

Early Years Inspectorate Regulatory Report

Pre School

TUSLA Identifier:	TU2016KY004				
Name of Service:	Little Rascals Childcare Facility				
Address of Service:	Ballyegan, Ballmacelligott, Tralee, Co. Kerry				
Eircode:	V92 P653				
Name of Registered Provider:	Catherine O'Sullivan				
Service type:	Full Day, Sessional				
Date of Inspection:	12/03/2024				
No of pre-school children:	<table border="1"> <tr> <td>AM</td> <td>25</td> <td>PM</td> <td>21</td> </tr> </table>	AM	25	PM	21
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Address of the Early Years Inspectorate:	13 Market Square, Mallow, Co Cork.				
Inspection undertaken by:	F Collins and D Prendergast				
Title:	Early Years Inspectors				

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Conditions if applicable	N/A
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Description of service

Little Rascals Childcare Facility is a privately run childcare service which has been operating since March 2016. The service is operating from a premises adjacent to the registered providers home in the rural setting of Ballymacelligott. It provides full day care, part- time and sessional services and facilitates the Early Childhood Care & Education scheme. The service operates Monday to Friday from 08.00 to 17.30 daily. The service is registered to cater for children aged 6 months to 5 years.

Staffing

There are nine adults employed at the childcare facility, eight of whom work directly with the children. This includes the registered provider and an adult undertaking work placement in the service. Seven of the adults employed and working in the service hold a major award in Early Childhood Care and Education at Fetac Level 5 or above on the National Qualifications Framework.

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well- being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance/ health, welfare and development of child/ safety/ premises and facilities. The inspection may also focus on other areas as required.

The inspection focused on an examination of compliance under regulations 9, 10, 11, 15, 16, 19, 20, 22, 23, 26 and 28 ; however, on inspection additional non-compliance which posed a risk was identified under Regulation 27.

These findings are outlined within the relevant regulation within this report.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Acknowledgments

The inspectors wish to acknowledge the cooperation of the registered provider, staff and children who were present on the day of the inspection.

Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,
- (b) consideration of references from reputable sources in the case of a person who has no past employers,
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

Compliance Information

(1)

(a) The service had a designated person in charge and a deputy person in charge on the premises on the day of inspection. The staff were aware of who was in charge on the day of inspection.

(2)

Nine adults work in the service, all nine adult staff files were assessed for completeness.

- (a) Of the 18 references required 16 validated references were available from past employers.
- (b) Of the 18 references required two validated references were available from a source other than a past employer.
- (c) Garda vetting disclosures were on file for all nine adults who work in the service.
- (d) Police vetting was not required for any adult working in the service and having access to children.

(4) Seven adults held relevant qualifications in Early Childhood Care and Education at level 5 or above on the national qualifications framework.

Non-Compliance Information

(1) (b) A person in charge or the named deputy person in charge were not named on the roster for the Friday of the week of the inspection, the person in charge and the deputy person in charge were rostered off and a replacement deputy person in charge was not named. Not ensuring that all staff are aware of who is in charge of the service on any day may allow for ineffective management in the event of any issues that arise in the service.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

(1) (b) The roster has been updated to include the person in charge for the day in question and the registered provider has committed to ensuring the person in charge will be named on the roster and this will be checked daily.

Supporting documentation submitted

(1) (b) The roster for the week of the inspection with the person in charge on the Friday has been received, that along with the commitment of the registered provider on the CAPA form is accepted as evidence.

Summary Comment

Following receipt of the corrective and preventive action form and the assurances received the requirements for this regulation have been met.

Part III – Management and Staff

Regulation 10 - Policies, procedures etc. of pre-school service

A registered provider of a pre-school service shall ensure that the written policies, procedures and statements specified in Schedule 5 are in place for the service.

Compliance Information

The service's policy on Healthy eating was assessed and deemed to meet the necessary requirements.

Part III – Management and Staff

Regulation 11 - Staffing levels

(2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.

Compliance Information

(2) The adult child ratios met the requirements of the regulation: Three rooms were in operation in the service:
 Toddler room 1: There were five children aged between one- and two-years present being cared for by one adult and in the afternoon, there were five children aged between one and two years being cared for by one adult.
 Toddler room 2: There were ten children aged between two and three years being cared for by two adults, in the afternoon ten children remained in the care room being cared for by two adults.
 Pre-school room. There was one adult caring for 10 children in the morning during the operation of the sessional service and there were six children remaining in this care room in the afternoon being cared for by one adult.

