

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

<b>Tusla I.D.:</b>	TU2015TY120
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<b>Name of Service</b>	Kilsheelan Playschool
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<b>Address of Service:</b>	Unit 5 Ivowen Complex Kilsheelan Clonmel Co Tipperary
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<b>Email Address:</b>	kilsheelanplayschool@gmail.com
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<b>Name of Registered Provider:</b>	Barbara Byrne
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<b>Type of Proposed Service:</b>	<b>Full Day Care</b>	✓	<b>Part-Time</b>	✓	<b>Sessional</b>	✓
	<b>Drop-In</b>		<b>Childminding</b>		<b>Temporary</b>	

<b>Proposed change:</b>	Change in the service type from part time, sessional to full day care, part-time and sessional. Change in the opening hours from 09:30-12:30 to 07:30 to 18:30.
<b>Proposed Number of Children:</b>	33 (no change).
<b>Recommended Change Following Inspection:</b>	Change in service type to full day care, part-time and sessional. Change in hours of operation to 07:30 to 18:30.
<b>Registered change:</b>	Change in service type to full day care, part-time and sessional. Change in hours of operation to 07:30 to 18:30. Change in number of staff employed from to 3.

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<b>Date of Inspection:</b>	1	2	0	9	2	0	2	5
<b>Inspection undertaken by:</b>	B Fraher							
<b>Title:</b>	Early Years Inspector							

<b>Tusla Early Years Inspectorate Address:</b>	13 Market Square
	Mallow
	Cork P51DD5Y

<b>Rationale for Inspection:</b>
<b>Proposed Change of Circumstance</b>

**Note: For Office use only, to be completed by Registration Office**

<b>Registration Status:</b>	Registered Full Day Care Service for 33 Children
<b>Date of Registration</b>	22 <sup>nd</sup> September 2025

<b>Authority to Inspect</b>
The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Description of Service</b>	Kilsheelan Playschool is a private part-time day care service. The service accommodates children between 2 to 6 years. The sessional Early Childhood Care and Education (ECCE) scheme is offered over a 38-week period from 9:30 to 12:30. The service offers a school age service also.
<b>Premises</b>	The service is located on the first floor of Ivowen business complex in the village of Kilsheelan Co Tipperary. The service comprises of two linked classrooms, sanitary accommodation, and an office. The service has access to an outdoor play area off site, which was located across the road in the K-Plan Community Centre.
<b>Staffing</b>	Three staff are currently employed in the service, and the registered provider proposes to increase the staff as required. The registered provider is included in the three staff.

	Child and Family Agency Act 2013 Child Care Act 1991 (Early Years Services) Regulations 2016	Version 05 Implemented- Aug 2022 EYI-IR12.23 F07 FFP (CIC)	2 of 10
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<p><b>Methodology</b></p>	<p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under the following themes; Governance, Health, Welfare and Development of the child, Safety and Premises.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to registering the change in circumstance. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and, compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.</p>
<p><b>Acknowledgements</b></p>	<p>The Inspector wishes to acknowledge the cooperation of the registered provider, person in charge, staff and children who were present on the day of the inspection.</p>

### Part III - Management and Staff

#### Regulation 9 – Management and Recruitment

*(1) A registered provider shall ensure that—*

*(a) the service has a designated person in charge and a named person who is able to deputise as required.*

**Requirement met:**

The requirement has been met.

(1)(a) The registered provider is the designated person in charge each day and there are two named persons present who are able to deputise if required.

### Part III - Management and Staff

#### Regulation 11 -Staffing Levels

*(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*

**Requirement met:**

The requirement has been met.

- (1) The registered provider will ensure that there will be, at all times, an adequate number of adults on the premises who will be working directly with the children. The registered provider proposed that three staff will operate the service on a daily basis and additional staff will be employed for the care of the children aged between 2 and 6 years when the full day care is established.

**Part V - Care of Child in Pre-school Service**

**Regulation 20 - Facilities for Rest and Play**

- (1) *Subject to this Regulation, a registered provider shall ensure that—*
- (a) *having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and*
  - (b) *there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.*
- (3) *A registered provider of a full day care service, a part-time day care service or a childminding service, other than such a service to which paragraph (2) applies, shall ensure that—*
- (b) *where no such space is provided, the preschool children attending the service have access on a daily basis to an outdoor service*

**Requirement met:**

The requirement has been met.

(1) (a) The two care rooms had an adequate amount of well-maintained equipment such as low-level tables, chairs and play material for both indoor and outdoor use. The proposed care rooms contained a number of designated interest areas containing toys that are visible and accessible such as construction toys, kitchen toys, role play costumes, a sand tray, puzzles, plastic and timber bricks. The outdoor play area is equipped with swings, slides, a see-saw and a timber hut.

(b) The care rooms have a designated rest area with a smaller area in Room One, with a mat and cushions in a hut and a sensory rest area in Room Two. The service has two stackable beds available for children who may need to sleep within the service. The registered provider is aware of the need to

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## Inspection Due to a Proposed Change of Circumstances

	<p>provide further stackable beds, further dimming of the light and a larger rest area in the room as the number of children increase in the service.</p> <p>(3)(b) The service has access to an enclosed outdoor play area off site which is located across the road from the service. The service also has access to the community astroturf and hall in this area also.</p>
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### Part V - Care of Child in Pre-school Service

#### Regulation 22 – Food and Drink

*A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.*

#### Requirement met:

The requirement has been met.

