

Early Years Inspectorate Regulatory Report

Pre School

TUSLA Identifier:	TU2015OY060
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Name of Service:	Mie World
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Address of Service:	Church Street, Clara, Co. Offaly
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Eircode:	R35 A3W5
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Name of Registered Provider:	Sinead Cornally
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Service type:	Sessional
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Date of Inspection:	05/03/2026
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Regulatory Compliance Meeting:	30/04/2026
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No of pre-school children:	AM	21	PM	NA
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Address of the Early Years Inspectorate:	Early Years Inspectorate, Tusla, Child and Family Agency, SAP Office, St. Loman's Campus, Mullingar, Co Westmeath.
Inspection undertaken by:	C. O'Connor Hughes
Title:	Early Years Inspector

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Conditions if applicable	Not applicable.
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Description of service

This sessional service provides an Early Childhood Care and Education programme to children aged 2 to 6 years from 09:00-12:00. The service operates on a Monday to Friday basis. This service is part of a multiple including three services in total, a full day care service, part time service and sessional service.

The service is located in an adapted two storey domestic dwelling with two interconnected rooms for the children's use on the ground floor. The first floor of the premises is not accessible to the Early Years Service.

There is a large outdoor play area segregated into various areas to the rear of the service. The service is located in the town of Clara, Co. Offaly.

Staffing

The registered provider employs six adults in the service. The deputy designated person in charge and two adults were working directly with the children on the 5 March 2026. The registered provider is the designated person in charge in a sister full day care service in the locality and provides support for the administrative duties for this sessional service only.

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance/ health, welfare and development of child/ safety/ premises and facilities. The inspection may also focus on other areas as required.

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Regulation 9- Management and recruitment - (1)(a)(b) (2)(a)(b)(c)(d)(3)(4)

Regulation 11 -Staffing levels - (1) (3) (8)(a)

Regulation 15 -Record of a Pre-school Child (1)(a)(i)

Regulation 16- Record of a pre-school service – (1)(a)(b)(c)(d)(e)(f)(h)(i)(j)(k)

Regulation 17 -Information for Parents

Regulation 19- Health, welfare and development of child - (1)(a)

Regulation 20 – Facilities for Rest and Play - (1)(a)(b) (4)

Regulation 23- Safeguarding health, safety and welfare of child

Regulation 24 – Checking In and Out and Record of Attendance

Regulation 25- First aid - (1) (2)(a)(b)

Regulation 26 -Fire safety measures - (1)(a)(b) (4)

Regulation 28 – Insurance

However, on inspection additional non-compliance which posed a risk was identified under;

Regulation 8 - Change in circumstance – (1)

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

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Acknowledgments

The inspector wishes to acknowledge the cooperation of the deputy person in charge, staff and children who were present on the day of the inspection.

Part II - Registration and Register

Regulation 8 - Notification of change in circumstances

(1) A registered provider of a pre-school service other than a temporary pre-school service shall, subject to paragraph (3), notify the Agency in writing of any proposed change in the details in relation to the pre-school service contained in the register pursuant to section 58C(2) of the Act or Regulation 7(2) at least 60 days before it is proposed that the change would take effect.

Non-Compliance Information

(1)

The registered provider did not submit the required notification of proposed change in circumstances to notify Tusla in advance of changes being made to the person in charge.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

(1) Notification form submitted to Tusla outlining the temporary change in Person in Charge during staff leave.

The Registered Provider is responsible for ensuring all future notifications are submitted within required timeframes. This will be reviewed quarterly.

Supporting documentation submitted

Photograph of Change in Circumstance form.

Summary Comment

The change in circumstance form will be processed by the TUSLA registration office.

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Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,
- (b) consideration of references from reputable sources in the case of a person who has no past employers,
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(3) The procedures specified in paragraph (2) shall be carried out prior to any person being appointed, assigned or allowed access to or contact with a child attending the pre-school service.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

Compliance Information

(1)(a)

The deputy designated person in charge was available in the service.

(b)

The deputy designated person in charge was present for the duration of the inspection.

Seven staff files including the registered provider were reviewed and the following was noted:

(2)(a)(b)

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The required number of written validated references were available for the five staff members from past employers and from a source other than a past employer with the exception of the non compliance outlined below. Two written references were available in respect of the registered provider.

(c)

A Garda Vetting disclosure was available in respect of seven staff files reviewed.

In respect of six of the seven files reviewed the service demonstrated compliance with the Early Years Inspectorate Regulatory Notice requiring services to renew Garda vetting every three years. The service did not adhere to the re-vetting timeframes as outlined in the Early Years Inspectorate Regulatory Notice, requiring services to renew Garda vetting every three years in respect of one of the seven files reviewed. Please refer to the information outlined under regulation 23 of this report.