The registered provider provided break cover across the service for all staff to take their required breaks.
 A further adult was available to the staff to prepare meals and to assist with cleaning the service as needed.

Part IV – Information and Records

Regulation 15 – Record of pre-school child

(1) A registered provider of a pre-school service other than a pre-school service in a drop-in centre or a temporary pre-school service shall ensure that a record in writing is kept in respect of each pre-school child attending the service containing the following particulars:

- (a) the name and date of birth of the child;*
- (b) the date on which the child first attended the service;*
- (c) the date on which the child ceased to attend the service;*
- (d) the name and address of a parent or guardian of the child and a telephone number where that parent or guardian or a relative or friend of the child can be contacted during the hours of operation of the service;*
- (e) authorisation for the collection of the child;*

(f) details of any illness, disability, allergy or special need of the child, together with all the information relevant to the provision of special care or attention;

(g) the name and telephone number of the child's registered medical practitioner;

(h) record of immunisations, if any, received by the child;

(i) written parental consent for appropriate medical treatment of the child in the event of an emergency.

Compliance Information

(1)(a) to (i)

Childrens enrolment records were assessed a sample was taken and in total 20 records were reviewed.

Of the 20 records reviewed 17 were deemed satisfactory in relation to (a) – (i) above.

Non-Compliance Information

(1) Of the 20 records reviewed and an attempt to review a further two records was made, however the two further enrolment forms were not available for inspection.

(f) Of the 20 forms assessed one enrolment form did not contain details of any illness, disability or allergy for the child.

(h) Of the 20 records assessed three records did not contain any records of vaccinations received by the children. Not having relevant information available to the staff caring for these children may hinder their appropriate care in the event of an accident or incident or in the event of an illness in the service.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

(1) The registered provider stated the records were available in the filing cabinet.

(f) The form as per the information provided by the registered provider has been updated by the parents.

(h) The vaccination records are on file as per the information provided by the registered provider.

Supporting documentation submitted

(1) A photograph of the two missing records have been received.

(f) A copy of the completed enrollment form has been received.

(g) A copy of the vaccination forms have been received.

Summary Comment

Following receipt of the corrective and preventive action form, the evidence and the assurances received the requirements for this regulation have been met.

Part IV – Information and Records

Regulation 16 – Record in relation to pre-school service

(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:

(h) details of attendance by each pre-school child on a daily basis;

(j) details of any medication administered to a pre-school child attending the service with signed parental consent;

(k) details of any accident, injury or incident involving a pre-school child attending the service.

Compliance Information

- (1)
- (h) Attendance records in relation to all care rooms were examined and were observed to be maintained up to date.
- (j) No prescription medication was recorded as administered within the service since early in 2023, medication administration forms were completed for over-the-counter medication and the request for these were on the relevant enrolment form and signed by staff and parents on a medication administration page.
- (k) In the Pre-school room, a sample of nine accident and incident records were assessed and, in the Toddler, rooms a sample of six accident and incident forms were reviewed and found to include the required information.

Non-Compliance Information

- (1)
- (k) A record was unavailable in relation to an incident which occurred the day prior to the inspection. Reference to the incident was noted on the attendance book and the registered provider subsequently confirmed that a child had sustained a minor injury. However, no corresponding accident and incident form had been completed. Not ensuring appropriate records are maintained and given to parents/guardians may hinder the continuity of care given to a child when they leave the service.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

- (1) (k) The accident and incident form in question has been completed. The accident and incident policy has been discussed at a staff meeting and a copy of the accident and incident policy issued to all staff, implementation of this will be monitored by the registered provider. All parents will be requested to sign the completed forms each evening at collection time.

Supporting documentation submitted

(1) (k) A copy of the accident and incident form has been received and has been completed in full, with a signature from the parent/guardian. A copy of the accident and incident policy has been received.

Summary Comment

Following receipt of the corrective and preventive action form and the evidence received the requirements for this regulation have been met.

Part V - Care of Child in Pre-school Service

Regulation 19 - Health, welfare and development of child

(1) A registered provider shall, in providing a pre-school service, ensure that-

(a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and

Compliance Information

(1)(a)

Basic needs:

- Frequent mealtimes were accommodated at the service. For example, in the Pre-school room, a mid-morning snack was facilitated at 10.00am, the lunch meal was served shortly after midday and an afternoon snack was observed at 2.15pm. This timetable of meals and snacks was mirrored throughout the service.
- In the Pre-school room and Toddler room 2, the children had easy access to their reusable water bottles, which were stored on low-level shelves.
- In the pre-school room the older children were supported to attend to their own care needs. For example, the staff member was noted to remind one of the children to clean their nose and ensured that tissues were easily accessible. In the toddler rooms the children required assistance with all care needs and required assistance with toileting where three of the children were toilet trained and for the remainder, they required nappy changes.
- Outdoor play was accommodated at various intervals throughout the day and when needed the children played in the outdoor classroom as the weather was poor on the day of inspection. This allowed the children to experience a change of environment and to engage in more active play.

