

Early Years Inspectorate Regulatory Report

Pre School

TUSLA Identifier:	TU2016DS013		
Name of Service:	Yvonne's Montessori School		
Address of Service:	Parish Centre, Lower Kennelsfort Road, Palmerstown, Dublin 20, Co. Dublin		
Eircode:	D20 K732		
Name of Registered Provider:	Yvonne Ryan-Walsh		
Service type:	Part Time, Sessional		
Date(s) of Inspection:	25/04/2023		
No of pre-school children:	AM	17	PM N/A
Address of the Early Years Inspectorate:	Tusla – Child & Family Agency, Trinity Building, IDA Business Park, Bray, Co Wicklow		
Inspection undertaken by:	Mary Redmond		
Title:	Early Years Inspector		
Authority to Inspect			
The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).			
Conditions if applicable	N/A		

Description of service

This private childcare service was established in 1988 by the registered provider and registered with Tusla in 2016. Part-time care and education is provided for children aged two years and eight months to five years of age. The hours of operation are from 9am to 1pm; a concurrent sessional service is provided from 9am to 12pm. The service operates from a room located in a parish centre in a residential area of southwest Dublin. The children have exclusive access to an enclosed outdoor space located adjacent to the pre-school room.

Staffing

There were three adults employed to work directly with children; this included the registered provider who works in the service. Adults employed to work with children had attained major awards in Early Childhood Care and Education at a minimum of Level 5 on the National Framework of Qualifications.

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

Compliance was assessed under the following regulations:

Regulation 9 Management and recruitment

Regulation 11 Staffing levels

Regulation 15 Record of pre-school child

Regulation 16 Record in relation to pre-school service

Regulation 25 First aid

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from reoccurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Acknowledgments

The inspector wishes to acknowledge the co-operation of the registered provider and staff members who facilitated the inspection and children who were present on the day of the inspection.

Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,*
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises,*

Compliance Information

(1)

- (a) There was a designated person in charge (registered provider) and a named person to deputise as required.
- (b) The designated person in charge was on the premises for the duration of the inspection.

The registered provider confirmed that no new adults had been recruited since the last inspection on the 28 February 2020.

Part III – Management and Staff

Regulation 11 - Staffing levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

Compliance Information

(1) There were an adequate number of adults working directly with children attending the service. On the day of inspection there were three adults working with seventeen children.

Part IV – Information and Records

Regulation 15 – Record of pre-school child

(1) A registered provider of a pre-school service other than a pre-school service in a drop-in centre or a temporary pre-school service shall ensure that a record in writing is kept in respect of each pre-school child attending the service containing the following particulars:

- (a) the name and date of birth of the child;*
- (b) the date on which the child first attended the service;*
- (c) the date on which the child ceased to attend the service;*
- (d) the name and address of a parent or guardian of the child and a telephone number where that parent or guardian or a relative or friend of the child can be contacted during the hours of operation of the service;*
- (e) authorisation for the collection of the child;*
- (f) details of any illness, disability, allergy or special need of the child, together with all the information relevant to the provision of special care or attention;*
- (g) the name and telephone number of the child's registered medical practitioner;*
- (h) record of immunisations, if any, received by the child;*
- (i) written parental consent for appropriate medical treatment of the child in the event of an emergency.*

(4) A registered provider shall ensure that a record in writing referred to in paragraph (1) is retained for a period of 2 years from the date on which the child to whom it relates ceases to attend the service.

Compliance Information

- (1) Records were reviewed for eleven children who were attending the service. The records reviewed contained the following particulars:
- (a) The name and date of birth of each child.
 - (b) The date on which each child first attended the service.
 - (c) There was an area on the registration form where the date when a child would cease to attend the service will be recorded.
 - (d) The names, addresses and telephone number of parents were recorded and information where parents can be contacted during the hours of operation of the service were also available.
 - (e) Names and contact details of other adults who were authorised to collect children were available.
 - (f) The documentation available supported the recording of specific illnesses, allergies, disabilities and dietary preferences for children.
 - (g) The name, address and telephone number of each child's general practitioner (GP) was recorded.
 - (h) Parents had indicated which immunisations their children had received.
 - (i) There was written parental consent for medical treatment of children in the event of an emergency.
- (4) The registered provider was aware that the records referred to above must be retained for a period of two years after the child leaves the service.

Part IV – Information and Records

Regulation 16 – Record in relation to pre-school service

(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:

- (h) details of attendance by each pre-school child on a daily basis;*
- (i) details of staff rosters on a daily basis;*
- (j) details of any medication administered to a pre-school child attending the service with signed parental consent;*
- (k) details of any accident, injury or incident involving a pre-school child attending the service.*

Compliance Information

- (1)
- (h) Details of children’s attendance was accurately recorded in an attendance register.
 - (i) A staff roster was available.
 - (j) Documentation was available to demonstrate that signed parental consent was required prior to administering medication to a child, should it be required, and that administration of medication should be witnessed.
 - (k) Details of accidents and incidents were recorded and there was evidence available that parents are informed following an accident or incident involving their child.

Part VI - Safety

Regulation 25 - First aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children-

(a) is safely stored in an easily accessible and conspicuous position on the premises, and

(b) is available to the children attending the pre-school service at all times.

Compliance Information

(1) Adults working in the service had appropriate qualifications in first aid and were available to children attending the service.

(2) A suitably equipped first aid box was available.

(a) It was stored safely in the service.

(b) The first aid box was available to children at all times.