

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

Tusla I.D:	TU2015WW211
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Name of Service:	Naíonra an Lána
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Address of Service:	Greystones Studio, Theatre Lane, Greystones, Co. Wicklow.
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Email Address:	ciara@naionra.org
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Name of Registered Provider:	Ciara Watson
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Type of Proposed Service:	Sessional		Part-Time		Drop-In	
	Full Day Care	✓	Childminding		Temporary	

Proposed change:	<ol style="list-style-type: none"> 1. Temporary change of address to same location as a sister pre-school service operated by the registered provider at Greystones Studio, Theatre Lane, Greystones, Co. Wicklow.. 2. Change of age profile from 2.5 years to 6 years to 2 years to 6 years. 3. Change in type of service from part-time to full time. 4. Change in hours from 08.45am to 01.30pm to 07.30am to 06.30pm.
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Proposed Number of Children:	44 children
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Registered change:	<p>Temporary change of address from Greystones Studio, Theatre Lane, Greystones, Co. Wicklow to St Killian’s Family Centre, Holy Rosary Church, Greystones, Wicklow</p> <p>Change of age profile from 2.5 years to 6 years to 2 years to 6 years.</p> <p>Change in type of service from part-time to full time.</p> <p>Change in hours from 08.45am to 01.30pm to 07.30am to 06.30pm.</p>
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Inspection undertaken by:	H. Bourke
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Title:	Early Years Inspector
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Tusla Early Years Inspectorate Address:	First Floor Trinity Building,
	IDA Business Park, Southern Cross Road,
	Bray, Co. Wicklow

Rationale for Inspection :

Proposed Change of Circumstance

This service is looking for a temporary change of location from the above address to a sister service, Global Garden Pre-school, St. Killians Family Centre, Greystones, Co. Wicklow due to the original premises being renovated and work is still in progress. In addition, the registered provider is looking to change the age profile of children attending from 2.5 years to 6 years to 2 years to 6 years, change in type of service from part-time to full time and change in hours of operation from 08.45am to 01.30pm to 07.30am to 06.30pm.

Note: For Office use only, to be completed by Registration Office

Registration Status:	Registered Full Day Care service for 44 children
Date of Registration	3 rd September 2021

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Description of Service	Naíonra an Lána first opened in 2016. The childcare service previously provided a sessional and part time service through the Irish language to pre-school children from 2 and a half years to 5 years of age. The service is proposing to operate as a sessional part-time and full day care service for children from 2-6 years of age and is proposing to operate from 07.30am to 06.30pm.
Premises	The proposed temporary premises is located within a large parish hall in a parish centre in the village of Greystones, County Wicklow. There is an outdoor area at the front of the premises where children will have access to outdoor play equipment on a daily basis. An existing pre-school service, owned by the registered provider, is located in this building but the 2 services will operate separately with difference entry and exit points.
Staffing	The registered provider and 9 childcare staff will work directly with the children. All staff hold a qualification in Early Childhood Care and Education as recognised on the National Framework of Qualifications.
Methodology	The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under two themes; Governance, and Safety.

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	The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the Inspection report and presented to the Registration Panel for consideration of a decision in relation to the service receiving continued registration. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and, compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.
Acknowledgements	The Inspector wishes to acknowledge the cooperation of the registered provider and deputy person in charge on the day of the inspection.

Part III - Management and Staff

Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

Requirement met:

The requirement has been met.

(1)(a) The registered provider is the designated person in charge and there is a named person to deputise as required.

Part III - Management and Staff

Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(8) Without prejudice to paragraphs (2) to (7)—

(b) a childminder shall ensure that a second person familiar with the operation of the service and in a position to provide assistance to the childminder in operating the service is, at all times, within close distance of the service and available to attend the service to assist the childminder in the event of an emergency, and

(c) a registered provider of a sessional pre-school shall ensure that, where the person in charge operates the service single-handedly, a second person familiar with the operation of the service and in a position to provide assistance to the person in charge in operating the service is, at all times, within close distance of the service and available to attend the service to assist the person in charge in the event of an emergency.

Requirement met:

The requirement has been met.

(1) In addition to the registered provider, 9 adults are employed to work directly with 44 children in the proposed temporary accommodation.

(8)(b) Not applicable as this is not a childminding service.

(c)Not applicable as this is not a sessional service that operates single-handedly.