- The healthy eating policy was reviewed and was found to contain all the core requirements.
- Parents and guardians will provide all the meals and snacks for the children in the service.
- Additional food was available to be provided by the service if required.
- A refrigerator was available in each care room for the storage of perishable foods.
- One microwave was available in the service for heating food. The registered provider is aware of the need for further microwaves as more children attend the service for full day care.
- Children will have access to drinking water throughout the day and will use their own water bottles which can be refilled in the service.
- Suitable cutlery and crockery was available for the children’s use in the service.

### Part VI – Safety

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### Regulation 23 - *Safeguarding health, safety and welfare of child*

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

#### Requirement met:

The requirement has been met.

#### General safety:

- The entrance door was secured preventing unauthorised access and preventing a child leaving the service unsupervised.
- The window openings in the care rooms contained restrictor devices to prevent a child from falling.
- All toys and equipment assessed appeared in good condition.
- Heavy storage units were anchored.
- Cleaning agents were not accessible to the children.
- All waste was inaccessible both indoors and outdoors.
- There was provision in the service for the storage of medication which will be stored in the office, not in the two care rooms.
- The services kitchen area was not accessible to the children.
- The outdoor play area was secured with metal fencing and a metal gate.
- The fire doors were unobstructed.
- Staff belongings were stored in the office and not accessible to the children.

#### Infection control:

- The water temperatures recorded in the three sanitary accommodations for use by the children recorded temperatures of between 30.4°C to 36.3°C.
- Wall mounted hooks were available for children's coats and bags.

### Part VI - Safety

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### Regulation 25 – First Aid

- (1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.
- (2) A registered provider shall ensure that a suitably equipped first aid box for children—
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and
  - (b) is available to the children attending the pre-school service at all times.

#### Requirement met:

The requirement is met.

- (1) Two staff members have up to date training in First Aid Responder, and the certificates are valid until June 2027.
- (2) (a) There is a suitably equipped first aid box available on the premises and a first aid box in the hall in the outdoor area.
- (b) The first aid boxes will be available to the children attending the service at all times.

### Part VI – Safety

### Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
  - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

#### Requirement met:

The requirement was met.

- (1) (a) A record in writing was kept of fire drills practiced monthly and documentation was available to demonstrate this. The last fire drill took place on 16 August 2025.
- (b) The number, type and maintenance record of firefighting equipment in the premises was available, and equipment was last maintained in October 2024. Smoke alarms were last serviced on 8 July 2025.
- (4) The notice of the procedures to be followed in the event of a fire, was displayed at the fire exit doors. The service has a signposted fire assembly point at the

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	outdoor play area.
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### Part VI – Safety

#### Regulation 28 – Insurance

*A registered provider shall ensure that the pre-school service is adequately insured.*

#### Requirement met:

The requirement is met.

An insurance certificate was available to demonstrate that cover for children for full day care was in place.

### Part VII – Premises and Space Requirements

#### Regulation 29 – Premises

*A registered provider shall ensure that the premises of the service are—*

- a. of sound and stable structure,*
- b. safe and secure,*
- c. kept adequately lit, heated and ventilated,*
- d. cleaned, maintained and repaired, as required, and*
- e. equipped with adequate and suitable sanitary facilities.*

#### Requirement met:

The requirements have been met.

(a) The service was operating on the first floor of Ivowen business complex and the rooms in use appear to be of a sound and stable structure.

(b) The entrance door to the service was secured by a doorbell and a press button to exit which was not accessible to the children.

This reduces the risk of unauthorised access and a child leaving the service unsupervised. The designated outdoor play area was enclosed by metal fencing and a metal gate.

(c) Both natural and artificial light were available in both care rooms. The natural light was available from large windows located on the two walls in one care room and one wall in the second care room and supplemented

	<p>by fluorescent covered ceiling lights in both care rooms.</p> <p>Artificial lighting was also available in the children’s sanitary area.</p> <p>The three sanitary areas for the children used mechanical ventilation.</p> <p>Electric heating was in use. The temperature of the two care rooms was between 18°C and 19.9°C.</p> <p>(d) The service appeared to be clean and well maintained, and in a good state of repair. A written cleaning schedule was available for the service.</p> <p>(e) The children in the two care rooms will have access to three sanitary areas, one located outside the door of Room One and two located outside the door of Room Two. The adult sanitary facilities are located off the office and consisted of one toilet and one wash hand basin. Water is available from a public supply, and each toilet was supplied with a soap dispenser, paper towels and a foot operated pedal bin.</p>
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**Part VII – Premises and Space Requirements**

**Regulation 30 – Minimum Space Requirements**

*(1) Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*

*(2) A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.*

<b>Requirement met:</b>	<p>The requirement has been met.</p> <p>(1) There is adequate clear floor space available in the premises for the work, play and movement of the children planning to attend the full day care service.</p> <p>(2) The proposed two care rooms were measured at:</p> <ul style="list-style-type: none"> <li>• Room One was 46.87m<sup>2</sup></li> <li>• Room Two was 39.95m<sup>2</sup></li> </ul>
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The available floor space will allow the requested number of children to have a minimum of 1.818 m<sup>2</sup> of clear floor space during sessional service and have a minimum of 2.35 m<sup>2</sup> for 2-3 year olds and a minimum of 2.3m<sup>2</sup> for 3-6 year olds during part time/full day care.