(d)

Police vetting was not required as no person had lived outside the state for a period of longer than six consecutive months.

(4)

Staff members working directly with children attending the service held a major award in Early Childhood Care and Education at Levels 5 to 6 on the National Framework of Qualifications.

Non-Compliance Information

(2)(a)(b)

1. Two written references were not validated by the registered provider in respect of a staff member.
2. A second validated reference was not available in respect of a staff member.

(3)

The registered provider did not ensure all vetting procedures were in place prior to the employment of the staff members in the service as references were not validated in respect of the staff members.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

(2)(a)(b)

All staff files were reviewed and updated. Missing references were obtained, validated and signed. A Staff File Checklist has been implemented. No staff member will commence employment without two validated references and Garda vetting. Quarterly checks will be completed by the Person in Charge.

(3)

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Vetting was obtained by the registered provider.

The registered provider has put a system in place to ensure that vetting is completed before the 3-year expiry date.

Supporting documentation submitted

References were submitted.

Summary Comment

The non-compliances identified have been addressed through the corrective and preventive actions taken by the registered provider.

Part III – Management and Staff

Regulation 11 - Staffing levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(3) Subject to paragraph (5), a registered provider of a sessional pre-school service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 2 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) therefore at that reference number is satisfied.

Compliance Information

(1)

The minimum ratio of adults to children was maintained during the inspection.

(3)

There were twenty-one children attending the service supervised directly by three adults.

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Part IV – Information and Records

Regulation 15 – Record of pre-school child

(1) A registered provider of a pre-school service other than a pre-school service in a drop-in centre or a temporary pre-school service shall ensure that a record in writing is kept in respect of each pre-school child attending the service containing the following particulars:

- (a) the name and date of birth of the child;*
- (b) the date on which the child first attended the service;*
- (c) the date on which the child ceased to attend the service;*
- (d) the name and address of a parent or guardian of the child and a telephone number where that parent or guardian or a relative or friend of the child can be contacted during the hours of operation of the service;*
- (e) authorisation for the collection of the child;*
- (f) details of any illness, disability, allergy or special need of the child, together with all the information relevant to the provision of special care or attention;*
- (g) the name and telephone number of the child's registered medical practitioner;*
- (h) record of immunisations, if any, received by the child;*
- (i) written parental consent for appropriate medical treatment of the child in the event of an emergency.*

Compliance Information

(1)

In a sample review of twelve child enrolment records information relating to (a)(b)(c)(d)(e)(f)(g) and (i) was available in respect of the children attending the service.

(h)

Immunisation records were available in respect of five out of the twelve child enrolment records reviewed.

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Non-Compliance Information

(1)(h)

Immunisation records were not available in respect of seven out of the twelve child enrolment records reviewed.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

All parents were contacted and immunisation records were obtained and updated.

Added to enrolment that no child will start until immunisation record is on file. The person in charge will be responsible for assuring this. The registered provider will check at the start of term.

Supporting documentation submitted

Immunisation forms.

Summary Comment

The non-compliance identified has been addressed through the corrective and preventive actions taken by the registered provider.

Part IV – Information and Records

Regulation 16 – Record in relation to pre-school service

(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:

- (a) the name, position, qualifications and experience of the person in charge and of every other employee, unpaid worker and contractor;*
- (b) details of the class of service and the age profile of children for which the service is registered to provide services;*
- (c) details of the adult:child ratios in the service;*
- (d) the type of care or programme provided in the service;*
- (e) the facilities available;*
- (f) the opening hours and fees;*
- (h) details of attendance by each pre-school child on a daily basis;*
- (i) details of staff rosters on a daily basis;*
- (j) details of any medication administered to a pre-school child attending the service with signed parental consent;*
- (k) details of any accident, injury or incident involving a pre-school child attending the service.*

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Compliance Information

(1)

The service kept and maintained written records of information in relation to the service in accordance with Regulation 16 (1) (a)(b) (c) (d) (e) (f) (h) (i).

(j)

Correct procedures were in place for the administration of medication in the service. One administration of medication form with signed parental consent was available and reviewed.

(k)

Five accident and incident records were reviewed. Each accident and incident record had details of the accident/incident and were signed by the children's parents or guardians.

Part IV – Information and Records

Regulation 17 – Information for parents

A registered provider shall ensure that a parent or guardian of a child proposing to attend the service is provided with the information referred to in subparagraphs (a) to (g) of Regulation 16(1).