Part V - Care of Child in Pre-school Service

Regulation 20 - Facilities for Rest and Play

- (1) *Subject to this Regulation, a registered provider shall ensure that—*
- (a) *having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and*
 - (b) *there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.*
- (2) *A registered provider—*
- (b) *of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that moves premises on or after 30 June 2016, shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.*
- (3) *A registered provider of a full day care service, a part-time day care service or a childminding service, other than such a service to which paragraph (2) applies, shall ensure that—*
- (a) *a suitable, safe and secure outdoor space to which the pre-school children attending the service have access on a daily basis is provided on the premises or*
 - (b) *where no such space is provided, the preschool children attending the service have access on a daily basis to an outdoor service*
- (4) *Where outdoor space to which the pre-school children attending the service have access is provided on the premises of a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre, the registered provider shall ensure that such outdoor space is suitable, safe and secure.*
- (5) *Where pre-school children attending a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre have access to an outdoor space other than such a space specified in paragraph 4, the registered provider shall ensure that such outdoor space is suitable.*

Requirement met:

The requirement has been met.

(1)(a) The proposed temporary accommodation comprises of a large parish hall which has been divided into 2 separate pods. The hall is bright and spacious and well laid out to cater for the age range of children who will be attending in each pod. Examples of equipment available to the children attending the service are, colouring pencils and paints, jigsaws, puzzles, books, Montessori equipment, dolls, play-kitchens, sand pits, a construction area, doll houses and building blocks.

(b) There are adequate and suitable facilities for a pre-school child to rest during the day in both pods. There is a separate sleep room that has low level beds for children over two years of age to sleep should they require a sleep over the course of the day.

(2)(b) Children have access to a grass area for outdoor play. An assortment of age appropriate toys were available to the pre-school children. Examples include; large outdoor music toys, footballs, trikes, balance bikes, construction toys and a mud kitchen. There were no ponds, pits or other hazards observed in the outdoor area.

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	<p>(3)(a) The outdoor natural grass play area and side area covered with artificial grass were safe and secure. The outdoor area consists of several high interlocking gates, that enclose the natural grass playing area. In addition, the new artificial grass area to the side of the proposed temporary premises is enclosed with a high wall and a lockable gate at its entrance. A risk assessment was available and will be completed on a daily basis for children accessing the outdoor play areas.</p> <p>(4) Not applicable, as the service is not operating as a sessional service.</p> <p>(5) Not applicable, as an outdoor play area is attached to the premises.</p>
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Part V - Care of Child in Pre-school Service

Regulation 22 – Food and Drink

A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Requirement Met:	<p>The requirement has been met.</p> <p>A healthy eating policy is in place in the service.</p> <p>Parents are requested to provide a healthy snack for their child in line with the healthy eating policy of the service for children attending on a sessional basis. The registered provider has demonstrated how food and drink will be provided for children attending on a full day care and part-time basis, including the provision of a hot meal. The meals will be delivered to the proposed temporary premises by an external catering company. The meals will be re-heated in the kitchen attached to the hall. Weekly menus have been devised.</p> <p>Potable water will be available in the pre-school pods at all times for the children. Two fridges are available for the storage of perishable food items.</p>
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Part VI – Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Requirement Met:	<p>The requirement has been partially met.</p> <p>A door that links the parish hall to the main building will remain locked during the operating hours.</p> <p>The outdoor area is suitably secured with a mobile interlocking gate system that surrounds the entire grass area.</p> <p>All window blind cords within the sleep room are secured.</p> <p>There is provision for the appropriate disposal and storage of waste including the provision of foot pedal operated bins in sanitary areas, and in all other areas within the service.</p>
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	Additional measures have been put in place to mitigate against the spread of Covid 19 in the proposed temporary premises. Hand sanitising units have been mounted throughout the proposed service; policies and procedures regarding specific measures to address the risks associated with the virus are in place. Cleaning schedule forms were present in form of an online application for the proposed pre-school pods. An isolation area is available in the proposed temporary premises and suitable PPE is available for staff members. There is a large locked storage cupboard within the proposed premises, where cleaning agents, mops and brushes are safely stored out of reach of the pre-school children. All fire exits are clearly marked and unobstructed.
Requirement not met:	A risk was identified to safety of the children proposed to attend the service. There was a risk that a child attending the service located in the hall could push the door release handle of the emergency exit doors which led directly into a carpark. These doors were not alarmed or triggered by a magnetic opening device.
Response from Provider:	The registered provider, when made aware of the risk responded immediately by having an alarm system installed to the fire doors, which will allow staff to be alerted in the event of a preschool child opening the doors.
Summary Comment:	Photographic evidence of the stated measures actioned has been submitted. The requirement for Regulation 23 has been met.

