested were submitted by the registered provider to the Early Years Inspector.</p>
Acknowledgements	The Inspector wishes to acknowledge the cooperation of the person in charge who was present on the day of the inspection.

Part III - Management and Staff	
Regulation 9 – Management and Recruitment	
<i>(1) A registered provider shall ensure that—</i>	
<i>(a) the service has a designated person in charge and a named person who is able to deputise as required.</i>	
Requirement met:	<p>The requirement was met.</p> <p>(1)(a) The proposed pre-school service has a named designated person in charge and deputy person in charge.</p>

Part III - Management and Staff	
Regulation 11 -Staffing Levels	
<i>(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.</i>	
Requirement met:	The designated person in charge and second member of staff will operate the part time service and will ensure the correct adult: child ratio is maintained at all times.

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

Part V - Care of Child in Pre-school Service

Regulation 20 - Facilities for Rest and Play

- (1) Subject to this Regulation, a registered provider shall ensure that—
- (a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and
- (b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.
- (3) A registered provider of a full day care service, a part-time day care service or a childminding service, other than such a service to which paragraph (2) applies, shall ensure that—
- (a) a suitable, safe and secure outdoor space to which the pre-school children attending the service have access on a daily basis is provided on the premise

<p>Requirement met:</p>	<p>The requirement was met.</p> <p>(1)(a) The pre-school rooms are bright and colourful. Adequate and suitable play facilities were available for children. Low level tables and chairs were noted, materials were accessible on low level shelving. Interest areas included a home area, dress up, construction and a rest area with books.</p> <p>(b) Seven low level beds are available for children aged over 2 years to rest if required in the sleep room. The designated person in charge has agreed to increase the number of low-level beds as required. Suitable rest facilities are available in the pre-school rooms.</p> <p>(3)(a) An outdoor play area is provided to the rear of the premises which is safe and secure surrounded by wooden fencing. Natural grass and tarmac surfaces were noted. Play equipment included large swings, sand play, tunnel, slide, mud kitchen and climbing frame. A sheltered area was noted adjacent to the Blue room. The designated person in charge stated that this area was to be refurbished with play equipment to suit the age profile of the children attending the Blue room.</p>
<p>Requirement not met:</p>	<p>The requirement was not met.</p> <p>(1)(b) Fitted sheets and cellular blankets were not available for children when availing of rest or sleep opportunities on the low-level beds.</p>
<p>Response from Provider:</p>	<p>(1)(b) Fitted sheets and cellular blankets have been ordered for beds.</p>

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

Summary Comment:	Evidence submitted and reviewed by the Early Years Inspector met the Regulatory requirement.
-------------------------	--

Part V - Care of Child in Pre-school Service

Regulation 22 – Food and Drink

A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Requirement met:	The requirement was met. A healthy eating policy was available for review. A kitchen area was available for the preparation of food for children. A fridge was available in the kitchen area for the storage of perishable goods.
Requirement not met:	The requirement was not met. Details of the food and drink provision for children attending on a part time basis was not available.
Response from Provider:	A menu for food and drink provision has been drafted.
Summary Comment:	The second menu requested and reviewed by the Early Years Inspector met the Regulatory requirement.

Part VI – Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Requirement met:	The requirement was met. The kitchen was locked and inaccessible to children in the service. Blind cords were secured on all windows in the blue and yellow room. The fire assembly point was noted at the front of the service. Ample storage space was available on the first floor of the service.
Requirement not met:	The requirement was not met.

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

	<p>1.The temperature recorded at the radiators was 53 degrees Celsius in the Yellow room. The thermostats on the radiators were not used correctly to ensure that the surface temperature was 50 degrees or less.</p> <p>2.A large bean bag noted in the play area did not have the required CE standard and was unsafe to use.</p> <p>3.The cover of the large couch in the play area was heavily stained and required replacement.</p> <p>4.There was no hand towel dispensers in the toilet cubicles and the nappy changing area for the effective hand hygiene.</p> <p>5.There were no foot operated pedal bins available in the sanitary accommodation and in the nappy changing area.</p> <p>6. A temperature reducing medication was not available to children if required in the service.</p>
Response from Provider:	<p>1.The temperature has been turned down at the boiler to ensure that the surface temperature of the radiators are 50 degrees or less.</p> <p>2.The bean bag has been removed from the setting.</p> <p>3.The cover for the large couch has been removed for cleaning and will be replaced.</p> <p>4.Hand towel dispensers have been added to the toilet cubicles and the nappy changing area.</p> <p>5.Foot operated pedal bins have been added to the sanitary accommodation and in the nappy changing area.</p> <p>6.Temperature reducing medication has been purchased.</p>
Summary Comment:	Evidence submitted and reviewed by the Early Years Inspector met the Regulatory requirement.

Part VI - Safety

Regulation 25 – First Aid

- (1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.
- (2) A registered provider shall ensure that a suitably equipped first aid box for children—
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and
 - (b) is available to the children attending the pre-school service at all times.

Requirement met:

The requirement was met.