- One of the children attending had a history of allergy and an in-depth care plan was available to the staff with the procedures to be followed in the event additional care was required. Both staff in the care room knew about the plan and it was easily accessible to them.

Supporting relationships around children:

- The children who attended the Pre-school room appeared confident in their environment, they were familiar with daily routines, such as tidying up after mealtimes and preparing to go outdoors and participated in these tasks with ease. The children in Toddler room 2 were able to seek the support of the adults who were caring for them and were aware of the routines of snack and mealtimes and when getting ready for going outdoors.
- During meal breaks, a relaxed atmosphere was evident, with conversation encouraged. The adults in the pre-school room and in Toddler room 2 assisted the children to open food packaging and containers and suitable crockery and cutlery was available, as required. In addition, the children were afforded sufficient time to enjoy their meals and snacks. The younger children in Toddler room 1 were assisted with feeding and were held when bottle feeding. Mealtimes in this care room were relaxed and unhurried.
- It was reported that a messaging application was used to share information with parents, along with phone calls, informal discussion at arrival and collection times and occasionally email. An example of a message sent was seen regarding the service closing early on Friday. In addition, the registered provider stated that parents were invited into the service to carry out activities with the children, in relation to their occupations and skills. The inspectors were advised that parent teacher meeting were due to take place in the coming weeks and written preparatory notes were available to this effect.
- Further communication with parents of the children attending the Toddler 1 room was via a communication book that was sent home daily with the child for the parents to review.
- Communication between staff members as explained by the registered provider was facilitated through staff meetings, which were reported to be held every three months and through the use of a messaging application.

Non-Compliance Information

Basic Needs:

1. When asked whether the children who attended one of the care rooms had any dietary requirements or food allergies, the adult who worked in the care room was unaware that three of the children in her care had specific requirements. This posed a risk that the children who may accidentally ingest a food allergen or a food that parents had requested their child not consume.

It was also at variance with the service's Diet and Nutrition policy, which stated: 'Where necessary, staff will be provided with the information regarding dietary requirements'.

Supporting Relationships

2. Communication with the parents/guardians of the younger children was done by the registered provider and no evidence of communication with parents/guardians was evident where the written staff observations for a child would warrant discussion with parents. No parent-teacher meeting was planned for the younger children.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

1. The registered provider has updated all staff on the allergies and dietary requirements for the children in their care. A list has been made available in each care room with the children's allergies recorded for easy access by staff. The registered provider has committed to updating this as required.
2. The registered provider in consultation with the staff have reviewed how the service and staff communicate with parents and a plan is being implemented to issue an observation sheet to parents/guardians on a regular basis and if/when necessary a meeting will be planned between the parents and management. A communication book has been purchased and the use of this will be monitored by the registered provider.

Supporting documentation submitted

1. A photograph of the list of allergies dietary requirements that on the notice board has been received.
2. A photograph of the new communication book for parents has been received.

Summary Comment

Following receipt of the corrective and preventive action form, the assurances received on same and the photographic evidence received the requirements for this regulation have been met.

Part V - Care of Child in Pre-school Service

Regulation 20 – Facilities for rest and play

(1) Subject to this regulation, a registered provider shall ensure that-

(a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and

(b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.

Compliance Information

(1)

(b) In the Pre-school room, the available rest area comprised a wooden bench with cushions, a soft floor mat and a bean bag, positioned next to a book box.