Compliance Information

Information was available for parents in the service in respect of Regulation 16(1) (a) to (g) in a parent handbook given to parents at the start of the pre-school term.

Part V - Care of Child in Pre-school Service

Regulation 19 - Health, welfare and development of child

(1) A registered provider shall, in providing a pre-school service, ensure that-

(a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child,

Compliance Information

(1)(a)

Children were happily engaged in "world book day" making bookmarks in the activity room. Children enjoyed story time of "Goldilocks" sitting on blankets in candlelight in the pre-school room and then proceeded to make

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the “three bears” house. Small group work was observed during sensory play which included making the various sizes of bowls of porridge. Children were supported by the adults during the play activities.

At 11:00 children were observed to wash their hands in preparation for snack time supervised by the adults. Children enjoyed a healthy snack provided by their parents consisting of sandwiches, yoghurts and a selection of fruit with water to drink. Children enjoyed their snack and took their time conversing with their peers. Adults sat with children at snack time.

Adults held children in positive regard using their individual names, interacting and conversing with children at eye level. Access and inclusion plans were in place for children requiring extra support. Transitions were smooth as staff used a bell to give notice of the change from one activity to the next.

The service worked in partnership with parents. Parents have access to an electronic application to view updates and information about their children. The designated person in charge stated monthly updates are given to parents in respect of group work building on the children’s developmental needs. The child’s learning story depicting the child’s play and work activities are shared with parents at the end of the pre-school term.

Children had freedom of movement as they moved through the two interconnecting rooms. Natural materials were noted in the pre-school room. Age and stage appropriate toys and materials were accessible to children. Children were observed to avail of the areas of interest that included a home area, hair salon, rest area and a construction area. Low level tables and chairs were available for children to use in the activity room. Children were observed enjoying creative and sensory play in the activity room.

Part V - Care of Child in Pre-school Service

Regulation 20 – Facilities for rest and play

(1) Subject to this regulation, a registered provider shall ensure that-

(a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and

(b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.

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(4) Where outdoor space to which the pre-school children attending the service have access is provided on the premises of a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre, the registered provider shall ensure that such outdoor space is suitable, safe and secure.

Compliance Information

(1)(a)

Suitable play equipment was provided indoors and outdoors which included toys and equipment for construction, tabletop activities, arts and crafts, sensory play and home corners.

(b)

A suitable rest area was noted in the pre-school room for children to rest and relax.

(4)

The outdoor play areas were safe and secure surrounded by high level fencing. A mulch surface was noted. Play areas were segregated with various play opportunities for children. Toys and equipment included a wooden tractor, climbing area and a large wooden boat.

Part VI - Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information

General Safety:

The entrance to the service was safe and secure. Access to the service was by means of a doorbell to alert staff of parents or visitors arrival.

Infection Control:

The premises was visually clean. All toys and materials were easily cleanable. Records for cleaning were available and reviewed. Warm water, hand paper towels and liquid soap was available in the sanitary accommodation in the service. Openable windows provided natural ventilation in the sanitary accommodation.

Administration of Medication:

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Temperature reducing medication was available if a child presented with a high temperature. Medication records indicated the correct procedure was in place for the administration of medication.

Fire Safety:

The fire emergency exits were free from obstruction in the premises.

Non-Compliance Information

General Safety:

1. The lock mechanism was broken on the cupboards in the activity room. A large sharp knife and cleaning agents were accessible to children. Upon the request of the Inspector the designated person in charge took a corrective action and moved the knife and cleaning agents to ensure it was out of reach of children.
2. A kettle on top of the kitchen unit was accessible to children posing a potential risk of injury to a child.
3. A trailing cable from a television was noted in the activity room which posed a potential risk of harm to a child.
4. A trailing cable from a lamp was noted in the pre-school room which posed a potential risk of harm to a child.
5. The white lamp in the rest area in the pre-school room was not secured and could fall over onto a child if a child should knock against it.
6. There were no safety checklists for the indoor and outdoor environments in place to ensure that the environment was kept safe for children to play and work in.
7. The most recent Garda vetting disclosure presented in respect of a staff member was not dated within the previous three years in adherence with the Early Years Inspectorate Regulatory Notice 'EYIRN12.3 Renewal of Garda Vetting'.

Infection Control:

1. Children's lunches with perishable goods were stored in the children's bags instead of in the fridge provided in the activity room.
2. A foot operated pedal was not available for the disposal of waste in the pre-school room.

Outing:

1. The bus policy in place for the transport of children from the sessional service to the sister full day care service required more detail in respect of the adult; child ratio, safety checklist, first aid box, insurance and consent from parents for transfer. The policy should be dated and signed off by the registered provider and signed by staff members upon reading.

