

Early Years Inspectorate Regulatory Report

Pre School

TUSLA Identifier:	TU2015WW103		
Name of Service:	Balloons Pre-School		
Address of Service:	De La Salle Pastoral Centre, St Patricks Road, Wicklow Town, Co. Wicklow		
Eircode:	A67 FX65		
Name of Registered Provider:	Sharon Gregory		
Service type:	Part Time		
Date(s) of Inspection:	12/01/2026		
No of pre-school children:	AM	15	PM N/A
Address of the Early Years Inspectorate:	Loughlinstown Health Centre, Loughlinstown Drive, Loughlinstown, Co. Dublin.		
Inspection undertaken by:	Mona Condon		
Title:	Early Years Inspector		

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Conditions if applicable	Not Applicable
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Description of service

Balloons Pre-school is located in a Community centre in Wicklow Town. One room and adjoining sanitary area have been adapted for use as a pre-school. A large outdoor area, which is partly covered, is located at the rear of the premises. This service is registered to operate from 9.30am to 14.30pm, however at present operational hours are 09.30 to 12.30 daily. It is open for 38 weeks of the year and provides care and education for pre-school children from two to six years of age. It is registered to take a maximum of 22 children.

Staffing

. There are two staff members one of whom is the registered provider who care for the children daily. A third staff member is available to provide relief.

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance, health, welfare and development of child and safety.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non -

compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Acknowledgments

The inspector wishes to acknowledge the cooperation of the registered provider, person in charge, staff and children who were present on the day of the inspection.

Part III – Management and Staff

Regulation 9 – Management and recruitment

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person’s past employers, if any, and in particular the most recent employer, if any,*
- (b) consideration of references from reputable sources in the case of a person who has no past employers,*
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and*
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.*

Compliance Information

(1)(a)(b) The service had a designated person in charge and a named person to deputise as required who were both on the premises throughout the inspection.

(2) One new adult was employed as a relief staff member since the last inspection. This staff file was reviewed.

(a)(b) There were two written and validated references available for one adult.

(c) Documentary evidence of a processed Garda Vetting Disclosure was available for three staff members. The service also demonstrated compliance with the Early Years Inspectorate Regulatory Notice requiring services to renew Garda vetting every three years.

(d) Not applicable as no staff members had lived in another state for a period of longer than 6 consecutive months as an adult.

(4)
All staff members who were involved in the direct care of children had at least a major award in Early Childhood Care and Education at Level 5 on the National Qualifications Framework, or a qualification deemed by the Minister to be equivalent.

Part III – Management and Staff

Regulation 11 - Staffing levels

(2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.

Compliance Information

(2) The adult/child ratios were maintained throughout the inspection. There were two adults providing direct care to fifteen pre-school children.

Part IV – Information and Records

Regulation 16 – Record in relation to pre-school service

(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:

(h) details of attendance by each pre-school child on a daily basis;

(i) details of staff rosters on a daily basis;

(j) details of any medication administered to a pre-school child attending the service with signed parental consent;

(k) details of any accident, injury or incident involving a pre-school child attending the service.

Compliance Information

(1) The registered provider ensured that a record in writing was kept of the information listed above (1)(h) - (k) in relation to the service.

Part VI - Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information

General Safety:

- The external doors were appropriately secured to prevent the children from exiting unsupervised and to restrict unauthorised persons from gaining access to the pre-school.
- The designated emergency exit doors were clear and unobstructed.
- The cleaning agents were stored on high shelving and were inaccessible to the pre-school children.

Infection Control:

- Children were encouraged to wash their hands regularly including before lunch and after using the toilet. Effective hand hygiene practices were observed and in accordance with the services infection control policies and procedures. Pedal operated bins were available in the sanitary areas and in the care room.
- The premises play equipment, and materials were in a clean and hygienic condition.
- Cleaning schedules were maintained in the care room and the environment was clean.

Administration of Medication

- Medication was not given at the time of the inspection. Written parental consent was available should medication be required to be administered to a child. Medication was stored safely. Staff were aware of the procedure to be undertaken should medication be required.

Outings:

- The registered provider stated that outings are undertaken approximately once per year. A comprehensive Outings policy was available.

Part VI - Safety

Regulation 25 - First aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children-

(a) is safely stored in an easily accessible and conspicuous position on the premises, and

(b) is available to the children attending the pre-school service at all times.

Compliance Information

(1) Two staff members, who were trained in first aid response (FAR), were available to the children on the day of inspection.

(2)(a) The first aid box for children was safely stored in an accessible position.

(b) At all times the first aid box was available to the children attending the pre-school service.

Part VI - Safety

Regulation 26 - Fire safety measures

(1) A registered provider shall ensure that a record in writing is kept of-

(b) the number, type and maintenance record of fire-fighting equipment and smoke alarms in the premises.

(4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Compliance Information

(1)(b) Records were available detailing the number, type, and maintenance of fire- fighting equipment. and smoke alarms dated August 2025 and September 2025 respectively.

(4) Notices were displayed detailing the procedures to be followed in the event of fire.

Part VI - Safety

Regulation 27 – Supervision

A registered provider shall ensure that pre-school children attending the service are supervised at all times.

Compliance Information

The children present were supervised when indoors and outdoors at all times during the day.