Non-Compliance Information

(b)

1. The rest area in Toddler room 2 was insufficient for the numbers of children attending. There was a cosy area that accommodated three children and when the children were encouraged to sit for story and circle time, they sat on a narrow mat and children were observed to lie on this mat to rest. The narrow mat was insufficient to allow the children to rest in comfort. The rest area in Toddler room 1 was insufficient for the age range of the children being cared for in this care room. There was a mat and 2 cushions available and was insufficient to be comfortable for the five children in attendance.
2. The rest area in Toddler room 2 was not available to the children attending this care room when a child was observed to sleep on a stackable bed located in the rest area. The child as reported by the staff could sleep for up to 1 hour therefore the children could not rest or opt out of activities for up to one hour daily.
3. The staff in Toddler room 1 explained that a child under the age of 2 years was placed to sleep daily on a stackable bed and not in a cot or on a floor bed as per the Tusla Guidance on the provision of sleep for children under 24 months. Not providing suitable facilities for sleep may hinder the child in being able to sleep comfortably or safely.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

1. The rest areas from both Toddler room 1 & 2, have been reviewed by staff and management with the rest areas in both rooms being extended and cushions added. The registered provider has committed to continually reviewing these areas on the number and needs of children.
2. The registered provider has reviewed the rest and sleep area in Toddler room 2 with the staff. For children sleeping on a bed, an area in the room has been identified to locate the stackable beds in order for the rest areas to be available to the remaining children and where the use of the stackable beds will not impact on the use of the room by the remaining children that are awake.
3. The registered provider has reviewed the under 2 sleep provision guidance documents with the staff and a new floor bed with mattress has been purchased. A new sleep record book has been ordered and has been reviewed at the staff meeting. All staff are now up to date with the new guidance on sleep provision and the service has the correct sleep equipment in place. This will be continued to be reviewed and implemented by the registered provider.

Supporting documentation submitted

1. Photographs of the rest areas have been received.
2. Photographs of the stackable beds set up have been received.
3. A photograph of the new sleep record book has been received.

Summary Comment

Following receipt of the corrective and preventive action form, the additional photographs received, and the assurances received on same the requirements for this regulation have been met. These will be assessed on the next inspection.

Part V - Care of Child in Pre-school Service

Regulation 22 – Food and drink

A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Compliance Information

- In the Pre-school room, the children’s mid-morning snacks included sandwiches, crackers, rice cakes, cheese, yogurt and a variety of fruit, with water to drink. Snacks in Toddler room 2 were provided by parents/guardians and contained fruit, chopped vegetables, crackers, sandwiches and yogurts.
- A hot meal of cottage pie was provided by the service to all children in the service that were receiving meals from the registered provider. Two of the children in the Pre-school room whose parents were providing the main meal were noted to have plain spaghetti for their main lunch meal. However, a nutritionally balanced snack had been provided for these children earlier in the day.

Part VI - Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information

General Safety:

- The outdoor play space was enclosed by a combination of walls, fencing and secured gates, which reduced the risk of unauthorised access and the risk of a child exiting, while unsupervised. It was noted that a keypad operated magnetic lock, had been installed on the side gate since the previous inspection.
- First aid supplies were stored out of the children’s reach in the Pre-school room.
- Cleaning agents were inaccessible to the children.
- All examined ride on toys appeared in good working order.
- The highchairs in use, 2 in total, were fitted with appropriate 5-point harness.

Infection Control:

- Adequate handwashing facilities were available in the Pre-school room, Toddler room 2 and outdoor play space; a supply of warm running water, liquid soap and paper towels were provided at the wash and basins. Handwashing by children was observed before eating and after using the toilet facilities. The adult in the pre-school room was observed to wash her hands before the mid-morning snack.
- The children's perishable snacks were stored in the refrigerator, which ensured that such foods were maintained under 5°C, as required.
- Tables were sanitised before and after mealtimes and floors were swept after the children had finished eating.
- Wall hook storage was in place for the children's coats and bags to ensure they did not become contaminated on the floor.

Safe Sleep:

- While occupied by a sleeping child, the air temperature of the sleep room was recorded at 18.1°C.
- The sleeping children were physically checked every 10 minutes.

Fire Safety:

- The fire safety equipment was safely tethered to the wall.
- The fire evacuation exits were not blocked on the day of the inspection.

Non-Compliance Information

General Safety:

1. Access to cables was not prevented in the Pre-school room, which posed a risk of injury or strangulation to a child. The CD player cable, which was plugged into a wall socket had not been appropriately tethered.
2. The hot water in the sink adjacent to the nappy changing are of Toddler room 2 was recorded at 45.9°C, water at this temperature may pose a risk of a scald injury to a child.
3. The mat on the floor under the front window in the Toddler 2 room was torn and causing a trip and infection control hazard as it was not easily cleaned.

Infection Control:

4. It was observed in the Toddler rooms that a staff member did not change the plastic apron used when changing a child's nappy before commencing changing a second child's nappy, this poses a risk of contamination and may lead to cross infection.
5. It was observed on two occasions that two children did not have their hands washed after they had their nappies changed were either put to bed or were returned to the care room, this poses a risk of cross infection in each of the care rooms.