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- There were no outings checklist or risk assessments in place for local outings that are carried out from the service.

Action submitted by the Registered Provider

Corrective & Preventive Action

General Safety:

- Hazards removed, broken safety locks replaced.
- Kettle was moved out of reach of children behind a locked cupboard.
- 3 & 4. All trailing cables have been secured.
- The long lamp has been secured to the timber platform.
- Checklists have been implemented for indoor & outdoor environments.
Daily/weekly Safety checks implemented for the above corrective actions.
- Garda vetting has been received.
System in place to ensure that vetting is completed before the 3 year expiry.

Infection Control:

- Children's lunch storage has been corrected and is now stored in the fridge.
Infection control practice is now in place and monitored by staff.
- Foot-operated bin installed. Daily/weekly checks implemented. This will ensure the bins are provided and up to standard.

Outing:

- The bus policy has been updated to include more details in respect of ratio, safety checklist, first aid box, insurance and consent.
Procedures include ratios maintained, headcounts, seatbelts secured, parental consent obtained.
Checklist completed and reviewed monthly by Person in Charge.
- Checklist & risk assessment in place for local outings.
Checklist and risk assessment implemented and reviewed monthly by Person in Charge.

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Supporting documentation submitted

General Safety:

- 1-6 Photographs.
- 7. Garda vetting disclosure.

Infection Control:

- Photographs.

Outing:

- Risk assessment and checklist documentation.

Summary Comment

The non-compliances identified have been addressed through the corrective and preventive actions taken by the registered provider.

Part VI - Safety

Regulation 24 - Checking in and out and record of attendance

- (1) A registered provider shall ensure that each pre-school child attending the service is checked in and out of the service by an employee or an unpaid worker.*
- (3) A registered provider shall ensure that-*
- (a) no person other than-*
 - (i) pre-school child attending the service,*
 - (ii) a person dropping or collecting such a child,*
 - (iii) an employee, or*
 - (iv) an unpaid worker, can enter the premises without his or her entry being approved by an employee, and*
 - (b) a daily record in writing is kept of the entry on the premises of any such person.*

Compliance Information

- (1)**
- The records of arrival and departure reviewed verified that each child attending the service was checked in and out of the service by a staff member using an electronic application.

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Non-Compliance Information

(3)(a)(b)

A visitor log for the service was not available for review with the following details included.

- Date.
- Person's name.
- Contact number.
- Reason for entry.
- The name of person who approved access.
- The check in and out times.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

Visitors log is now in place at the setting. The visitor log will be available at all times and checked by the person in charge.

Supporting documentation submitted

Visitors log.

Summary Comment

The non-compliance identified has been addressed through the corrective and preventive action taken by the registered provider.

Part VI - Safety

Regulation 25 - First aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children-

(a) is safely stored in an easily accessible and conspicuous position on the premises, and

(b) is available to the children attending the pre-school service at all times.

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Compliance Information

(1)

One adult was qualified in First Aid response (FAR) and available on the premises for the hours of operation.

(2)(a)

A first aid box fixed to the wall was located in the office.

(b)

A first aid box was accessible to adults caring for children in the pre-school service.

Non-Compliance Information

(2)

1.A burns dressing was not available in the first aid box.

2.The hinges were broken on the portable first aid box and required replacement.

3. There was no monthly checklist in place in line with TUSLA Quality Regulatory Framework.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

First aid box replaced and checklist introduced.

Check list implemented for First aid box which will be done monthly.

Supporting documentation submitted

Photograph of new first aid box.

Summary Comment

The non-compliances identified have been addressed through the corrective and preventive actions taken by the registered provider.

Part VI - Safety

Regulation 26 - Fire safety measures

(1) A registered provider shall ensure that a record in writing is kept of-

(a) any fire drill that takes place in the premises, and

(b) the number, type and maintenance record of firefighting equipment and smoke alarms in the premises.

(4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

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Compliance Information

(1)(a)

There was a record of fire drills carried out in the service. The last fire drill was carried out on the 23 February 2026.

(b)

A record was available demonstrating the number, type and maintenance of the firefighting equipment and smoke alarms in the premises. The firefighting equipment and smoke alarms were serviced on the 13 May 2025 and 4 March 2026 respectively.

(4)

Fire evacuation procedures were noted in a conspicuous location in the premises

Part VI - Safety

Regulation 28 - Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Compliance Information

There was evidence of current insurance cover for the number of children attending the service and the expiry date noted was 26 March 2026.