

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances



**Tusla I.D:** TU2016LK012

**Name of Service** Ballyhahill Preschool,

**Address of Service:** Ballyhahill National School,  
Ballyhahill, Co Limerick

**Email Address:** ballyhahillpreschool@gmail.com

**Name of Registered Provider:** Sharon Griffin

<b>Type of Proposed Service:</b>	<b>Full Day Care</b>		<b>Part-Time</b>		<b>Sessional</b>	ü
	<b>Drop-In</b>		<b>Childminding</b>		<b>Temporary</b>	

**Proposed change:** Number of children that can be accommodated – from 11 to 16 children, hours of operation – from 09:30 – 12:30 to 09:00 – 12:00, number of staff – from 1 to 2 staff.

**Proposed Number of Children:** 16 children

**Recommended Change Following Inspection:** 16 children

**Registered change:** 16 children

<b>Date of Inspection:</b>	1	1	0	8	2	0	2	3
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**Inspection undertaken by:** E Browne

**Title:** Early Years Inspectorate

**Tusla Early Years Inspectorate Address:** Tusla Early Years Inspectorate Office,  
2<sup>nd</sup> Floor Estuary House, Henry Street, Limerick.

**Rationale for Inspection:**  
Proposed Change of Circumstance

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**Note: For Office use only, to be completed by Registration Office**

<b>Registration Status:</b>	Sessional Service for 16 children at any one time
<b>Date of Registration</b>	30 <sup>th</sup> August 2023

### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Description of Service</b>	<p>This privately operated sessional service was established in 2016. The service provides care and education to children aged 2 – 6 years including the Early Childhood Care and Education Scheme (ECCE).</p> <p>It is proposing to open from 09:00 to 12 middays, Monday – Friday for 38 weeks of the year.</p>
<b>Premises</b>	<p>The service is operated from a designated room in the National school located in the village of Ballyhahill, Co Limerick.</p> <p>The children have access to a playroom, sanitary facilities, the halla, outdoor areas such as the school yard, the sports field and a designated enclosed play area.</p>
<b>Staffing</b>	<p>The registered provider is the manager of the service. The registered provider and one staff will be working in the service each day. They hold an award in Early Childhood Care and Education.</p>
<b>Methodology</b>	<p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under the following themes: Governance, Health, Welfare and Development of the child, Safety and Premises.</p>

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	The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to registering the change in circumstance. The Inspectorate reserves the right to edit responses received for reasons including clarity; completeness; and compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.
<b>Acknowledgements</b>	The Inspector wishes to acknowledge the cooperation of the registered provider present on the day of the inspection.

### Part III - Management and Staff

#### Regulation 9 – Management and Recruitment

*(1) A registered provider shall ensure that—*

*(a) the service has a designated person in charge and a named person who is able to deputise as required.*

#### Requirement met:

The requirement has been met.

(1)(a) The registered provider is the designated person in charge who has responsibility for running the service daily. There is always a person available to deputise if required.

#### Regulation 11 -Staffing Levels

*(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*

#### Requirement met:

The requirement has been met.

(1) The registered provider ensures that there is an adequate number of staff employed to work at the service.

Part V - Care of Child in Pre-school Service

**Regulation 20 - Facilities for Rest and Play**

- (1) *Subject to this Regulation, a registered provider shall ensure that—*
- (a) *having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and*
  - (b) *there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.*
- (2) *A registered provider—*
- (b) *of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that moves premises on or after 30 June 2016, shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.*
- (3) *A registered provider of a full day care service, a part-time day care service or a childminding service, other than such a service to which paragraph (2) applies, shall ensure that—*
- (a) *a suitable, safe and secure outdoor space to which the pre-school children attending the service have access on a daily basis is provided on the premises or*
  - (b) *where no such space is provided, the preschool children attending the service have access on a daily basis to an outdoor service*
- (4) *Where outdoor space to which the pre-school children attending the service have access is provided on the premises of a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre, the registered provider shall ensure that such outdoor space is suitable, safe and secure.*
- (5) *Where pre-school children attending a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre have access to an outdoor space other than such a space specified in paragraph 4, the registered provider shall ensure that such outdoor space is suitable.*