6. The lidded bin at the nappy changing station in Toddler room 2 was not used correctly as a minimal contact bin. The staff were observed to open the lid by hand and then to open the internal lid also by hand when a pedal mechanism was available for the outer lid and a push through mechanism available for the internal lid. These multiple contacts increase the risk of contamination and cross infection within the service.
7. The stick-on covering for the tables in the Toddler 2 room were torn at the corners and on the top, this exposed a fleece type material underneath, this material was not easily cleaned and poses a risk of cross infection.

Action submitted by the Registered Provider

Corrective & Preventive Action

General Safety:

1. The CD player has been removed and the socket has been covered with a socket cover. Cables and leads have been added to the room risk assessment to ensure they are appropriately tethered. This will be continuously monitored by staff and the registered provider.
2. The thermostat has been turned down to control the temperature of the water and assessment of the hot water temperature will be carried out daily as part of the room risk assessment. The temperatures will be monitored by the registered provider.
3. This mat under the window has been removed and assessment of the mat has been added to the risk assessment. Having the room risk assessment in place will ensure that any mats will be removed once found torn, this will be monitored by staff and the registered provider.

Infection Control:

4. The nappy changing policy has issued to all staff and its implementation will be monitored by the registered provider. The nappy changing producers have been discussed at the staff meeting on 29th March. The implementation of the policy will be monitored by the registered provider.
5. The hand washing policy has been issued to all staff. The registered provider has stated in the corrective actions that all staff have been spoken too about the importance of hand washing for the children after nappy changing to prevent cross infection. The implementation of the hand washing policy will be monitored by the registered provider.
6. All staff having been given a demonstration on the use of the nappy bin. The registered provider has committed to monitoring the use of this on an ongoing basis. The registered provider has ensured that all staff are given a demonstration on how to use bins properly to avoid cross infection. This will be monitored by the registered provider.

- The cover for the table in Toddler room 2 has have been removed and replaced with new covering.
Implementation of the room risk assessment, once torn or evidence of wear the covering will be replaced.
This will be monitored by the registered provider.

Supporting documentation submitted

General Safety:

- Photograph of the socket covered has been received.
- The CAPA is accepted as evidence this corrective action is completed.
- A photograph of the new mat for under the window in the Toddler 2 room has been received.

Infection Control:

- The commitment received on the corrective and preventive action form has been accepted as evidence that this policy has been implemented.
- A photograph of the staff at a team meeting has been received.
- A photograph of the nappy bin being demonstrated to staff has been received.
- A photograph of the table cover has been received.

Summary Comment

Following receipt of the corrective and preventive actions and the evidence submitted the requirements for this regulation have been met and will be assessed on the next inspection.

Part VI - Safety

Regulation 25 - First aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

- (2) A registered provider shall ensure that a suitably equipped first aid box for children-
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and
 - (b) is available to the children attending the pre-school service at all times.

Compliance Information

- (1) The registered provider ensured that there were staff available at all times with appropriate first aid responder training, 5 staff held current up to date training.
- (2) (a) A first aid cabinet was available in the pre-school room and was known to all staff.
- (b) The contents were available to the children at all times.

Part VI - Safety

Regulation 27 – Supervision

A registered provider shall ensure that pre-school children attending the service are supervised at all times.

Non-Compliance Information

1. Appropriate supervision of children by sight or sound, was not ensured for a period of time in the Pre-school room. Shortly after two of the children from the Toddler 2 room entered the Pre-school room to use the sanitary facilities, one of these children closed the entrance door to the sanitary facility and both children remained inside, unsupervised for four minutes, until one of the children from the Pre-school room opened the door again. The adult in the Pre-school room was engaged in activities with the other children and did not appear to notice that the door had been closed. Not appropriately supervising children at all times may allow for an accident or incident to occur.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

1. The registered provider has committed to ensuring a staff member will supervise the children going to the bathroom. The practice being implemented is to wait close by to assess if the child needs assistance and the door will not be closed fully. The accident and incident policy has been reviewed by all staff. The registered

provider has stated that supervision will be carried out during bathroom time, inclusive of for short intervals by sound once a relevant staff can talk with children who are out of sight while in the bathroom.

Supporting documentation submitted

1. The corrective and preventive action form is accepted as evidence that the requirement to supervise children at all times will be done.

Summary Comment

The requirements for this regulation has been met.

Part VI - Safety

Regulation 28 - Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Compliance Information

The service was appropriately insured to accommodate 32 children at any one time. The service was insured to operate as a full day care service.