- (1)
The designated person in charge and staff member were qualified in first aid response (FAR) training.
- (2)(a)(b)

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

	Two first aid boxes are located in a conspicuous position in the pre-school rooms in the service.
--	---

Part VI – Safety

Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of firefighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Requirement met:	<p>The requirement was met.</p> <p>(1)(a) A fire register is available for monthly fire drills to be conducted in the pre-school service.</p> <p>(b) Maintenance records were available for firefighting equipment dated November 2022.</p>
Requirement not met:	<p>The requirement was not met.</p> <p>(1)(b) 1. There was no record of the number and type of firefighting equipment and smoke alarms in the service. 2. There was no maintenance record for the smoke alarms.</p> <p>(4) The notice of procedures to follow in the event of a fire was inadequate as it referred to a childminder service.</p>
Response from Provider:	<p>(1)(a)(b) 1. A record of the number and type of firefighting equipment and smoke alarms in the service has been scheduled. Time frame 1 week. 2. The landlord has replaced the smoke alarms as they could not be signed off by the company we use for maintenance of the alarms.</p> <p>(4) The notice of procedures to follow in the event of a fire have been amended for the service to reflect a part-time service.</p>
Summary Comment:	Evidence submitted and reviewed by the Early Years Inspector met the Regulatory requirement.

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

Part VI – Safety

Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Requirement not met:

The requirement was not met.

An insurance quotation was submitted to the Registration Team prior to this inspection with an expiry date of 27 March 2023. The Registered Provider must ensure that adequate insurance is in place prior to the commencement of the change. The change approval is contingent on the registered providers compliance with Regulation 28.

Response from Provider:

The current insurance certificate is attached.

Summary Comment:

The current insurance certificate submitted provides cover for children attending on a sessional basis. The expiry date noted is the 27 March 2024.

9 June 2023

A quotation to provide insurance cover for children attending on a part time basis from September 2023 was submitted and reviewed by the Early Years Inspector. The regulatory requirement was met.

Part VII – Premises and Space Requirements

Regulation 29 – Premises

A registered provider shall ensure that the premises of the service are—

- (a) of sound and stable structure,*
- (b) safe and secure,*
- (c) kept adequately lit, heated and ventilated,*
- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities.*

Requirement met:

This requirement was met.

(a)

The premises visually appeared to be of sound and stable structure.

(b)

The main entrance door is locked by a key when the children enter the premises. A safety guard rail was in place at the main entrance door.

(c)

An oil-fired central heating system is in place with thermostatically controlled radiators in place in the service.

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

	<p>An environmental temperature of approximately 19 degrees Celsius was recorded on 11 April 2023 in the premises.</p> <p>Natural lighting is supplemented by adequate artificial lighting in the service. Openable windows are available in the pre-school rooms and sanitary accommodation for natural ventilation.</p> <p>The sanitary accommodation is supplemented with operational mechanical ventilation.</p> <p>The service is connected to both the public drainage and public water supply.</p> <p>(d)</p> <p>The floors and the walls are in a good state of repair and maintenance. A cleaning schedule was available for the service.</p> <p>Large refuse bins are located externally at the side of the premises. A contractor for the collection of refuse bins has been engaged by the service to collect refuse from the premises on a scheduled basis.</p> <p>(e)</p> <p>Two toilets and two wash hand basins are available next to the pre-school rooms. A nappy changing unit is in place in the staff toilet with one wash hand basin.</p>
<p>Requirement not met:</p>	<p>The requirement was not met.</p> <p>(d)</p> <ol style="list-style-type: none"> 1. A maintenance certificate was not available for review in respect of the boiler system. 2. Pest control documentation was not available for review. <p>(e)</p> <p>Twenty-seven children currently attend on a sessional basis. To ensure adequate and suitable sanitary accommodation for sessional and part time children attending the service, the sanitary accommodation needs to be reassigned incorporating the sanitary accommodation on the first- floor level for staff.</p>
<p>Response from Provider:</p>	<p>(d)</p> <ol style="list-style-type: none"> 1. The boiler service has been scheduled for service. Timeframe 2 weeks. 2. A record of pest control documentation has been added to the service. <p>(e)</p> <p>The sanitary accommodation on the first floor has been reassigned for use by staff.</p>

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

Summary Comment:	<p>(d) Evidence submitted and reviewed by the Early Years Inspector met the Regulatory requirement.</p> <p>(e) The practice stated by the registered provider will be reviewed on the TUSLA initial inspection of the proposed part time service.</p>
-------------------------	---

Part VII – Premises and Space Requirements

Regulation 30 – Minimum Space Requirements

- (1) *Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*
- (2) *A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.*
- (3) *A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.*
- (4) *Where a registered provider contemporaneously provides—*
(a) a sessional pre-school service, and
(b) a full day care service or a part-time day care service, or both, the minimum clear floor space applicable for the duration of the sessional preschool service in respect of the children attending that service shall be the floor space specified in paragraph (3).

Requirement met:	<p>The requirement was met.</p> <p>(1) Adequate clear floor space was available to provide the children with an environment to work, play and move freely on a part time and sessional basis.</p> <p>(2) The floor plans submitted measuring 71 metres square meet the required floor space for the proposed sixteen children attending the service on a part time basis.</p> <p>(3) Not applicable, the service is proposing operating as a part-time day-care service.</p> <p>(4)(a)(b) In a contemporaneous situation adequate floor space is available for the proposed sixteen children to attend on a part time and sessional basis</p>
-------------------------	---