<b>Requirement met:</b>	The requirement has been met.
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	<p>(1)(a) The service has a well-resourced preschool room to accommodate children from 2 to 6 years of age. The preschool is well stocked with play materials and equipment. The room has areas of interest developed and all play materials are stored on open low-level shelving where all toys are readily accessible to the children.</p> <p>(b) Adequate rest facilities are available for the pre-school children to rest during the morning if required.</p> <p>(2) There are fully enclosed outdoor areas accessible to the children throughout the morning to the rear and back of the building. These areas are well resourced with lots of natural play equipment accessible.</p> <p>(3)(a) The services outdoor area is available on the premises.</p> <p>(4) Not applicable</p> <p>(5) Not applicable</p>
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### Part V - Care of Child in Pre-school Service

#### Regulation 22 – Food and Drink

*A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.*

<b>Requirement met:</b>	<p>The service has a healthy eating policy in place for the service. The parents are provided with a copy of the healthy eating policy to encourage adequate and suitable, nutritious and varied food/drinks for their child while attending the service.</p> <p>Children have access to drinking water throughout the morning.</p>
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### Part VI – Safety

#### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

#### Requirement met:

The requirement has been met.

The front door is always locked and staff must allow all visitors to gain access to the facility.

All fire emergency exit doors are unobstructed and fire assembly area is clearly visible in the outdoor space.

Safe storage is provided for each child’s personal belongings.

Storage for cleaning materials and equipment is provided in a secure area.

A fridge is provided for the storage of perishable foods.

Drinking water is readily available to the children throughout the morning.

### Part VI - Safety

#### Regulation 25 – First Aid

- (1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*
- (2) A registered provider shall ensure that a suitably equipped first aid box for children—*
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and*
  - (b) is available to the children attending the pre-school service at all times.*

#### Requirement met:

The requirement has been met.

(1) A person trained in first aid response is always accessible and available to the children in the service.

(2) (a) A fully equipped first aid box is available in the service.

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	The first aid box is readily identifiable and easily accessible to the registered provider and staff if needed.
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### Part VI – Safety

#### Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
  - (b) the number, type and maintenance record of firefighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

<b>Requirement met:</b>	<p>The requirement has been met.</p> <p>(1)(a) A record is available of monthly fire drills at the service.</p> <p>(b) A service record for the firefighting equipment and the smoke alarms is available. A contracted company visits the school and preschool to check this equipment on an ongoing basis. The last recorded maintenance service is dated the 24<sup>th</sup> of May 2023.</p> <p>(4) A fire assembly point is identified in the outdoor area. Notices of procedures to be followed in the event of a fire are displayed in the pre-school.</p>
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### Part VI – Safety

#### Regulation 28 – Insurance

*A registered provider shall ensure that the pre-school service is adequately insured.*

<b>Requirement met:</b>	<p>The requirement has been met.</p> <p>The insurance certificate indicates cover for 22 children to attend the service. The certificate expires on 27/03/2024.</p>
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### Part VII – Premises and Space Requirements

#### Regulation 29 – Premises

A registered provider shall ensure that the premises of the service are—

- (a) of sound and stable structure,
- (b) safe and secure,
- (c) kept adequately lit, heated and ventilated,
- (d) cleaned, maintained and repaired, as required, and
- (e) equipped with adequate and suitable sanitary facilities.

#### Requirement met:

The requirement has been met.

- (a) The school building appears to be of sound and stable structure. It appears clean and well maintained throughout.
- (b) The entrance door to the service is always locked and access is controlled by a keypad locking system.
- (c) Natural lighting is provided with numerous windows and this is supplemented with artificial lights which are fully encased with protective covers. The radiators are thermostatically controlled and were off on the day as the service will not commence until September 2023. The service will ensure the maximum surface temperature is 50 degrees Celsius.  
 The windows in the room are openable to provide natural ventilation.
- (d) The designated room in the service is well maintained and clean throughout.
- (e) Sufficient sanitary facilities and nappy changing areas are provided in the premises with enough toilets, wash hand basins and nappy changing unit available for the proposed increase in number of children at the service.

Part VII – Premises and Space Requirements

**Regulation 30 – Minimum Space Requirements**

- (1) *Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*
- (2) *A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.*
- (3) *A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.*
- (4) *Where a registered provider contemporaneously provides—*
- (a) a sessional pre-school service, and*
  - (b) a full day care service or a part-time day care service, or both, the minimum clear floor space applicable for the duration of the sessional preschool service in respect of the children attending that service shall be the floor space specified in paragraph (3).*

**Requirement met:**

The requirement has been met.

(1) Adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.

(2) Not applicable as this is a sessional service.

(3) The minimum amount of floor space required by the proposed number of children to attend the sessional group is available in the room.

There is 35 square meters available in the preschool room.

(4) Not applicable as this is a registered sessional service operating from the local National school building.