

Early Years Inspectorate Regulatory Report

Pre School

TUSLA Identifier:	TU2015TY147
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Name of Service:	St. Genevieve's Montessori School
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Address of Service:	St. Patrick's Terrace, Clonmel, Co Tipperary
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Eircode:	E91 H293
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Name of Registered Provider:	Edel Millea
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Service type:	Part Time
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Date of Inspection:	24/09/2025
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No of pre-school children:	AM	18	PM	N/A
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Address of the Early Years Inspectorate:	Glenmorgan Building, Ferryhouse, Clonmel, Co Tipperary E91RF38
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Inspection undertaken by:	Antoinette McNamara
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Title:	Early Years Inspector
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Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Conditions if applicable	N/A
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Description of service

This part time early years service is in a detached purpose-built premises in the town of Clonmel Co Tipperary. An Early Childhood Care and Education (ECCE) programme is offered to children aged 2 to 6 years. The service is open from 08.30 to 13.15, Monday to Friday for 38 weeks of the year. The service consists of one large early years room, a porch/reception area, toilets and a large outdoor play to the rear of the service.

Staffing

There were two staff working in the service on the day of inspection including the registered provider who also works directly with the children. All staff working directly with the early years children held at least a major award in Early Childhood Care and Education at level 5 and above on the National Framework of Qualifications.

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance/ health, welfare and development of child/ safety/ premises and facilities. The inspection may also focus on other areas as required.

Regulation 9 (1)(a)(b)(2)(a)(b)(c)(d)(4) Management and recruitment,

Regulation 11(1)(3) Staffing levels,

Regulation 15 (1) (a-i) (3) Records in relation to a pre-school child,

Regulation 16 (1) (h, i, j, k) (3) Record in relation to pre-school service,

Regulation 20 (1) Facilities for rest and play,
Regulation 25 (1)(2)(a)(b) First aid,
Regulation 28 Insurance.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Acknowledgments

The inspector wishes to acknowledge the cooperation of the registered provider, person in charge, staff and children who were present on the day of the inspection.

Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,*
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and*

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,*
- (b) consideration of references from reputable sources in the case of a person who has no past employers,*

(c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and

(d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

Compliance Information

(1)(a) The registered provider is the person in charge. There is also a deputy to deputise as required.

(b) The designated person in charge was present for the inspection.

The staff files for two staff working directly with children and an administration staff were reviewed on the day.

(2)(a) Two written and validated references were available for each staff member working at the service.

(b) Where past employer references were not available, there were references from sources such as previous schools and colleges.

(c) Garda vetting was available on file for each staff member working in the service. Garda vetting had been renewed, in compliance with the Early Years Inspectorate Regulatory Notice, requiring services to renew Garda vetting every three years.

(d) Not applicable. Review of the curriculum vitae indicated that police vetting was not required.

(4) Certificates of qualifications for the staff working directly with children were available on file demonstrating that they held a qualification at the minimum level 5 and above on the National Framework of Qualifications.

Part III – Management and Staff

Regulation 11 - Staffing levels

- (1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*
- (3) Subject to paragraph (5), a registered provider of a sessional pre-school service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 2 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) therefore at that reference number is satisfied.*

Compliance Information

- (1) On the day of inspection there were adequate numbers of staff working directly with the children.
- (3) During the morning session there were 18 children being directly cared for by 2 staff.

Part IV – Information and Records

Regulation 15 – Record of pre-school child

- (1) A registered provider of a pre-school service other than a pre-school service in a drop-in centre or a temporary pre-school service shall ensure that a record in writing is kept in respect of each pre-school child attending the service containing the following particulars:*
- (a) the name and date of birth of the child;*
 - (b) the date on which the child first attended the service;*
 - (c) the date on which the child ceased to attend the service;*
 - (d) the name and address of a parent or guardian of the child and a telephone number where that parent or guardian or a relative or friend of the child can be contacted during the hours of operation of the service;*
 - (e) authorisation for the collection of the child;*
 - (f) details of any illness, disability, allergy or special need of the child, together with all the information relevant to the provision of special care or attention;*
 - (g) the name and telephone number of the child's registered medical practitioner;*
 - (h) record of immunisations, if any, received by the child;*
 - (i) written parental consent for appropriate medical treatment of the child in the event of an emergency.*
- (3) A record in writing referred to in paragraph (1) or (2) shall be open to inspection on the premises by-*
- (a) a parent or guardian of a pre-school child but only in respect of the record relating to that child,*

- (b) an employee who is authorised in that behalf by the registered provider, and*
- (c) an authorised person.*

Compliance Information

A sample of 10 completed registration forms were reviewed as part of the inspection process:

- (1) The registration forms contained the required information as detailed under parts (a) to (i) of this regulation.
- (3) The registration forms were available on the premises for inspection by an authorised person.

Part IV – Information and Records

Regulation 16 – Record in relation to pre-school service

(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:

- (h) details of attendance by each pre-school child on a daily basis;*
- (i) details of staff rosters on a daily basis;*
- (j) details of any medication administered to a pre-school child attending the service with signed parental consent;*
- (k) details of any accident, injury or incident involving a pre-school child attending the service.*

(3) A record referred to in paragraph (1) shall be open to inspection on the premises, and the documents and records referred to in paragraph (2)(a) shall be open to inspection whether on the premises or elsewhere, by an authorised person.

Compliance Information

(1) The information required under parts (h) to (k) of this regulation were available on the premises in paper format.

(3) The required records were available on the premises and open to inspection by an authorised person.

Part V - Care of Child in Pre-school Service

Regulation 20 – Facilities for rest and play

(1) Subject to this regulation, a registered provider shall ensure that-

(a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and

(b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.

Compliance Information

(1)(a) The indoor space was one large bright classroom, decorated with the children's artwork. There was low-level shelving with art and craft materials, Montessori work, a nature corner, books, jigsaws, a home corner and a shop. The furniture was suitable to the age and stage of development of the children attending the service. There was soft matting available for floor play. Additionally, the walls were decorated with colours, shapes, the outer space system, a family tree and a colourful caterpillar with all the children's names as his body. Due to the time of year, there was a nature table and the children were learning about autumn. A rest area was available to children if they want to rest. A porch area had storage for the children's coat and belongings.

(b) The outdoor space was secure to prevent children leaving unsupervised. There was a large grass area with an apple tree. There was also a yard, a soft fall area, a covered area and a garden area for growing. Distinct areas of interest provided children with opportunities to engage in a range of play activities. There was a mud kitchen, a covered sandpit, playhouses and a range of open-ended resources were available for use by the children.

Part VI - Safety

Regulation 25 - First aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children-

(a) is safely stored in an easily accessible and conspicuous position on the premises, and

(b) is available to the children attending the pre-school service at all times.

Compliance Information

- (1) There were staff trained in first aid responder (FAR) available to the children attending the service.
- (2)(a) There was a suitably equipped first aid box stored in an easily accessible position.
- (b) The first aid box was available to the children attending the service.

Part VI - Safety

Regulation 28 - Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Compliance Information

An in-date insurance certificate was available for inspection to demonstrate that valid insurance was in place.