Part VI – Safety

Regulation 25 – First Aid

- (1) *A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*
- (2) *A registered provider shall ensure that a suitably equipped first aid box for children—*
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and*
 - (b) is available to the children attending the pre-school service at all times*

Requirement met:	This requirement has been met. (1) Current first aid certification was available in respect of 2 adults. (2)(a)(b) A fully stocked first aid box is located in the proposed pre-school room out of the reach of children.
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Part VI – Safety

Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of firefighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Requirement met:	The requirement has been met. (1)(a) Documentation was available for recording monthly fire drills. (b) The firefighting equipment was serviced and dated 18 th September 2020. A maintenance contract is in place for the fire/smoke alarm system and operated by the Parish Centre, this was last service in June 2021. (4) A notice of the procedures to be followed in the event of fire was clearly displayed within the proposed pre-school room.
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Part VI – Safety

Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Requirement met:	The requirement has been met. The registered provider had evidence of insurance cover for 60 children, valid to 28 th February 2022.
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Part VII – Premises and Space Requirements

Regulation 29 – Premises

- A registered provider shall ensure that the premises of the service are—
- (a) of sound and stable structure,
 - (b) safe and secure,
 - (c) kept adequately lit, heated and ventilated,
 - (d) cleaned, maintained and repaired, as required, and
 - (e) equipped with adequate and suitable sanitary facilities.

Requirement met:	The requirement has been partially met. (a) The proposed temporary premises is a single storey parish hall, which has been adapted to accommodate the service. (c) The premises benefits from natural light via skylight windows in the roof of the proposed room. There is supplemental artificial lighting also provided from covered fluorescent ceiling lights in the hall. The proposed pre-school room is heated via electric wall mounted fan heaters that are thermostatically controlled and activated on a timer switch or manually if required. Mechanical ventilation is provided for circulating fresh air. There is a combination of mechanical and natural ventilation in the sanitary areas.
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	<p>(d) Cleaning schedules were in place and the proposed premises and surrounding environment was clean and well maintained.</p> <p>(e) The sanitary accommodation for children consists of 6 separate toilets and 6 wash hand basins. Two of the toilets allow for disability access. Thermostatically controlled hot water at 43°C was available in the sanitary accommodation. There was nappy changing facility in one of the sanitary areas, with a toilet and wash hand basin. A separate toilet and wash hand basin was available for adults. Foot pedal bins were available throughout the proposed temporary premises.</p>
Requirement not met:	<p>(b) The point of entry to the proposed temporary premises is through large double fire doors to the side of the hall. There was a risk that a child while attending the service could push the door release handle of the emergency exit doors which led directly into a carpark.</p>
Response from Provider:	<p>(b) The registered provider, when made aware of the risk responded immediately by having an alarm system installed to the fire doors, which will allow staff to be alerted in the event of a preschool child opening the doors.</p>
Summary Comment:	<p>(b) Photographic evidence of the stated measures actioned has been submitted. The requirement for Regulation 29 has been met.</p>

Part VII – Premises and Space Requirements

Regulation 30 – Minimum Space Requirements

- (1) *Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*
- (2) *A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.*
- (3) *A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.*
- (4) *Where a registered provider contemporaneously provides—*
 - (a) *a sessional pre-school service, and*
 - (b) *a full day care service or a part-time day care service, or both, the minimum clear floor space applicable for the duration of the sessional preschool service in respect of the children attending that service shall be the floor space specified in paragraph (3).*
- (5) *A registered provider of a temporary pre-school service shall ensure that a minimum of 2 square metres of clear floor space is available for each child attending the service.*

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Requirement met:	<p>The requirement has been met.</p> <p>(1) The proposed Parish Hall is subdivided into 2 pods measuring 66.96 and 96.72 square meters respectively, there is sufficient space to accommodate the proposed 22 children in each pod.</p> <p>(2) Sufficient space was available for children attending on a full time and part time basis.</p> <p>(3) A minimum of 1.818 square metres for each proposed pod of the 22 children attending on a sessional basis is available in the proposed temporary premises.</p> <p>(4) In a contemporaneous situation a minimum of 1.818 square metres is available in the pre-school room for up to 22 children proposing to attend each pod on a sessional and full time basis.</p> <p>(5) Not applicable, the service is proposing to operate as a fulltime service.</p>
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